MS Excel Tip:

Friends Don't Let Friends Enter Bad Data in a Worksheet

One guaranteed way to mess up a worksheet is to enter the wrong kind of data in a cell—for example, text instead of numbers, or a decimal instead of a whole number or date instead of numbers. Prevent yourself—or anyone else who uses your worksheets—from entering the wrong type of data by using Excel's Data Validation feature. On the spreadsheet, select the cells that should only contain one kind of data. Click Data validation from Data Tool bar and specify the kind of data that can go into the cells. How do you alert the user who tries to enter the wrong data?

So if I put wrong date then I can get alert message. See below

![Alert Message](image)

You can learn more from below website


Courtesy of: Syed Kazmi, Adjunct Faculty, Accounting