September 2016

Dear Student:

Chaffey College is committed to helping you develop and achieve your educational goals. The path to transferring to a university, earning your degree, and/or a certificate from Chaffey may include challenges and obstacles that must be overcome with hard work, effort, and self sacrifice. To assist you in this endeavor, the college monitors your progress and employs the use of probation and dismissal policy and procedures to assure that you keep on track towards accomplishing your goals.

At the end of the spring 2016 semester, your overall academic performance has placed you at second (2nd) level probation. This is a result of either:

- Completing two consecutive semesters with a cumulative grade point average (GPA) below 2.0 (C) and/or,
- Having received Withdrawal (“W”), Incomplete (“I”), and/or No Credit (“NC”) in fifty percent (50%) or more of your total units in two consecutive semesters (Chaffey College Catalog, 2015-2016 page 30).

We invite you to join us for an information session to learn about your probation standing and how Chaffey can help you get back on track! Go online to www.chaffey.edu/Opening_Doors to schedule an appointment for an Opening Doors to Excellence Information Session (refer to the “What is my next step?” section). If you don’t attend an information session by Friday, October 28, 2016, you will be blocked from registering for spring 2017. The registration block will be removed after you attend an information session and complete the required steps to enroll.

In addition, recent legislation now requires Chaffey College to enforce the loss of prioritized registration and the Board of Governors Fee Waiver for students on 2nd level probation (see enclosed notice).

To review your academic record, login to your Chaffey Portal, click on the MyChaffeyView navigation icon, and then click on the students blue square. On the right hand side under the Academic Profile Header, click on Unofficial Transcript. Then click Submit.

We look forward to helping you achieve your academic goals at Chaffey College.

Sincerely,

Ricardo Diaz
Coordinator, Opening Doors to Excellence/Counseling