Clinical Medical Assistant Program

Are you seeking an exciting, challenging, and rewarding career in the healthcare field? This program will prepare you to perform clinical responsibilities in a medical office setting. Students will perform medical procedures including:

- Administer medications
- Assist with minor surgeries
- Obtain laboratory specimens for testing
- Perform EKG (Electrocardiogram)
- Educate patients
- Maintain clinical equipment in an ambulatory care setting

Clinical duties may include:

- Obtaining patient medical history
- Record vital signs
- Explanation of treatment
- Prepare patients for examination and/or x-rays
- Change dressings
- Draw blood
- Assist the physician during the examination

Medical Assistants also instruct patients about medications and special diets. As a medical assistant you will also administer medications, authorize drug refills, and telephone prescription to a pharmacy as directed by a physician. Medical assistants perform routine clinical tasks to keep the offices of physicians, podiatrists, chiropractors, and optometrists running smoothly.

This 140 hour program requires 140 classroom hours (lecture and labs) and a clinical externship. Students must successfully complete the 140 hour classroom requirement to be eligible to participate in the clinical externship rotation.

This comprehensive Clinical Medical Assistant program also provides training in the following areas:

- Introduction to health care facilities
- Medical terminology
- Anatomy of each of the body systems to include the heart, conduction system, circulation of the heart, and blood vessels
- Care and safety of patients
- Medical & legal aspects, work ethics, and HIPPA compliance
- Effective verbal and non-verbal communication
- Interpersonal skills and human behavior
- Phlebotomy including venipuncture and capillary sampling
- Proper use and disposal of biohazards and sharps
Job Outlook
Upon successful completion of the Clinical Medical Assistant program students will have the skills necessary to gain employment in a number of capacities. Job opportunities will be prevalent in physician’s offices, chiropractor’s offices, clinics, and outpatient facilities. The occupational outlook handbook states that employment of medical assistants is expected to grow 35 percent from 2011-2016, much faster than the average. This program will provide the necessary training and skills required to challenge the National Healthcareer Association (NHA) and Certified Clinical Medical Assistant (CCMA) national examination.

Upon completion students will be eligible to sit for the NHA and CCMA national examination.

*Educational requirement- You must possess a high school diploma or GED equivalent in order to become a Clinical Medical Assistant.

**Presenter:** CCI-John Pi  
**Location:** Rancho Campus, HS-133  
**Class:** #83314  
**Date:** 3/2 - 6/11/15, M, W, Th.  
**Time:** 6:00 p.m. – 9:30 p.m.  
**Course contact hours:** 140  
**Clinical Externship hours:** 160  

**Student Tuition:** $2399 (Includes all Textbooks)