Committee Members Present:
Glenn Bozar, Lorena Corona, Rod Johnson, Lynne Moore Carter, Ron Sakala and Sue Sundell

Chaffey College Personnel Present:
Marie Kane, Earl Davis, Kim Erickson, Steve Menzel, John Morrill, Sharon Schroeder, and Anita Undercoffer

Welcome and Introductions:
The meeting was convened at 5:10 p.m. by Ron Sakala, chair of the Oversight Committee.

Public Comments:
None.

Update on Sale of Series B – General Obligation Bonds:
Earl Davis reported that on a recent bond rating trip to New York City attended by he, Dr. Marie Kane, and Mr. John Husing, economist for the Inland Empire, Chaffey College received an upgraded rating from AA- to AA from Bond Rating Agency, Standard & Poors. This is the highest rating possible for a community college and due in part to three factors:
1. Chaffey College has a very strong financial stability (with a very strong ending balance)
2. The growth of the local economy is very strong
3. Actual tax increments have been well below projected tax increments and growth in assessed valuation has been has been higher than projected
Of interest, there are only 5 other community college districts that have received the AA rating – these five being in very affluent communities. This is a tremendous honor for Chaffey College.

Facilities Development Update:
John Morrill and Steve Menzel presented an updated Measure L – Honoring the Promise report which discussed the various Measure L projects. Also included in the handouts was the tri-fold booklet “Capital Improvement Program.” Steve mentioned that we have been in planning and development for three years and we are now at the point of seeing major projects in construction.

Projects added to the Completed Projects list include: College Drive (5.1), Science Complex Site Work (1.1), and Theatre Fire Alarm (3.4.4).

Construction in Progress includes: the Bookstore Loading Dock (8.9.3), and the Softball Field (8.1.6). John mentioned that the College has not taken acceptance of the softball field due to the condition of the turf. As soon as that has been remedied, acceptance will occur and the project will be added to the Completed Projects list.

Advertisements/Award in Progress include: the Science Complex (1.1), and North Parking Lot Irrigation (4.18). The College awarded the bid for the Science Complex to Soltek Pacific after receiving eight bids with four coming in under budget.

Plans in DSA (Division of State Architects) Review include: the Central Plant/Infrastructure Ph. 1 (5.9.1), Fontana Center (6.3), Student Services/Administration (8.8), and the Educational Excellence Center (EEC 2). Dr. Kane has had conversations with Community College Chancellor Mark Drummond regarding the DSA process. Dr. Drummond is working with the state to shorten the process which could have the potential of saving millions of dollars for community colleges.

 Designs in Progress include: the Chino Campus (8.4), Visual & Performing Arts (8.5), and the Community Trail/Wilson-Magnolia Entry (8.7)

Projects in Planning include: PE/Athletics (8.1), Physical, Life, Health Science (8.3)
The following hyperlink http://www.chaffey.edu/3di/ will connect users to information pertinent to Measure L projects and funding.

**Draft of Annual Report to the Community:**
Dr. Kane distributed a draft copy of the *Chaffey College Measure L Citizens’ Oversight Committee Report to the Community* newspaper ad. The committee was very pleased with the ad and approved it for publication in the *Inland Valley Daily Bulletin*, *San Bernardino Sun*, and *Chino Champion* newspapers.

**Close Out Sheet – 3.4 Theatre Phase 1:**
Dr. Kane also distributed a handout of the 3.4 Theatre Phase 1 close out sheet. This document shows the process that Chaffey College follows for each project from start to finish.

**Questions/Answers/Discussion:**
Rod Johnson mentioned that the citizens of Chino will be very interested in the design process of the future Chino Campus. Dr. Kane mentioned that she has been in contact with Chino City Manager, Glen Rojas about coming to either a Chino City Council meeting or a Planning and Development meeting in the future with a Chino Campus presentation.

Lynne Moore Carter had a question regarding project budgets. Dr. Kane referred to the 3.4 Theatre Phase 1 close out sheet which shows the budget process.

**Conclusion:**
The meeting concluded at 6:10 p.m.

*The next meeting of the Citizens’ Oversight Committee will be held in fall, 2005.*