FALL MEETING
MONDAY, OCTOBER 17, 2005
STAFF DINING ROOM
5–7 P.M.

SUMMARY NOTES

Committee Members Present:
Joyce Aragon, Glenn Bozar, David Grossberg, Ron Sakala, and Sue Sundell. (All hand-outs from the meeting will be sent those members not in attendance.)

Chaffey College Personnel Present:
Earl Davis, Kim Erickson, Marie Kane, Steve Menzel, John Morrill, Sharon Schroeder, and Anita Undercoffer

Welcome:
The meeting was convened at 5:10 p.m. by Ron Sakala, chair of the Oversight Committee. Self-introductions were made by staff and committee members present.

Public Comments:
None

Election of COC Chairperson:
The election process for the next COC Chairperson was begun by Marie Kane. Nominees included Ron Sakala. By a unanimous vote, Mr. Ron Sakala was re-elected chairperson of the Citizens’ Oversight Committee for the year 2005–2006.

Audit Sub-Committee Report:
Earl Davis reported that on October 4 the Citizens’ Oversight Audit Sub-Committee met. Members present at this meeting were Rod Johnson and Ron Sakala.

Earl shared the 2004–05 Performance Audit with the sub-committee. Claudette Dain from Vicenti, Lloyd & Stutzman (VLS) was a guest at the meeting and reported that Chaffey College received an unqualified, clean report. There were no issues and no exceptions.

Appointment of New Audit Sub-Committee:
A recommendation was made to retain Glenn Bozar, Jack Hayes, Rod Johnson, and Ron Sakala to the sub-committee. Members present, accepted. It was suggested that a notice go out to the entire Oversight Committee from Julie Sanchez as to when the next Audit Sub-Committee will be held so they may attend as well.

Retention of Outside CPA for Performance Audit:
It was the recommendation from the Citizens’ Oversight Sub-Committee to renew the contract with Vicenti, Lloyd & Stutzman for the 2005–2006 Proposition 39 Performance Audit. The vote was unanimous.

Facilities Development Update:
John Morrill and Steve Menzel presented an updated Measure L – Honoring the Promise report which discussed the various Measure L projects. Also included in the handouts was the tri-fold booklet “Capital Improvement Program.” (The projects listed in the Capital Improvement Program tri-fold are all accounted for in the Measure L -Honoring the Promise Report.)

John also shared a slide show of recent activity on the Rancho campus. Included were slides of the Softball Field, Central Plant, Stadium Box, resurfaced Track, Utility Trenches, Library lighting, Bookstore Loading Dock, and the Science Complex site.
Projects added to the Completed Projects list include: Bookstore Loading Dock (8.9.3), and the Softball Field (8.1.6).

Construction in Progress includes: the Science Complex (1.1), and the Central Plant/Infrastructure Ph.1 (5.9.1).

Advertisement/Bidding includes: the Fontana Center (6.3), and North Parking Lot Irrigation (4.18), Student Services/Administration (8.8), and Education Excellence Center (EEC2).

The Fontana Center and North Parking Lot Irrigation projects are going to the Governing Board on October 27 for approval.

Currently, there are no plans in DSA (Division of State Architects) Review.

Designs in Progress include: the Community Trail/Wilson-Magnolia Entry (8.7), Chino Instructional Building (8.4), Chino Community Center (8.4.1), Chino Health Science (8.4.2), and Visual & Performing Arts (8.5).

Projects in Planning include: PE/Athletics (8.1), Physical, Health, Life Science (8.3), Wargin Hall Phase II (4.11), Campus Center East/West (8.9), and the Skills Lab (4.9).

The following hyperlink http://www.chaffey.edu/3di/ will connect users to information pertinent to Measure L projects and funding.

Questions/Answers/Discussion:
Glenn Bozar requested that an additional column be added to the Measure L Program Overview page in the Measure L - Honoring the Promise report that would show the balance remaining on completed projects. Dr. Kane suggested that an additional spreadsheet be added to the report that would show this information in detail.

Conclusion:
The meeting concluded at 6:04 p.m.

The next meeting of the Citizens' Oversight Committee will be held in January, 2006.