I. CALL TO ORDER - The meeting was called to order at 10:00 A.M.

II. PUBLIC COMMENT - None.

III. CONSENT AGENDA – Melissa motioned for approval and Julie seconded the motion to approve the consent agenda. Approval was 12-0 as amended.
   a. Meeting Minutes: Removed from consent agenda.
   b. Committees:
      Shared Governance Committees
      i. Classified Success Network
         • Rachel Galindo, Marketing (Resigned, unable to serve)
      Hiring Committees
      ii. Accounting Technician II
         • Lori Lindsey, Accounting
         • Isabel Trevino, Purchasing
         • Corrie Verhagen, Business & Applied Technology
      iii. Vice President of Student Services
         • Trisha Albertsen, Budgeting Services
         • Anita Fletcher, Financial Aid
         • Stephanie Moya, Student Services
         • German Paez, Athletics
      Committees Approved via Email
      c. Policy/Procedures:
      d. Funding: None discussed

IV. REPORTS
   a. President- Trisha reported that she ordered the linen for the holiday luncheon, she also obtained the contract for Shutter Cubby, and announced that the choir doesn’t have enough available students to perform at the event and that they hope they are invited next year. Trisha asked senate to see Julie regarding the opportunity drawing tickets and to help sell them.
   b. Vice President- No report.
   c. Treasurer- Account Balances: No report.
   d. Recording Officer- Lissa thanked both Corrie and Lindy for volunteering at the Breast Cancer Awareness fundraiser where over $2,600.00 was raised. Shelley Smith captivated her audience by sharing her story and Justin will be presenting a check to the Susan G. Komen Foundation at the Board Meeting on Wednesday, November 18th. She also thanked Donna and Melissa for volunteering for Trunk-Or-Treat. Tons of candy was given out to nearly 2000 children and their families. This was a great event hosted by the Chaffey College Car Club
   e. Committees-
      i. Surveys: Trisha reported that both Tina and Sarah have completed the survey and it was sent out to the campus. So far 45 responses have been collected. Donna suggested that in the next survey that there be a pull down window with choices rather than having employees write out their answers. This may sway employees from answering the survey since writing out their answers takes much more time.
 iii. **Program Services & Review (PSR):** Trisha reported that senate’s PSR has been finalized. Human Resource has asked senate to implement the new hire orientation for classified professionals in January 2016 instead of July so that it is included in the accreditation.

 iv. **Website:** Eva reported that the committee is planning on including a photo collection page and will be including that soon. Also any reports from senate will be included on the sidebar.

 v. **Newsletter:** Trisha reported that the next newsletter will go out within the next week.

 vi. **Accreditation:** No report.

 V. **OLD BUSINESS-**
   a. **Halloween-** Jill shared that the event went well. Donna reported that the tally sheets need to be revised so that they are easier to read and more user-friendly.
   b. **Holiday Luncheon-** December 11, 2015: Trisha reported that Melissa volunteered to personally make the mini desserts for the holiday luncheon. She asked that the $200.00 that we had planned to use to purchase the desserts from Costco go to a charity that benefits French Bulldogs. Trisha asked senate for approval and senate thought it was a great idea. The deserts will be set out on the table beforehand at each place setting.
   c. **Community Outreach- Fall-** Lissa reported that the committee is in the process of planning a meeting to go over Fall activities.
   d. **NEW BUSINESS-** Trisha asked senate volunteers to review the changes made to the following policies:

   Chapter 3 – Instruction
   - BP 3200 Accreditation- Corrie
   - AP 3200 Accreditation- Corrie
   - BP 3225 Institutional Effectiveness- Hope
   - AP 3225 Institutional Effectiveness- Hope
   - BP 3250 Institutional Planning- Hope
   - AP 3250 Institutional Planning- Hope
   - BP 3710 Securing of Copyright- Ruth
   - AP 3710 Securing of Copyright- Ruth
   - BP 3715 Intellectual Property- Sarah
   - AP 3715 Intellectual Property-Sarah
   - AP 3750 Use of Copyrighted Material- Eva
   - BP 3900 Speech: Time, Place, and Manner- Julie
   - AP 3900 Speech: Time, Place, and Manner- Julie

 VI. **SPECIAL GUEST-** Troy Ament visited Senate to share with us the latest news on the parking lot assessment and water conservation at Chaffey College. An outside consultant firm came in and did a restoration and maintenance plan for the next five years. During the study a pavement condition index (rating scale) was conducted and they determined the condition of each parking lot (24 parking lots in Rancho Cucamonga, five in Chino, and one in Fontana). The firm results came back with the following report on the condition of the parking lots on all three campuses: 37% good condition, 30% excellent condition, 7% fair condition, 11% dirt parking lots, and 15% are currently being scheduled for work during the next six months. The goal is to also get solar paneling for our parking lots. Troy reported that about two years ago the college started planning for water conservation, reducing consumption and electricity. An audit on all the irrigation clocks, campus police helped with the reporting of broken sprinklers and wasted water, and simply by doing those things the college saved 6.9 million gallons of water in one year. Troy announced that they are looking at smart irrigation controls that will be connected to a weather station in Rancho Cucamonga and the sprinklers will only go on when needed on non-raining days. Many areas on campus including the library front will be turned into demonstration gardens. These gardens will use less water and still be beautifully landscaped.
VII. FLOOR ITEMS- None.

VIII. ADJOURNMENT- Meeting adjourned at 11:05 A.M.

Next Meeting:
November 19, 2015
MACC Conference Room
10:00 A.M. – 11:00 A.M.