ABOUT THE COLLEGE

The College
Chaffey College, one of the first colleges to be established in California, is a two-year public community college situated in an area of natural and tranquil beauty in Southern California. The campus occupies 200 acres of rolling lawns and native foliage in the foothills of the majestic San Gabriel Mountains. Founded in 1883 as a private college, Chaffey has been a publicly funded college since 1916.

Curricula
Chaffey College offers two-year associate in arts or science degrees in academic or vocational fields, one-year certificates of achievement, and transfer programs that meet the lower-division requirements for a baccalaureate degree to be obtained at a four-year college or university. The college operates on the semester system, which consists of fall, spring, and summer terms.

Courses are offered at the main campus in Rancho Cucamonga and at campuses in Chino and Fontana, as well as online through the Distance Education program.

District
The college district serves a population of 750,000 in the west end of the vibrant Inland Empire of San Bernardino County, including the communities of Chino, Chino Hills, Fontana, Montclair, Ontario, Rancho Cucamonga, and Upland.

Statement of Equal Opportunity
Non-Discrimination and Prohibition of Harassment Policy

The District and each individual who represents the District shall provide equal access to employment and educational opportunities without regard to race, color, national origin, ancestry, religion, creed, sex, age (over 40), physical disability (including HIV and AIDS) or mental disability, marital status, medical condition (including cancer and genetic characteristics), sexual orientation, or military status as a Vietnam-era veteran, or the perception that a person has one or more of the foregoing characteristics.
CAREER AREAS
Examples of career areas in which our students are being educated and trained include:
- Office / Clerical / Secretarial
- Accounting & Finance
- Business Administration
- Corrections & Social Work
- Nursing / Medical / Dental
- Culinary Arts & Hotel / Restaurant
- Paralegal / Legal Assistant
- Child Development & Education
- Computer Information Systems

ADDITIONAL BENEFITS
Additional Benefits to Work Study Employers
The Chaffey College Work Study Program is available to meet the year-round employment needs of local businesses. Each Work Study Student is assigned to a Work Study Counselor to ensure satisfactory work performance. The Counselor encourages each student to develop and practice new skills, and coaches them to meet employer expectations. The Counselor is also available to assist with resolving any employer concerns.

Work Study Students are motivated to apply the knowledge and skills developed through their college courses at their placement site, and their enthusiasm often shows in their on-the-job performance!

EMPLOYER RESPONSIBILITIES
Participating Employers are asked to:
- Sign a Work Study Contract explaining program procedures and the wage reimbursement process
- Provide training and a reasonably flexible work schedule to enable students to attend college classes and counseling appointments
- Allow periodic “site visits” and maintain contact with a Work Study Counselor to ensure the Work Study relationship remains beneficial for both employer and student

FOR MORE INFORMATION
Chaffey College
Workforce Development
5885 Haven Avenue
Rancho Cucamonga, CA 91737
www1.chaffey.edu/workforce/
Calworks@chaffey.edu
(909) 652-6049 / (909) 652-6096
(909) 652-7645 / Fax: (909) 652-6047

We look forward to helping you meet the needs of your business through the Work Study Program!