NEW STUDENT REGISTRATION PACKET
(Not for high school students)

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Welcome to Chaffey College! We are pleased that you have selected Chaffey College as your college. Our institution offers endless opportunities and programs including over 100 degree and certificate programs. Chaffey College provides affordable, accessible, high quality academic and workforce training programs which meet the needs of our community.

Chaffey College has an $80 million annual impact on the economy in the Inland Empire. Many of our students, upon completing their college education, remain or return to the community and find employment, therefore, stimulating the local economy.

Over the past 10 years, Chaffey College facilities have been transformed. The passage of Measure L provided $230 million for new facilities and upgrades to enhance the learning environment for students. For example, in the last six years, over 400,000 square feet of new buildings and facility upgrades have been made.

The Chaffey College faculty and staff take great pride in both their teaching and service. They are experts in their fields of teaching and passionate about student success. In addition, our academic and support services are world class.

So, whether you are a student at one of our campuses or enrolled in online classes, I encourage you to utilize both the teaching expertise of our faculty and the comprehensive services and support available to you to enhance your academic success.

If you are enrolling this academic year, we wish you congratulations on becoming one of the scholars who will benefit from the instruction and support that Chaffey College provides. An education—whether you are obtaining an associate’s degree or certificate, or transferring to a university, or engaging in work-related development—is the key to a better future.

Chaffey College is so committed to the achievement of individual student goals that we have developed a new initiative called “Completion Counts: Exceeding Expectations.” This initiative emphasizes successful strategies from the first point of entry to the college until students ultimately achieve their goals. You will learn more about these strategies while you are on your educational journey at the college.

Again, welcome to our new Chaffey College students and welcome back to those who are continuing their education. I look forward to seeing you around Chaffey College.

Henry D. Shannon, Ph.D.
Superintendent/President
FOLLOW AND COMPLETE STEPS 1-5 TO RECEIVE THE BEST POSSIBLE REGISTRATION DATE

1. SUBMIT A FREE APPLICATION
   Apply online at www.chaffey.edu/application. Within 3 business days you will receive an email from Chaffey College with a confirmation of your application and your Chaffey student ID number, and instructions for logging in to the Chaffey portal.
   Visit the Admissions Office at the Rancho Cucamonga, Fontana, or Chino campuses for additional assistance.
   Admissions phone number: 909-652-6600
   Admissions website: www.chaffey.edu/admissions

2. APPLY FOR FINANCIAL AID
   You may be eligible for free tuition, and other free aid including grants, work study, and scholarships. Complete the Free Application for Federal Aid (FAFSA). Students who qualify under AB540 can submit the Dream Act Application.
   Chaffey College school code is 001163.
   Financial Aid phone number: 909-652-6199
   Financial Aid website: www.chaffey.edu/finaid

3. ATTEND THE CHAFFEY COLLEGE ORIENTATION
   The Orientation prepares you to be a successful student at Chaffey College. The orientation provides information about the college, the assessment test, the Educational Plan, and additional support.
   To schedule a date for the Orientation, visit the Orientation page at www.chaffey.edu/orientation or call the Counseling Department.
   Counseling phone number: 909-652-6200
   Counseling website: www.chaffey.edu/counseling

4. TAKE THE ASSESSMENT TEST
   The Assessment Test is a placement test used to determine each student's proficiency level in Mathematics and English.
   Chaffey College does not accept assessment scores from other colleges/universities.
   It is important that you schedule an appointment to take the assessment test as soon as possible.
   To schedule an appointment to take the Assessment Test, visit: www.chaffey.edu/assessment or call the Counseling Department.
   Counseling phone number: 909-652-6200
   Counseling website: www.chaffey.edu/counseling

5. CREATE AN EDUCATIONAL PLAN WITH A COUNSELOR
   After completing the Orientation and Assessment Test, the next step is to develop an Educational Plan. This plan will guide you through your journey at Chaffey College, and will keep you on track for taking the appropriate classes for your educational goal. To meet with a counselor, contact the Counseling Department to schedule an appointment.
   Counseling phone number: 909-652-6200
   Counseling website: www.chaffey.edu/counseling

6. TO RECEIVE YOUR REGISTRATION DATE
   Your registration date will be available through the MyChaffey portal approximately two weeks before the start of registration for the term.
   To register for classes log on to through the MyChaffey link at my.chaffey.edu/mychaffeyview. On this site you can search and register for classes, as well as add and drop classes. It is important that you register for your classes as soon as possible on or after your assigned registration date. Waiting can affect your chances of enrolling in the classes you need to complete your goal.
   Admissions Phone Number: 909-652-6600
   Admissions website: www.chaffey.edu/admissions

7. PAY ENROLLMENT FEES
   Enrollment fees can be paid through the MyChaffey portal. Once you have registered you will have ten (10) calendar days to pay prior to the start of the semester. If you register less than 10 days before the first day of instruction, your payment is due the day before classes begin. You will be dropped from classes if payment is not received by the payment deadline (see your Registration Receipt or the Schedule of Classes for exact dates.) Enrollment fees can be paid online using your VISA, MasterCard, Discover, or American Express. Fees can also be paid in person at any of the three campuses, or may be mailed to the Cashier’s Office.
   Cashier’s Office Phone Number: 909-652-6600
   Cashier’s Office website: www.chaffey.edu/cashier

8. ATTEND FIRST CLASS MEETING
   It is important to attend your first class meeting. Students who do not attend may be dropped from classes. (It is your responsibility to drop any classes you no longer wish to take. You will be responsible for all fees due for any class that is not dropped before the published refund deadline.)

Buy Your Textbooks
Most classes require textbooks. You may purchase textbooks before classes begin or within the first couple of days of the semester. Textbooks are available through the Chaffey College Bookstore and may be purchased online at books.chaffey.edu, or in person at the bookstore on any Chaffey campus.

Bookstore phone number: 909-652-6560
Bookstore website: books.chaffey.edu
Chaffey College
Frequently Asked Questions

Do I need to complete orientation, assessment, and an Educational Plan? Yes. If you plan to register for classes in Math or English, assessment is necessary to determine your placement. Failure to complete orientation, assessment, and an Educational Plan will affect your registration date.

How do I register for my classes? You will be registering for classes online via the My Chaffey Portal at www.my.chaffey.edu. Assistance is available in the Admissions and Records Office and in VSS-111.

If I register for classes before school starts, how much time do I have to pay my fees? We have a 10-Day Drop for Non-Payment policy. If you register less than 10 days before classes begin, all fees will be due prior to the first day of instruction.

For payment deadlines see the payment chart in the Schedule of Classes.

If I register for classes on the first day of class, do I still have 10 days to pay? No. Once the semester begins you must pay fees at the time of registration. If payment is not received, a financial hold will be placed on your student record.

What is an Add Code and how do I know if I need one? An Add Code is a 4-digit number that allows you to register for a class that is closed or requires instructor consent. Once you receive an Add Code from your instructor, you will then register for the class via the My Chaffey Portal by selecting the Add Code Registration link. Add Codes are required for all classes beginning the first day of instruction.

How do I get my books? After you register for classes, you can order your books online or buy them at the Chaffey College Bookstore.

Will I get a ticket if I don't have my parking permit on the first day of school? Parking permits are required as of the first day of each term. Students may purchase semester parking permits online or in the Admissions and Records Office. Additionally, hourly/daily parking permits may be purchased at the Pay and Display machines located in various parking lots at the college. Students may also park in the metered stalls, as long as the required amount is paid.

I registered and paid for my classes and then dropped by the refund deadline. When can I expect to receive my refund? You should receive your refund within 45 business days after the last day to add full-term classes (see the Schedule of Classes for specific dates). If you paid with cash/check, you will receive a check by mail. If you paid by credit card, you will receive a credit on your statement.

I registered for a class but don’t plan to continue going. Will the instructor drop me? If you stop going to class, it is your responsibility to drop. It is not the instructor’s responsibility to drop you.

If I register but don’t pay for a class and then stop going, will I still be charged for the class? Yes. As long as you are enrolled, you are holding up a seat in the class that could be used by another student. In order to avoid charges for a class, you must drop by the refund deadline. If you drop after the refund deadline, the fees will remain on your account and a financial hold will be placed on your student record. In addition, if past due fees remain unpaid your name will be submitted for payment intercept via the Franchise Tax Board.
Standard Login

- Username is your first initial of first & last name and Chaffey Student ID number (Example: cc0123456)
- Initial Password is your 6-digit Birth Date (Example: 013195)

Upon successfully logging in for the first time, the Portal will take you to the page where you will:

- Create three (3) security questions with answers (answers should be a minimum of five (5) characters) AND click “Save”
- Change your password (Minimum 8 characters long) AND click “OK”

This set-up will allow you to re-set your own password, if needed.

Troubleshooting Common Issues

- This is my first time logging into the Portal and the standard login and password does not work
  - If you have had a name change at Chaffey College, try using the initials of your former name or names
  - If you know that your last date of attendance was before Fall 2011, send an e-mail to portal.staff and in the subject line enter Former Student and in the body of the e-mail include your full Name, birth date and last 4 digits of your SSN
  - To verify that no login has ever been completed on your portal, click on the link “Forgot Password” and verify that there are no ACTIVE security questions on your account – if there are active security questions, see the next bullet
  - If none of the above solves the issue, send an e-mail to portal.staff@chaffey.edu and in the subject line enter “Standard Login Failed” and in the body of the e-mail include your username and birth date and last 4 digits of your SSN

- I tried to re-set my password, but my answers to the Security Questions are not matching
  - You have to go to the Admissions Office for assistance and show them your photo ID
  - The Admissions staff will then send an email to Portal.Staff, to request that your password be re-set
  - Provide Admissions with an e-mail address, so Portal.Staff can send you a response to the request

- I cannot get past the Security Questions page; it just keeps taking me back to change my password
  - Click the SAVE button after the questions and then update your password and click OK

- I logged into the portal and all I see is a white screen
  - Send an email to portal.staff@chaffey.edu and in the subject line enter: White Screen and in the body of the e-mail include your username and birth date and last 4 digits of your SSN

- I logged into Google Mail (Gmail) but I can’t access my Chaffey Panther E-mail Account
  - You must be registered in a course that has units to receive a Chaffey Panther E-mail account
  - The new Panther E-mail account is managed by Chaffey College and accessible via the Portal by clicking on the Red Gmail icon in the Launch Pad:
  - Students can add the Panther E-mail account to a smart device just like other email accounts. The password for the smart device is the same as that of the portal.
  - If you do not see a Chaffey Panther E-mail address at the top of the home page, send an email to portal.staff@chaffey.edu and in the subject line enter: Panther E-Mail Blank and in the body of the e-mail include your username and birth date and last 4 digits of your SSN

Security Questions/Answers

1. Create questions with answers that won't change over time.
2. Create one word answers, if possible.
3. Answers must be at least five (5) characters long.
4. Remember answers are case-sensitive.
REGISTRATION INFORMATION

Registration Access

Your registration date can be verified via the MyChaffey Portal approximately two weeks before registration begins.

You may register on or after your assigned registration date.

If you have a registration restriction, you may view your restriction by logging into the MyChaffey Portal, selecting the My ChaffeyVIEW icon under the launch pad, and selecting “View My Restrictions (Holds)” in the Students Menu. The appropriate department and phone number will be listed. The restriction must be removed to allow registration.

Maximum Unit Load

You may enroll in up to 18.0 units, based on class availability.

- To exceed 18.0 units, you must have written permission from the Counseling Department.
- Counselor permission is obtained by having a counselor sign an add card.

Multiple Enrollments

You may only enroll in one section of a given course within the same term.

Time Conflicts

You are not permitted to enroll in classes that meet at the same time or that have overlapping class schedules.

Wait Listing

The waitlist opens as soon as a class becomes full, provided the wait list option is available for the class.

While registering via the MyChaffey Portal, you may place yourself on the waitlist for a class that is closed. You will be contacted via email if a seat becomes available. Notification is based on wait list rank.

Once permission to register is received, log into the MyChaffey Portal, click on the My ChaffeyVIEW icon under the launch pad, select the “Manage My Wait List” option in the Students menu. Registration is not complete until you click “Submit.”

Registration must be completed by the date and time indicated on the email notification. If you fail to register before the specified deadline, you will be dropped from the waitlist. The Admissions and Records Office cannot extend your deadline to add.

You may not enroll and waitlist in different sections of the same course at the same time.

Time conflicts are not checked systematically when a student is wait listing.

Be sure to update your email address via the My Chaffey Portal, and add chaffey.edu to your address book to avoid your notification being sent to your junk or spam folder.

If you have not been given permission to register prior to the first day of instruction, go to the class to request an Add Code from the instructor.

In-Person Registration

The following students are required to register and/or wait list in person in the Admissions and Records Office:

- Students who require a petition to repeat a class
- Students who are participating in the High School Partnership program
PAYMENT OF ENROLLMENT FEES

**Online Payments**
- Pay your fees online through the MyChaffey Portal with Visa, MasterCard, American Express, or Discover.
- To verify the Web server **security certificate**, click on the padlock symbol at the top of the screen.
- Write down your confirmation number or print screen after payment is submitted.

**In-Person Payments**
- We accept Cash, check, or money order payable to Chaffey College.
- Student computers are available in the Student Services lobby for credit card payments through the MyChaffey Portal.

**By Mail**
- Send check or money order payable to Chaffey College for total balance due.
- Include Chaffey ID number on check or money order.
- Payment by mail must be **received** in the Cashier’s Office by your payment deadline.
- The Cashier’s Office is not responsible for delayed or lost payments submitted by mail.

**FACTS Deferred Payment Plan (Minimum registration balance of $100 required)**
- FACTS Payment Methods
  - Automatic bank payment (ACH)
  - Credit card/debit card
  - Processed on the 5th of each month
- Cost to Participate
  - $20 enrollment fee per semester (ACH & credit card)
  - $2 enrollment fee for an immediate full payment
- Enroll in the Payment Plan
  - Go to [www.chaffey.edu/cashier/facts.shtml](http://www.chaffey.edu/cashier/facts.shtml)
  - Click on the link at the bottom of the page
10-DAY DROP PROCESS FOR NON-PAYMENT

If I register for classes, when must I pay my fees?

Before classes begin, you will have 10 days, including weekends and holidays, to pay your balance due. If payment in full is not received by your payment deadline you will be dropped. **Note**: If you register less than 10 days prior to the first day of instruction you will not have the full 10 days to pay. All fees will be due prior to the first day of instruction. (See Payment Chart in the Schedule of Classes).

Once the term starts, fees are due at the time of registration. If payment is not received, a financial hold will be placed on your account. Your account will remain restricted until payment is received.

Are there any exceptions to the 10-Day Drop Process?

The following special groups will not be dropped for non-payment:
- Students who receive the BOG Waiver, either before registering or during the 10-Day Process.
- Those enrolled in the FACTS Deferred Payment Plan.
- Students with third-party billing arrangements.
- International Students, with or without sponsorship.

Will my Financial Aid BOG Waiver cover all of my fees?

The BOG Waiver does **not** cover all fees for registration. You must pay the remaining balance by the first day of the semester. If payment is not received, a financial hold will be placed on your student account. Your account will remain restricted until payment is received.

**Please Note**: MyChaffey Portal may be unavailable intermittently on Sundays for scheduled system maintenance. If your payment due date falls on a Sunday, we recommend you pay your fees early to avoid losing your classes.
ADD CODES

Frequently Asked Questions:

**What is an Add Code?**
- An Add Code is equivalent to an instructor’s signature, which grants a student permission to add a class section.

**When is an Add Code required for registration?**
- On or after the first day of instruction for all open and closed classes.
- To register for any class marked “Instructor Consent Required.”

**How long is the Add Code valid?**
- An Add Code is good until the last day to add the class section.
- The last day to add date can be found on your registration receipt or in the Schedule of Classes.
- If you have trouble locating the last day to add the class section, contact the Admissions Office for assistance.
- It is your responsibility to use the Add Code before it expires.

**How do I get an Add Code?**
- Go to the first day of class and request an Add Code from the instructor.

**How do I get an Add Code for an Online Class?**
- For online classes, go to [http://www.chaffey.edu/onlineed/index.html](http://www.chaffey.edu/onlineed/index.html) to make contact with the instructor.
- The contact link will take you to a form that will be submitted to contact the instructor.
- Links are available one week prior to the start date of the course through the first week of the class.

**Once I have an Add Code, how do I use it?**
- Log into the MyChaffey Portal at [www.my.chaffey.edu](http://www.my.chaffey.edu) and select “Add Code Registration.”
- You must enter the 5-digit class section number, the 4-digit add code, and the term.
- Pay the fees due.
- Print out your registration receipt.
DROP POLICY

FULL-TERM CLASSES ONLY
To receive a refund of fees (or to reverse charges for a class, if you haven’t paid):

- Drop your full-term class by the refund deadline posted in the Schedule of Classes or Academic Calendar.
- If you drop after the refund deadline, you will be responsible for the fees, even if you don’t attend the class.

To avoid a “W” Grade on your transcript:

- Drop your full-term class by the deadline posted in the Schedule of Classes.
- A drop after the deadline date will result in a “W” grade and the entry is permanent.

Last day to drop for the semester (resulting in a “W” grade):

- Drop your full-term class by the deadline posted in the Schedule of Classes.
- After the deadline passes, you can no longer drop the class and the instructor is required to issue you a final grade at the end of the semester.
- To avoid a substandard grade that affects your GPA, drop by the deadline date posted in the Schedule of Classes.

To drop a class:

- Log into the MyChaffey Portal at www.my.chaffey.edu and select the Register/Add/Drop link.

If you have a restriction on your account:

- You must drop your class in person in the Admissions and Records Office by the appropriate deadline.

FAST-TRACK AND LATE START CLASSES
To receive a refund of fees (or to reverse charges for a class, if you haven’t paid):

- Drop your class by the refund deadline indicated on your registration receipt.
- If you drop after the deadline date, you will still be responsible for the fees, even if you don’t attend the class.

To avoid a “W” Grade:

- Drop your class before by the drop deadline indicated on your Registration Receipt.
- A drop after the deadline date will result in a “W” grade and the entry is permanent.

Last day to drop for the semester (resulting in a “W” grade):

- Drop your class by the drop with a “W” deadline date indicated on your registration receipt.
- After the deadline date passes, you can no longer drop the class and the instructor is required to issue you a final grade at the end of the class.
- To avoid a substandard grade that affects your GPA, drop by the deadline date.

To drop a class:

- Log into the MyChaffey Portal and select the Register/Add/Drop link.

If you have a restriction on your account:

- You must drop your class in person in the Admissions and Records Office by the appropriate deadline.

PLEASE NOTE: The Admissions and Records Office cannot extend the Last Day to Drop.
PHOTO ID SERVICES

Photo ID cards are required for use of labs, library, and other services. To avoid standing in long lines once instruction begins, students are encouraged to get their photo ID card as soon as they register and pay for classes.

Photo ID cards are issued in the Admissions and Records Office at Rancho, Chino and Fontana. Photo session is single-take only. Services may be limited the week before the first day of instruction and during the first week of school.

Photos must be an unobstructed, front view of the full face that is a representation of the true appearance of the card holder. Hats, sunglasses, and any other clothing that might obstruct the view of the face may not be worn. All head ware must be removed, unless worn for valid religious, cultural, or medical reasons.

HOW TO OBTAIN A PHOTO ID CARD
A student will need to provide one of the following forms of identification when requesting a photo ID card:

- Government-issued photo ID: Driver’s License, State ID, High School ID, or Military ID
- Passport
- Other valid government-issued photo ID (subject to approval)

PHOTO ID RE-PRINTS POLICY
- Photo ID re-prints are available on Thursdays, at no charge to students.
- There is an $8.00 fee for RUSH requests. RUSH requests are available during regular photo ID service hours on Monday, Tuesday, Wednesday, and Friday.
- To request a re-print, the student must provide a second photo ID (i.e. Driver’s License, Passport, State ID Card, etc.) for verification purposes. NO EXCEPTIONS!

RIDE FREE WITH OMNITRANS
If you are enrolled in a credit class and have paid all college fees, you will be eligible to ride the bus for free with your Chaffey ID card. Please note that it may take up to one week for your card to be activated with Omnitrans.

Fall Semester – You may ride the bus from the first day of instruction through the end of the semester.

Spring Semester – You may ride the bus from the first day of instruction through the end of Summer Session.
REFUND POLICY

To Be Eligible for a Refund:
- Drop class section before the Refund Deadline posted in the Schedule of Classes or Academic Calendar.
- Open Entry/Open Exit Class Sections
  - These classes can be added past the refund deadline date.
  - Once 10% of the class length has passed, a refund is no longer available, even if you drop the class.
- When processed on time, the following fees are subject to refund: enrollment, health, materials, college service, and non-resident tuition. (T5, 58508)

Parking Permit Refund:
- To receive a refund for your parking permit, you must return it to the Admissions and Records Office by the appropriate refund deadline date.

Refund Deadline for Full-term Classes:
- Check the Schedule of Classes or Academic Calendar for the refund deadline.

Refund Deadline for Fast-Track and/or Late Start Classes:
- Dates vary. View your registration receipt, available on My ChaffeyVIEW, for specific dates.
- If you are unable to locate the refund deadline, contact us at admissions@chaffey.edu.

Refund for amounts Less than $20:
- Submit a request for refund to cashier.staff@chaffey.edu and include:
  - Your full name
  - Chaffey ID Number
  - Amount of the refund as shown on your registration receipt. (It will appear as a negative amount)
- Requests for refunds of less than $20 must be received by the Cashier’s Office by the end of the semester in which the credit was accrued.

Automatic Refunds for Amounts $20 or More:
- Refund process begins after the last day to add full-term classes.
- Allow 45 business days to receive your refund.
- If fees are paid by cash, check, or money order, you will receive a refund check by mail. (Verify your address is current on My ChaffeyVIEW.)
- Fees paid by credit card will be credited back to the card used. (For canceled cards, notify us at cashier.staff@chaffey.edu).

Canceled Classes (Any amount):
- Refunds are processed automatically during the term. (See Automatic Refunds)
- Allow 45 business days to receive your refund.

BOG Waiver Reimbursements (Any amount):
- Refunds are processed automatically during the term. (See Automatic Refunds)
- BOG Waiver must be posted to your account by the end of the semester to initiate a refund.
- Allow 45 business days to receive refund.

(07/29/15)
EMERGENCY CONTACT INFORMATION AND INTERNET USAGE
(Required for students under 18 years of age)

Please Print – Use Black Ink Only

Student Name ________________________________ Chaffey ID # __________

Student Address

Number Street Apt. City State Zip

Telephone (_________________________)

Date of Birth ____________ SS# (optional) __________

EMERGENCY CONTACT INFORMATION

IN CASE OF ACCIDENT OR SUDDEN ILLNESS, PLEASE CALL:

Last First Relationship (_________)

Telephone

Should an emergency arise requiring immediate medical attention while attending Chaffey College and a parent or guardian cannot be contacted, Student Health Services is authorized to take whatever steps are needed to protect the health of the student.

Student’s Signature ___________________________ Date ____________

Parent’s Signature ___________________________ Date ____________

Guardian’s Signature __________________________ Date ____________

NOTIFICATION REGARDING INTERNET ACCESS

Many college courses now require computer lab work or research projects involving the use of the Internet. Chaffey Community College District’s computer network does provide access to the Internet.

This notice is to advise parents/guardians of students under the age of 18 that the college does not block access to the Internet. As a result, it is possible for your daughter/son to reach an Internet site that you may feel contains inappropriate material.

Your approval, as indicated by your signature on this form, is required for your daughter/son to have access to the college’s computer network system and to enroll in courses at Chaffey College.

Parent’s Signature ___________________________ Date ____________

Guardian’s Signature __________________________ Date ____________

TO STUDENT: Fax this form along with the Liability Waiver form to (909) 652-6617. To verify that we have cleared your restriction, log onto MyChaffeyVIEW and on the Student Menu, select the option “View My Restrictions.” Use the Tutorial Video for help on logging into the system.

OFFICE USE ONLY

Received in Admissions on: ________________ Restriction cleared by: ____________________________

Rev. 10/09/12)
WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT

Participant’s Name: ____________________________________________

Chaffey Community College District

Name of Class or Activity: Attendance and Participation in Chaffey College Class(es)

Waiver: In consideration of being permitted to participate in any way in Chaffey College Class(es) for Summer, Fall, or Spring (Description of Activity/Dates)

Hereinafter called the “Activity”, I, for myself, my heirs, personal representatives or assigns, do hereby release, waive, discharge, and covenant not to sue the Chaffey Community College District, its officers, employees, and agents from liability from any and all claims including the negligence of the Chaffey Community College District, its officers, employees and agents, resulting in personal injury, accidents or illnesses (including death), and property loss arising from, but not limited to, participation in the Activity.

Assumption of Risks: Participation in the Activity carries with it certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. The specific risks vary from one activity to another, but the risks range from 1) minor injuries such as scratches, bruises, and sprains 2) major injuries such as eye injury or loss of sight, joint or back injuries, heart attacks, and concussions to 3) catastrophic injuries including paralysis and death.

Indemnification and Hold Harmless: I also agree to INDEMNIFY AND HOLD CHAFFEY COMMUNITY COLLEGE DISTRICT HARMLESS from any and all claims, actions, suits, procedures, costs, expenses, damages and liabilities, including attorney’s fees brought as a result of my involvement in the Activity and to reimburse them for any such expenses incurred.

Severability: The undersigned further expressly agrees that the foregoing waiver and assumption of risks agreement is intended to be as broad and inclusive as is permitted by the law of the State of California including Education Code Section 72640 and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Acknowledgment of Understanding: I have read all previous paragraphs, including the waiver of liability, assumption of risk, and indemnity agreement, know, fully understand its terms, acknowledge these and other risks that are inherent to the Activity, and understand that I am giving up substantial rights, including my right to sue. I acknowledge my participation is voluntary, that I knowingly assume all such risks, and that I am signing the agreement freely and voluntarily, and intend by my signature to be a complete and unconditional release of all liability to the extent allowed by law.

In the event of any illness or injury, I give full authority to the district staff to obtain such medical treatment and/or surgery from a licensed physician/surgeon, paramedic or hospital as deemed necessary for the welfare of my child. I acknowledge that I fully and completely understand the potential risks that may be associated with this Activity and that my child’s participation is strictly voluntary.

Participant’s Date of Birth (if minor) ____________________________

Signature of Participant _______________________________ Date ______

Parent or Legal Guardian Signature _________________________ Date ______

Day Phone: Area Code and Number __________________________

Please Print Parent or Legal Guardian Name __________________________

Night Phone: Area Code and Number __________________________

Name of Health Insurance Company ____________________________ Policy/Group Number __________________________

Medical Problems/ Necessary Medications
Check one: _____ None _____ Yes, Please Explain: __________________________

Rev. 10/09/12