



## MINUTES

CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)  
**EXECUTIVE BOARD (SPECIAL) MEETING**  
Friday, November 17th, 2023 | 12:30 – 2:00 pm  
Online via Zoom

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### 1. CALL TO ORDER

- **MEETING DATE, TIME & LOCATION:** Friday, November 17th, 2023 at 12:34 PM  
Online via Zoom.
  - This meeting was presided over by President/Student Trustee, Tamia Newman, with Vice President Chaudhary as a secretary.

### 2. ATTENDEES

#### MEMBERS IN ATTENDANCE

- **CHAIR: President/Student Trustee:** Tamia Newman
- **Vice President of Administration:** Ramia Chaudhary
- **Director of Outreach:** Alicia Ross
- **Director of Engagement:** Demia Lotson
- **Faculty Advisor:** Charles Williams
- **Dean of Student Affairs:** Chris H. Brunelle

#### MEMBERS ABSENT:

- **Director of Finance:** Ryan Thomas

### 3. APPROVAL OF PREVIOUS MINUTES

- Postponed

### 4. APPROVAL OF AGENDA

- **Motion to approve the agenda by Director Lotson. It was seconded and was passed with unanimous consent**

### 5. PUBLIC COMMENTS\*

- No Public Comments

### 6. GUEST SPEAKER(S)

- No Guest Speakers

### 7. EXECUTIVE/SUB-COMMITTEE REPORTS

- Report submitted by President/Student Trustee
- Report submitted by VP of Administration/Delegation
- Report submitted by Director of Engagement/O&E
- No report to submit by Director of Outreach/O&E
- Report submitted by Faculty Advisor
- Report submitted by Dean of Student Affairs



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### 8. PARTICIPATORY GOVERNANCE COMMITTEE REPORTS

- Report submitted by all

### 9. UNFINISHED BUSINESS

- Student Representative, AD-HOC Committee:** The chair of the Student Representative Ad Hoc committee, Director Ryan and members, will present the committee's findings. Action may be taken.
  - **Motion to postpone item 9a by Director Lotson, the motion was seconded and passed unanimously.**
- Social Media Campaign:** Director Ross will propose a plan for increased posting to the CCSG Instagram. Action may be taken.
  - **Motion to postpone item 9b by Director Ross, the motion was seconded and passed unanimously**
- Canvas Shell:** Vice President Chaudhary will propose ways CCSG can integrate its Canvas shell to enhance productivity. Action may be taken.
  - **Motion to postpone item 9c by VP Chaudhary, the motion was seconded and passed unanimously.**
- Outreach Strategy:** President Newman will present to the E Board strategies for outreach efforts that can take place within the committee. Action may be taken.
- S.P.A.R.K. Strategy:** President Newman will present the new CCSG student advocacy strategy to the Directors. Action may be taken.
  - **Item 9d and 9e were tabled indefinitely**

### 10. NEW BUSINESS

- CCSG Fall Check-In:** The CCSG E-Board discussed the CCSG timeline for the rest of the semester, and gauged what can realistically take place. Action was taken.
  - **Motion to have and maintain a resource board outside of the CCSG Office by Director Lotson, the motion was seconded and passed unanimously.**

### 11. INTRODUCTION OF BILLS

- Bill #11.2023.1 - \$100,000.00:** To fund the Foundation for Pages of Opportunity Fund to be used for school supplies, textbooks, and other educational materials through the Campus Store.
- Bill #11.2023.2 - \$2,000.00:** To pay Lithography for all CCSG printing needs for 2023-2024 academic year.



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- c. **Bill # 11.2023.3 - \$10,000.00:** To pay for all the business services (accounting support) for CCSG for 2023-2024 academic year.

#### 12. BILLS FOR VOTE

- a. **Bill #10.2023.5 - \$4,500.00:** To pay for the registration fee for the Student Senate for California Community Colleges (SSCCC) Advocacy Academy for one (1) advisor and eight (8) students at \$500 each.
- b. **Bill #10.2023.6 - \$2,500.00:** To pay for the hotel rooms for the 2023 SSSCC Advocacy Academy for one (1) advisor and students eight (8) at \$450 per room for two nights with a maximum of (5) rooms.
- c. **Bill #10.2023.7 - \$450.00:** To pay per diem for SSSCC Advocacy Academy for a one (1) advisor and eight (8) students at \$50 each.
- d. **Bill #10.2023.8 - \$2000.00:** To pay for two (2) Uberx from Rancho Campus to Marriott Riverside Convention Center and back from the 2023 SSSCC Advocacy Academy for one (1) advisor and eight (8) students.
- e. **Bill #10.2023.9 - \$330.00:** To pay for a Canva pro account to assist CCSG in creating and presenting flyers, bookmarks, slideshows and presentations for our events, social media etc.
- f. **Bill #10.2023.11 - \$6,200.00:** To pay for the registration for the 2023 SSSCC GA Conference for advisors (2) at \$250 each and students (12) at \$475 each.
- g. **Bill # 10.2023.12 – Not to exceed \$10,000:** To purchase CCSG swag and marketing materials.

- **All bills were voted and passed with unanimous consent.**

#### 13. ANNOUNCEMENTS

- a. The next E-board meeting will be held Friday, Dec 1, 2023 from 12:30 - 2:00 pm

#### 14. ADJOURNMENT

- **Motion to adjourn the meeting by unanimous consent was made by President/Student Trustee Newman at 1:57 pm.**