



MINUTES - CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)

EXECUTIVE BOARD (SPECIAL) MEETING

Friday, February 10, 2023 | 11:00am-1:00pm

Online via Zoom | Call In #: +1 669-900-6833

Meeting ID#: 818 6766 3921 | Meeting Password: 122812

Meeting Link: <https://chaffey-edu.zoom.us/j/81867663921?pwd=RU03OHN5TFh5RHVhZXFfESE9OZG05QT09>

1. CALL TO ORDER

- **MEETING DATE, TIME & LOCATION:** Friday, February 10, 2023 at 11:30am online via Zoom.
 - This meeting was presided over by CCSG President/Student Trustee, Rousselle Douge with Director Sun as secretary.

2. ATTENDEES

MEMBERS IN ATTENDANCE:

- **CHAIR: President/Student Trustee:** Rousselle Douge
- **Vice President of Administration:** Delancy Christian
- **Director of Outreach:** Qianya Sun
- **Director of Finance:** Nicola Martinez
- **Director of Engagement:** Tamia Newman
- **Faculty Advisor:** Charles Williams
- **Dean of Student Affairs:** Chris Brunelle

MEMBERS ABSENT:

- **CHAIR: President/Student Trustee:** Rousselle Douge (left early)
- **Director of Finance:** Nicola Martinez (left early)
- **Director of Engagement:** Tamia Newman (left early)

3. APPROVAL OF PREVIOUS MINUTES

- *Motion to approve the agenda for the 2/3/2023 meeting, moved by Dir. Sun, the motion was seconded and carried.*

4. APPROVAL OF AGENDA

- *Motion to approve the agenda for the 2/10/2023 meeting, moved by VP Christian, the motion was seconded and carried.*

5. PUBLIC COMMENTS*

- No public comments.

6. GUEST SPEAKER(S)

- No guest speaker(s)

7. EXECUTIVE/CCSG COMMITTEE REPORTS

- Reports were given by President Douge, VP Christian and Professor Williams.

8. SHARED GOVERNANCE COMMITTEE REPORTS

- No reports.

9. UNFINISHED BUSINESS

- a. **CCSG Destress Event** – Dir. Newman will purpose a new day/time for the CCSG Destress Event that was postponed from last semester; action will be taken.

10. NEW BUSINESS

- a. **Conference Coordinating** – President Douge, Professor Williams, and Dean Brunelle lead a discussion about creating a document that will have detailed steps to for conference attendance planning in the shared drive. Professor Williams will create a rubric and Dean Brunelle will put that into a digital form for the evaluators.
- b. **CCSG & the Valentine's Boutique** – President Douge and Dir. Newman lead a discussion on CCSG participating in the Valentine's Day club event. President Douge assigned O&E the lead on coordinating this event.
- c. **CCSG Canvassing** – Professor Williams lead a discussion on CCSG canvassing on all three campuses President Douge assigned O&E the lead on coordinating the sign-ups for canvassing; Dir. Sun created a digital form.
- d. **CCSG Alternate Delegate Amendment** – This item was tabled.
- e. **CCSG Delegate Expenses Amendment** – This item was tabled.
- f. **CCSG Canva** – Dir. Sun lead a discussion on obtaining an annual Canva subscription for CCSG. Dean Brunelle advised that CCSG has had a Canva account in the past and that they'd need to create a bill.

11. INTRODUCTION OF BILLS

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- a. **Bill # 2.2023.1 – \$400.00** – This bill is for the CCSG Valentine Boutique/Raffle.
12. **BILLS FOR VOTE** (*Pending club funding request is approved*)
 - a. **Bill # 1.2023.1 – \$2,025.00** – To pay for the per diem (meals) for the 2023 ASACC Conference for advisor and students (8) at \$225 each.
 - b. **Bill # 1.2023.2 – \$5,400.00** – To pay for the registration for the 2023 ASACC Conference for advisor and students (8) at \$600 each.
 - c. **Bill # 1.2023.3 – \$6,250.00** – To pay for the hotel rooms for the 2023 ASACC Conference for advisor and students (8) at \$1023 per room with a maximum of (6) rooms.
 - d. **Bill # 1.2023.4 – \$7,200.00** – To pay for the airfare to and from the 2023 ASACC Conference for advisor and students (8) at approx. \$800 each.
 - e. **Bill # 1.2023.5 – \$450.00** – To pay for the ground fare for the 2023 ASACC Conference for advisor and students (8) at approx. \$50each.
 - f. **Bill # 1.2023.6 – \$1,600.00** – To pay for the shuttle to and from the 2023 SSCCC GA Conference for advisors (2) and students (12) at approx. \$1,600.
 - g. **Bill # 1.2023.7 – \$3,330.00** – To pay for the hotel rooms for the 2023 SSCCC GA Conference for advisors (2) and students (12) at \$370 each room with a maximum of 9 rooms.
 - h. **Bill # 1.2023.8 – \$1,050.00** – To pay for the meals for the 2023 SSCCC GA Conference for advisors (2) and students (12) at \$75 each.
 - i. **Bill # 1.2023.9 – \$6,000.00** – To pay for the registration for the 2023 SSCCC GA Conference for advisors (2) at \$450 each and students (12) at \$425 each.
 - **Motion to approve bills 1.2023.1 through 1.2023.9: Moved by VP Christion, the motion was seconded and carried with [4] in favor and [0] against by consent agenda.**
13. **ANNOUNCEMENTS**
 - a. The next E-Board meeting will be Friday, February 17, 2023 from 1:15-3:15pm.
14. **ADJOURNMENT**
 - **Motion to adjourn the meeting was made by President Douge at 1:00pm.**