



MINUTES FOR 10/22/21

OUTREACH COMMITTEE (SPECIAL) MEETING

CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)

CALL TO ORDER

MEETING DATE, TIME & LOCATION: Friday, October 22, 2021 at 8:36am online via Zoom.

This meeting was presided over by Director of Communications, Mercedes Howard, and Director of Activities, Christine Cabrera with Senator, Nava as secretary.

ATTENDEES

MEMBERS IN ATTENDANCE:

Co-Chair - Director of Communications: Mercedes Howard
Co-Chair - Director of Activities: Christine Cabrera
Senator: Robin Givan
Senator: Jennifer Vo
Senator: Brianna Nava

Senator: Taylor Desy
Senator: Raylene Valencia
Dean of Student Life: Chris H. Brunelle
Faculty Advisor: Charles Williams

MEMBERS ABSENT:

Senator: Christopher Cormier

Senator: Marlene Avalos Mier

APPROVAL OF PREVIOUS MINUTES

A motion to approve the previous minutes was made by Senator Nava.

APPROVAL OF AGENDA

A motion to approve the agenda was made by Senator Nava.

PUBLIC COMMENTS

No public comments.

GUEST SPEAKER(S)

No guests.

EXECUTIVE/SUB-COMMITTEE REPORTS

Dir. Howard & Cabrera provided reports.

UNFINISHED BUSINESS

- a. **Coffee with CCSG** - A senator from the Outreach Committee presented updates on this semester's Coffee event. The Coffee committee discussed the purchase of e-gift cards.
- b. **Escape Room Event** -The Committee and Prof. Williams discussed the promotion campaign for this event.
- c. **October Spirit Week** -The Outreach Committee discussed details of the online activities for Spirit Week.
- d. **NASA JPL Tour** - The Outreach Committee discussed the promotion campaign and possible member attendance for this event.

NEW BUSINESS

- a. **Outreach Secretary Position** - Senator Brianna Nava was appointed to the position of Outreach Secretary by the Co-Chairs.
- b. **November Thanksgiving Outreach and Holiday Event** - Senators Givan and Vo lead a discussion of this event and will bring more information to the following meeting.
- c. **Winter Subcommittee** – Senators Givan, Valencia, Vo, and Nava were appointed to the Winter Subcommittee and will bring more information to the following meeting about this event.
- d. **CCSG Shirts** -This agenda item was postponed by Dir. Cabrera.
- e. **CCSG Shirts for students** -This agenda item was postponed by Dir. Cabrera.

INTRODUCTION OF BILLS

CONSIDERATION OF CONSENT AGENDA

- a. **Bill # 10.2021.1 – Not to exceed \$1,000** – To purchase vouchers and prizes for a Virtual Escape Room Event through Virtual Escaping
 - Motion: Moved by [name]. The motion carried with [5] in favor and [0] against by a roll call vote.

ANNOUNCEMENTS

- Recap of the actions taken during the meeting.

ADJOURNMENT

A motion that the meeting be adjourned was made by Senator, Nava, and this was agreed upon at 9:50am.