



## AGENDA – CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)

### **EXECUTIVE BOARD MEETING**

Friday, April 21, 2023 | 1:15-3:15pm

Rancho Campus - MACC-210 (CCSG Office)

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NOTICE IS HEREBY GIVEN that CCSG Executive Board will hold a meeting. CCSG reserves the right to suspend the order of the agenda at any time if necessary to conduct business. Further notice is given that CCSG reserves the right to record the meetings as it sees fit and use it for business as needed.

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1. **CALL TO ORDER**

2. **VOCAL ROLL CALL OF ATTENDANCE**

- **CHAIR: President/Student Trustee:** Rousselle Douge
- **Vice President of Administration:** Delancy Christian
- **Director of Outreach:** Qianya Sun
- **Director of Finance:** Nicola Martinez
- **Director of Engagement:** Tamia Newman
- **Faculty Advisor:** Charles Williams
- **Dean of Student Affairs:** Chris H. Brunelle

3. **APPROVAL OF PREVIOUS MINUTES**

4. **APPROVAL OF AGENDA**

5. **PUBLIC COMMENTS\***

6. **GUEST SPEAKER(S)**

7. **EXECUTIVE/CCSG COMMITTEE REPORTS**

- a. President/Student Trustee
- b. VP of Administration/Delegation
- c. Director of Engagement/O & E
- d. Director of Finance/Finance
- e. Director of Outreach/O & E
- f. Faculty Advisor
- g. Dean of Student Affairs

8. **SHARED GOVERNANCE COMMITTEE REPORTS**

9. **UNFINISHED BUSINESS**

- a. **CCSG Canvas Course Shell** – Dir. Sun will propose a layout for the Canvas Course Shell; action may be taken.
- b. **CCSG Set Up for Success Resource Fair Update** – President Douge will present a complete walkthrough of this event; action may be taken.
- c. **CCSG End-of-the-Year Ceremony Update** – Dir. Newman & Dir. Sun will provide details for the CCSG End-of-the-Year Ceremony; action may be taken.
- d. **CCSG Videos** – President Douge will lead a discussion on making outreach videos to disseminate to the student body via email through our YouTube channel; action may be taken.

10. **NEW BUSINESS**

- a. **CCSG Graduation Sashes** – President Douge will lead a discussion on the final order for custom CCSG graduation sashes for graduating CCSG members; action will be taken.
- b. **Semester-at-a-Glance** – President Douge will review the remaining CCSG activities for the year, including meetings.
- c. **CCSG AB 1736 Compliance** – President Douge will propose updating the CCSG Bylaws to comply with AB 1736; action may be taken.
- d. **Texting Student Body** – CCSG President Douge will present a plan for texting announcements to students; action may be taken.
- e. **Club Funding Request – Club/Event – Multicultural Club / Empowering Student Leadership & Career Conference;** action will be taken.
  - **Funding Requested** – \$500.00
  - **Description** – Conference

11. **INTRODUCTION OF BILLS**

- a. **Bill # 4.2023.19 - \$1,000** – To pay for updated PA system/equipment for CCSG engagement opportunities.

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\*CCSG is required in accordance to the Brown Act to allow the public to comment on agenda items before or during consideration by legislative body (54954.3 Ch. IV & V). Comments are limited to three minutes per speaker and fifteen minutes per topic or action item, if there is more than one speaker. It is not required for action to be taken nor is it required for extended discussion of any items not on the agenda. At the conclusion of public comment, CCSG Executive Board may ask the members to review a matter or may ask that a matter be put on a future agenda. For further information and anyone who requires a disability-related modification or accommodation to participate in the public meeting should contact CCSG (909) 652-6590 as far in advance of the CCSG meeting as possible.

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- b. **Bill # 4.2023.20 - \$175** – To pay for a 1-year subscription to Canva Pro for Teams for CCSG.

### 12. **BILLS FOR VOTE**

- a. **Bill # 4.2023.11 – \$120.00** – To pay for per diem for CCCSAA Professional Development Conference 2023.
- b. **Bill # 4.2023.12 – \$1,340.00** – To pay for CCSG advisors to complete several online parliamentary procedure training courses for the objective of being able to better train and serve CCSG members.
- c. **Bill # 4.2023.13 – \$7,740.00** – To pay for giveaways (laptops, Knotts Berry Farm tickets, etc.) and food/beverages for CCSG Set Up for Success Resource Fair.
- d. **Bill # 4.2023.18 – (Pending club funding request is approved) – \$500.00** – Club transfer for the Multicultural Club.

### 13. **ANNOUNCEMENTS**

- a. The next E-Board meeting will be Friday, April 21, 2023 from 1:15-3:15 pm.

### 14. **ADJOURNMENT**

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