

AP 7234 Overtime

Classified Employees

Overtime compensation provisions for classified employees are established and maintained in the collective bargaining agreement. Provision for compensatory time off in lieu of payment for overtime are established and maintained in the collective bargaining agreement.

Confidential Employees

Overtime compensation provisions for confidential employees are established and maintained in the confidential professional development/evaluation personnel plan. Provision for compensatory time off in lieu of payment for overtime are established and maintained in the confidential professional development/evaluation personnel plan.

Managers and Educational Administrators

Persons serving in supervisory, administrative, management, or executive positions shall be excluded from these procedures regarding overtime.

Faculty

Persons serving in faculty positions shall be excluded from these procedures regarding overtime.

Short-Term Workers

All overtime service for short-term workers must be pre-authorized by an employee's manager. Overtime for short-term workers is defined to include any time authorized by the immediate manager to be worked in excess of eight hours in any one day and in excess of 40 hours in any calendar week.

Short-term workers shall be compensated at the rate of one and one-half times regular pay rate for overtime hours worked. Short-term workers are not eligible to accrue compensatory time off.

References: Education Code Sections 88027, 88028, 88029, and 88030

Approved: 3/6/12