

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, July 11, 2019, in the boardroom of the Marie Kane Center for Student Services/Administration. Board President Brugger called the meeting to order at 2:00 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Ms. Williams (Student Trustee)

Members absent: None

CLOSED SESSION

The public was given an opportunity to address the Governing Board regarding the posted closed session agenda. No comments were made.

The Board convened in closed session at 2:00 p.m. Closed session was adjourned at 2:24.

STUDY SESSION

A study session commenced on the following topics:

Alumni Partnership Report – Janeth Rodriguez provided a presentation entitled *Chaffey College Alumni Changing Lives*. Her report included: a video of alum Beverly Cleary, lifetime achievement award recipient; alumni traditions including faculty and staff alumni breakfast, tailgate which will be held September 14, 2019, and commencement countdown; grad awareness month, Grad Fest at all three campuses; alumni/student round table networking event; Alumni and Faith-Based Leader Council; Alumni Quakes Night; expanded outreach by attending local council meetings; alumni features and *I Am Chaffey* campaign; Chaffeyans Retiree Association outreach efforts; looking into the future by administering an alumni survey to gauge interest of alumni; *Road to an Engaged Alumni-Base*; video of alum of the year, Mayor Tim Sandoval from City of Pomona.

Dr. Shannon praised Ms. Rodriguez for her hard work.

REGULAR SESSION

The regular session reconvened, and Student Trustee Nikeenia Williams led the Pledge of Allegiance to the Flag.

No. 17,401
Study
Session

ORGANIZATION

The Governing Board elected the following officers to serve in 2019–2020:

Gloria Negrete-McLeod – President
(President McLeod assumed chairmanship of the meeting.)
Gary C. Ovitt – Vice President and Representative to the San Bernardino County Committee on School District Organization
Lee C. McDougal – Clerk and Alternate voting representative to the San Bernardino County Committee on School District Organization

Board President McLeod presented Immediate Past President Brugger with a gift in appreciation of the tremendous job she did as president of the Board.

PUBLIC COMMENTS

There were no public comments.

COMMUNITY LINKAGES

GOVERNING BOARD

Student Trustee Nikeenia Williams reported that she is currently working on an event for summer school students and collaborating with Alisha Rosas and the Marketing Department on strategies to better reach the students.

Trustee Ovitt provided a printed report of community events he attended during the month of July that included the following: Ontario Fourth of July Parade, First 5 agenda review and Commission meeting, and Promise Scholars Board meeting.

Trustee McDougal reported that in July he attended a meeting to discuss the future of Chaffey's presence in Fontana and the Classified Senate Inauguration Luncheon.

Trustee Roberts reported that she attended the Classified Senate Inauguration Luncheon, the Chino State of the City event, the Toyota Arena name change event, the Foundation golf tournament dinner, and the Ontario Fourth of July Parade hosted by the Ovitt's. Ms. Roberts commented that the Ovitts feed the entire community a pancake breakfast and hot dog lunch on this day.

Trustee Brugger reported that in July she attended the Chaffey College Foundation golf tournament dinner and the Classified Senate Inauguration Luncheon.

Board President McLeod reported that in July she visited CIM with Dr. Shannon to speak to incarcerated students, which was very enlightening. She also attended the Classified Senate Inauguration Luncheon.

LEGISLATIVE UPDATE

Dr. Eric Bishop provided a PowerPoint presentation which included: Governor Newsome signed his first budget; 2019-2020 budget impacts – provides 3.26 percent COLA; financial aid expansion; AB 302 Impact Review/Considerations. Dr. Bishop explained that AB 302 would require districts that have parking facilities on campus to grant overnight parking for homeless students enrolled at least half time. He further discussed regulations and security issues and will work with the district attorneys for legal opinions.

No. 17,404
Legislative
Update

PRESENTATIONS

There were no presentations at the July 11, 2019, meeting.

FOUNDATION

No report.

REPORTS

CLOSED SESSION ACTIONS

No. 17,405
Closed
Session
Actions

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

Employment or Ratification of:

- Kelli Florman to the position of campus police captain, 1.0 FTE, 12 months, range 15, step F of the management salary schedule, effective August 1, 2019.
- Timi Brown to the position of director, athletics, 1.0 FTE, 12 months, range 23, step B of the management salary schedule, effective July 8, 2019.
- Jessica Huizar to the position of educational services generalist, 1.0 FTE, 12 months, range 15, step A of the CSEA salary schedule, effective August 1, 2019.
- Cynthia Hoover to the position of grant generalist, 1.0 FTE, 12 months, range 16, step A of the CSEA salary schedule, effective August 1, 2019.
- Chingping Wong to the position of instructor, culinary arts (baking and pastry), 1.0 FTE, 10-month tenure-track assignment, effective August 14, 2019.
- Ryan Concepcion to the position of programmer analyst, 1.0 FTE, 12 months, range 43, step A of the CSEA salary schedule, effective August 1, 2019.
- Ariel Sales-Martinez to the position of research analyst, 1.0 FTE, 12 months, range 33, step B of the CSEA salary schedule, effective July 15, 2019.
- Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.
- Nathanael Akin to the temporary, unclassified, professional expert position of athletic trainer, effective July 1, 2019, through June 30, 2020, under the terms and conditions of the employment agreement.
- Brashit Tarmani to the temporary, unclassified, professional expert position of athletic trainer, effective July 1, 2019, through June 30, 2020, under the terms and conditions of the employment agreement.

Utilization of volunteer services (This list has been made part of the minutes of this meeting.)

Appointment of:

The Governing Board approved the revised educational services coordinator assignments for the 2019–20 academic year as identified on the attached list
Michelle Wallace to the position of financial aid coordinator, 1.0 FTE, 12-months, range 27, step H of the CSEA salary schedule, effective July 1, 2019.

No. 17,406
Consent
Agenda

CONSENT AGENDA

A motion was made by Mr. McDougal, seconded by Mr. Ovitt to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Ms. Roberts,
Mr. Ovitt and Ms. Williams (advisory)
Nays: None
Absent: None

Through this action, the following were approved (Approval of Minutes, June 27, 2019, through Management Personnel Plan/Employment Contracts).

No. 17,407
Minutes

GOVERNANCE PROCESS

The minutes of the June 27, 2019, regular board meeting were approved as presented.

No. 17,408
Board
Meeting
Date
Change

The Governing Board changed the date of the August Board meeting to Thursday, August 29, 2019.

No. 17,409
Certify/Attest
Board
Actions

The Governing Board authorized the Governing Board clerk to attest to actions taken by the Governing Board whenever such certification or attestation is required for any purpose.

BUSINESS/FISCAL AFFAIRS

No. 17,410
Resolution
for Tax Rate
Bonds for
2019-20

The Governing Board approved Resolution No. 71119B requesting the Board of Supervisors of San Bernardino County to establish a tax rate for bonds of Chaffey Community College District expected to be sold during fiscal year 2019-2020, and authorizing necessary action in connection therewith. (This resolution has been made part of the minutes of this meeting.)

No. 17,411
Signature
List

The Governing Board approved the revised district authorized signature list to be effective July 11, 2019.

No. 17,412
Currently &
Formerly
Incarcerated
Students
Reentry
Grant

The Governing Board approved the Board of Governors and California Community Colleges Chancellor's Office Currently and Formerly Incarcerated Students Reentry Program 2019-2020 grant award in the amount of \$113,636.

The Governing Board approved:

- a. The designation of the Inland Valley Daily Bulletin as the newspaper for the publication of the notice of public hearing on the 2019-2020 budget.
- b. August 26, 27, and 28, 2019 between 8:00 a.m. and 4:30 p.m. as the dates and times the 2019-2020 budget will be available for public inspection in the Chaffey Community College District Budgeting and Fiscal Services Office.
- c. August 29, 2019, at 2:05 p.m. as the date and time of the budget public hearing to be held in the Chaffey Community College District board room.

No. 17,413
Budget
Public
Hearing
Dates and
Time

The Governing Board approved Resolution No. 71119C which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution. (This resolution has been made part of the minutes of this meeting.)

No. 17,414
Disposal of
Electronic
Equipment
and Misc.
Materials

The Governing Board approved the agreement between Foothill-De Anza Community College District and Chaffey Community College District for the California Virtual Campus – Online Education Initiative (CVC-OEI) sub-grant in the amount of \$306,205 for the period of July 1, 2019 through June 30, 2020.

No. 17,415
CVC-OEI
Grant

The Governing Board approved the Budget Transfer Report for the period of April 1, 2019 through June 25, 2019.

No. 17,416
Budget
Transfer
Report

The Governing Board approved and authorized the District to enter into a rental agreement with Chaffey Joint Union High School District (“CJUHSD”), for classroom space located at Ontario High School, 901 West Francis Street, Ontario, California, as a temporary facility for educational classes, for the periods of August 19, 2019, through December 19, 2019, and a total rental fee of \$18,308.70, at the rates as noted above, in accordance with the terms and conditions of the application and permit for use of school facilities as administered by CJUHSD’s civic center policies and procedures.

No. 17,417
Rental
Agreement
Ontario
High
School

HUMAN RESOURCES

The Governing Board adopted the District’s initial proposal and opened contract negotiations with Chaffey College Faculty Association.

No. 17,418
CCFA
Negotiations

The Governing Board approved the employment contract between the Governing Board of the Chaffey Community College District and the director, athletics, management position.

No. 17,419
Mgmt
Personnel
Plan /
Employment
Contracts

ACTION AGENDA

Associate Superintendent Lisa Bailey introduced Frank Vega, from RBC Capital Markets, and David Casnocha, bond counsel. They were invited to answer the Board's questions regarding the action item resolutions. Mr. Vega presented on interest rate movements, municipal bond fund flows, Measure L general obligation bond refunding analysis, Measure P general obligation bonds, Series A overview, and a proposed time schedule and summary of key deliverables. Board President McLeod asked how the College is locked into these low interest rates, and it was explained that by refunding/refinancing Measure L bonds, a \$3.7 million savings to taxpayers was realized by lowering interest rates and applying the savings to Measure P. Mr. Casnocha discussed the tax levy resolution on the consent agenda and the refunding bond for Measure L and resolution for Measure P on the action agenda.

Lisa Bailey thanked Kim Erickson, Anita Undercoffer and Patrick Cabildo and their staffs for their work.

BUSINESS/FISCAL AFFAIRS

No. 17,420
Resolution
Authorizing
Issuance of
2018
General
Obligation
Bonds,
Series A

The Governing Board approved Resolution No. 71119, a resolution of the Governing Board of the Chaffey Community College District, San Bernardino County, California, authorizing the issuance of Chaffey Community College District (San Bernardino County, California) election of 2018 General Obligation Bonds, Series A, and actions related thereto. (This resolution has been made part of the minutes of this meeting.)

A motion was made by Mr. Ovitt, seconded by Ms. Brugger to approve the action agenda as presented

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal,
Ms. Roberts, Mr. Ovitt and Ms. Williams (advisory)
Nays: None
Absent: None

No. 17,421
Resolution
Authorizing
Issuance of
2019
General
Obligation
Refunding
Bonds

The Governing Board approved Resolution No. 71119A, a resolution authorizing the issuance of Chaffey Community College District (San Bernardino County, California) election of 2019 General Obligation Refunding Bonds. (This resolution has been made part of the minutes of this meeting.)

A motion was made by Mr. McDougal, seconded by Ms. Brugger to approve the action agenda as presented

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal,
Ms. Roberts, Mr. Ovitt and Ms. Williams (advisory)

Nays: None
Absent: None

The Governing Board of the District approved and authorized Change Order No. 11 in the amount of \$306,104 to contract No. 2018PW40 with Robert Clapper Construction Services for the Measure L Build Out Projects.

A motion was made by Ms. Brugger, seconded by Mr. Ovitt to approve the action agenda as presented

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal,
Ms. Roberts, Mr. Ovitt and Ms. Williams (advisory)
Nays: None
Absent: None

The contract, purchase order, and warrant lists were ratified. (These lists have been made part of the minutes of this meeting.)

A motion was made by Mr. McDougal, seconded by Mr. Ovitt to approve the action agenda as presented

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal,
Ms. Roberts, Mr. Ovitt and Ms. Williams (advisory)
Nays: None
Absent: None

CEO/STAFF REPORTS

Henry Shannon, superintendent/president, presented the Board with copies of his monthly report. The report highlighted the CIM visit, and an update from the office of student services. Dr. Shannon thanked President McLeod and staff members working on the Turning Point program. President Shannon noted that it is cheaper to educate than incarcerate.

Acting Faculty Senate President Robin Witt had no report.

Trisha Albertsen, Classified Senate president, highlighted the Classified Senate luncheon.

CSEA President Monica Han had no report.

Emily Avila, on behalf of CCFA President Jonathan Ausubel, reiterated that CCFA looks forward to a swift, interest-based round of negotiations.

No. 17,422
Resolution
for Approval
of Additional
Work for
Measure L
Build Out
Projects

No. 17,423
Contract/PO/
Warrants
Lists

No. 17,424
Supt/Pres
Report

No. 17,425
Classified
Senate

No. 17,426
CCFA

CDCFA had no report.

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

None.

ADJOURNMENT

The meeting adjourned at 3:21 p.m.

The next regular meeting of the Chaffey Community College District Governing Board will be Thursday, August 29, 2019.

President

Clerk