

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
VIA ZOOM ONLY**

MEETING LINK: <https://cccconfer.zoom.us/j/268215263>

MEETING ID: 268-215-263

SUMMARY NOTES

April 1, 2020

1:30pm-3:00pm

Members Present:

Angela Burk-Herrick, Curriculum Chair
Bruce Osburn, Business & Applied Technology
Candice Hines-Tinsley, Kinesiology, Nutrition, & Athletics
Charmaine Phipps, Language Arts
Christina McPeck, Social & Behavioral Sciences
Daniel Jacobo, Visual & Performing Arts
Elaine Martinez, Kinesiology, Nutrition, & Athletics
Jeffrey Laguna, Health Sciences
Jo Alvarez, SLO Facilitator, PSR Representative
Julie Law, Counseling
Kathleen Galipeau, Hospitality, Fashion, Interior Design, & Culinary
Laura Hope, Associate Superintendent of Instruction and Institutional Effectiveness
Lisa Doget, Health Sciences

Mary Romero, Business & Applied Technology
Megan Keebler, Instructional Support
Naomi McCool, Social & Behavioral Sciences
Nicole DeRose, Acting Faculty Senate President
Rob Kopp, Mathematics & Science
Rob Rundquist, Interim Dean, Institutional Effectiveness and Intersegmental Partnerships
RuthAnn Garcia, Transfer Center
Ryan Sipma, Catalog & Schedule Coordinator
Sean Stratton, Articulation Officer
Shelley Marcus, Library Learning Resources
Sherrie Loewen, Health Sciences
Shireen Awad, Curriculum Specialist
Stephen Calebotta, Language Arts
Vanessa Thomas, Business & Applied Technology

Members Absent:

Erik Kolb, Mathematics & Science
Kathy Lucero, Admissions & Records
Michael Escobosa, Health Sciences

Nicole Farrand, Visual & Performing Arts
Patricia Bopko, Financial Aid
Patricia Powell, Counseling

Guests:

Luke Gunderson, Social and Behavioral Sciences

1. **Call To Order/New Committee Members:** The meeting was called to order at 1:34p.m.
2. **Public Comment:** No comment.
3. **Review and Approval of February 26, 2020 Expanded Summary Notes:** The summary notes were approved 20/0/1.
4. **Review and Approval of March 11, 2020 Expanded Summary Notes:** The summary notes were approved 14/0/7.
5. **Consent Agenda:** The consent agenda was approved 21/0/0.

5.1. University Studies: Business and Applied Technology

1. Removed RE-10 and replaced with RE-410 for Real Estate package below.

6. **Curriculum Proposals:**

PACKAGE: Real Estate Package

Course Deactivations: Final Reading

RE-10	Real Estate Principles	Approval: 21/0/0
RE-15	Real Estate Practice	Approval: 21/0/0
RE-60	Real Estate Finance	Approval: 21/0/0

RE-70	Real Estate Appraisal	Approval: 21/0/0
RE-86	Real Estate Property Management	Approval: 21/0/0

Course Modifications w/DE: First and Second Reading

BUSL-50	Legal Aspects of Real Estate	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0
RE-472	Advanced Real Estate Appraisal	Approval: 21/0/0	Distance Education Approval Online: 21/0/0

New Courses w/ DE: First and Second Reading

RE-410	Real Estate Principles	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0
RE-415	Real Estate Practice	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0
RE-460	Real Estate Finance	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
RE-470	Real Estate Appraisal	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
RE-486	Real Estate Property Management	Approval: 21/0/0	Distance Education Approval Online: 21/0/0

Program Modifications: Final Reading

Real Estate	A.S.	Approval: 21/0/0
Real Estate	Certificate of Achievement	Approval: 21/0/0
Real Estate Salesperson	Certificate of Achievement	Approval: 21/0/0

PACKAGE: KINTM

Course Deactivations: Final Reading

KINTM-41	Intercollegiate Football	Approval: 21/0/0
KINTM-42	Intercollegiate Volleyball Team, Women	Approval: 21/0/0
KINTM-44	Intercollegiate Softball Team, Women	Approval: 21/0/0
KINTM-45	Intercollegiate Water Polo Team, Men	Approval: 21/0/0
KINTM-47	Intercollegiate Baseball Team, Men	Approval: 21/0/0
KINTM-48	Intercollegiate Cross Country, Men	Approval: 21/0/0
KINTM-49	Intercollegiate Cross Country, Women	Approval: 21/0/0
KINTM-51	Intercollegiate Swimming Team, Men and Women	Approval: 21/0/0
KINTM-54	Intercollegiate Soccer Team, Men	Approval: 21/0/0
KINTM-55	Intercollegiate Soccer Team, Women	Approval: 21/0/0
KINTM-56A	Intercollegiate Basketball Team, Women Fall	Approval: 21/0/0
KINTM-56B	Intercollegiate Basketball Team, Women Spring	Approval: 21/0/0
KINTM-57A	Intercollegiate Basketball Team, Men Fall	Approval: 21/0/0

KINTM-57B	Intercollegiate Basketball Team, Men Spring	Approval: 21/0/0
KINTM-59	Intercollegiate Water Polo Team, Women	Approval: 21/0/0

New Courses w/DE: First and Second Reading

KINTM-26	Softball Team Class, Women	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-41I	Intercollegiate Football	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-42I	Intercollegiate Volleyball Team, Women	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-44I	Intercollegiate Softball Team, Women	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-45I	Intercollegiate Water Polo Team, Men	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-47I	Intercollegiate Baseball Team, Men	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-48I	Intercollegiate Cross Country, Men	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-49I	Intercollegiate Cross Country, Women	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-51I	Intercollegiate Swimming Team, Men/Women	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-54I	Intercollegiate Soccer Team, Men	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-55I	Intercollegiate Soccer Team, Women	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-56AI	Intercollegiate Basketball Team, Women Fall	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-56BI	Intercollegiate Basketball Team, Women Spring	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-57AI	Intercollegiate Basketball Team, Men Fall	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-57BI	Intercollegiate Basketball Team, Men Spring	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
KINTM-59I	Intercollegiate Water Polo Team, Women	Approval: 21/0/0	Distance Education Approval Online: 21/0/0

Program Modifications: Final Reading

Physical Education	A.A.	Approval: 21/0/0
---------------------------	------	------------------

NONPACKAGES:

Course Modifications: First and Second Reading

ACCTG-480	Applied Accounting I	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0
ACCTG-481	Applied Accounting II	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0

ACCTGFS-442	Fundamentals of Finance and Investing	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0
BUSMKT-55	Advertising	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0
CISGAME-2	Fundamentals of Game Development II	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0
CISGAME-403	Fundamentals of Game Programming	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0
CISGAME-420	Mobile/Web Game Development	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0
SOC-33	Introduction to Social Justice Studies	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
NURADN-38	Family-Child Nursing	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0
NURADN-48	Mental Health and Psychiatric Nursing	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0

Course Modifications: First and Second Reading

ACCTG-1A	Financial Accounting	Approval: 21/0/0
ACCTG-1B	Managerial Accounting	Approval: 21/0/0
ACCTG-460	Commercial Accounting Software	Approval: 21/0/0
BUSL-407	Criminal Law & Procedure	Approval: 21/0/0
BUSMGT-40	Introduction to Management	Approval: 21/0/0
BUSMKT-40	Marketing Principles	Approval: 21/0/0
ID-482ABCD	Internships in Interior Design	Approval: 21/0/0
NURADN-34L	Nursing Process 3 Laboratory	Approval: 21/0/0
NURADN-38L	Family-Child Nursing Laboratory	Approval: 21/0/0
NURADN-404	Basic ECG and Dysrhythmia Interpretation	Approval: 21/0/0
NURADN-482	Cooperative Education: Nursing A.D.N.	Approval: 21/0/0
NURADN-48L	Mental Health and Psychiatric Nursing Laboratory	Approval: 21/0/0

New Programs: Final Reading

University of California Transfer Pathway: Physics	AS-T	Approval: 21/0/0
---	------	------------------

Program Modifications: Final Reading

Business Administration	AS-T	Approval: 21/0/0
Engineering Technology	Certificate of Achievement	Approval: 21/0/0
Kinesiology	AA-T	Approval: 21/0/0

7. Discussion Items:

7.1. DE Modifications for Summer 2020 and Fall 2020: The Curriculum Chair shared with the committee that she and Ryan will do tech review for all the new DE modifications that have been launched due to COVID-19 adaptations. The proposals will be on the consent agenda when they are ready for Curriculum Committee approval. Jeff Laguna asked about the status of online class offerings for the fall. Laura Hope shared that all courses will be offered online in the summer. She also shared that majority of the courses will be offered online in the fall; however, there are Aviation, clinical, and skills lab courses that will be scheduled with the intention to be offered face-to-face in the fall. If circumstances require that courses can only be offered online in the fall, some face-to-face courses may be removed from the fall schedule. Both the Curriculum Chair and Laura Hope expressed how proud they were of faculty in ensuring that students can receive instruction online during this time.

7.2. Local GE Pattern Best Practice:

1. The Chair shared that there are some courses that are approved for CSUGE and/or IGETC but are not included the local GE pattern. The Chair presented the following standard procedure to be formally implemented: Courses that have CSUGE and IGETC articulation will automatically be added to the appropriate area of Chaffey's local GE pattern by the Articulation Officer during the annual GE cleanup. Courses that are not already in any of the patterns would continue to go through their individual review process. She asked if the Articulation Officer could automatically add courses that already have CSUGE and IGETC approval into the Local GE pattern as a standard practice. The committee shared no concerns and voted for this as a standard practice 20/0/1.

7.3. Academic and Career Communities Follow-Up: The Chair asked the committee to discuss how they would like to move forward with the upcoming elections in terms of moving to ACC representation. The committee shared the following concerns:

1. The possible increase in workload for the Curriculum Representatives. Some representatives feel that communicating with areas outside of their schools and disciplines would add to their workload. The Chair shared that integration between the different meta majors will be the direction of the college in the future. She also shared that the roles of Curriculum Representatives will likely shift in responsibility (e.g. less tedious readings) which would allow more time for communication with the faculty in their areas.
2. There should be a full integration campus wide before moving to this model as the ACCs feel somewhat disconnected. Some departments like Health Sciences discuss curriculum altogether due to the integration of the curriculum and pathways. These discussions may be impacted with an ACC model since the mechanism for curriculum discussions in the ACCs has not been formalized.

The committee also asked if the Faculty Senate is doing representation per ACC in the future. The Faculty Senate President shared that discussion has not happened in Senate, but the Senate would more than likely endorse the Curriculum Committee in its decision to do an ACC representation model.

The committee feels that they should wait to organize by ACC until the ACC structure becomes more formalized and natural campus wide. Because of this, the committee voted to table the discussion 21/0/0 until mid-fall.

7.4. IGETC/ADT and Communication Studies Discussion Continued: The committee voted to table this discussion 21/0/0 until the next meeting.

8. Floor Items: Laura Hope thanked the Curriculum Office and the Faculty for their flexibility and for working so diligently, quickly, and efficiently on the DE modifications for the summer and fall schedules.

9. Adjournment: The meeting was adjourned at 2:28 p.m.

Name	ATTENDANCE	Summary Notes 2/26/2020	Summary Notes 3/11/2020	CONSENTA GENDA	RE-10	RE-15	RE-60	RE-70	EE-86	RE-472	BUSL-50	RE-410	RE-415	RE-460	RE-470	RE-486	REAL ESSTATE AS
Bruce Osburn	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Candice Hines-Tinsley	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Christina McPeck	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Daniel Jacobo	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Elaine Martinez	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Erik Kolb																	
Jeffrey Laguna	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Jo Alvarez	X																
Julie Law	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Kathy Galipeau	X	A	A	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Lisa Doget	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Mary Romero	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Megan Keebler	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Michael Escobosa																	
Naomi McCool	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Nicole DeRose	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Nicole Farrand																	
Patricia Powell																	
Rob Kopp	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
RuthAnn Garcia	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Ryan Sipma	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sean Stratton	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Shelley Marcus	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sherrie Loewen	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Stephen Calebotta	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Total Counts	22	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21

Quorum= 26/2=13+1=14

Non-Voting	
Angela Burk-Herrick	X
Kathy Lucero	
Laura Hope	X
Patricia Bopko	
Rob Rundquist	X
Shireen Awad	X
Vanessa Thomas	X
PSR Representative	
DE Representative (Jonathan Ausubel)	

*Note: All curriculum proposals were approved for their first/second and final readings.

Name	ENGINEERING TECHNOLOGY CA	KINESIOLOGY AAT	LOCAL GE STANDARD PRACTICE APPROVAL	ACC Conversation Tabled	IGETC/CSUG COMSTTD TABLED
Bruce Osburn	X	X	X	X	X
Candice Hines-Tinsley	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X
Christina McPeck	X	X	X	X	X
Daniel Jacobo	X	X	X	X	X
Elaine Martinez	X	X	X	X	X
Erik Kolb					
Jeffrey Laguna	X	X	X	X	X
Jo Alvarez					
Julie Law	X	X	X	X	X
Kathy Galipeau	X	X	X	X	X
Lisa Doget	X	X	X	X	X
Mary Romero	X	X	X	X	X
Megan Keebler	X	X	X	X	X
Michael Escobosa					
Naomi McCool	X	X	X	X	X
Nicole DeRose	X	X	X	X	X
Nicole Farrand					
Patricia Powell					
Rob Kopp	X	X	X	X	X
RuthAnn Garcia	X	X	X	X	X
Ryan Sipma	X	X	X	X	X
Sean Stratton	X	X	A	X	X
Shelley Marcus	X	X	X	X	X
Sherrie Loewen	X	X	X	X	X
Stephen Calebotta	X	X	X	X	X
Total Counts	21	21	21	21	21