

CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204
FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143
TELECONFERENCE #6759
SUMMARY NOTES
October 4, 2017
1:30pm-3:00pm

Members Present:

Angela Burk-Herrick, Mathematics & Science
Ardon Alger, Faculty Senate President
Charmaine Phipps, Language Arts
David Schlanger, Catalog/Schedule Coordinator
Helen Leung, Counseling
Jason Chevalier, Dean, Visual & Performing Arts
Jeffrey Laguna, Health Sciences
John Machado, Visual & Performing Arts
Kathy Lucero, Admissions and Records
Linda Marcotte, Social & Behavioral Sciences
Lucy Serrano, Counseling
Marie Boyd, Curriculum Chair
Mark Ford, Chino Representative
Marlene Soto, Health Sciences

Megan Keebler, Instructional Support
Meridith Randall, Associate Superintendent of Instruction and Institutional Effectiveness
Michael Escobosa, Health Sciences
Naomi McCool, Social and Behavioral Sciences
Rob Kopp, Mathematics & Science
Sean Stratton, Articulation Officer
Sharon Awad, Administrative Assistant II, Curriculum
Stephen Calebotta, Language Arts
Stephen Shelton, Vice Chair
Tracy Kocher, Business & Applied Technology
Vanessa Thomas, Business and Applied Technology, High School Articulation

Members Absent:

Annette Henry, Kinesiology, Nutrition, & Athletics
Daniel Jacobo, Visual and Performing Arts
Elaine Martinez, Kinesiology, Nutrition, & Athletics
MariaIsabel Sandoval, Student Representative

Patricia Bopko, Financial Aid
RuthAnn Garcia, Interim Transfer Center
Shelley Marcus, Library Learning Resources
Wanda Baker, Business & Applied Technology

Guests:

None

- 1. Call To Order/New Committee Members:** The meeting was called to order at 1:38p.m. The Chair announced that the replacement for the Transfer Center Representative has been filled by RuthAnn Garcia, Interim Director of the Transfer Center. This will not affect the quorum which will remain at fourteen.
- 2. Public Comment:** No comment.
- 3. Review and Approval of September 20, 2017 Expanded Summary Notes:** The summary notes were approved 18/0/0.
- 4. Discussion Items:**
 - 4.1. User Roles in Curricunet:** The Administrative Assistant for Curriculum informed the Committee that she downloaded a report from Curricunet that shows all roles given to Faculty in the system. In an effort to clean the system, she removed users no longer with the College, added Discipline Review to all full-time Faculty in a discipline, and edited any roles, usernames, and emails as necessary.
 - 4.2. Revised By-Laws:** The Chair shared the revised By-Laws and the following changes were discussed:
 - Item 2B included information on the Student Learning Outcome position being filled by a current representative.
 - Item 2C listed voting and non-voting members.
 - Items 3A and 3B further detail non-voting memberships.

- Various formatting revisions.

The committee made the following suggestions:

- Putting the Strong Workforce Representative under item 2C.
- Changing the current reassigned time of 0.50 for the Chair to a higher percentage time due to the new and demanding initiatives taking place.
- Remove the reassigned time from the responsibilities section and reference the document that states what the reassigned time is for the Chair and Vice Chair.
- Mail the agenda to the same mailing list as the summary notes.
- Item 3 should include the other non-voting members, i.e., Director of Financial Aid, etc.

4.3. Review of new ADTs available:

1. *Child and Adolescent Development*: Linda Marcotte feels the current ADTs are similar to this one. This is a new TOP Code that no community colleges currently have. The faculty will continue to think about this degree.
2. *Environmental Science*: This degree has interdisciplinary courses; as a result, ownership of the degree will be difficult to determine. Angela Burk-Herrick will bring this ADT back to her school for discussion.
3. *Global Studies*: This degree also has interdisciplinary courses and two new courses would need to be developed in Global Studies. The department in charge of this degree will still need to be determined.
4. *Hospitality Management*: Mark Forde and Daniel Bentum will look at this ADT as it is similar to the local degree.
5. *Public Health Science*: This degree was shared with Sherrie Loewen for further discussion.
6. *Social Work and Human Services*: This degree was shared with Sherrie Loewen and Jeffrey Laguna for further discussion.

5. Guided Pathways:

5.1. California Guided Pathways Institute: Jeffrey Laguna shared that the conference showed him that Guided Pathways is based upon the student perspective from all steps of their educational journey. The initiative impacts all departments on campus and is an entire institution effort. The Chair is inspired about the Guided Pathways approach in taking the student perspective as the center of decision-making. She interviewed the Curriculum Committee's Student representative, MariaIsabel to gain insights on a student's educational path. The Chair shared that the insights gained from that interview further supports the need for Guided Pathways. The committee expressed enthusiasm in their participation in this effort. The Chair encouraged the committee to take the "Vision for Success" article given in their last curriculum packets back to their departments.

6. **Miscellaneous:** Kathy Lucero announced that there might be a new grade, "EW", which means "Excused Withdraw". The guidelines to this grade are similar to the "Military Withdraw" grade. This new grade is created to accommodate students in the inmate education program who are released midterm. This grade will also apply to extenuating circumstances such as hospitalization and death in the family. Kathy Lucero confirmed after the Curriculum meeting that an "EW" will count towards attempted units for Financial Aid but not for GPA.

Rob Kopp shared the Math department has reassessed their curriculum to align with AB-705 which states students need to complete transfer level Math (and English) within a one-year timeframe. The department has created MATH 450, 550, and 650 to serve as a shortened transfer path for students. They are determining the best option for students as the new law places students in MATH-450, whereas MATH-550 and MATH-650 will be optional. The Math Department also discussed changing STAT-10 to a course with a MATH designation. A final decision has not been made.

7. **Consent Agenda:** The consent was agenda was approved by all voting members.

7.1. The Industrial Maintenance Faculty (IM) have switched their discipline title to “Industrial Maintenance Mechanic” with the new acronym, “INDMM”. This change occurred because “IM” was previously used for “Institutional Management,” a discipline that existed in the 1970’s and 1980’s.

7.2. Distance Education component has been added to COMPSCI-4 which was approved on the 9-20-2017 Curriculum Meeting.

7.3. Textbook Changes Only:

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| PSYCH-20 | Developmental Psychology: Childhood and Adolescence |
| PSYCH-25 | Developmental Psychology: Lifespan Development <i>Course had one method of instruction (laboratory assignments) removed as it was an error to have it in the course</i> |
| PSYCH-55 | Abnormal Psychology <i>Course had one method of instruction (laboratory assignments) removed as it was an error to have it in the course</i> |
| SCSCI-10 | Statistics for Social Science |
| SOC-14 | Sociology of Gender |

8. NEW BUSINESS:

New Course: First Reading

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| INDMM-609 | Advanced Alignment <i>The Chair worked with the faculty on editing the description. She also shared that the faculty is working on a noncredit and credit certificates for Industrial Maintenance Mechanic. This course will be in the noncredit program.</i> | Approval: 20/0/0 |
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Course Modifications in Glitch: First and Second Reading (Seven more courses left in the glitch)

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| ART-12 | Fundamentals of Design in Three Dimensions | Approval: 20/0/0 |
| ART-34 | Intermediate Painting | Approval: 20/0/0 |
| ART-40 | Advanced Ceramics | Approval: 20/0/0 |
| ART-89 | Student Invitational Exhibition | Approval: 20/0/0 |
| EGTECH-14 | Electronics for Engineering Technologists I | Approval: 20/0/0 |

Course Modifications: First and Second Reading

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| BUS-49 | Business Decisions Using Basic Quantitative Tools | Approval: 20/0/0 |
| PHOTO-10 | Beginning Photography | Approval: 20/0/0 |
| PHOTO-12 | Studio Lighting | Approval: 20/0/0 |
| PHOTO-13 | Fine Art Photography | Approval: 20/0/0 |
| PHOTO-20 | Photography for Media | Approval: 20/0/0 |
| PHOTO-436 | Studio Lighting Portfolio | Approval: 20/0/0 |
| SOC-70 | Social Problems | Approval: 20/0/0 |

Course Modifications: First Reading

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| ECON-8 | History of Economic Ideas | Approval: 20/0/0 |
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Course Modifications with DE: First and Second Reading

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| COMSTD-12 | Mass Communication and Society | Approval: 20/0/0 |
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Course Deactivations: Final Reading

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| PSYCH-21 | Developmental Psychology: Adulthood and Aging <i>This course affects the CSUGE certificate and the University Studies: Social & Behavioral Sciences A.A. Degree. Removal of this course from those programs will take place before the Catalog Deadline to ensure all deactivations affecting these degrees are launched only once.</i> | Approval: 20/0/0 |
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PACKAGE: RADIOLOGIC TECHNOLOGY

New Courses: First Reading

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| RADTEC-41 | Radiographic Clinical Education II | Approval: 19/0/0 |
| RADTEC-71 | Radiographic Clinical Education V <i>Out of class assignment has been edited per Curriculum Committee member comment.</i> | Approval: 19/0/0 |

Course Deactivations: Final Reading

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| RADTEC-40 | Radiographic Clinical Education II <i>Replaced by RADTEC-41</i> | Approval: 19/0/0 |
| RADTEC-50 | Radiographic Clinical Education III | Approval: 19/0/0 |
| RADTEC-70 | Radiographic Clinical Education V <i>Replaced by RADTEC-71</i> | Approval: 19/0/0 |
| RADTEC-81 | Radiographic Clinical Education VI | Approval: 19/0/0 |

Program Modification: Final Reading

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| Radiologic Technology | A.S. <i>New courses and deactivations have been reflected in this modification.</i> | Approval: 19/0/0 |
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9. Adjournment: The meeting was adjourned at 3:00p.m.

| Name | Attendance | Summary Notes | Consent Agenda | INDMM-609 1 ST /2 ND READING | ART-12 1 ST /2 ND READING | ART-34 1 ST /2 ND READING | ART-40 1 ST /2 ND READING | ART-89 1 ST /2 ND READING | EGTECH-14 1 ST /2 ND READING | BUS-49 1 ST /2 ND READING | ECON-8 1 ST READING | PHOTO-10 1 ST /2 ND READING | PHOTO-12 1 ST /2 ND READING | PHOTO-13 1 ST /2 ND READING | PHOTO-20 1 ST /2 ND READING | PHOTO-436 1 ST /2 ND READING | SOC-70 1 ST /2 ND READING | COMSTD-12 1 ST /2 ND READING |
|---------------------|------------|---------------|----------------|--|---|---|---|---|--|---|--------------------------------|---|---|---|---|--|---|--|
| Angela Burk-Herrick | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Annette Henry | | | | | | | | | | | | | | | | | | |
| Ardon Alger | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Charmaine Phipps | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Daniel Jacobo | | | | | | | | | | | | | | | | | | |
| David Schlanger | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Elaine Martinez | | | | | | | | | | | | | | | | | | |
| Helen Leung | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Jason Chevalier | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Jeffrey Laguna | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| John Machado | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Linda Marcotte | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Lucy Serrano | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Mark Forde | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Marlene Soto | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Megan Keebler | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Michael Escobosa | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Naomi McCool | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Rob Kopp | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| RuthAnn Garcia | | | | | | | | | | | | | | | | | | |
| Sean Stratton | X | | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Shelley Marcus | | | | | | | | | | | | | | | | | | |
| Stephen Calebotta | X | | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Tracy Kocher | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Vanessa Thomas | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Wanda Baker | | | | | | | | | | | | | | | | | | |
| Total Counts | 20 | 18 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 |

| Non-Voting | |
|----------------------|---|
| Kathy Lucero | X |
| Marie Boyd | X |
| Marialsabel Sandoval | |
| Meridith Randall | X |
| Patricia Bopko | |
| Sharon Awad | X |
| Stephen Shelton | X |

Guests: None

| Name | PSYCH-21 DEACTIVATIONS | RADTEC-41 1 ST /2 ND READING | RADTEC-71 1 ST /2 ND READING | RADTEC-40 DEACTIVATION | RADTEC-50 DEACTIVATION | RADTEC-70 DEACTIVATION | RADTEC-81 DEACTIVATION | RADIOLOGIC TECHNOLOGY A.S. FINAL READING |
|---------------------|------------------------|--|--|------------------------|------------------------|------------------------|------------------------|--|
| Angela Burk-Herrick | X | X | X | X | X | X | X | X |
| Annette Henry | | | | | | | | |
| Ardon Alger | X | X | X | X | X | X | X | X |
| Charmaine Phipps | X | X | X | X | X | X | X | X |
| Daniel Jacobo | | | | | | | | |
| David Schlanger | X | X | X | X | X | X | X | X |
| Elaine Martinez | | | | | | | | |
| Helen Leung | X | X | X | X | X | X | X | X |
| Jason Chevalier | X | | | | | | | |
| Jeffrey Laguna | X | X | X | X | X | X | X | X |
| John Machado | X | X | X | X | X | X | X | X |
| Linda Marcotte | X | X | X | X | X | X | X | X |
| Lucy Serrano | X | X | X | X | X | X | X | X |
| Mark Forde | X | X | X | X | X | X | X | X |
| Marlene Soto | X | X | X | X | X | X | X | X |
| Megan Keebler | X | X | X | X | X | X | X | X |
| Michael Escobosa | X | X | X | X | X | X | X | X |
| Naomi McCool | X | X | X | X | X | X | X | X |
| Rob Kopp | X | X | X | X | X | X | X | X |
| RuthAnn Garcia | | | | | | | | |
| Sean Stratton | X | X | X | X | X | X | X | X |
| Shelley Marcus | | | | | | | | |
| Stephen Calebotta | X | X | X | X | X | X | X | X |
| Tracy Kocher | X | X | X | X | X | X | X | X |
| Vanessa Thomas | X | X | X | X | X | X | X | X |
| Wanda Baker | | | | | | | | |
| Total Counts | 20 | 19 | 19 | 19 | 19 | 19 | 19 | 19 |