

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204
FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143**

Teleconference x6759

AGENDA

December 5, 2018

1:30pm-3:00pm

Members Present:

Members Absent:

- 1. Call To Order/New Committee Members:**
- 2. Public Comment:**
- 3. Review and Approval of November 28, 2018 Expanded Summary Notes:**
- 4. Discussion Items:**
- 5. Guided Pathways:**
- 6. Miscellaneous:**
- 7. Consent Agenda:**

7.1. DENTAL changes due to scheduling issues within Colleague:

1. DENTAL-415 removed lab units and content
2. DENTAL-415L created to include lab only units and content
3. DENTAL-425 removed lab units and content
4. DENTAL-425L created to include lab only units and content
5. DENTAL-435 removed lab units and content
6. DENTAL-435L created to include lab only units and content
7. DENTAL-445 removed lab units and content
8. DENTAL-445L created to include lab only units and content
9. DENTAL-455 removed lab units and content
10. DENTAL-455L created to include lab only units and content
11. DENTAL-465 removed lab units and content
12. DENTAL-465L created to include lab only units and content
13. DENTAL-475 removed lab units and content
14. DENTAL-475L created to include lab only units and content
15. DENTAL-480 removed lab units and content
16. DENTAL-480L created to include lab only units and content
17. DENTAL-490 removed lab units and content
18. DENTAL-490L created to include lab only units and content

8. NEW BUSINESS:

Package: Gerontology

New Courses: First Reading

GERO-497ABCD	Gerontology Career Experience Internship	Approval:
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GERO-98ABC	Independent Study: Gerontology	Approval:
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Program Modifications: Final Reading

Community Caregiver	Certificate of Achievement	Approval:
Gerontology	A.S.	Approval:
Gerontology	Certificate of Achievement	Approval:

New Courses: First Reading

NURVN-601	Vocational Nursing Skills Development I	Approval:
NURVN-602	Vocational Nursing Skills Development II	Approval:
NURVN-603	Vocational Nursing Skills Development III	Approval:
NURVN-604	Intravenous Therapy	Approval:

New Programs: Final Reading

Cyber Security Analyst	Certificate of Career Preparation	Approval:
Cyber Security Defender	Certificate of Achievement	Approval:
Cyber Security Professional	A.S.	Approval:
Public Health	Certificate of Achievement	Approval:
Recording Arts Technician	Certificate of Achievement	Approval:

Program Modifications: Final Reading

Athletic Trainer Aide	Certificate of Career Preparation	Approval:
Commercial Music	A.S.	Approval:
Industrial Electrical Technology Level II	Certificate of Achievement	Approval:

Course Modifications with DE: First Reading

MATH-25	College Algebra	Modification Approval:	Distance Education Approval Hybrid/Online:
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Course Modifications: First Reading

ART-482	Editing Digital Media	Approval:
ENGIN-71	Circuit Analysis	Approval:
KINACT-24	Cross Training Boot Camp	Approval:
MATH-31	Plane Trigonometry	Approval:
NF-11	Food Service Management Supervision	Approval:

9. Adjournment:

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204
FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143**

Teleconference x6759

SUMMARY NOTES

November 28, 2018

1:30pm-3:00pm

Members Present:

Angela Burk-Herrick, Mathematics & Science
Annette Henry, Kinesiology, Nutrition, & Athletics
Charmaine Phipps, Language Arts
Daniel Jacobo, Visual and Performing Arts
Helen Leung, Counseling
Jeffrey Laguna, Health Sciences
John Machado, Visual & Performing Arts
Marlene Soto, Health Sciences
Marie Boyd, Curriculum Chair
Misty Burrue, Faculty Senate President

Naomi McCool, Social and Behavioral Sciences
Patricia Bopko, Financial Aid
Rob Kopp, Mathematics & Science
RuthAnn Garcia, Transfer Center
Ryan Sipma, Catalog and Schedule Coordinator
Sean Stratton, Articulation Officer
Sharon Awad, Administrative Assistant II, Curriculum
Shelley Marcus, Library Learning Resources
Stephen Shelton, Vice Chair
Stephen Calebotta, Language Arts

Members Absent:

Elaine Martinez, Kinesiology, Nutrition, & Athletics
Kathy Lucero, Admissions and Records
Linda Marcotte, Social & Behavioral Sciences
Lucy Serrano, Counseling
Mark Forde, Chino Representative
Megan Keebler, Instructional Support
Michael Escobosa, Health Sciences

Michael McClellan, Kinesiology, Nutrition, & Athletics,
Guided Pathways, Success Centers
Tracy Kocher, Business & Applied Technology
Vanessa Thomas, Business and Applied Technology, High
School Articulation
Wanda Baker, Business & Applied Technology

Guests:

None

1. **Call To Order/New Committee Members:** The meeting was called to order at 1:41p.m.
2. **Public Comment:** No comment
3. **Review and Approval of October 31, 2018 Expanded Summary Notes:** The summary notes were approved 13/0/1.
4. **Review and Approval of November 14, 2018 Expanded Summary Notes:** The summary notes were approved 10/0/4.
5. **Discussion Items:**
 - 5.1. **Associate Degree Description pertaining to the value of GE courses (Cont.):** The discussion continued from the last meeting on November 14, 2018. The chair recapped the conversation and the committee continued discussion on how the distinction should be displayed in the Catalog. Jeff Laguna suggested having an informational page that shows all degree types from the certificate level up to the doctorate level so that students have the opportunity to know various educational paths. He will create a draft of the page he suggested. Angela Burk-Herrick mentioned that the language exemplified below should include a discussion of the distinctions between the different GE patterns offered by the college. The committee also discussed the option of having a catalog page devoted to the distinction between A.S. degrees and certificates as well as the various GE patterns. The Catalog currently has a page (p. 38) that shows this, but the committee suggested that this page be more student friendly in design. The discussion continued on how this language should be framed with a Guided Pathways perspective. The Faculty Senate President shared that the mapping process and course sequencing also helps with the selection of GE courses. The conversation led to how the mapping process and the distinction of which GE pattern students should take will help increase completion within a reasonable timeframe. Helen Leung also shared that a new software called "Focus 2" has been launched by the Career

Center. This software is a series of self-assessments for students that lead to majors within Chaffey's majors. Helen will inform the presenters of Focus 2 that the Curriculum Committee would like to see a demonstration of the software.

1. *Example: To become a well-rounded person capable of fully participating in society and the modern economy, the student will need a strong foundation in the major areas of human study and endeavor. This A.S. degree also includes coursework in General Education. Entry-level courses in General Education (arts and humanities, mathematics and natural sciences, and the social sciences) can help you gain a greater understanding of and appreciation for the world and its people. These general education courses will enhance communication skills, improve critical thinking skills and help with a professional career in _____.*

5.2. Catalog and Schedule Report: The Catalog and Schedule Coordinator recapped information from the previous discussion on AP Credit Equivalency particularly for U.S. History and Psychology. He shared that the layout of the table is standard across the state so he did not focus on layout changes, but rather clarified the section for the Psychology AP course equivalency. Naomi McCool mentioned that the total units given could be displayed in a more clear way for students. Jeff Laguna suggested having a total units column. The Chair suggested that Ryan find examples statewide of how to address the concerns discussed. The Articulation Officer and the Catalog and Schedule Coordinator will work together to create a clearer table. The Chair will also pull legal language from Title 5, Ed. Code, and ACCJC in regards to how information should be displayed in the Catalog.

5.3. Language Courses and Supplemental Requirement: The Chair shared that the language department has decided to remove the ten hour supplemental requirement from their descriptions and replace that language with "may require supplemental hours" since every student did not need ten hours of instructional support. The Faculty Senate President recommended that collegial discussions regarding curriculum decisions such as this should occur between discipline faculty and impacted departments.

6. Guided Pathways: Discussion was incorporated with item 5.1.

7. Miscellaneous: None.

8. Consent Agenda: Items 8.1. and 8.3. were approved 14/0/0 and item 8.2. was tabled 14/0/0.

8.1. The units for the Nursing: Vocational A.S. and Certificate of Achievement were updated to reflect the correct unit count as CurricUNET did not calculate the units correctly. The certificate was 53-65 units, and the A.S. was 47 units. Both are actually 53 units.

8.2. DENTAL changes due to scheduling issues within Colleague:

1. DENTAL-415 removed lab units and content
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18. DENTAL-490L created to include lab only units and content

8.3. The following courses had their TOP Codes and SAM Codes switched from non-CTE to CTE.

1. ED-10, changed from SAM Code E to SAM Code C.

2. ED-10, changed from TOP Code 0801.00 to TOP Code 0802.10.
3. PHOTO-1, changed SAM Code E to SAM Code D.
4. PHOTO-1, changed TOP Code 1011.00 to TOP Code 1012.00.
5. MUSIC-15, changed SAM Code E to SAM Code D.
6. MUSIC-15, changed TOP Code 1004.00 to TOP Code 1005.00.
7. MUSIC-16, changed SAM Code E to SAM Code C.
8. MUSIC-16, changed TOP Code 1004.00 to TOP Code 1005.00.
9. MUSIC-17, changed SAM Code E to SAM Code C.
10. MUSIC-17, changed TOP Code 1004.00 to TOP Code 1005.00.
11. MUSIC-18, changed SAM Code E to SAM Code C.
12. MUSIC-18, changed TOP Code 1004.00 to TOP Code 1005.00.

9. NEW BUSINESS:

Package: Business Technology

Course Deactivation: Final Reading

BUSOT-462	Digital Transcription and Voice Recognition Software	Approval: 14/0/0
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Program Modifications: Final Reading

Microsoft Word	Certificate of Achievement	Approval: 14/0/0
Professional Administrative Management	A.S. Degree	Approval: 14/0/0
Professional Administrative Management	Certificate of Achievement	Approval: 14/0/0

Package: Public Health

New Courses with DE: First and Second Reading

PH-10	Personal Health and Wellness	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
PH-20	Introduction to Public Health	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
PH-30	Health and Social Justice	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
PH-40	Drugs, Health, and Society	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0

New Program: Final Reading

Public Health	AS-T	Approval: 16/0/0
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New Program: Final Reading

Dental Assisting Skills	Certificate of Competency	Approval: 16/0/0
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Course Deactivation: Final Reading

ENGL-675	Preparation for College Reading and Writing	Approval: 16/0/0
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Course Modifications with DE: First and Second Reading

BUS-49	Business Decisions Using Basic Quantitative Tools	Modification Approval: 15/0/0	Distance Education Approval Hybrid/Online: 15/0/0
BUSL-400	Introduction to Paralegal Studies	Modification Approval: 15/0/0	Distance Education Approval Hybrid/Online: 15/0/0
BUSL-401	Legal Research and Writing	Modification Approval: 15/0/0	Distance Education Approval Hybrid/Online: 15/0/0
BUSL-402	Civil Litigation	Modification Approval: 15/0/0	Distance Education Approval Hybrid/Online: 15/0/0
BUSL-403	Evidence	Modification Approval: 15/0/0	Distance Education Approval Hybrid/Online: 15/0/0
BUSL-404	Law Office Operations	Modification Approval: 15/0/0	Distance Education Approval Hybrid/Online: 15/0/0
BUSL-406	Advanced Legal Research and Writing	Modification Approval: 15/0/0	Distance Education Approval Hybrid/Online: 15/0/0
BUSL-408	Bankruptcy and Debtor/Creditor Relations	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSL-409	Family Law	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSL-411	Estate Planning and Probate Law	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSL-412	Immigration Law	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSL-413	Workers' Compensation Law	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSL-435	The Law of Marketing and Business Competition	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0

BUSMGT-430	Warehouse Management and Material Handling	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSMGT-440	Principles of Leadership	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSMGT-45	Small Business Ownership and Management	Modification Approval: 16/0/0	Distance Education Approval Hybrid: 16/0/0
BUSMGT-466	Introduction to Project Management	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSMGT-48	Quality Management Principles	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSMGT-480	Principles of Supervision	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSMKT-405	International Marketing	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSTEC-400	Job Search and Interviewing Techniques	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSTEC-40A	Beginning Computer Keyboarding	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSTEC-40B	Computer Keyboarding: Speed and Accuracy Development	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSTEC-471	Administrative Office Management	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSTEC-50	Filing and Records Management	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSTEC-61	Microsoft Office PowerPoint	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSTEC-63	Microsoft Office Excel - Comprehensive	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
BUSTEC-64	Microsoft Office Access-Comprehensive	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
COMSTD-12	Mass Communication and Society	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
RE-60	Real Estate Finance	Modification Approval: 16/0/0	Distance Education Approval Online: 16/0/0
SPAN-1	Elementary Spanish I	Modification Approval: 16/0/0	Distance Education Approval Online: 16/0/0

SPAN-2	Elementary Spanish II	Modification Approval: 16/0/0	Distance Education Approval Online: 16/0/0
SPAN-4SS	Spanish for Heritage Speakers II	Modification Approval: 16/0/0	Distance Education Approval Online: 16/0/0

Course Modifications: First and Second Reading

ARABIC-2	Elementary Modern Standard Arabic	Approval: 16/0/0
ARABIC-3	Intermediate Modern Standard Arabic	Approval: 16/0/0
ART-82	Introduction to Digital Media	Approval: 16/0/0
BUS-10	Introduction to Business	Approval: 16/0/0
BUSL-28A	Business Law I	Approval: 16/0/0
BUSL-28B	Business Law II	Approval: 16/0/0
CHIN-3	Intermediate Mandarin Chinese I	Approval: 16/0/0
CHIN-4	Intermediate Mandarin Chinese II	Approval: 16/0/0
CUL-15	Sanitation, Safety, and Equipment Management	Approval: 16/0/0
CUL-17	Principles of Food Preparation	Approval: 16/0/0
EMT-11	Emergency Medical Technician	Approval: 16/0/0
FR-1	Elementary French I	Approval: 16/0/0
FR-2	Elementary French II	Approval: 16/0/0
HOTFS-10	Introduction to Hospitality Management	Approval: 16/0/0
HOTFS-14	Food and Beverage Management	Approval: 16/0/0
HOTFS-21	Purchasing, Cost Controls, and Menu Planning	Approval: 16/0/0
HOTFS-32	Hospitality Law	Approval: 16/0/0
HOTFS-422	Hotel Operations	Approval: 16/0/0
HOTFS-428	Human Resources Management in Hospitality	Approval: 16/0/0
HOTFS-431	Hospitality Marketing Management	Approval: 16/0/0
HOTFS-482	Industry Internship: Hospitality Management	Approval: 16/0/0
KINTM-16	Beginning Dance/Spirit Team	Approval: 16/0/0
SPAN-4	Intermediate Spanish II	Approval: 16/0/0

10. Adjournment: The meeting was adjourned 2:46p.m.

Name	ATTENDANCE	SUMMARY NOTES 10/31	SUMMARY NOTES 11/14	CONSENT AGENDA	BUSOT-462 DEACTIVATION	Microsoft Word	Professional Administrative Management AS	Professional Administrative Management CA	PH-10 1 ST /2 ND READING	PH-20 1 ST /2 ND READING	PH-30 1 ST /2 ND READING	PH-40 1 ST /2 ND READING	PUBLIC HEALTH AS-T	DENTAL ASSISTING SKILLS	ENGL-675 DEACTIVATION
Angela Burk-Herrick	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X
Annette Henry	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Daniel Jacobo	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Elaine Martinez															
Helen Leung	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Jeffrey Laguna	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X
John Machado	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Linda Marcotte															
Lucy Serrano															
Mark Forde															
Marlene Soto	X				X	X	X	X	X	X	X	X	X	X	X
Megan Keebler															
Michael Escobosa															
Michael McClellan															
Misty Burruel	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X
Naomi McCool	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X
Rob Kopp	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
RuthAnn Garcia	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Ryan Sipma	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X
Sean Stratton	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Shelley Marcus	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Stephen Calebotta	X								X	X	X	X	X	X	X
Tracy Kocher															
Vanessa Thomas															
Wanda Baker															
Total Counts	16	14	14	14	15	15	15	15	16	16	16	16	16	16	16

Non-Voting	
Kathy Lucero	
Marie Boyd	X
Patricia Bopko	X
Sharon Awad	X
Stephen Shelton	X

Name	ATTENDANCE	BUS-49 1 ST /2 ND READING	BUSL-400 1 ST /2 ND READING	BUSL-401 1 ST /2 ND READING	BUSL-402 1 ST /2 ND READING	BUSL-403 1 ST /2 ND READING	BUSL-404 1 ST /2 ND READING	BUSL-406 1 ST /2 ND READING	BUSL-408 1 ST /2 ND READING	BUSL-408 1 ST /2 ND READING	BUSL-409 1 ST /2 ND READING	BUSL-411 1 ST /2 ND READING	BUSL-412 1 ST /2 ND READING	BUSL-413 1 ST /2 ND READING	BUSL-435 1 ST /2 ND READING	BUSMGT-430 1 ST /2 ND READING	BUSMGT-440 1 ST /2 ND READING
Angela Burk-Herrick	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Annette Henry	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Daniel Jacobo	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Elaine Martinez																	
Helen Leung	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Jeffrey Laguna	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
John Machado	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Linda Marcotte																	
Lucy Serrano																	
Mark Forde																	
Marlene Soto	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Megan Keebler																	
Michael Escobosa																	
Michael McClellan																	
Misty Burruel	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Naomi McCool	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Rob Kopp	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
RuthAnn Garcia	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Ryan Sipma	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sean Stratton	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Shelley Marcus	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Stephen Calebotta	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Tracy Kocher																	
Vanessa Thomas																	
Wanda Baker																	
Total Counts	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16

Name	ATTENDANCE	BUSMGT-45 1 ST /2 ND READING	BUSMGT-466 1 ST /2 ND READING	BUSMGT-48 1 ST /2 ND READING	BUSMGT-480 1 ST /2 ND READING	BUSMKT-405 1 ST /2 ND READING	BUSTEC-400 1 ST /2 ND READING	BUSTEC-40A 1 ST /2 ND READING	BUSTEC-40B 1 ST /2 ND READING	BUSTEC-471 1 ST /2 ND READING	BUSTEC-50 1 ST /2 ND READING	BUSTEC-61 1 ST /2 ND READING	BUSTEC-63 1 ST /2 ND READING	BUSTEC-64 1 ST /2 ND READING	COMSTD-12 1 ST /2 ND READING	RE-60 1 ST /2 ND READING
Angela Burk-Herrick	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Annette Henry	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Daniel Jacobo	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Elaine Martinez																
Helen Leung	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Jeffrey Laguna	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
John Machado	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Linda Marcotte																
Lucy Serrano																
Mark Forde																
Marlene Soto	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Megan Keebler																
Michael Escobosa																
Michael McClellan																
Misty Burruel	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Naomi McCool	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Rob Kopp	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
RuthAnn Garcia	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Ryan Sipma	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sean Stratton	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Shelley Marcus	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Stephen Calebotta	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Tracy Kocher																
Vanessa Thomas																
Wanda Baker																
Total Counts	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16

Name	ATTENDANCE	SPAN-1 1 ST /2 ND READING	SPAN-2 1 ST /2 ND READING	SPAN-4SS 1 ST /2 ND READING	ARABIC-1 1 ST /2 ND READING	ARABIC-3 1 ST /2 ND READING	ART-82 1 ST /2 ND READING	VUS-10 1 ST /2 ND READING	BUSL-28A 1 ST /2 ND READING	BUSL-28B 1 ST /2 ND READING	CHIN-3 1 ST /2 ND READING	CHIN-4 1 ST /2 ND READING	CUL-15 1 ST /2 ND READING	CUL-17 1 ST /2 ND READING	EMT-11 1 ST /2 ND READING	FR-1 1 ST /2 ND READINGFR-2 1 ST /2 ND READING	HOTFS-10 1 ST /2 ND READING
Angela Burk-Herrick	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Annette Henry	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Daniel Jacobo	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Elaine Martinez																	
Helen Leung	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Jeffrey Laguna	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
John Machado	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Linda Marcotte																	
Lucy Serrano																	
Mark Forde																	
Marlene Soto	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Megan Keebler																	
Michael Escobosa																	
Michael McClellan																	
Misty Burruel	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Naomi McCool	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Rob Kopp	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
RuthAnn Garcia	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Ryan Sipma	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sean Stratton	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Shelley Marcus	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Stephen Calebotta	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Tracy Kocher																	
Vanessa Thomas																	
Wanda Baker																	
Total Counts	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16

Name	ATTENDANCE	HOTFS-14 1 ST /2 ND READING	HOTFS-21 1 ST /2 ND READING	HOTFS-32 1 ST /2 ND READING	HOTFS-422 1 ST /2 ND READING	HOTFS-428 1 ST /2 ND READING	HOTFS-431 1 ST /2 ND READING	HOTFS-482 1 ST /2 ND READING	KINTM-16 1 ST /2 ND READING	SPAN-4 1 ST /2 ND READING						
Angela Burk-Herrick	X	X	X	X	X	X	X	X	X	X						
Annette Henry	X	X	X	X	X	X	X	X	X	X						
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X						
Daniel Jacobo	X	X	X	X	X	X	X	X	X	X						
Elaine Martinez																
Helen Leung	X	X	X	X	X	X	X	X	X	X						
Jeffrey Laguna	X	X	X	X	X	X	X	X	X	X						
John Machado	X	X	X	X	X	X	X	X	X	X						
Linda Marcotte																
Lucy Serrano																
Mark Forde																
Marlene Soto	X	X	X	X	X	X	X	X	X	X						
Megan Keebler																
Michael Escobosa																
Michael McClellan																
Misty Burruel	X	X	X	X	X	X	X	X	X	X						
Naomi McCool	X	X	X	X	X	X	X	X	X	X						
Rob Kopp	X	X	X	X	X	X	X	X	X	X						
RuthAnn Garcia	X	X	X	X	X	X	X	X	X	X						
Ryan Sipma	X	X	X	X	X	X	X	X	X	X						
Sean Stratton	X	X	X	X	X	X	X	X	X	X						
Shelley Marcus	X	X	X	X	X	X	X	X	X	X						
Stephen Calebotta	X	X	X	X	X	X	X	X	X	X						
Tracy Kocher																
Vanessa Thomas																
Wanda Baker																
Total Counts	16	16	16	16	16	16	16	16	16	16						