

## ACADEMIC SENATE MINUTES

### FEBRUARY 27, 2024

Nicole DeRose	President	2023-2025	P
Elizabeth “Liz” Encarnacion	Vice President	2023-2024	P
Robin Witt	Secretary/Treasurer	2023-2024	P
Angela Burk – Herrick	Curriculum Chair	2023-2025	P
Jonathan Polidano	Business & Applied Technology	2023-2025	P
Jay Scott	Business & Applied Technology	2022-2024	P
Robert Nazar	Chino Campus	2023-2025	P
Jinny Lee	Chino Campus	2022-2024	A
Anthony Guaracha	Fontana Campus	2023-2025	P
Vacant	Fontana Campus	2022-2024	
Omar Estrada	Health Sciences	2023-2025	P
Terzah DePonte	Health Sciences	2022-2024	P
Tara Johnson	HFIC	2023-2025	A
Vacant	HFIC	2023-2025	
Christina Holdiness	Instructional Support	2023-2025	P
Terezita Reyes Overduin	Instructional Support	2022-2024	A
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025	P
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024	P
Phatana Ith	Language Arts	2023-2025	P
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024	P
Robin Witt	Mathematics & Science	2023-2025	P
Mark Gutierrez	Mathematics & Science	2022-2024	P
Patricia Gomez	Social & Behavioral Sciences	2023-2025	P
Vacant	Social & Behavioral Sciences	2022-2024	
Michelle Martinez	Student Services	2023-2025	P
Jackie Boboye	Student Services	2022-2024	P
Leta Ming	Visual & Performing Arts	2023-2025	A
Sheila Malone	Visual & Performing Arts	2022-2024	A
Tamari Jenkins	Senator-At-Large	2023-2026	P
Vacant	Senator-At-Large	2022-2025	
Sarah Chamberlain	Senator-At-Large	2021-2024	P
Tina Kuo	Adjunct Senator-At-Large	2023-2025	P
Shelly R. Jackson	Adjunct Senator-At-Large	2022-2024	P
<b>Alternates</b>			
Vacant	Business & Applied Technology	2023-2025	
Manar Hijaz	Chino Campus	2023-2025	A
Greg Creel	Fontana Campus	2023-2025	A
Lisa Doget	Health Sciences	2023-2025	A
Vacant	HFIC	2022-2024	
Shelley Marcus	Instructional Support	2023-2025	P
Robert Hadaway	Kinesiology, Nutrition, & Athletics	2023-2025	A
Leona Fisher	Language Arts	2022-2024	A
Diana Cosand	Mathematics & Science	2023-2025	A
Vacant	Social & Behavioral Sciences	2022-2024	
Fabiola Espitia	Student Services	2023-2025	A
Susanna Galvez	Student Services	2022-2024	A
Vacant	Visual & Performing Arts	2023-2025	
Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	A
Ryan Thomas	Chaffey College Student Liaison	2023-2024	A

**Guests:**

Lissa Napoli, Administrative Assistant, Academic Senate

Janeth Rodriguez, Executive Director, Enrollment Services & Student Support

Melissa Sakoonphong, Interim Director, Student Systems Integration & Innovation Enrollment Services & Student Support

Neil Watkins, English Department Faculty, ACD

**1. P.E. (12:30 P.M.)****2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

*With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.*

**2.2 Attendee Identification** (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)

- Guest Watkins thanked the officers and senators of the Academic Senate for their hard work and expressed concern for the reputation of the college. It has been said that Chaffey College is the jewel of the Inland Empire but recently, post-pandemic, the reputation seems tarnished. People feel discouraged and burned out. Faculty and Classified Staff do not feel adequately supported. With the reorganizations, hate crimes, and flood damage not being adequately addressed, there seems to be a loss of confidence for direction by leadership and a lack of communication by the administration. It is important for faculty to show support and encourage each other. Don't let campus climate come into conversations with students. Give feedback in meetings and town halls, ask questions about how decisions were made. We have made great progress, we got accredited. Big thanks to President DeRose for her work on accreditation. So, speak up and work together to become the jewel of the Inland Empire again.

**4. ADOPTION OF AGENDA**

- February 27, 2024
- Modify the order of the agenda by moving item 9.1 before item 7.
- **Motion for Approval** - Senator Chamberlain moved to adopt the agenda for 2.27.24 with the modification. Senator Boboye seconded the motion. The motion was approved. 2.27.21, 21Y/0N/0A.

**5. CONSENT AGENDA****5.1 February 20, 2024 Meeting Minutes**

5.2 Curriculum is asking that the Academic Senate endorse the course modifications that are presented in the packet. see attachment titled "2-21-2024 Curriculum Endorsements"

- **Motion for Approval** - Curriculum Chair Burk-Herrick moved to approve the 2.27.24 Consent Agenda. Senator Boboye seconded the motion. The motion was approved. 2.27.24, 21Y/0N/0A.

## 6. REPORT

### 6.1 President

- The report shared by President DeRose at the recent Governing Board meeting is attached.
- Nominations for Academic Senate President Elect have closed. Two nominees accepted but then one withdrew. Vice President Encarnacion is the one nomination that did not withdraw and therefore has won by acclamation. We will ratify this at the next meeting.

### 6.2 Vice President

- Thank you for the President Elect nomination but this important position should not be won by acclamation. Vice President Encarnacion expressed their excitement for this position and will attach the statement they wrote for the election.
- School/unit elections - please send Vice President Encarnacion an update by 4pm tomorrow. Next week the Academic Senate will ratify. Senator At-Large Sarah Chamberlain will continue another term, congratulations Senator Chamberlain! Jackson Tropp will fill the vacant role, finishing the other At-Large term.
- Voting for Faculty Lecture of the Year and the Constitution ratifications on Simply Voting begins tonight.

### 6.3 Secretary/Treasurer - no report

### 6.4 Curriculum - no report

### 6.5 Classified Senate Liaison, President, Sarah Schmidt - no report

### 6.6 CCSG Liaison, Director of Finance, Ryan Thomas - no report

7. **GUEST(S)/PRESENTATION(S)** \*15 minutes max - Interim Director, Student Systems Integration & Innovation Enrollment Services & Student Support, Melissa Sagoonphong and Executive Director, Enrollment Services & Student Support, Janeth Rodriguez, shared some of the new changes in student systems. See attachment titled "Student Systems Integration & Innovation"

- Vice President Encarnacion asked if office location can be added to each team member on the Support Teams page. Guest Rodriguez said they will take the suggestion back to the committee.

## 8. UNFINISHED BUSINESS \*10 minutes max - None.

8.1 Meritorious Service Timeline, See attachment titled "2024-2025 Meritorious Service Timeline"

- Senators suggested it not be held on Election Day, November 5. Request to move to November 12.

8.2 Academic Senate Representation Group Update, See attachment titled "Representation Workgroup Summary"

- Another update will be provided after Spring Break.

## 9. NEW BUSINESS \*10 minutes max per item

**9.1 Action Item:** Selection of sabbatical proposal revision subcommittee for sabbatical applicant Brad Hughes. The subcommittee will provide their recommendation regarding the revised proposal to the Academic Senate at the March 5, 2024 Academic Senate meeting for voting.

- Senators Gomez, Hadaway, and Fisher will continue to serve on the subcommittee.
- **Motion for Approval** -Senator Chamberlain moved to approve the selection of sabbatical proposal revision subcommittee for sabbatical applicant Brad Hughes. Senator Jackson seconded the motion. The motion was approved. 2.27.24, 22Y/0N/0A.

**9.2 Action Item:** Scholarship Committee Selection, five senators to serve - *ran out of time*

- Think about this for the next meeting.

**10. FLOOR ITEMS \*10 minutes max** (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

## 11. ANNOUNCEMENTS

### 11.1 Chaffey College Academic Senate

### 11.2 Academic Senate for California Community Colleges (ASCCC) Information

**11.2.1** ASCCC presents the [2024 Spring Plenary Session](#), Thursday, April 18, 8am, through Saturday, April 18, 2024, 5pm. This is a hybrid event taking place at the San Jose Marriott, 301 South Market Street, San Jose, California, USA, 95113. We hope that all local faculty leaders will plan to join us! Registration In-Person, \$575, Virtual Only Registration : \$425. Deadline to register in-person is April 5, 2024, 5pm and virtual registration ends April 10, 2024, 5pm. Click the link for more information.

**11.2.3** Check out Academic Senate for California Community Colleges webpage for other great webinars/events at [asccc.org](http://asccc.org)

## 12. ADJOURNMENT (1:50 P.M.)

**The Next Academic Senate is Scheduled for Tuesday, March 5, 2024**

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**Lissa A. Napoli, Recording Secretary**

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**Robin Witt, Treasurer / Secretary**

**Curriculum Proposals:**

[General Education Pattern Presentation](#)

[Revisions to Associate Degree Regulations](#)

[CalGETC Administrative Implementation Guidance](#)

**Program Modifications:**

<b>California State University - General Education</b>	Certificate of Achievement
<b>Chaffey College General Education Requirements for the Associate Degree</b>	Local GE Pattern
<b>Intersegmental General Education Transfer Curriculum: UC or CSU</b>	Certificate of Achievement

## **Academic Senate Governing Board Report for February 22, 2024**

On behalf of the Academic Senate, I am here today to present a resolution in accordance with Title 5 Section 53200 which grants the Academic Senate the right to make recommendations to the Administration and Governing Board in areas of the 10+2.

The phrase "Academic Senate Resolution" may cause hairs on the neck to stand up a little, however, after my report, I hope those hairs settle down again.

At the end of the fall semester, the Academic Senate received a resolution titled "Action Plan for Increasing Library Staffing in Accordance with Title 5". The resolution, prepared by Library stakeholders, cites Ed Code, Title 5, the Academic Senate for California Community Colleges standards of practice for CA Community College Library Faculty and Programs, as well as Chaffey Colleges Board Policy and Administrative Procedure 4040 Library and Learning Support Services to illustrate that Chaffey College libraries have not been adequately staffed, which affects student services and needs.

### Services that clerks provide include:

- Library Clerk I and II most important duties include
  - Processing and maintenance of the Reserve textbook collection
  - Processing overdue notices and collecting overdue Library material
  - Processing inter-campus book requests
- If there is no Classified Clerk on desk, the Library shifts to "limited services", which means
  - Students do not have access to check out any materials that leave the Library such as 2-week check-outs, some equipment (iPads, calculators, power banks), and reserve textbooks that are for designated overnight checkout.
  - This is because only classified staff have access to the Circulation module in Alma which verifies eligibility of the borrowers, in other words making sure they are current students.
- Clerks also have access to Colleague, which is the campus wide administrative system.
  - With this system, clerks help students access their class schedules, locate their classes, and help them with locating their ID numbers.
- Classified staff are also on the college's mass e-mail distribution list which means we are updated on all campus changes, activities, and events.
  - When the library is staffed with anything other than classified staff, students can be turned away or referred to the wrong departments.
- Clerks are trained in many other areas such as safety, general customer service/engagement, and college policies.

### Faculty Librarians:

- Assist students with using library resources (databases, books, catalog, computers, finding books/articles).
- Perform instruction both in classroom settings and at the reference desk.
- Librarians are responsible for all aspects of research and assisting students with their research.
- Anytime a student comes into the library without a Librarian present, they would not be able to get help with finding books, using databases, and doing research.
- It is also the Librarian's purview to oversee student conduct while in the library. Librarians ensure that library rules and procedures are followed, including handling noise complaints.

This concern aligns with number 5 of the 10+2 which allows Academic Senates to make recommendations toward standards or policies regarding student preparation and success. Additionally, the library staffing concerns align with number 10 which states that Academic Senates may make recommendations regarding processes for institutional planning and budget development.

The Academic Senate reviewed the resolution at two separate meetings. Following the second read, Misty Burruel attended a meeting to provide a library update, and eventually, the Academic Senate voted unanimously to accept the resolution at the February 5 meeting.

The outcome of this resolution directs the Academic Senate to take action, and in this case, the action is to present formal recommendations to the Administration and Governing Board regarding library staffing.

### **Read the attached resolution.**

I would like to thank the Executive Team for recent efforts to increase library staffing. A current recruitment seeks a full-time library clerk, and the approved Classified Prioritization list that was ratified at President's Cabinet earlier this week, lists a full-time Library Clerk II as the number 1 priority for classified hiring for the next academic year. I'd also like to thank the Academic Senate for their review and adoption of the recommendations and thank you to the library stakeholders for presenting Academic Senate with a very well-written resolution.

# Academic Senate Resolution- Action Plan for Increasing Library Staffing in Accordance with Title 5

Whereas, the Academic Senate of California Community Colleges supports that “Librarians are central to education as they provide a safe and inclusive environment for students to bring questions about their courses, explore new ideas, and learn to become information literate in a quickly changing world,” [\[1\]](#) and research indicates library resources and instruction are related to improved student success and retention;

Whereas Chaffey College BP4040 states that the district will provide “library and learning support services that are an integral part of the institution’s educational program” [\[2\]](#);

Whereas the ASCCC Standards of Practice for California Community College Library Faculty and Programs states, “The library is an educational facility [...] as such, it cannot operate without library faculty in place. A library, like a classroom, should not be in use unless library faculty are available to provide service and facilitate student learning” [\[3\]](#);

Whereas Chaffey College libraries have not been staffed in accordance with California Code of Regulations, title 5, §58724 [\[4\]](#) for at least 10 years, which sets forth the minimum staffing levels for certificated and classified staffing in libraries and media centers, and that the minimum number of staff for a library serving 13,000 FTES is 15.0 staff while Chaffey College Libraries have 5.5 staff;

Whereas libraries are required to have a certificated librarian present during all hours the library is open by Chaffey College AP 4040 [\[5\]](#), California Education Code [\[6\]](#), and the ASCCC Standards of Practice for California Community College Library Faculty and Programs [\[3\]](#);

Whereas Chaffey College Administrative Procedure 4040 states that Chaffey College Library will comply with the California Code of Regulations [\[5\]](#);

Whereas Chaffey College is continually growing to include new locations, buildings, and services that need to be adequately staffed per regulations;

Resolved that the Chaffey College Academic Senate advocates for an action plan to reach district compliance with the library staffing minimum standards set forward in California Code of Regulations, title 5, §58724; such an action plan should be created by a work group established by March 2024 which is comprised of library managers, library faculty, and library staff, with said action plan finalized no later than October 2024;



Resolved that the Chaffey College Academic Senate recommends that the district hire an additional 2.0 FTE classified library clerk II positions by Fall 2024 to work in good faith towards said compliance;

Resolved that the Chaffey College Academic Senate urges that the library locations should not be opened nor remain open unless at least one (1) classified library clerk and one (1) library faculty are concurrently present in the building in accordance with said California regulations, CCC policies, and Chaffey College procedures.

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[1] See ASCCC paper titled "The Role of the Library Faculty in the California Community Colleges, p. 2 found at [https://www.asccc.org/sites/default/files/Role\\_of\\_Library\\_Faculty.pdf](https://www.asccc.org/sites/default/files/Role_of_Library_Faculty.pdf).

[2] Chaffey College Board Procedure 4040:

<https://www.chaffey.edu/policiesandprocedures/docs/bps/4040-bp-482.pdf>

[3] See ASCCC Standards of Practice for California Community College Library Faculty and Programs, p.4 found at

[https://www.asccc.org/sites/default/files/publications/Library-paper-fall2011\\_0.pdf](https://www.asccc.org/sites/default/files/publications/Library-paper-fall2011_0.pdf)

[4] Code of Regulations, title 5, §58724:

<https://casetext.com/regulation/california-code-of-regulations/title-5-education/division-6-california-community-colleges/chapter-9-fiscal-support/subchapter-8-community-college-general-apportionment-funding/article-3-credit-instructional-services/section-58724-tables-of-minimum-standards-for-libraries-and-media-centers> **or**

[https://govt.westlaw.com/calregs/Document/16C46F7744C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/16C46F7744C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))

[5] Chaffey College Administrative Procedure 4040:

<https://www.chaffey.edu/policiesandprocedures/docs/aps/4040-ap.pdf>

[6] California Code, Education Code - EDC § 78103:

<https://codes.findlaw.com/ca/education-code/edc-sect-78103/>

### **President Elect Statement for Election**

If you know me, you know that I am passionate about students, education, and my fellow faculty. Fundamentally, I believe that direct, measurable, and actionable change requires collaboration and open communication. Over the past 5 years, I have held Senator, Secretary-Treasurer, and Vice President roles on the Academic Senate. I have maintained active roles in positive changes to our college in my time on the Academic Senate. I have been an advocate for gender neutral bathrooms, was involved in the Ethnic Studies curriculum development, taken on a leadership position for Zero Cost Textbooks, I was involved in Accreditation information gathering, as well as DEIA and Title 5 changes, and sub-committees galore!

There is a lot of work that we have ahead of us, but I am ready to take on these challenges and work alongside students, staff, faculty, and administration to re-invigorate our campus culture for our collective betterment. I am honored to be running on the heels of two Presidents that I have worked closely alongside and whose leadership style I emulate. Taking what I have learned from Neil Watkins and Nicole DeRose's presidencies I feel confident in my ability to succeed in this role.

**Elizabeth "Liz" Encarnacion**

they/she

Vice President  
Academic Senate

Professor  
Communication Studies  
Arts, Communication, and Design  
Chaffey College

# Student SYSTEMS INTEGRATION & INNOVATION

By Janeth Rodriguez and Melissa Sakoophong

## *notable* COMPLETED PROJECTS

Since March 2023

- JULY** MATH & ENGLISH PLACEMENT
  - AUG** PRIORITY CHECKLIST IN PORTAL
  - AUG** AUTO PLACEMENT
  - SEPT** CRM ADVISE TRANSFER CENTER
  - OCT** AUTOMATION FOR DUAL ENROLLMENT AND SET
  - DEC** REDUCTION IN LANGUAGES FORMS & REIMAGING PORTAL CATEGORIES
  - JAN** ORIENTATION
- \*\* SSOA PROTOTYPE & COMMITTEE DEVELOPMENT

## *High Impact* PROJECTS

Changing the student experience through innovation & technology integration

- 01** Math/English Auto Placement
- 02** Priority Checklist
- 03** AutoFill Dual Enrollment

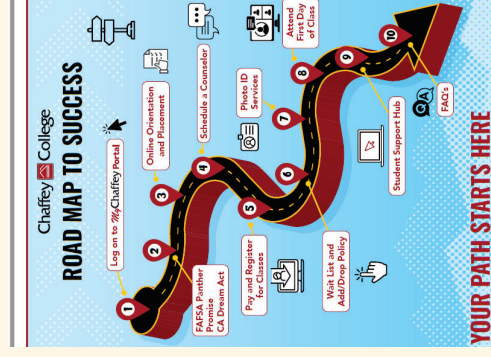
## MATH & ENGLISH/ESL PLACEMENT

Project 01

**COMPLETION TIME: 4 MTHS**

**COLLABORATED WITH**

Dean of ACD, STEM and Counseling,  
Coordinators of ESL, Math and Counseling,  
IT team, and IR

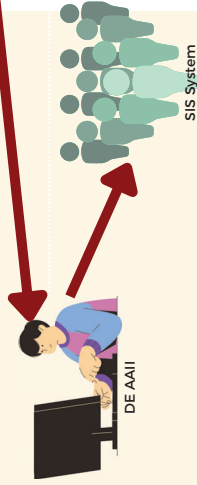






# PREVIOUS

- Manual downloads
- Wrong information entered/error messages
- Delayed enrollment process



What is the School you are attending?

Student Name (First, Middle Initial, Last)\*  
 Date of Birth\*  
 Student Address\*  
 Personal Email Address\*  
 Contact Phone Number\*  
 Gender\*

Emergency Information  
 Emergency Contact Name\*  
 Relationship to Student\*  
 Name of Health Insurance Carrier\*  
 Do you suffer from any medical problems?\*

TRANSPORTATION - OMNITRANS GO SMART

# NOW

- Auto populate SIS info to forms
- Eliminated mistyped information
- Expediate form completion

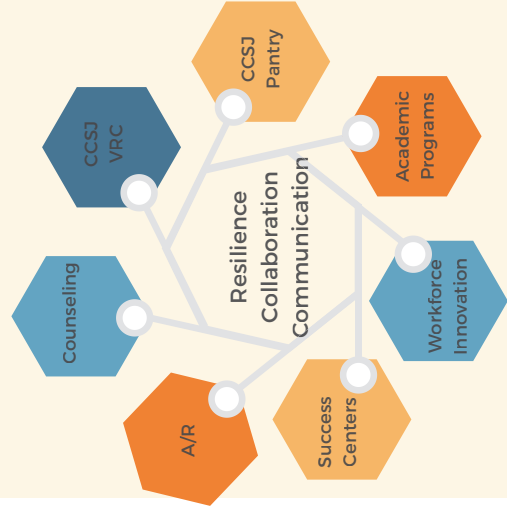


② Student Information

Student Name\*  
 Year  
 Chaffey College ID\*  
 Date of Birth\*  
 Age\*  
 Email\*  
 Phone\*  
 Can we text you? Yes No  
 Emergency Contact's Name\*  
 Relationship to Student\*  
 Emergency Contact's Phone Number\*  
 (text success)

# notable systems INTEGRATIONS

Student Support Outcomes and Assessment Prototype



# Future notable PROJECTS

- \*\* OCELOT INTEGRATION & MOBILE APP LAUNCH
- \*\* BUILD OUT DUAL ENROLLMENT PATHWAYS
- \*\* EXPAND CRM ADVISE COMMUNICATIONS & REPURPOSE SUCCESS FEATURES
- \*\* REVAMPING/ONBOARDING INTERNATIONAL STUDENTS
- \*\* EXPAND AUTOFILL TO OTHER FORMS
- \*\* MOVING AREAS INTO CONEXED
- \*\* END DATING MULTIPLE STUDENT PROG.
- \*\* SCALE SSOA WORK & BUILD STRUCTURE IN META

**QUESTIONS?**



## **2024-2025 Meritorious Service Timeline**

### **February**

- 6 -** Present Meritorious Service Award Guidelines, Timeline and List of eligible faculty for the award. Senators should review list and confirm all retired/deceased faculty are included to the best of their ability that the list is correct.
- 13 -** Resolve list issues if any, and include new list to present to the Senate at the February 13, 2024 meeting or the meeting immediately afterwards February 20, 2024.

### **March**

- 5 -** Present Meritorious Service Award Guidelines, Timeline and revised list of eligible faculty for the award.
- 5 - 12** Send campus-wide email to all faculty; nominations are now open (Include Meritorious Service Award Guidelines, Timeline and List of Eligible faculty).
- 12 – 26** Academic Senate accepting nominations (This may be changed depending on availability of list)
- 26 –** Deadline for nominations

### **April**

- 2 -** Senators presented with faculty nomination and letters for discussion.
- 9 -** Senate selects recipients
- 9-** Research and notification to recipients.

## **Meritorious Service Award Ceremony and Luncheon**

**Tuesday, November 5, 2024**



## Representation Work Group Summary

The Representation work group has met to review the constitutional revisions that would be necessary to proceed with representation for Option 2. We also discussed the pros and cons list, and we explored the staggered terms.

### Constitution Revisions for Option 2

The proposed revisions from our first reading of the Constitution are underlined and highlighted.

- Article IV Section 1
  - Current language: “The Academic Senate as authorized in Title 5, section 53201 and 53202\*2 shall be composed of two elected representatives, each with staggered two-year terms, from each school and unit, three elected members-at-large for three-year terms, two members-at-large representing the adjunct faculty for two-year terms, the President for a two-year term plus one preceding year as President-Elect for a total of three years, and the Chair of the Curriculum Committee for a two-year term.”
  - Proposed revision: “The Academic Senate as authorized in Title 5, section 53201 and 53202\*2 shall be composed of no fewer than two elected representatives, with staggered two-year terms, from each school and unit, three elected members-at-large for three-year terms, two members-at-large representing the adjunct faculty for two-year terms, the President for a two-year term plus one preceding year as President-Elect for a total of three years, and the Chair of the Curriculum Committee for a two-year term.”
- Article IV Section 2
  - Current language: “For the purpose of providing Senate representation, each educational unit or school shall elect two senators.”
  - Proposed revision: “For the purpose of providing Senate representation, each educational unit with five or fewer departments elects two senators, each educational unit with six to ten departments elects three senators, and each education unit with more than ten departments elects four senators.”

- Article V Section 4
  - Current language: “Each unit shall elect **two** Senators and up to two Alternate Senators. The Vice President or President-Elect of the Senate shall notify each unit of an election not later than 60 days before the end of the Spring semester. The senator whose term is not expiring shall administer its election. The election shall be completed no later than thirty days before the end of the Spring semester. Absentee ballots shall be provided to those unit members who are unable to vote in person.”
  - Proposed revision: “Each unit shall elect **no fewer than two** Senators and up to two Alternate Senators. The Vice President or President-Elect of the Senate shall notify each unit of an election not later than 60 days before the end of the Spring semester. The senator whose term is not expiring shall administer its election. The election shall be completed no later than thirty days before the end of the Spring semester. Absentee ballots shall be provided to those unit members who are unable to vote in person.”

### **The Pros and Cons List Discussion Summary**

Below is a collection of comments/responses to the Pros and Cons List that was obtained at the start of the Spring semester.

The 10+2 areas of representation are less "broad" than the comments suggest. The implementation of hiring criteria, equivalencies, program development, and grading policies for example are highly varied in many of the CTE programs.

The indicated "broad" application of the perspective does lead to a reduced voice for some academic programs, namely the CTE programs across the campus. In an ACC with as many as seven various academic programs, each with their own unique needs and requirements, the current system allows for only 2 voices for those numerous programs.

“Larger ACC's" are not receiving a larger representation, rather a larger variety of programs are being given the opportunity to increase their representation. If anything, this option makes the application of Academic Senate policies more broad as it creates an opportunity for more parties to be involved in the discussion.

Representation changes in the current model of representation. The Bylaws allow for Senate to adjust as needed. (See the Staggered Terms section for additional information.)

Both options of representation do not account for the amount of faculty in given departments. Thus, this is a separate discussion about representation.

### **Staggered Terms**

For the staggered terms, we were not certain if this required any additional revisions to the Constitution, outside of the revision for Article IV Section 1.

- Staggered Terms
  - 2 Senators would be staggered 1 each election cycle, similar to the current model.
  - 3 Senators would be staggered 2 for one election cycle and 1 on the next cycle.
  - 4 Senators would be staggered 2 each election cycle.

We also discussed how Senate would address to changes in representation due to realignment, addition of departments, or reduction of departments. Our conclusion was that we would continue the practices that have been in place.

Units with 3 Senators have the most interesting scenarios, so this will be used as an example.

- If a unit with 3 Senators increases to more than ten departments, then at the next available election opportunity, Senate will seek an additional Senator.
- If a unit with 3 Senators decreases to five or fewer departments, then the current 3 Senators remain until the next remaining election cycle.
  - If the change occurs when one Senator's term ends, then the unit will not need an election, as the two remaining Senators meets representation needs. Then, in the next election cycle, the Senator seats will be staggered.
  - If the change occurs when two Senator's term ends, then the unit will only have one Senator in the election cycle.

		Present	Adoption of Agenda 2.27.24 with revisions	Approval of Consent Agenda 2.27.24	Approval of proposal revision subcommittee for sabbatical applicant Brad Hughs; Original Subcommittee of proposal readers		
<i>Alternate Senators Italicized</i>							
Representation	Name						
Kinesiology, Nutrition, & Athletics	Annette Henry	Y	Y	Y	Y		
Kinesiology, Nutrition, & Athletics	Candice Hines-Tinsley	Y	Y	Y	Y		
<i>Kinesiology, Nutrition, &amp; Athletics Alternate</i>	Robert Hadaway						
Language Arts	<i>Phatana Ith</i>	Y	Y	Y	Y		
Language Arts	Elizabeth Encarnacion						
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>						
Mathematics & Science	Robin Witt						
Mathematics & Science	Mark Gutierrez	Y	Y	Y	Y		
<i>Mathematics &amp; Science Alternate</i>	<i>Diana Cosand</i>						
Social & Behavioral Sciences	Patricia Gomez	Y	Y	Y	Y		
Social & Behavioral Sciences	Vacant						
<i>*Social &amp; Behavioral Sciences Alternate</i>	<i>Vacant</i>						
Student Services	Michelle Martinez	Y	Y	Y	Y		
Student Services	Jackie Boboye	Y	Y	Y	Y		
<i>* Student Services Alternate</i>	<i>Fabiola Espitia</i>						
<i>* Student Services Alternate</i>	<i>Susanna Galvez</i>						
Visual and Performing Arts	<b>Leta Ming</b>						
Visual and Performing Arts	Sheila Malone						
<i>*Visual and Performing Arts Alternate</i>	<i>Vacant</i>						
Senator-At-Large	Tamari Jenkins	Y			Y		
Senator-At-Large	Vacant						
Senator-At-Large	Sarah Chamberlain	Y	Y	Y	Y		
Adjunct Senator-at-Large	Tina Kuo	Y	Y	Y	Y		
Adjunct Senator-at-Large	Shelly R. Jackson	Y	Y	Y	Y		
<i>*Adjunct Alternate Senator</i>	<i>Vacant</i>						
Business & Applied Technology	Jonathan Polidano	Y	Y	Y	Y		
Business & Applied Technology	Jay Scott	Y	Y	Y	Y		
<i>Business &amp; Applied Technology Alternate</i>	<i>Vacant</i>						
Chino Campus	Robert Nazar	Y	Y	Y	Y		
Chino Campus	<a href="#">Jinny Lee</a>						
<i>Chino Campus Alternate</i>	<i>Manar Hijaz</i>						
Fontana Campus	<i>Anthony "Tony" Guaracha</i>	Y	Y	Y	Y		
Fontana Campus	Vacant						
<i>Fontana Campus Alternate</i>	<i>Greg Creel</i>						
Health Sciences	Omar Estrada	Y	Y	Y	Y		
Health Sciences	Terzah DePonte	Y	Y	Y	Y		
<i>*Health Sciences Alternate</i>	<i>Lisa Doget</i>						
HFIC	Tara Johnson						
HFIC	Vacant						
HFIC Alternate	Vacant						
Instructional Support	Christina Holdiness	Y	Y	Y	Y		
Instructional Support	Terezita Overduin						
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	Y	Y	Y	Y		
President	Nicole DeRose	Y					
Vice President	Elizabeth "Liz" Encarnacion	Y	Y	Y	Y		
Secretary/Treasurer	Robin Witt	Y	Y	Y	Y		
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y	Y		
Classified Senate Liaison	Sarah Schmidt						
Chaffey College Student Government	Ryan Thomas						
<b>RED indicates reported absence</b>	<b>PURPLE indicates reported tardy/leave early</b>						
<b>Total Yes Votes</b>		<b>23</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>0</b>	<b>0</b>
<b>Total No Votes</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Abstentions</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
- = Not available during meeting to vote							
<b>38 members total - up to 28 voting at any given time. The President is a non-voting member, but counts as quorum. Curriculum Chair now votes per 8.2</b>							
President ONLY votes to break a tie.							
A quorum shall consist of two-thirds of the voting members of the Academic Senate							
<a href="#">19 members are needed for QUORUM</a>							
<b>27 Present at this meeting = 23 members, 4 visitors</b>							
<b>2.27.24 Academic Senate Meeting</b>							