

ACADEMIC SENATE MINUTES FEBRUARY 8, 2022

Neil Watkins	President	2021-2023	P
Sarah Chamberlain	Vice President	2021-2022	P
Elizabeth “Liz” Encarnacion	Secretary/Treasurer	2021-2022	P
Angela Burk – Herrick	Curriculum Chair	2021-2023	P
Tracy Kocher	Business & Applied Technology	2020-2022	A
Bruce Osburn	Business & Applied Technology	2021-2023	A
Daniel Bentum	Chino/Fontana	2020-2022	A
Tara Johnson	Chino/Fontana	2021-2023	P
Lisa Doget	Health Sciences	2020-2022	P
Jayne Clark-Frize	Health Sciences	2021-2023	A
Christina Holdiness	Instructional Support	2020-2022	P
Vacant	Instructional Support	2021-2023	P
Jeff Harlow	Kinesiology, Nutrition & Athletics	2020-2022	P
Elaine Martinez	Kinesiology, Nutrition & Athletics	2021-2023	P
Elizabeth “Liz” Encarnacion	Language Arts	2020-2022	P
Steve Shelton	Language Arts	2021-2023	P
Mark Gutierrez	Mathematics & Science	2020-2022	P
Elizabeth Cannis	Mathematics & Science	2021-2023	A
Dan Kern	Social & Behavioral Sciences	2020-2022	A
Pak Tang	Social & Behavioral Sciences	2021-2023	P
Jackie Boboye	Student Services	2020-2022	P
Michelle Martinez	Student Services	2021-2023	P
Erik Jacobson	Visual & Performing Arts	2021-2022	P
Vacant	Visual & Performing Arts	2021-2023	
Robin Witt	Senator-At-Large	2019-2022	P
Tamari Jenkins	Senator-At-Large	2020-2023	P
Sarah Chamberlain	Senator-At-Large	2021-2024	P
Patty Peoples	Adjunct Senator-At-Large	2020-2022	A
Vacant	Adjunct Senator-At-Large	2021-2023	
Alternates			
William O’Neil	Business & Applied Technology	2021-2023	P
Manar Hijaz	Chino/Fontana	2021-2023	P
Jordan Hung	Health Sciences	2021-2023	A
Shelley Marcus	Instructional Support	2021-2023	P
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2021-2023	P
Leona Fisher	Language Arts	2020-2022	P
Diana Cosand	Mathematics & Science	2021-2023	P
Sergio Gomez	Social & Behavioral Sciences	2020-2022	P
Myra Andrade	Student Services	2021-2023	A
Leta Ming	Visual & Performing Arts	2021-2023	A
Vacant	Adjunct Alternate Senator	2021-2023	
Hope Ell	Classified Senate Liaison	2021-2023	A

Guests:

Christine Cabrera, Chaffey College, Student

Sandra Collins, Biology, M&S

Nicole DeRose, (IPP) Faculty Senate, Accreditation Faculty Tri-Chair, Biology, M&S

Laura Hope, Associate Superintendent, Instruction and Institutional Effectiveness

Tina Kuo, Biology, M&S

Lissa Napoli, Administrative Assistant, Academic Senate

Jonathan Polidano, Automotive Technology, BAT

Alisha Rosas, Associate Superintendent, Student Services and Strategic Communications

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Remote Attendee Identification**3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)****4. APPROVAL OF AGENDA**

- February 8, 2022
- **Motion for Approval** - Curriculum Chair Burk-Herrick moved to approve the 2.8.22 agenda. Senator Shelton seconded the motion. The motion was approved. 2.8.22, 21Y/0N/0A.

5. APPROVAL OF MINUTES

- February 1, 2022
- **Motion for Approval** - Senator Boboye moved to approve the 2.1.22 minutes with amendments. Senator Jenkins seconded the motion. The motion was approved. 2.8.22, 18Y/0N/3A.

6. CONSENT AGENDA

6.2 Faculty representatives that have been requested to serve on these selection/hiring committees: For a complete list of committee members, please view the attached addendum entitled, *Proposed Selection/Hiring and Campus Committees*.

**Dean is asking for Academic Senate consideration to proceed, since the selection committee requirements of four faculty (3 inside, 1 outside), have been met. All faculty listed below were approved on 1.25.22.*

1. Counselor, Disability Programs and Services*

Patricia Powell, Counselor, DPS, Counseling, C&M

Alexandra Ortega, Counselor, Counseling, C&M

~~Celeste Mor, Counselor, Counseling, C&M~~ (Unable to serve)

Melissa Utsler, (outside) Faculty, English, LA

Mary Jane Ross, Instructional Specialist, Fontana/MIT Success Center

- **Discussion:** Julie Law has been selected as a replacement for Celeste Mor on the Counselor, DPS selection committee that was approved on 1.25.22. This will be present on the 2.22.22 Consent Agenda.
- **Motion for Approval** - Senator Boboye moved to approve the 2.8.22 Consent Agenda (faculty selection/hiring and campus committees). Senator Shelton seconded the motion. The motion was approved. 2.8.22, 21Y/0N/0A.

7. REPORTS

7.1 President

- Sabbatical requests for Melissa DiLorenzo & Michelle Dowd have been approved by Laura Hope
- Commencement, Thursday, May 19, 2022
 - Event will be in-person at the Toyota Arena
 - Nominations needed for faculty roles
 - All Chaffey student participants must follow Chaffey vaccination guidelines. Guests of the graduation must follow Toyota Arena guidelines of either vaccination or proof of recent negative Covid test.
 - There will be ways of honoring online students that have exemptions to Chaffey vaccination guidelines posted online. These details are not decided yet.
 - faculty attendance survey / RSVP's due by early March:
https://chaffeycollegepartnerships.formstack.com/forms/faculty_commcement_nomination_2022
 - Webpage for students: <https://www.chaffey.edu/events/commencement.php>
- Burnout is real (50+ email replies in 24 hrs.)
 - Visit FSC Hub: Resources - Mental Health & Well Being
 - <https://canvas.chaffey.edu/courses/3852/pages/resources-%7C-mental-health-and-well-being>
 - Consider sending notes of encouragement and gratitude to your students and your colleagues, especially the classified professionals in your area.
- On February 22 there will be no Academic Senate meeting held.
- March 2 is the priority deadline for FAFSA / CA Dream Act is March 2. Please remind your students.

- <https://studentaid.gov/h/apply-for-aid/fafsa>
- <https://dream.csac.ca.gov/landing>

7.2 Vice President - Elections Update

- See attached
- Sarah will be sending out opening emails that describe the voting process and an updated table with open seats and voting information to all faculty.

7.3 Secretary/Treasurer

- No Report

7.4 Curriculum

- No Report

7.5 Classified Senate Liaison, Hope Ell

- Not Present

8. GUEST(S)/PRESENTATION(S) - None.

9. UNFINISHED BUSINESS

10. NEW BUSINESS

10.1 Discussion Item: Directing Students to Resources

Student Toolkit (also linked via Tara's PDF): <https://chaffey.instructure.com/courses/13035>

Resource Guide: <https://chaffey.instructure.com/courses/13035/pages/chaffey-college-resource-guide>

- Senator Holdiness stated that the “Stay Safe and Healthy” page does not currently hold COVID-19 specific information, which would be helpful for students and faculty to be able to click through and review.
- The discussion focused on who is “behind the scenes” in maintaining these links as active. Curriculum Chair Burk-Herrick suggested that a workgroup be formed to figure out who or what position maintains the toolkit and resource guide in Canvas. Senator Encarnacion stated that the maintenance of these pages should ultimately fall under a person or position's role in order to maintain consistency in responsibility long-term. Former Academic Senate President Nicole DeRose stated that the bylaws could be updated to include this role if the workgroup decides that.
- **Motion for Approval** - Senator Holdiness moved to form a workgroup with Senator Holdiness, Encarnacion, Johnson, and Curriculum Chair Burk-Herrick to look into the maintenance of the

toolkit and resource guide. Senator Encarnacion seconded the motion. The motion was approved.
2.8.22, 25Y/0N/0A.

10.2 Discussion Item: Faculty Equivalencies/ Equivalency Committee

- **Discussion:** Guest Jonathan Polidano brought forward the statewide minimum qualifications booklet from the Chancellor's Office. In CTE, Polidano stated that they experienced doing their own equivalencies; there are questions regarding the institutional equivalency requirements. Polidano stated that there is clear understanding why disciplined faculty are asked to review minimum qualifications, however a larger oversight committee would be beneficial as well.
 - Senator Doget gave an example that within Health Sciences, there are discrepancies between the statewide qualifications and the VRN requirements that would not allow the statewide equivalences to meet the requirements to teach in class.
- [Minimum Qualifications for Faculty and Administrators in California Community Colleges](#)
- [CTE Toolkit](#)
- Curriculum Chair Burk-Herrick explained that Chaffey college can always have more than the statewide minimum qualifications but cannot have lower qualifications that are less than the state minimum.
- Senator Chamberlain explained that there could be issues if a committee superseded the disciplined faculty's recommendations for minimum qualifications. Senator E. Martinez echoed these concerns. Guest Polidano explained that the goal of this discussion item is to continue to ask questions of concern such as these and see what is best for the culture within Chaffey College in following protocol and practices. Senator Harlow expressed that standardizing processes and the discussion item is an important topic.

11. ANNOUNCEMENTS

11.1 Academic Senate for California Community Colleges (ASCCC) Information

11.1.1 [2022 Spring Plenary Session - Hybrid Event](#), Los Angeles Marriott Burbank Airport Hotel, Thursday, April 7 through Saturday, April 9. REGISTRATION DEADLINE: Friday, March 25 before 5:00 PM. \$495 for In-Person and Virtual. All registration after this date will be on-site registration only. Virtual-only attendees will need to email events@asccc.org for space availability after March 25.

11.1.2 [2022 Faculty Leadership Institute - Hybrid Event](#) The Citizen Hotel, Sacramento and Pathable Virtual Event Platform *subject to change, Thursday, June 16 through Saturday, June 18. REGISTRATION DEADLINE: Wednesday, June 8, 2022, before 5:00 PM. Registration information coming soon!!

11.1.3 [CTE Coffee Hour](#), February 9, 2022, 9:00 am to 10:00 am, Noncredit to Credit - hosts Leticia Barajas and Stephanie Clark. At these gatherings, faculty will meet virtually to share ideas and

successes, discuss issues and/or concerns. This professional learning gathering will be a conversation of discipline experts to help CTE faculty better serve CTE students. Join us!

[Register for the Join the CTE Discipline-Specific Virtual Gatherings! Event Noncredit to Credit](#)

11.1.4 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. FLOOR ITEMS (Reserved to raise concerns within the Academic Senate scope. Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

13. ADJOURNMENT (1:55 P.M.)

The next Academic Senate meeting is scheduled for Tuesday, February 15, 2022.

Proposed Selection / Hiring and Campus Committees
Addendum
February 8, 2022

*Classified and Management representation could change based on group discussion
that also focuses on equity-minded practices.*

**Dean is asking for Academic Senate consideration to proceed, since the selection committee requirements of four faculty (3 inside, 1 outside), have been met. All faculty were approved on 1.25.22.*

The representatives below have been requested to serve on these selection / hiring committees:

1. Counselor, Disability Programs and Services*

Patricia Powell, Counselor, DPS, Counseling, C&M

Alexandra Ortega, Counselor, Counseling, C&M

~~Celeste Mor, Counselor, Counseling, C&M~~

Melissa Utsler, (outside) Faculty, English, LA

Mary Jane Ross, Instructional Specialist, MSC

Lisa Cordova, Classified, Program Assistant, DPS

Jacob Peck, Manager/Director, DPS, SBS

Senators		Present	Approval of Agenda 2.8.22	Approval of 2.1.22 Minutes	Approval of 2.8.22 Consent Agenda
<i>Alternate Senators Italicized</i>					
Representation	Name				
President	Neil Watkins	Y			
Vice President/President Elect	Sarah Chamberlain	Y	Y	Y	Y
Secretary/Treasurer	Elizabeth "Liz" Encarnacion	Y	Y	Y	Y
Curriculum Chair	Angela Burk-Herrick	Y	Y	A	Y
Business & Applied Technology	Tracy Kocher				
Business & Applied Technology	Bruce Osburn				
<i>*Business & Applied Technology Alternate</i>	<i>William "Bill" O'Neil</i>				
Chino/Fontana	Daniel Bentum				
Chino/Fontana	Tara Johnson	Y	Y	Y	Y
<i>*Chino/Fontana Alternate</i>	<i>Manar Hijaz</i>	Y	Y	Y	Y
Health Sciences	Lisa Doget	Y	Y	Y	Y
Health Sciences	Jayne Clark-Frize				
<i>*Health Sciences Alternate</i>	<i>Jordan Hung</i>				
Instructional Support	Christina Holdiness	Y	Y	Y	Y
Instructional Support	Vacant				
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	Y	Y	Y	Y
Kinesiology, Nutrition, & Athletics	Jeff Harlow	Y	Y	Y	Y
Kinesiology, Nutrition, & Athletics	Elaine Martinez	Y	Y	Y	Y
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Candice Hines-Tinsley</i>	Y			
Language Arts	Elizabeth "Liz" Encarnacion				
Language Arts	Steve Shelton	Y	Y	Y	Y
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>	Y			
Mathematics & Science	Mark Gutierrez	Y	Y	Y	Y
Mathematics & Science	Elizabeth Cannis	Y	Y	A	Y
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>	Y			
Social & Behavioral Sciences	Dan Kern	Y	Y	Y	Y
Social & Behavioral Sciences	Pak Tang	Y	Y	Y	Y
<i>*Social & Behavioral Sciences Alternate</i>	<i>Sergio Gomez</i>				
Student Services	Jackie Boboye	Y	Y	Y	Y
Student Services	Michelle Martinez	Y	Y	Y	Y
<i>* Student Services Alternate</i>	<i>Myra Andrade</i>				
Visual and Performing Arts	Erik Jacobson	Y	Y	Y	Y
Visual and Performing Arts	Vacant				
<i>*Visual and Performing Arts Alternate</i>	<i>Leta Ming</i>	Y	Y	A	Y
Senator-At-Large	Robin Witt				
Senator-At-Large	Tamari Jenkins	Y	Y	Y	Y
Senator-At-Large	Sarah Chamberlain				
Adjunct Senator-at-Large	Patty Peoples	Y	Y	Y	Y
Adjunct Senator-at-Large	Vacant				
<i>*Adjunct Alternate Senator</i>	<i>Vacant</i>				
Classified Senate Liaison	Hope Ell				
RED indicates reported absence	PURPLE indicates reported tardy/leave early				
Total Yes Votes		25	21	18	21
Total No Votes			0	0	0
Total Abstentions			0	3	0

- = Not available during meeting to vote

34 members total - up to 25 voting at any given time. The President is a non-voting member. Curriculum Chair now votes per

President ONLY votes to break a tie.

A quorum shall consist of two-thirds of the voting members of the Academic Senate

17 members are needed for QUORUM

Present at this meeting = members, visitors

2.8.22 Academic Senate Meeting

