

FACULTY SENATE MINUTES

MARCH 23, 2021

Nicole DeRose	President	2020-2021	P
Neil Watkins	Vice President/President Elect	2020-2021	P
Mark Gutierrez	Secretary/Treasurer	2020-2021	P
Angela Burk – Herrick	Curriculum Chair	2019-2021	P
Tracy Kocher	Business & Applied Technology	2020-2022	P
Karin Nelson	Business & Applied Technology	2020-2021	P
Daniel Bentum	Chino/Fontana	2020-2022	P
Manar Hijaz	Chino/Fontana	2019-2021	P
Lisa Doget	Health Sciences	2020-2022	P
Jayne Clark	Health Sciences	2019-2021	P
Christina Holdiness	Instructional Support	2020-2022	P
Mary Jane Ross	Instructional Support	2019-2021	P
Jeff Harlow	Kinesiology, Nutrition & Athletics	2020-2022	P
Vacant	Kinesiology, Nutrition & Athletics	2019-2021	
Elizabeth Encarnacion	Language Arts	2020-2022	P
Steve Shelton	Language Arts	2019-2021	P
Mark Gutierrez	Mathematics & Science	2020-2022	P
Nicole DeRose	Mathematics & Science	2019-2021	P
Dan Kern	Social & Behavioral Sciences	2020-2022	P
Angela Sadowski	Social & Behavioral Sciences	2019-2021	A
Jackie Boboye	Student Services	2020-2022	off contract
Jean Oh	Student Services	2019-2021	P
Vacant	Visual & Performing Arts	2020-2022	
Patrick Aranda	Visual & Performing Arts	2019-2021	P
Tamari Jenkins	Senator-At-Large	2020-2023	P
Robin Witt	Senator-At-Large	2019-2022	P
Sarah Cotton	Senator-At-Large	2020-2021	P
Luke Gunderson	Adjunct Senator-At-Large	2020-2022	P
Gail Keith-Gibson	Adjunct Senator-At-Large	2019-2021	P
Alternates			
David Karp	Business & Applied Technology	2020-2021	A
Robert “Ian“ Jones	Chino/Fontana	2019-2021	P
Shelley Eckvahl	Health Sciences	2019-2021	A
Shelley Marcus	Instructional Support	2019-2021	P
Vacant	Kinesiology, Nutrition, & Athletics	2019-2021	
Leona Fisher	Language Arts	2020-2022	A
Diana Cosand	Mathematics & Science	2019-2021	P
Sergio Gomez	Social & Behavioral Sciences	2020-2022	P
Donna Colondres	Student Services	2019-2021	A
Stan Hunter	Visual & Performing Arts	2019-2021	P
Stephen Villasenor	Adjunct Alternate Senator	2020-2021	A
Hope Ell	Classified Senate Liaison	2021	A

Guests:

Shireen Awad, Curriculum Specialist
Jamie Buchanan, Psychology, SBS
Deanna Hernandez, English, LA
Tara Johnson, Fashion Merchandising
Julie Law, Counseling
Lissa Napoli, Administrative Assistant, Faculty Senate
Bruce Osburn, Automotive Technology, BAT
Jonathan Polidano, Automotive Technology, BAT

1. P.E. (12:30 P.M.)

2. CALL TO ORDER (12:36 P.M.)

2.1 Remote Attendee Identification

3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.) - None.

4. APPROVAL OF AGENDA

4.1 March 23, 2021

- **Motion for Approval** - Curriculum Chair Burk-Herrick moved to approve the 3.23.21 agenda. Senator Shelton seconded the motion. The motion was approved. 3.23.21, 24/0/1.

5. APPROVAL OF MINUTES

- March 9, 2021
- **Motion for Approval** - Senator Keith-Gibson moved to approve the 3.9.21 minutes as amended to include the three areas of concern that Senator Holdiness brought up. Curriculum Chair Burk-Herrick seconded the motion. The motion was approved. 3.23.21, 24/0/1.

6. CONSENT AGENDA

6.1 Foundation Scholarship Account: Approval of funds not to exceed \$4,000.00 for student scholarships. Up to four (4) students can be awarded \$1,000.00 each.

6.2 Faculty representatives that have been requested to serve as follows:

6.2.1 Faculty Tri-Chair, PSR, Jo Alvarez, Communication Studies, LA

6.3 Faculty representatives that can no longer serve as follows:

6.3.1 President's Equity Council, Sandra Collins, Biology, M&S

6.3.2 Training Committee Chairs Work Group, Neil Watkins, President-Elect, Faculty Senate

6.4 Faculty interested in attending 2021 Spring Plenary Session

6.4.1 Senators Boboye, Burk-Herrick, Holdiness, and President DeRose

6.5 Faculty interested in attending 2021 Faculty Leadership Institute

6.5.1 Senators Boboye, Encarnacion, Gutierrez, Shelton and Watkins

6.6 Curriculum is asking that the Faculty Senate endorse the course modifications as presented below:

1.1. PACKAGES:

HEALTH SCIENCE PACKAGE

New Courses w/ DE:

HS-30	Beginning Medical Terminology <i>Equivalent to BIOL-30</i>
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Course Modifications w/ DE:

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BIOL-424	Anatomy and Physiology
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Program Modifications:

The Curriculum Office added HS-30 as an option for the BIOL-30 requirement in the Emergency Medical Provider Certificate of Achievement.

1.2. NONPACKAGES:

Course Modifications w/ DE:

CUL-22	Restaurant and Catering Operations
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- **Motion for Approval** - Senator Shelton moved to approve the 3.23.21 Consent Agenda and endorse the Curriculum. Senator Kern seconded the motion. The motion was approved. 3.23.21, 25/0.

7. GUEST(S)/PRESENTATION(S) - None.

8. REPORTS

8.1 President

President DeRose informed the Senate of the Area D Meeting scheduled for Saturday, March 27. President DeRose encouraged senators to review the resolutions and send her any suggestions by the morning of Friday, March 26.

Classified Senate contacted President DeRose to inform the Senate of their desire to honor faculty member Sherm Taylor. Any senator that would like to contribute ideas should contact President DeRose.

8.2 Vice President/President Elect

8.2.1 Election Information

8.2.1.1 SimplyVoting Software Upgrade Needed - VP/PE Watkins shared with the Senate the need to upgrade the current SimplyVoting membership (Election Software) to 1100 in order to include the adjunct faculty electorate. This would require additional funding using Faculty Senate District Funding.

- **Motion for Approval** - Senator Shelton moved to purchase the needed software upgrade. Senator Kern seconded the motion. The motion was approved. 3.23.21, 25/0.

8.2.2 Won by Acclamation - VP/PE Watkins shared the election results of those areas that only had one candidate and won by acclamation.

Won by Acclamation

Business & Applied Technology, **Bruce Osburn**, 2021-2023

Health Sciences, **Jayne Clark-Frize**, 2021-2023

Health Sciences Alternate, **Jordan Hung**, 2021-2023

Instructional Support, **Mary Jane Ross**, 2021-2023

Instructional Support, Alternate, **Shelley Marcus**, 2021-2023

Kinesiology, Nutrition, & Athletics, **Elaine Martinez**, 2021-2023

Language Arts, **Steve Shelton**, 2021-2023

Social & Behavioral Sciences, **Pak Tang**, 2021-2023

Student Services, **Michelle Martinez**, 2021-2023

Visual and Performing Arts, **Patrick Aranda**, 2021-2023

Senator-At-Large, **Sarah Cotton**, 2021-2023

- **Motion for Approval** - Senator Shelton moved to certify the election results of the Senators who won by acclamation. Senator Gunderson seconded the motion. The motion was approved. 3.23.21, 25/0.

8.3 Secretary/Treasurer

8.3.1 Scholarship Update

8.3.2 Review Faculty Senate Scholarship Applications and prepare for discussion.

- The Senate recommended the use of a rubric for reviewing the scholarship applications. Senators Ross and Gutierrez agreed to present a rubric to the Senate as soon as possible.
- The Senate also discussed ways to prevent bias when reviewing scholarship applications for future semesters. Ideas included removing the names of both the students and faculty members from the applications.

8.4 Curriculum

- Curriculum Chair Burk-Herrick announced the intent of the curriculum committee to follow through

with the deactivation of University Studies degrees. This was approved by the Curriculum Committee back in 2016 but the deactivations never occurred in the system. The need for interdisciplinary degrees has been stated and this work has already begun. Curriculum Chair Burk-Herrick has begun the work of identifying students who only earn a University Studies degree and how we can better serve this student population.

- Lastly, Curriculum Chair Burk-Herrick announced that April is the new date for standard updates, instead of fall.

8.5 Faculty Hiring Practices Update, Senators Encarnacion, Holdiness, and Ross. Senator Holdiness shared the questionnaire document from candidate Tamari Jenkins. The Senate reviewed the document.

- **Motion for Approval** - Curriculum Chair Burk-Herrick voted to confirm Tamari Jenkins to the Faculty Hiring Practices Committee as a member. Senator Gunderson seconded the motion. The motion was approved. 3.23.21 25/0.

9. UNFINISHED BUSINESS

9.1 Discussion Item: Equity Workgroup Senate DEI Resolution

10. NEW BUSINESS

10.1 Action Item: BP/AP Faculty Senate Review and Reporting Timeline.

BP & AP Faculty Senate First Reading and Sunshining of Board Policies (BP) and Administrative Procedures (AP) Under Consideration. Faculty Senate to complete review and provide feedback. The Board Policies and Administrative Procedures under consideration can be found here:

[Items Under Consideration | Policies and Procedures | Chaffey College](#)

10.1.1 Action Item: BP/AP Review Reporting for March 30, 2021

- AP 4021 Educational Program Viability Review
- AP 4023 Educational Program Initiation
- President DeRose asked Senate to consider reviewing AP's 4021 and 4023. Lisa Doget volunteered to review AP 4021 and Mary Jane Ross volunteered to review AP 4023.

10.3 Discussion Item: Follow up on the FS Resolution 2/23

10.4 Discussion Item: Message of support for students - Plan to bring ideas about ways faculty and Faculty Senate can communicate support for students.

11. ANNOUNCEMENTS

11.1 Academic Senate for California Community Colleges (ASCCC) Information

11.1.1 [Area D Meeting](#) - Virtual Event, Saturday, March 27, 2021, 10:00am - 3:30pm. Zoom Meeting for more information click on link. Spring 2021 Meeting Documents Coming Soon! The site

currently has the fall 2020 meeting documents attached. If you have any questions, please email LaTonya Parker- latonya.parker@mvc.edu

12. FLOOR ITEMS

13. ADJOURNMENT (1:50 P.M.)

The next Faculty Senate meeting is scheduled for Tuesday, March 30, 2021.

Lissa A. Napoli, Recording Secretary

Mark Gutierrez, Secretary - Treasure

Faculty Senate Curriculum Committee Report March 23, 2021

University Studies Degrees Deactivations

On April 4, 2016, the Curriculum Committee voted to deactivate the University Studies degrees on October 1, 2016 because they were no longer compliant with Title 5 and Chancellor's Office submission requirements. The delay was to allow time for interested faculty to design new degrees that would be compliant and meet the perceived student need for interdisciplinary studies degrees. Although, there was a lot of discussion and exploration, no degrees were ever created and the noncompliant University Studies degrees were never deactivated in the system. Because the committee voted to deactivate, these degrees have now been deactivated in the system and will not appear in the 2021/2022 catalog.

Since the 2016 Curriculum decision, Chaffey has several new interdisciplinary degrees that address many of the concerns raised in the lengthy discussion centering on deactivating the University Studies degrees. There are new ADTs: Law, Public Policy, and Society AA-T, Environmental Science AS-T, & Social Justice Studies AA-T (Social Work and Human Services AA-T is under development). In addition, Chaffey has an updated the Physical Science "interdisciplinary" AA that has employability outcomes & facilitates transfer for those wanting to teach science in HS/middle school. The new Public Health AS-T also provides opportunities for health science students to either become employed and/or facilitate transfer. Further, students who might have selected one of the more general University Studies degrees can now select an Academic and Career Community "exploratory" program when they apply and still receive financial aid. **Next Steps:** Curriculum Committee is organizing a work group to identify gaps in degree offerings caused by the loss of the University Studies degrees and, if a need is unmet with our current programs, to propose an interdisciplinary degree(s) through the program initiation process. Please contact Angela Burk-Herrick or Julie Law if you are interested in joining the work group.

New Curriculum Submission Calendar

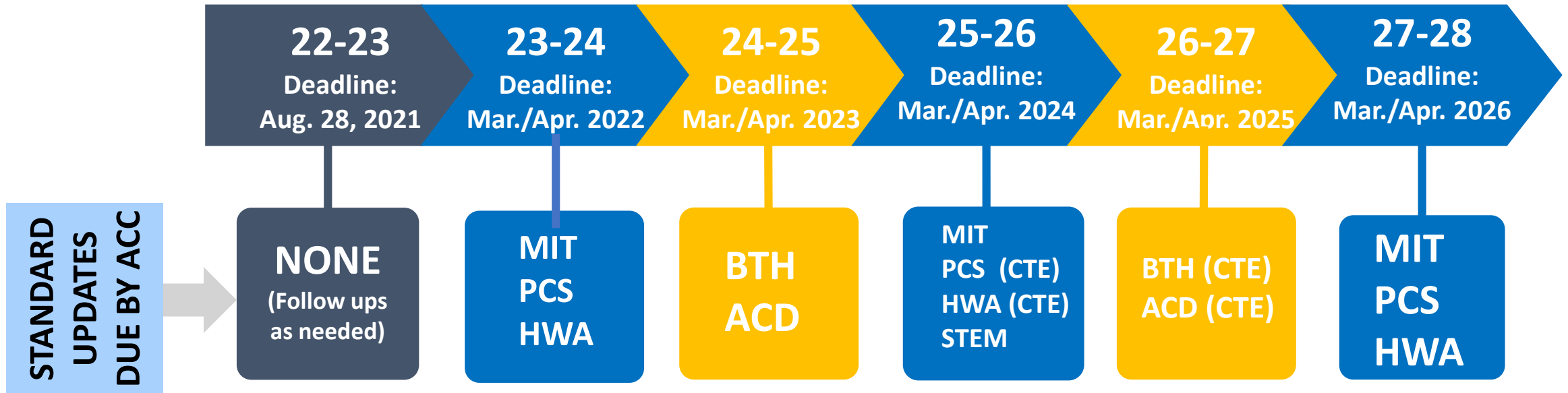
The Curriculum Committee has established a 6-year calendar that includes (1) new curriculum submission **deadlines** and (2) a **new schedule** for standard curriculum update (see attached document for details). The objectives were to:

- Simplify the standard updating process for faculty, the Curriculum Office, and Curriculum Committee by having one-submission date and requiring all departmental curriculum be updated in the same year (this also allows more meaningful review of curriculum because it can be evaluated all at once).
- Maintain compliance with required two-year updates for CTE courses and programs, six-year updates for non-CTE programs and courses, and five-year updates for ADTs.
- Have an earlier deadline to allow the intentional prioritization and agenda management for the committee and provides enough time for the extensive post-local approval processing of curriculum (articulation, scheduling, catalog, student services, updating academic maps, etc.)



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Curriculum Submission Timeline 6-Year Submission Deadlines



Each ACC listed must submit all of their courses/programs in [CurriQunet META](#) for the standard update process required by Title 5.

ALL FACULTY

- ❖ Faculty who do not have standard updates due, but wish to submit curriculum proposals, must launch proposals by the deadline stated for that academic year.
 - ❖ AUGUST 28, 2021: Deadline to submit all curriculum proposal types: new and modified noncredit courses, new and modified credit courses, new and modified programs, course deactivations (credit and noncredit), and program deactivations for the 2022-2023 Catalog.
- ❖ Launching a proposal into [CurriQunet META](#) does not guarantee its approval. Coordination with discipline/department and technical issues all impact how quickly proposals are considered and approved.
- ❖ Faculty are encouraged to launch proposals earlier than the deadline listed.

Faculty Senate Resolution on Diversity, Equity, and Inclusion

March 3, 2021

Whereas, A commitment to equity requires acting deliberately to create a safe and inclusive environment where individual and group differences are valued and recognized as essential to synergizing the educational process; and

Whereas, Prejudice against and the invisibility of lesbian, gay, bisexual, transgender, queer or questioning, intersexual, asexual or allied+ (LGBTQIA+) people has adverse effects on both LGBTQIA+ students and the campus community as a whole; and

Whereas, The national history of discriminatory laws continues to disproportionately affect students who are undocumented, DACA recipients, or AB 540 eligible; and

Whereas, Diverse faculty that mirror the student population greatly increase student success, retention, and completion of educational goals; and

Whereas, Chaffey College has not made progress in hiring and advancing people of color during the last 20 years, with a consistent ratio of 1 African-American to 18 White non-Hispanic administrators; 60% White full-time tenured faculty; and the combined number of full-time and part-time African-American faculty decreasing during this time period (CCCOC Data Mart); and

Whereas, Implicit racism exists within the systemic structures of Chaffey College; and overt racism has resulted in hate crimes being perpetrated against members of the Chaffey community; and

Whereas, Anti-racism education is necessary to respond to the current moment in time and to ensure the transformation of community colleges; and

Whereas, The President of the Academic Senate for California Community Colleges called for local academic senate leaders to “Prioritize culturally responsive curricular redesign” within disciplines, courses, and programs, and with curriculum committees; and

Whereas, ASCCC Resolution 3.02 F19 directs the academic senates of California Community Colleges to “infuse Anti-Racism/No Hate Education in professional development opportunities to the degree that doing so is feasible”; and

Whereas, The Academic Senate of the California Community Colleges recommends that local academic senates create and adopt diversity, equity, and inclusion statements; and include DEI statements in their constitutions, bylaws, rules, policies, and processes; and

Whereas, The Academic Senate of the California Community Colleges is committed to intentionally increasing representation on local academic senates by identifying, including, and empowering missing voices;

Resolved, That the Faculty Senate adopt the following diversity statement:

As the voice of the faculty at Chaffey College, the Faculty Senate acknowledges its responsibility to actively cultivate a safe and inclusive climate where hate speech is not tolerated and where equity and mutual respect are honored in both precept and practice. The Senate is committed to a campus where students, faculty, and staff can not only survive, but thrive. To ensure that the voices of all members of the campus community are heard, the Faculty Senate will actively promote equity mindedness and diversity in all areas within its purview. Diversity may include but is not limited to race, ethnicity, sex, gender identity, sexual orientation, disability status, age, cultural background, veteran status, and discipline or field.

Resolved, That the Chaffey College Faculty Senate be proactive in identifying, analyzing, and changing racist structures on campus that have led to inequitable outcomes; and hold the institution accountable for racist policies and actions; and

Resolved, That the Chaffey College Faculty Senate urge the institution to review campus practices and employ appropriate venues to increase awareness of the issues affecting LGBTQIA+ community, and amend its diversity policy to include gender identity and expression in the policy's description of diversity; and

Resolved, That the Chaffey College Faculty Senate support and advocate on behalf of students who are undocumented, DACA recipients, or AB 540 eligible; and encourage the campus community to be visible and vocal undocu-allies in order to make Chaffey College a welcoming environment for students regardless of their immigration status; and

Resolved, That a position of Equity Liaison be created on the Faculty Senate to serve as the Senate representative at campus meetings and to report back to Senate on DEI issues; with the ultimate goal of establishing the Liaison as an officer of the Senate; and

Resolved, that the Faculty Senate establish a permanent Diversity, Equity, Inclusion, and Anti-racism workgroup comprising faculty, classified staff, and students to support the work of the Equity Liaison and to advise Senate on issues as they arise; and

Resolved, that Faculty Senate adopt a faculty EQUITY Statement comparable to the faculty PRIDE statement:

Equality should never be confused with equity.

Questioning is the only way to find answers.

Understanding is the first step toward empathy.

Integrity should guide all of our actions.

Truth can bring pain that leads to healing.

Yesterday is a history to evaluate, not to emulate; and

Resolved, That the Faculty Senate advocate for mandatory training on diversity, equity, inclusion, and anti-racism for all employee groups, including faculty, classified staff, and administration; and that the College take the necessary steps to support such training; and

Resolved, that the college provide ongoing support for members of the Chaffey community who feel isolated because of their ethnicity, LGBTQIA+ identity, immigration status, or disability; and provide therapeutic counseling for victims of racist attacks and other hate crimes, and

Resolved, That the Faculty Senate support faculty and the Curriculum Committee in prioritizing culturally responsive curricular redesign within disciplines, courses, and programs, and in the development of an Ethnic Studies program; and

Resolved, That the Faculty Senate of Chaffey College make a commitment to students to provide an environment where they can strive, thrive, and achieve, no matter their ethnic background, LGBTQIA+ or immigration status, disability, or economic condition.

Senators		Present	Approval of Agenda 3.23.21	Approval of 3.9.21 Minutes	Approval of Consent Agenda 3.23.21 and Curriculum as presented	upgrade SimplyVoting (\$550)	Certification of Senators who won by acclamation	Tamari Jenkins as a member of Faculty Hiring Practices workgroup	Approval of DEI Resolution	Approve AP 4021 and 4023
Representation	Name									
<i>Alternate Senators Italicized</i>										
President	Nicole DeRose	Y								
Vice President/President Elect	Neil Watkins	Y	Y	Y	Y	Y	Y	Y		
Secretary/Treasurer	Mark Gutierrez	Y	Y	Y	Y	Y	Y	Y		
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y	Y	Y	Y	Y		
Business & Applied Technology	Tracy Kocher	Y	Y	Y	Y	Y	Y	Y		
Business & Applied Technology	Karin Nelson	Y	Y	Y	Y	Y	Y	Y		
<i>*Business & Applied Technology Alternate</i>	<i>David Karp</i>									
Chino/Fontana	Daniel Bentum	Y	Y	Y	Y	Y	Y	Y		
Chino/Fontana	Manar Hijaz	Y	Y	Y	Y	Y	Y	Y		
<i>*Chino/Fontana Alternate</i>	<i>Robert "Ian" Jones</i>	Y								
Health Sciences	Jayne Clark	Y	Y	Y	Y	Y	Y	Y		
Health Sciences	Lisa Doget	Y	Y	Y	Y	Y	Y	Y		
<i>*Health Sciences Alternate</i>	<i>Shelley Eckvahl</i>									
Instructional Support	Christina Holdiness	Y	Y	Y	Y	Y	Y	Y		
Instructional Support	Mary Jane Ross	Y	Y	Y	Y	Y	Y	Y		
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	Y								
Kinesiology, Nutrition, & Athletics	Jeff Harlow	Y	Y	Y	Y	Y	Y	Y		
Kinesiology, Nutrition, & Athletics	Vacant									
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Vacant</i>									
Language Arts	Elizabeth "Liz" Encarnacion	Y	Y	Y	Y	Y	Y	Y		
Language Arts	Steve Shelton	Y	Y	Y	Y	Y	Y	Y		
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>									
Mathematics & Science	Mark Gutierrez									
Mathematics & Science	Nicole DeRose									
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>	Y	Y	Y	Y	Y	Y	Y		
Social & Behavioral Sciences	Dan Kern	Y	Y	Y	Y	Y	Y	Y		
Social & Behavioral Sciences	Angela Sadowski									
<i>*Social & Behavioral Sciences Alternate</i>	<i>Sergio Gomez</i>	Y	Y	Y	Y	Y	Y	Y		
Student Services	Jackie Boboye									
Student Services	Jean Oh	Y	Y	A	Y	Y	Y	Y		
<i>* Student Services Alternate</i>	<i>Donna Colondres</i>									
Visual and Performing Arts	Vacant									
Visual and Performing Arts	Patrick Aranda	Y	Y	Y	Y	Y	Y	Y		
<i>*Visual and Performing Arts Alternate</i>	<i>Stan Hunter</i>	Y	A	Y	Y	Y	Y	Y		
Senator-At-Large	Sarah Cotton	Y	Y	Y	Y	Y	Y	Y		
Senator-At-Large	Tamari Jenkins	Y	Y	Y	Y	Y	Y	Y		
Senator-At-Large	Robin Witt	Y	Y	Y	Y	Y	Y	Y		
Adjunct Senator-at-Large	Luke Gunderson	Y	Y	Y	Y	Y	Y	Y		
Adjunct Senator-at-Large	Gail Keith-Gibson	Y	Y	Y	Y	Y	Y	Y		
<i>*Adjunct Alternate Senator</i>	<i>Stephen Villasenor</i>									
Classified Senate Liaison	Hope Ell									
RED indicates reported absence	PURPLE indicates reported tardy									
Total Yes Votes		28	24	24	25	25	25	25	0	0
Total No Votes			0	0	0	0	0	0	0	0
Total Abstentions			1	1	0	0	0	0	0	0
- = Not available during meeting to vote										
35 members total - up to 26 voting at any given time. The President is a non-voting member. Curriculum Chair now votes per 8.25.20 meeting.										
President ONLY votes to break a tie.										
A quorum shall consist of two-thirds of the voting members of the Faculty Senate										
18 members are needed for QUORUM										
Present at this meeting = members, visitors										
3.23.21 Faculty Senate Meeting										