

ACADEMIC SENATE MINUTES

AUGUST 15, 2023

Nicole DeRose	President	2023-2025	P
Elizabeth “Liz” Encarnacion	Vice President/President-Elect	2023-2024	P
Robin Witt	Secretary/Treasurer	2023-2024	P
Angela Burk – Herrick	Curriculum Chair	2023-2025	P
Bruce Osburn	Business & Applied Technology	2023-2025	A
Jay Scott	Business & Applied Technology	2022-2024	P
Robert Nazar	Chino Campus	2023-2025	P
Jinny Lee	Chino Campus	2022-2024	P
Anthony Guaracha	Fontana Campus	2023-2025	P
Vacant	Fontana Campus	2022-2024	
Omar Estrada	Health Sciences	2023-2025	P
Terzah DePonte	Health Sciences	2022-2024	P
Tara Johnson	HFIC	2023-2025	P
Vacant	HFIC	2023-2025	
Christina Holdiness	Instructional Support	2023-2025	P
Terezita Reyes Overduin	Instructional Support	2022-2024	P
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025	A
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024	P
Phatana Ith	Language Arts	2023-2025	P
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024	P
Robin Witt	Mathematics & Science	2023-2025	P
Mark Gutierrez	Mathematics & Science	2022-2024	P
Patricia Gomez	Social & Behavioral Sciences	2023-2025	P
Vacant	Social & Behavioral Sciences	2022-2024	
Michelle Martinez	Student Services	2023-2025	A
Jackie Boboye	Student Services	2022-2024	P
Leta Ming	Visual & Performing Arts	2023-2025	A
Sheila Malone	Visual & Performing Arts	2022-2024	A
Tamari Jenkins	Senator-At-Large	2023-2026	P
Norma Leon	Senator-At-Large	2022-2025	A
Sarah Chamberlain	Senator-At-Large	2021-2024	P
Tina Kuo	Adjunct Senator-At-Large	2023-2025	P
Shelley R. Jackson	Adjunct Senator-At-Large	2022-2024	P
Alternates			
Vacant	Business & Applied Technology	2023-2025	
Manar Hijaz	Chino Campus	2023-2025	P
Greg Creel	Fontana Campus	2023-2025	A
Lisa Doget	Health Sciences	2023-2025	A
Vacant	HFIC	2022-2024	
Shelley Marcus	Instructional Support	2023-2025	P
Robert Hadaway	Kinesiology, Nutrition, & Athletics	2023-2025	A
Leona Fisher	Language Arts	2022-2024	A
Diana Cosand	Mathematics & Science	2023-2025	A
Vacant	Social & Behavioral Sciences	2022-2024	
Fabiola Espitia	Student Services	2023-2025	P
Susanna Galvez	Student Services	2022-2024	A
Vacant	Visual & Performing Arts	2023-2025	
Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	A

Guests:

Andrew Long, Dean, Instructional Support
Lissa Napoli, Administrative Assistant, Academic Senate
Jonathan Polidano, Auto Tech, MIT ACC

1. P.E. (12:30 P.M.)

2. CALL TO ORDER (12:39 P.M.)

2.1 Land Acknowledgement

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)

3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)

4. ADOPTION OF AGENDA

- August 15, 2023
- **Motion for Approval** - Senator Boboye moved to adopt the agenda for 8.15.23. Senator Jackson seconded the motion. The motion was approved. 8.15.23, 22Y/0N/0A.

5. APPROVAL OF MINUTES

- May 9, 2023
- **Motion for Approval** - Senator Holdiness moved to approve the 5.9.23 amended minutes. Senator Chamberlain seconded the motion. The motion was approved. 8.15.23, 22Y/0N/0A.

6. CONSENT AGENDA

6.1 Foundation Account: *Approval of fees pending tentative events.*

- 6.1.1 Approval of funds not to exceed \$400 for faculty incentives for the 2023-2024 academic year.
- 6.1.2 Approval of funds not to exceed \$200.00 to open a purchase order with Sparkletts water for the 2023-2024 academic year
- 6.1.3 Approval of funds not to exceed \$400.00 to open a purchase order with Picazo's Flower Designs for the 2023-2024 academic year
- 6.1.4 Approval of funds not to exceed \$200.00 to open a purchase order with Fast Signs for the 2023-2024 academic year

- 6.1.5 Approval of funds not to exceed \$600.00 to open a purchase order with Champion Awards & Specialties for the 2023-2024 academic year
- 6.1.6 Approval of funds for miscellaneous food and supplies for the Senate Retreat (Convocation)
- 6.1.7 Approval of funds for miscellaneous food and supplies for the New Hire Welcome Reception
- 6.1.8 Approval of funds for miscellaneous food and supplies for the Meritorious Awards
- 6.1.9 Approval of funds for miscellaneous food and supplies for the Academic Senate/Curriculum/CCFA Holiday Celebration

6.2 Faculty representatives that have been requested to serve on these selection/hiring committees:

- 6.2.1 **Educational Program Assistant, Arts, Communication and Design**, Nicole Farrand, Art, ACD
- 6.2.2 **Undocumented/LGBTQIA+ Liaison**
Fabiola Espitia, G.P.S. Center, Counseling
Jackson Tropp, Communication Studies, ACD
- 6.2.3 **Instructional Assistant II, Success Center**
~~Christina Holdiness, Instructional Specialist, MSC~~
Manar Hijaz, Instructional Specialist, Chino Success Center

6.3 Faculty representatives that have been requested to serve on these campus committees:

- 6.3.1 **College Planning Council**, Nicole Farrand, Art, ACD
- **Motion for Approval** - Senator Jenkins moved to approve the Consent Agenda. Senator Boboye seconded the motion. The motion was approved. 08.15.23, 22Y/0N/0A.

7. REPORT

7.1 President - Welcome new faculty, Committee approvals over the summer

- Dual Enrollment ISA Workgroup: Names of senators Johnson, E. Martinez, Tang and Witt were provided to the CIO's office.
- AP/BP 2510 Governance is a good read for new Senators.
- We will seek a new representative for the Academic Calendar Committee at our next meeting.
- A call to fill faculty vacancies on the President's Equity Council (PEC) will go out in the near future.

7.2 Vice President - Senate is seeking another OER Liaison representative to serve for the ZTC/OER Committee.

7.3 Secretary/Treasurer - No report.

7.4 Curriculum - No report.

7.5 Classified Senate Liaison, Sarah Schmidt - No report.

8. GUEST(S)/PRESENTATION(S) - None.

9. UNFINISHED BUSINESS- None.

10. NEW BUSINESS (*These agenda items are for training purposes only and do not reflect Academic Senate position.*) [Robert's Rule Cheat Sheet](#). The Senate used the following examples to practice parliamentary procedures.

10.1 Discussion Item: Academic Senate position on the best horror movie of all time.

- Senator Holidiness moved to discuss the best horror movies. Senator Estrada seconded the motion. Senator Kuo suggested changing "best" to "most recommended." Senators discussed a variety of movies.

10.2 Action Item: (Pretending this was a Discussion Item on our previous agenda) Senators will be required to attend all meetings wearing mobile footwear like Roller Skates or Rollerblades.

- **Motion for Approval** - Senator Jackson moved to approve the requirement of all attendees to wear Roller Skates. Curriculum Chair Burk Herrick seconded the motion. The Senators discussed different types of roller skates like Heelys.
- The motion failed. 08.15.23, 7Y/13N/0A.

10.3 Action Item: (Dissimulate this as a Discussion Item on our previous agenda) Official spokesanimal of the Academic Senate: [Ten-lined June Beetle](#)

- **Motion for Approval** - Senator Chamberlain moved to approve the official spokesanimal of the Academic Senate to be the Ten-lined June Beetle. Senator Estrada seconded the motion. The Senate discussed pros and cons. The motion failed. 08.15.23, 4Y/16N/1A.

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

11.1.1 Sabbatical Orientation, Friday, August 25, 2023, 10 - 11:30 AM, BEB-204, Join Academic Senate, CCFA, and faculty who have recently returned from sabbatical for this informative session. Learn about developing your sabbatical objective, activities, and submitting your sabbatical application. RSVP to lissa.napoli@chaffey.edu

11.1.2 New Hire Welcome Reception, Wednesday, September 20, 2023, 12:30pm - 2pm, AD-151, in collaboration with Classified Senate, Academic Senate celebrates all new classified professionals, faculty, and managers. Stop by and meet all the new Chaffey employees.

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 [2023 Fall Plenary Session](#), Thursday, November 16 through Saturday, November 18. Westin South Coast Plaza. The 2023 Fall Plenary will be a hybrid event with an in-person option (\$550) and a virtual-only option (\$385). Registration In-Person Deadline: November 3, 2023 at 10AM.

Registration Virtual-Only Deadline: November 8, 2023 at 5:00 PM. Click on the link for more information.

11.2.2 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. FLOOR ITEMS (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

- Senator Holdiness - can faculty get an ACC Shirt?
- Senator Overduin - Library is open so please let your students know. Monday - Thursday 8am - 8pm, Friday 10-4pm, and online Saturday and Sunday.

13. ADJOURNMENT (1:50 P.M.)

The Next Academic Senate is Scheduled for Tuesday, August 22, 2023

Lissa A. Napoli, Recording Secretary

Robin Witt, Treasurer / Secretary

Academic Senate President's Report Tuesday August 15, 2023

- Academic Senate + Curriculum Committee Joint Retreat Friday August 11, 2023
 - A survey will come soon. Please reply. The feedback will help to form next year's retreat.
- Summer hiring committee report. See list in the agenda packet for August 15, 2023.
- New Faculty Hires
 - Rad Tech – Jessica Cathcart
 - Biology – Justin Keller
 - Dental Assisting – Bryant Dineros (One-year temp last year)
 - CNA – Sade Stephenson
 - IET/HVAC – Alerino Caceres
 - History – Ian Baldwin
 - ASL – Virginia Morford
 - Math – Sara Khair
 - ADN – Candace Valenzuela
 - ADN – Yvonne Calvert
 - Culinary Arts – Jennifer Minichiello
 - Hospitality Mgmt – Mariasol Diaz-Gomez
 - History – Kacey Calahane
- Faculty Retirees
 - Heather MacDonald (retired July 2022)
 - Michele Jenkins (retired December 2022)
 - Bret McMurrin (retired May 2023)
 - Doug Duno (retired June 2023)
 - Steve Siedschlag (retired July 2023)
 - Julie Leahy (retired July 2023)
 - Terri Helfand, (retired 2023)
- Dual Enrollment ISA Workgroup: Names of senators Johnson, Martinez, Tang and Witt were provided to the CIO's office.

Faculty representatives that have been requested to serve: (assigned over the summer)

- 1 Instructor, Computer Science (6.12.23)
Terri Helfand, Computer Information Systems, BAT
Jay Scott, Automotive Technology, BAT

- 2 Interim Dean, Workforce Innovations & Entrepreneurial Development (5.22.23)
Jonathan Polidano, Automotive Technology, BAT
Angela Burk-Herrick, Curriculum Chair, Curriculum

- 3 Program Assistant, Disability Programs and Services (6.27.23)
Jay Scott, Automotive Technology, BAT

- 4 Executive Assistant I, Workforce Innovations & Entrepreneurial Development (7.5.23), Tracy Kocher, Computer Information Systems, BAT

- 5 Administrative Assistant II, Workforce Innovations & Entrepreneurial Development (6.8.23)
Kirk Collins, Counselor, C&M

- 6 Interim Associate Superintendent, Instruction and Institutional Effectiveness Mngt. (6.26.23)
Mark Padilla, Physics, M&S
Daniel Bentum, Hotel & Food Service, HFIC
Nicole DeRose, Biology, M&S

- 7 Library Clerk I, Library (6.26.23)
Michelle Sanchez, Librarian, Library

- 8 Instructor, Aviation Maintenance Technology (one-year temporary) (6.26.23)
Jack Little, Aviation Maintenance Technology, BAT
Jonathan Polidano, Automotive Technology, BAT

- 9 Educational Services Generalist, Admissions & Records (7.10.23)
Phatana Ith, Communication Studies, LA

- 10 Internal Auditor, Internal Audit (7.18.23)
Alex Lemos, Accounting, BAT

- 11 Administrative Assistant II, Athletics (7.5.23)
Candice Hines-Tinsley, Nutrition, KNA

- 12 Program Assistant, CalWORKs (7.5.23)
Michelle Newsome, CalWORKs, Counseling

- 13 Facilities Specialist/Buyer, Purchasing (7.6.23)
Nicole DeRose, Biology, M&S
- 14 Director, Budgeting and Grant Compliance (7.11.23)
Karin Nelson, Accounting, BAT
- 15 Administrative Assistant II, Foundation (7.18.23)
Jonathan Polidano, Automotive Technology, BAT
- 16 Administrative Assistant II, Veterans Services Eligibility Specialist (7.26.23)
Charles Prattella, Counseling, Counselor

Faculty representatives that can no longer serve on these campus committees:

- 1 FSC Advisory Committee, Cindy Walker, (5.17.23)
- 2 Professional Development Committee, Cindy Walker, (5.17.23)

		Present	Adoption of Agenda 8.15.23	Approval of 5.9.23 Minutes	Approval of Consent Agenda 8.15.23	to approve the requirement of all attendees to wear mobile footwear. Rollerskates or Rollerblades?
<i>Alternate Senators Italicized</i>						
Representation	Name					
President	Nicole DeRose	Y				
Vice President	Elizabeth "Liz" Encarnacion	Y	Y	Y	Y	N
Secretary/Treasurer	Robin Witt	Y	Y	Y	Y	Y
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y	Y	Y
Business & Applied Technology	Bruce Osburn	-				
Business & Applied Technology	Jay Scott	Y	Y	Y	Y	Y
<i>Business & Applied Technology Alternate</i>	<i>Vacant</i>					
Chino Campus	Robert Nazar	Y	Y	Y	Y	N
Chino Campus	Jinny Lee	Y	Y	Y	Y	N
<i>Chino Campus Alternate</i>	<i>Manar Hijaz</i>	Y				
Fontana Campus	Anthony "Tony" Guaracha	Y	Y	Y	Y	N
Fontana Campus	Vacant					
<i>Fontana Campus Alternate</i>	<i>Greg Creel</i>	-				
Health Sciences	Omar Estrada	Y	Y	Y	Y	N
Health Sciences	Terzah DePonte	Y	Y	Y	Y	N
<i>*Health Sciences Alternate</i>	<i>Lisa Doget</i>	-				
HFIC	Tara Johnson	Y	Y	Y	Y	Y
HFIC	Vacant					
HFIC Alternate	Vacant					
Instructional Support	Christina Holdiness	Y	Y	Y	Y	N
Instructional Support	Terezita Overduin	Y	Y	Y	Y	N
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	Y				
Kinesiology, Nutrition, & Athletics	<i>Annette Henry</i>	-				
Kinesiology, Nutrition, & Athletics	Candice Hines-Tinsley	Y	Y	Y	Y	Y
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Robert Hadaway</i>	-				
Language Arts	Phatana Ith	Y	Y	Y	Y	-
Language Arts	Elizabeth Encarnacion					
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>	-				
Mathematics & Science	Robin Witt					
Mathematics & Science	Mark Gutierrez	Y	Y	Y	Y	N
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>	-				
Social & Behavioral Sciences	Patricia Gomez	Y	Y	Y	Y	Y
Social & Behavioral Sciences	Vacant					
<i>*Social & Behavioral Sciences Alternate</i>	<i>Vacant</i>					
Student Services	Michelle Martinez	-				
Student Services	Jackie Boboye	Y	Y	Y	Y	N
<i>* Student Services Alternate</i>	<i>Fabiola Espitia</i>	Y	Y	Y	Y	-
<i>* Student Services Alternate</i>	<i>Susanna Galvez</i>	-				
Visual and Performing Arts	Leta Ming	-				
Visual and Performing Arts	Sheila Malone	-				
<i>*Visual and Performing Arts Alternate</i>	<i>Vacant</i>					
Senator-At-Large	Tamari Jenkins	Y	Y	Y	Y	N
Senator-At-Large	Norma Leon	-				
Senator-At-Large	Sarah Chamberlain	Y	Y	Y	Y	N
Adjunct Senator-at-Large	Tina Kuo	Y	Y	Y	Y	N
Adjunct Senator-at-Large	Shelly R. Jackson	Y	Y	Y	Y	Y
<i>*Adjunct Alternate Senator</i>	<i>Vacant</i>					
Classified Senate Liaison	Sarah Schmidt	-				
RED indicates reported absence		PURPLE indicates reported tardy/leave early				
Total Yes Votes		25	22	22	22	7
Total No Votes			0	0	0	13
Total Abstentions			0	0	0	0

- = Not available during meeting to vote

37 members total - up to 29 voting at any given time. The President is a non-voting member, but counts as quorum. Curriculum Chair now votes President ONLY votes to break a tie.

A quorum shall consist of two-thirds of the voting members of the Academic Senate

19 members are needed for QUORUM

28 Present at this meeting = 25 members, 3 visitor

8.15.23 Academic Senate Meeting

Senator moved to approve the official spokesperson of the Academic Senate (Ten-lined June Beetle).					
N					
N					
N					
N					
N					
N					
Y					
N					
N					
Y					
N					
N					
A					
N					
N					
-					
N					
Y					
Y					
N					
4	0	0	0	0	0
16	0	0	0	0	0
1	0	0	0	0	0

tes per 8.25.20 meeting.
