

ACADEMIC SENATE MINUTES OCTOBER 25, 2022

Academic Senate Conference Room

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Rancho Campus, BEB Building, Room 204

Meeting ID: 917 2103 2344 Passcode: 2022

Neil Watkins	President	2021-2023	P
Nicole DeRose	Vice President/President-Elect	2022-2023	P
Elizabeth “Liz” Encarnacion	Secretary/Treasurer	2022-2023	P
Angela Burk – Herrick	Curriculum Chair	2021-2023	A
Bruce Osburn	Business & Applied Technology	2021-2023	P
Jay Scott	Business & Applied Technology	2022-2024	P
Tara Johnson	Chino/Fontana	2021-2023	A
Jinny Lee	Chino/Fontana	2022-2024	P
Jayne Clark-Frize	Health Sciences	2021-2023	A
Terzah DePonte	Health Sciences	2022-2024	P
Christina Holdiness	Instructional Support	2021-2023	P
Terezita Reyes Overduin	Instructional Support	2022-2024	P
Elaine Martinez	Kinesiology, Nutrition & Athletics	2021-2023	P
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024	P
Steve Shelton	Language Arts	2021-2023	P
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024	P
Elizabeth Cannis	Mathematics & Science	2021-2023	P
Mark Gutierrez	Mathematics & Science	2022-2024	P
Pak Tang	Social & Behavioral Sciences	2021-2023	P
Dan Kern	Social & Behavioral Sciences	2022-2024	P
Michelle Martinez	Student Services	2021-2023	A
Jackie Boboye	Student Services	2022-2024	P
Leta Ming	Visual & Performing Arts	2021-2023	P
Sheila Malone	Visual & Performing Arts	2022-2024	P
Tamari Jenkins	Senator-At-Large	2020-2023	P
Sarah Chamberlain	Senator-At-Large	2021-2024	P
Norma Leon	Senator-At-Large	2022-2025	P
Shelly R. Jackson	Adjunct Senator-At-Large	2021-2023	P
Patty Peoples	Adjunct Senator-At-Large	2022-2024	A

Alternates

William “Bill” O’Neil	Business & Applied Technology	2021-2023	P
Manar Hijaz	Chino/Fontana	2021-2023	P
Jordan Hung	Health Sciences	2021-2023	A
Shelley Marcus	Instructional Support	2021-2023	A
Annette Henry	Kinesiology, Nutrition, & Athletics	2021-2023	P
Leona Fisher	Language Arts	2022-2024	A
Diana Cosand	Mathematics & Science	2021-2023	A
Hannah Lucas	Social & Behavioral Sciences	2022-2024	P
Myra Andrade	Student Services	2021-2023	A
Vacant	Student Services	2022-2024	
Nicole Farrand	Visual & Performing Arts	2021-2023	A
Vanessa Nunez	Adjunct Alternate Senator	2021-2023	P
Sarah Schmidt	Classified Senate Liaison	2021-2023	P

Guests:

Tina Kuo, Biology, M&S

Charmaine Phipps, Languages Department, School of Language Arts

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 (Remote) Attendee Identification If on Zoom, please turn on the camera when voting.

3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)**4. APPROVAL OF AGENDA**

- October 25, 2022
- **Motion for Approval** - Senator Shelton moved to approve the 10.25.22 agenda. Senator Boboye seconded the motion. The motion was approved. 10.25.22, 22Y/0N/0A.

5. APPROVAL OF MINUTES

- October 18, 2022
- **Motion for Approval** - Senator Jackson moved to approve the 10.18.22 minutes. Senator Boboye seconded the motion. The motion was approved. 10.25.22, 21Y/0N/1A.

6. CONSENT AGENDA**6.1 Faculty representatives that have been requested to serve on these selection/hiring committees:****6.1.1 (Mngt.), Directory, Administrative Systems**

- Nicole DeRose, Biology, M&S

6.2 Curriculum is asking that the Academic Senate endorse the course modifications that Curriculum presented below:**AUTOMOTIVE TECHNOLOGY PACKAGE****Course Modifications w/ DE:**

AUTOTEC-10	Service and Repair
AUTOTEC-15	Auto Electricity and Electronics
AUTOTEC-407	Introduction to Hybrid Vehicles
AUTOTEC-416	Basic Automotive Air Conditioning Systems
AUTOTEC-417	Brakes

AUTOTEC-418	Suspension and Steering Systems
AUTOTEC-422	Fuel, Ignition, and Emission Control Systems
AUTOTEC-423	Engine Management Systems and Drivability
AUTOTEC-427	Engine Operation and Service
AUTOTEC-429	Advanced Automotive Electrical Systems
AUTOTEC-430	Engine Rebuilding - Upper Engine
AUTOTEC-431	Engine Rebuilding - Lower Engine
AUTOTEC-432	Manual and Automatic Transmissions, Transaxles and Drive Trains
AUTOTEC-435	High Performance Engine Rebuilding and Blueprinting
AUTOTEC-443	Engine and Emission Control Training Level 1
AUTOTEC-450	General Automotive Technician A
AUTOTEC-455	General Automotive Technician B

Program Modifications:

Automotive Electrical Systems	Certificate of Career Preparation
Engine Performance (Smog Check) Technician	Certificate of Achievement
Engine Rebuilding	Certificate of Career Preparation
General Automotive Service Technician	A.S. Degree
General Automotive Service Technician	Certificate of Achievement
High Performance Engines Building and Blueprinting	Certificate of Career Preparation
Master Automotive Technician	A.S. Degree
Master Automotive Technician	Certificate of Achievement

HVACR PACKAGE

Course Modifications w/ DE:

- HVACR-600 Introduction to Heating, Ventilation, and Air Conditioning
- HVACR-601 HVACR Piping Practices, Brazing, and HVACR Tools
- HVACR-602 HVAC Electrical Systems
- HVACR-603 Environmental Protection Agency Certification
- HVACR-604 Refrigerants, Recovery, Vacuum, and Charging
- HVACR-605 HVAC Heat Pumps and Basic Troubleshooting
- HVACR-606 HVAC Air Distribution, Installation, Flues and Ducts
- HVACR-607 HVAC Gas Heat
- HVACR-608 HVAC Electric Heat, Oil Heat, and Hydronic Heating
- HVACR-609 Advanced Commercial HVAC Systems and Solar
- HVACR-610 HVAC DDC, Pneumatic, and Building Automation Controls
- HVACR-611 HVAC Management Topics
- HVACR-612 Intermediate Refrigeration

Program Modifications:

Heating, Ventilation, Air Conditioning and Refrigeration Level I	Certificate of Competency
Heating, Ventilation, Air Conditioning and Refrigeration Level II	Certificate of Competency

- **Motion for Approval** - Senator Shelton moved to endorse the curriculum course modifications as presented and to approve the Consent Agenda. Senator Jackson seconded the motion. The motion was approved. 10.25.22, 22Y/0N/0A.

7. REPORT

7.1 President

- Replacement member with CCFA and Management Team committee regarding regulations DEI within tenure and evaluation process. Zoom meetings 3:30 - 4:30 pm. Senator Jenkins volunteered and Senator Encarnacion volunteered as an alternate.
- No Academic Senate meeting next week to attend the Black and Brown Minds and Mattering Conference next week.

7.2 Vice President/President-Elect

7.2.1 ASCCC 2022 Fall Plenary Session, Resolutions Packet

- [Resolutions Fall 2022 | ASCCC](#) (new packet should be available on 10/20)

7.2.2 ASCCC 2022 Fall Plenary Session, 11/3 - 11/5, 2022, Breakout sessions at the Fall Plenary

7.3 Secretary/Treasurer

- Call out for a secondary ZTC Liaison for Academic Senate to replace President Watkin's seat at the end of their term (June 2023). This individual should be able to advocate for and understand the intricacies within zero cost textbooks through the use of open educational resources.

7.4 Curriculum, Angela Burk-Herrick will share information on the following disciplines:

[Automotive Technology Program Presentation](#)
[EMT and Fire Technology Program Presentation](#)
[HVACR Program Presentation](#)

7.5 Classified Senate Liaison, Sarah Schmidt

- No Report

7.6 Committee Reports

8. GUEST(S)/PRESENTATION(S) - On behalf of the Languages department, ESL Professor, Charmaine Phipps, will discuss offering synchronous online options for future schedules. (1:00-1:30 PM)

Discussion:

- Senator Shelton asked if the synchronous time options would match up with the time slots for face-to-face times. Charmaine Phipps stated that yes that would be the initial design approach.
- Senator Leon stated their support for this proposal and gave personal experience with their field of interest in needing synchronous time slots in DE courses. Senator Chamberlain also stated their support and echoed the support for science courses that offer online labs.
- Senator Encarnacion stated that while all departments would benefit from this option being explored, the exponential need for ESL students and the focus should remain towards this particular student population. Senator Jenkins echoed these statements and commended Charmaine for the presentation.

- Senator Shelton asked when implementation would begin, and Charmaine stated that it would be either summer 2023 or fall 2023.
- Senator Leon asked for clarification based on survey distribution and if students identified their majors or preferences. Laura Hope stated that Institutional Research conducted three surveys. Laura Hope stated that many students were “extremely confused” when online classes had times listed on their schedule. Senator Jenkins stated that they would not support this endeavor given the confusing nature of building schedules of classes, and asked why our enrollment process can not look as clear as the other colleges that were shown in the presentation.

9. UNFINISHED BUSINESS

9.1 Action Item: Faculty Communication Best Practices

- Senator Osburn asked about sending out youtube videos to students and Senator Encarnacion clarified that that would fall under one-way communication which is not addressed within this document.
- Senator DePonte and President Watkins clarified that there might be department guidelines (for example in Health Sciences) that clarify certain elements that are left out of this document.
- Senator Leon asked for clarification on the reason behind the document. President Watkins clarified that this document is to support positive professional communication through district-approved tools. Senator DeRose emphasized that negative instances are occurring at Chaffey, not just at other colleges and institutions.
- Senator Ming stated that there might be more specific aspects within FERPA that faculty might need to be aware of.
- **Motion for Approval** - Senator Shelton moved to endorse the Faculty Communication Best Practices. Senator Gutierrez seconded the motion. The motion was approved. 10.25.22, 20Y/0N/2A.

10. NEW BUSINESS

10.1 Action Item: Endorsement of synchronized online options

- **Motion for Approval** - Senator Leon moved to endorse the synchronized online options within ESL. Senator Shelton seconded the motion. The motion was approved. 10.25.22, 19Y/2N/1A.
- Senator Shelton stated that we have a compelling argument to support this for ESL specifically.
- Senator Encarnacion encouraged changing the motion to focus on the specific ESL department given the specific need within that department and that student group. That way synchronous online options for courses could be piloted within this department and the Academic Senate can explore further synchronous online options in the future.
- Senator Osburn stated that over the history of the pandemic they had equally compelling reasons to offer their courses synchronously online options that may be getting ignored when limiting the motion to just ESL.

10.2 Action Item: Sabbatical Proposal Subcommittee Assignments: Call for senators to volunteer to read the sabbatical proposal(s). At least three volunteers for each proposal are recommended. It is recommended that reader workgroups communicate with one another to assign a point person who will be contacting the individual being reviewed and gathering report materials to maintain consistency.

Readers are required to immediately contact the writer, coordinate discussion amongst themselves, and bring recommendations, concerns, etc. to Academic Senate NO LATER than November 15. The final

voting date is Tuesday, November 29.

For information on the responsibilities of the reader, please review pages 5-7 in the [Sabbatical Leaves Procedures and Documents Handbook](#).

- Christina McPeck, Child Development and Education, SBS
- Senators: Holdiness, DePonte, and Tinsley
- **Motion for Approval** - The motion was approved. 10.25.22, 22Y/0N/0A.

10.3 Discussion Item: Tuition and Fee Waiver for all Gabrieleño-Tongva and American Indian students

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

11.1.1 Academic Senate - Hiring Committees - Interest List - 2022-2023- If you are possibly interested in serving on a hiring committee this year, please complete this brief survey: [Academic Senate - Hiring Committees - Interest List - 2022-2023](#)

Completing this survey does not ensure that you will be selected to serve, nor does this list replace the usual selection of interested faculty by area deans.

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. FLOOR ITEMS (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

13. ADJOURNMENT (1:55 P.M.)

The next Academic Senate meeting is scheduled for Tuesday, November 8, 2022.

Lissa A. Napoli, Recording Secretary

Elizabeth “Liz” Encarnacion, Secretary

ASCCC 2022 Fall Plenary Session 11/3 - 11/5, 2022

[2022 Fall Plenary Session - Hybrid Event | ASCCC](#)

Program, selected sections:

3:30 p.m. to 4:45 p.m. Breakout Session 1

1. Serving as a Liaison on your local academic senate
2. OER and ZTC
3. Data-informed Planning, Policy Development, and Decision-making
4. ACCJC
5. The importance and power of Sharing Stories: advocating locally and statewide for faculty and students
6. Developing Faculty Leaders

11:00 a.m. to 12:15 p.m. Breakout Session 2

1. California Community College System Level Resources and Opportunities
2. Elections Bylaws and Rules changes
3. Rising Scholars
4. ASCCC strategic planning
5. Ethnic Studies in the CCCs Update
6. Leveraging Noncredit Education for Equitable Student Opportunities

Breakout sessions will be limited to in-person attendees.

Question: Are there any breakout sessions the Academic Senate would prefer that I attend and report back on?

Tip: Use graphics to set the tone of the speech.

Synchronous Options

Languages – Department Proposal

Background Information

During Covid

- o Synchronous and Asynchronous
- o As of Spring 2021, no synchronous online classes were allowed at Chaffey.
- o (As far as I know, this was across the board as an administrative decision.)



Why?

This presentation...

- o Language Students – English-speaking students learning another language, often as a GE requirement
- o ESL – Students learning English, MOST OFTEN for personal reasons (job, family, community)

o Spanish, Chinese, French, Arabic, ASL

o ESL Levels 1-6, Pronunciation, Citizenship, Workplace English (Vocational)

The issue for non-ESL language learners



- o Language Learning Requires Communication
- o For **some** people, asynchronous learning doesn't provide enough of that kind of interaction.
- o For those students, if a hybrid or F2F section is not offered at the right time, or they live far away, they will choose another school.

At other schools.

- o Multiple format options

NOTE Meeting Times with "WEB" are **Asynchronous Online Classes**: No set class 1: meeting times are required.
NOTE Meeting Times that list days and times with "Online" for Building/Room are 2: **Synchronous Online Classes**: Requires real-time, online meetings during listed times.
NOTE Meeting Times that list days and times with a physical Building/Room location 3: indicate the class will be offered at an on-campus or off-campus location.
NOTE Meeting Times that are a combination of "WEB", list days and times "Online", or 4: list a physical Building/Room require a combination of online work, scheduled online meetings, and on-campus, or off-campus meetings during listed times.

At other schools...

- o 44-100% with a pre-scheduled interaction time.

	% with F2F or Zoom	F2F	ZOOM online synch	Hybrid F2F/asynch	Hybrid Zoom/asynch	Fully Asynch
Span 1, Mt SAC	44%	11		2		16
French, Mt SAC	50%	5				5
ASL, MTSAC	60%	6				10
Spanish 1, PCC	57%	9	2			8
ASL, PCC	47%	2	6			9
RCC Spanish 1	53%			7		6
RCC ASL 1	100%	9				+ lab
RCC French	66%	2				1

At Chaffey...

- o 28%

	% with F2F or Zoom	F2F	ZOOM online synch	Hybrid F2F/asynch	Hybrid Zoom/asynch	Fully Asynch
Chaffey Languages	28%	2		17		67

	% with F2F or Zoom	F2F	ZOOM online synch	Hybrid F2F/asynch	Hybrid Zoom/asynch	Fully Asynch
Arabic	25%			1		4
ASL	16%			3		19
Chin	20%			1		5
FR	33%			1		3
Spanish	15%			6		40

Languages Summary (non-ESL)

- Other schools have 40-100% with a "face to face" component
- Chaffey has 16-33%
- For most of our languages this is what enrollment seems to support.
- But with 40 online Spanish classes, we could try a few as synchronous.
- In the future, it would be nice to have it as an option.

The ESL population



- These students are highly motivated to learn the language.
- They aren't in it for a GE credit.
- Most are learning English for:
 - Job
 - Family

The ESL population



- During Covid, we attracted many students from out of the area.
- Many of the new students found they could attend despite having childcare issues and transportation issues.
- We'd like to keep those students now that we are open again.

The problem with online classes...

- Canvas is in English
- Support (Counseling, Tech Support) is in English

عائلة هريم

تحولت مريم مع عائلتها في عاصمة سلطنة عُمان، مسقط، تسكن مع أبيها سامي وأخوها توم في بيت حديث. مريم عندها أخان وثلاث أخوات. أخاها الأثان يدرسان أخوها الأكبر يدرس الهندسة وأخوها الثاني يدرس الحقوق. أخوها الكبيرة تعمل وأختها الصغرى تدرسان في المدرسة. مريم أيضا طالبة في المدرسة. هي السنة الثانية ثوبية وتتعلم كثيرا.

أم مريم عندها أخ وأسمه راسي. خال مريم مدير شركة تجارية. هو متزوج وعنده ابن صغير.

شال مريم تسمى شريفا

ابن صالون

اخو مريم وعنده

So why not just have optional Zoom?



We do. Especially for levels 1, 2, 3 and pronunciation.

Without them, students would be lost.

- o "I would like ESL class"
- o **"Great, we'd love to have you"**
- o "I can't come to school. Can I take it online?"
- o **"Yes, here's our schedule"**
- o "When's the class?"
- o **"It's online."**
- o "What time?"
- o **"It's online, so there's no set class time."**

Phone Conversation



- o "Is there Zoom?"
- o **"Maybe. Probably."**
- o "I need morning."
- o **"OK"**
- o "Is it in the morning?"
- o **"I don't know."**
- o "Evening?"
- o **"Maybe."**
- o "I can't take it in the evening."
- o **"OK"**
- o "When will I know what time the class is?"
- o **"I don't know."**

Phone Conversation



CLASSES	ONLINE	ONLINE	ONLINE
24030	TWR, 8:30-10:20 5:30pm-7:50pm	GI Online	Pre-Level 1 Level 1 Level 2 Level 3 Level 4
NC 330 ESL: College Readiness - Reading and Writing Instructor: Zabalya, Z.			
ESL-432 Writing, listening and speaking designed for students whose first language is not English. The course includes reading and writing the English alphabet, producing the sound system, as well as practicing simple grammar, reading and writing. Students also learn basic classroom rules and communication necessary for success at school. Ten hours of experiential learning in a Success Center field supports this course is required. May be taken twice. Offering: Face-to-Face Non-credit		ESL-432 English as a Second Language III 0.00 UNITS Placement Level: Eligibility for ESL-432 is determined by the optional Chaffey College ESL placement process and/or parent and placement Advisory. Completion of ESL-432 or self-placement after completing the placement test (see www.chaffeycollege.edu/esl). This is the third multi-skills core course in the study of English with reading, writing, listening and speaking designed for students whose first language is not English. The course includes the study of grammar and sentence structure, paragraph format and organization, reading skills, and oral communication. Offering: Face-to-Face Non-credit	
Online Class www.chaffey.edu/programs/academic/inline-education.php			
25103 S Mousavi	Online hours	Canvas	
25103 T	Section 25103: Live-Cost Textbook: Total material costs are below \$50.	Canvas	
25103 B Quiñones	Online hours	Canvas	
25103	09/05/22-12/09/22	Last day to add: 09/23/22	
Rancho Caramague Campus and Online Class			
25104 STAFF	7:00am-8:50am MW and Online hours	LA-151 Canvas	
25104	09/12/22-12/09/22	Last day to add: 10/23/22	
25104	Section 25104: Fast-track class; see www.chaffey.edu/programs/academic/inline-education.php		
25104	Section 25104: Hybrid class; see www.chaffey.edu/programs/academic/inline-education.php		
Online Class www.chaffey.edu/programs/academic/inline-education.php			
25112 C Lee	Online hours	Canvas	
25112	Section 25112: Zero Textbook Cost: Total material costs are \$0.	Canvas	
25112	09/05/22-12/09/22	Last day to add: 09/23/22	
25112	Section 25112: Zero Textbook Cost: Total material costs are \$0.	Canvas	
25114 STAFF	Online hours	Canvas	
25114	09/12/22-12/09/22	Last day to add: 10/06/22	
25114	Section 25114: Fast-track class; see www.chaffey.edu/programs/academic/inline-education.php		

What are they doing at other schools?

- o Face to Face
- o Online Zoom
- o VERY LITTLE Online Asynch

ESL Depts

- o Multiple format options, almost ALL with pre-scheduled interaction time.

ESL Fall 2022	% with F2F or Zoom	Format				
		F2F	ZOOM online synch	Hybrid F2F/asynch	Hybrid Zoom/asynch	Fully Asynch
PCC Credit ESL	57%	9		2		8
PCC Non-Credit ESL	100%	55	38		4	
MT Sac Credit ESL	92%	8	1		3	1
MT Sac Non Credit ESL	95%	10	10			1
RCC ESL	85%	6				1
SBVC ESL	100%	11	6			
Citrus Credit ESL	100%	10	10			
Citrus Non Credit ESL	100%	7	6			

Chaffey

- o Chaffey = 51% with a Face to Face component pre-scheduled

	% with F2F or Zoom	F2F	ZOOM online synch	Hybrid F2F/asynch	Hybrid Zoom/asynch	Fully Asynch
Chaffey	51%	17		3		19

But...

- "Teachers can have optional Zooms whenever they want!"
- **So, the students won't know in advance what they're signing up for.**
- **The teacher must prepare an asynch class AND participate in a synchronous class.**
- **OR**
- **Teachers can record their Zoom and subject students to 4 hours a week of watching other students in a Zoom class.**

But...

- "The survey said..."
- **That survey was not of ESL students. This is a different population.**

What happens in practice...



- Students register not knowing if they can come to the Zoom sessions or not.
- The teacher arranges Zoom options for students and many of them attend.
- The teacher is then required to teach both a synchronous section and an asynchronous section, burdening them.
- Many students who want a Zoom class sign up for a class that has a Zoom time that doesn't work for them.

Our Proposal

Allow "online synchronous" as a delivery option to meet student needs, be equitable and compete with surrounding community colleges.

How I would schedule...

- **Level 1-2, pronunciation, VESL -100% synch/hybrid/F2F**
- **Levels 3 and Citizenship – 80% synch/hybrid/F2F**
- **Levels 4-6 – 20% synch/hybrid/F2F**

Other languages – 1-2 sections for Spanish to see how popular they are.

Thank You!

Other Depts?

- Mt Sac, ART, Winter 23, 18% asynch (9 sections in person, 2 asynch)
- Mt Sac Comm Studies, Winter 23, 50/50 (in person, asynch)
- RCC Fall 22, drawing + painting 0% asynch (100% in person)
- RCC Fall 22, art history, 100% asynch
- RCC Fall 22, Comm 69% asynch (12 in person, 27 asynch)
- PCC Art, drawing 15% asynch (32 in person and 6 asynch online)
- PCC Art, art history 30% asynch/in person (6 asynch, 7 in person)
- PCC Speech 1 50% asynch (21 in person, 28 asynch, 3 HS)
- Chaffey, Intro to Drawing, F22 82% asynch (14 sections asynch + 3 in-person)
- Chaffey, Intro to Painting, F22 30% asynch (1 section asynch + 2 in-person)
- Chaffey ComSID2 76% asynch (32 asynch, 10 in person)

Charmaine Phipps, Language Coordinator

Faculty Senate Presentation Summary, October 25, 2022

1. During Covid, Chaffey utilized synchronous and asynchronous formats.
2. We attracted a lot of new ESL students.
 - a. Our classes were newly non-credit (free).
 - b. Students with transportation or childcare issues could attend online synchronous classes.
3. As of Spring 2021, online asynchronous was no longer allowed.
4. For the non-ESL language learners, we continue to find a balance between online and in-person. Enrollment numbers dictate how many of each are added, cancelled, etc.
 - a. When compared to other colleges, Chaffey's percentage of online classes is high. (70% rather than closer to 50% for other schools.) Still, enrollment numbers dictate what is offered and the percentage may change as the climate changes.
5. Having a synchronous option would allow us to offer a few of the online sections as synchronous for students that want the option to practice speaking and listening with the teacher and other students. Enrollment numbers would let us know if those options are popular.
6. **For ESL learners**, especially the lower levels and both pronunciation and conversation-based classes, face to face or online synchronous classes are desperately needed.
 - a. Canvas is in English and hard to navigate for non-English speakers, which does not provide an equitable learning space. (Every basic-level language course online offers directions and guidance in one's first language.)
 - b. The lower-level teachers recognize this and most of them hold Zoom sessions. But, they cannot advertise those times in advance.
 - c. Prospective students always ask at which times the teacher will hold Zoom sessions. It's frustrating to tell them they must register first and then find out later when the teacher will hold Zoom sessions.
 - d. Zoom sessions are technically optional. The teachers have to create a non-synchronous class for the students who cannot attend.
7. Other colleges offer 85-100% of non-credit ESL classes as face to face, hybrid or online synchronous. Only the higher levels or specialty classes are asynch.

REQUEST – allow for online, synchronous scheduling for any class on campus where the department feels that it is essential to learning.

(As always, departments will utilize enrollment, retention and success numbers to guide scheduling.)

		Present	Approval of Agenda 10.25.22	Approval of 10.18.22 Minutes	Approval of the Consent Agenda 10.25.22	Endorse Faculty Communication Best Practices	Endorsement of synchronized online options for ESL courses	Formation of the sabbatical sub-committee to review Christina McPeck's sabbatical proposal (Senators Holdiness, DePonte, and Hines-Tinsley)		
<i>Alternate Senators Italicized</i>										
Representation	Name									
President	Neil Watkins	Y								
Vice President/President Elect	Nicole DeRose	Y	Y	Y	Y	Y	Y	Y		
Secretary/Treasurer	Elizabeth "Liz" Encarnacion	Y	Y	Y	Y	Y	Y	Y		
Curriculum Chair	Angela Burk-Herrick									
Business & Applied Technology	Bruce Osburn	Y	-	-	-	Y	N	Y		
Business & Applied Technology	Jay Scott	Y	Y	Y	Y	Y	Y	Y		
<i>*Business & Applied Technology Alternate</i>	<i>William "Bill" O'Neil</i>	Y	Y	Y	Y					
Chino/Fontana	Tara Johnson									
Chino/Fontana	Jinny Lee	Y	Y	Y	Y	Y	Y	Y		
<i>*Chino/Fontana Alternate</i>	<i>Manar Hijaz</i>	Y	-	-	-	-	-	-		
Health Sciences	Jayne Clark-Frize									
Health Sciences	Terzah DePonte	Y	Y	A	Y	Y	Y	Y		
<i>*Health Sciences Alternate</i>	<i>Jordan Hung</i>									
Instructional Support	Christina Holdiness	Y	Y	Y	Y	Y	Y	Y		
Instructional Support	Terezita Overduin	Y	Y	Y	Y	Y	Y	Y		
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>									
Kinesiology, Nutrition, & Athletics	Elaine Martinez	Y	Y	Y	Y	Y	Y	Y		
Kinesiology, Nutrition, & Athletics	Candice Hines-Tinsley	Y	Y	Y	Y	Y	Y	Y		
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Annette Henry</i>	Y								
Language Arts	Steve Shelton	Y	Y	Y	Y	Y	Y	Y		
Language Arts	Elizabeth Encarnacion									
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>									
Mathematics & Science	Elizabeth Cannis	Y	Y	Y	Y	Y	Y	Y		
Mathematics & Science	Mark Gutierrez	Y	Y	Y	Y	Y	Y	Y		
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>									
Social & Behavioral Sciences	Pak Tang	Y	Y	Y	Y	Y	N	Y		
Social & Behavioral Sciences	Dan Kern	Y	Y	Y	Y	Y	Y	Y		
<i>*Social & Behavioral Sciences Alternate</i>	<i>Hannah Lucas</i>	Y								
Student Services	Michelle Martinez									
Student Services	Jackie Boboye	Y	Y	Y	Y	Y	-	-		
<i>* Student Services Alternate</i>	<i>Myra Andrade</i>									
<i>* Student Services Alternate</i>	<i>Vacant</i>									
Visual and Performing Arts	Leta Ming	Y	-	-	-	Y	Y	Y		
Visual and Performing Arts	Sheila Malone	Y	Y	Y	Y	A	A	Y		
<i>*Visual and Performing Arts Alternate</i>	<i>Nicole Farrand</i>									
Senator-At-Large	Tamari Jenkins	Y	Y	Y	Y	Y	Y	Y		
Senator-At-Large	Sarah Chamberlain	Y	Y	Y	Y	Y	Y	Y		
Senator-At-Large	Norma Leon	Y	Y	Y	Y	A	Y	Y		
Adjunct Senator-at-Large	Shelly R. Jackson	Y	Y	Y	Y	-	Y	Y		
Adjunct Senator-at-Large	Patty Peoples									
<i>*Adjunct Alternate Senator</i>	<i>Vanessa Nunez</i>	Y	Y	Y	Y	Y	Y	Y		
Classified Senate Liaison	Sarah Schmidt	Y								
RED indicates reported absence	PURPLE indicates reported tardy/leave early									
Total Yes Votes		29	22	21	22	20	19	22	0	0
Total No Votes		0	0	0	0	0	2	0	0	0
Total Abstentions		0	1	0	0	2	1	0	0	0
- = Not available during meeting to vote										
38 members total - up to 27 voting at any given time. The President is a non-voting member. Curriculum Chair now votes per 8.25.20 meeting.										
President ONLY votes to break a tie.										
A quorum shall consist of two-thirds of the voting members of the Academic Senate										
18 members are needed for QUORUM										
30 Present at this meeting = 29 members, 1 visitor										
10.25.22 Academic Senate Meeting										