



AGENDA
MEETINGS OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT
Thursday, January 28, 2021

Pursuant to Governor Newsom's Executive Order N-29-20, dated March 17, 2020, members of the Governing Board of the Chaffey Community College District, staff, and the public will participate in the January 28, 2021 meeting via videoconference. To avoid exposure to COVID-19, this meeting will be held via videoconference and can be accessed at the following link: <https://www.chaffey.edu/leadership/governingboard.php>

Public comments for this meeting will only be accessible via email and should be sent to presidents.office@chaffey.edu. Submissions must be received prior to the posted start time of the Board meeting. Please include in the email subject line: *Public Comments for the Governing Board Meeting of January 28, 2021*. Please indicate in your email if you are addressing a specific agenda item or if you are making a comment regarding an item not on the agenda. Please identify if your comment is for the open session agenda or the closed session agenda. All submissions received will be considered a public record under the Public Records Act and are therefore subject to public disclosure. Submissions will be read into the record at the Board meeting and must comply with the three-minute time limit.

- I. **REGULAR SESSION**
 - A. CALL TO ORDER (2:00 p.m.)

- II. **CLOSED SESSION**
 - A. PUBLIC COMMENTS ON CLOSED SESSION AGENDA
 - B. RECESS TO CLOSED SESSION

- III. **STUDY SESSION**
 - A. CONVENE IN OPEN SESSION
 - B. AGENDA
 1. Career Technical Education Report
 2. Economic Development and Contract Education Report

- IV. **REGULAR SESSION**
 - A. RECONVENE IN REGULAR SESSION
 1. Pledge of Allegiance
 - B. PUBLIC COMMENTS
 - C. COMMUNITY LINKAGES
 1. Governing Board
 2. Legislative Update
 3. Foundation
 - D. REPORTS
 1. Closed Session Actions

2. Monitoring
 - a. Budget Monitoring Report
 - b. Career Technical Education Monitoring Report
 - c. Economic Development and Contract Education Monitoring Report
3. Informational
 - a. 2021-2022 Budget Development Calendar

E. CONSENT AGENDA

1. Governance Process
 - a. Approval of Minutes, December 17, 2020
2. Academic Affairs
 - a. Curriculum
3. Business/Fiscal Affairs
 - a. Budget Increase – Restricted General Fund
 - b. Disposal of District Property: Electronic Equipment and Miscellaneous Materials
 - c. Economic Development Fee-Based Classes
 - d. Quarterly Budget Transfer Report
 - e. Quarterly Financial Status Report for the Period Ending December 31, 2020
 - f. Statewide Director – Advanced Manufacturing
 - g. Statewide Director – Energy, Construction and Utilities

F. ACTION AGENDA

1. Business/Fiscal Affairs
 - a. Contract, Purchase Order, and Warrant Lists

G. CEO/STAFF REPORTS

1. Superintendent/President
2. Faculty Senate
3. Classified Senate
4. California School Employees Association (CSEA)
5. Chaffey College Faculty Association (CCFA)
6. Child Development Center Faculty Association (CDCFA)

H. BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

V. **ADJOURNMENT**

The next regular meeting of the Governing Board will be Thursday, February 25, 2021.

Complete agenda may be viewed at www.chaffey.edu/leadership/governingboard.php

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

(Information)

January 28, 2021
Board Meeting Date

TOPIC **BUDGET MONITORING REPORT**

Communication No. IV.D.2.a

SUPPORTS BOARD POLICY

Board Policy 6300 Fiscal Management – The Superintendent/President shall establish procedures to assure that the fiscal condition and activity of the District promotes fiscal health and stability, supports Governing Board priorities and financial planning and budgeting, and is consistent with generally accepted principles of accounting and business practices.

PROPOSAL

To provide a budget monitoring report for information only.

BACKGROUND

This quarterly comparison report is a monitoring tool used to identify the status of the district’s budget. Throughout the fiscal year, the status of the adopted budget is reviewed to evaluate the District’s fiscal strength. The quarterly monitoring report presented herein indicates the percentage of the adopted budget that has been expended/encumbered as of the quarter ended December 31, 2020. It also provides three years of historical information so historical trends can be used in the analysis of the current year budget.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

This item is for information only.

Prepared by:	Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

CHAFFEY COMMUNITY COLLEGE DISTRICT
Quarterly Comparison
Unrestricted General Fund
As of December 31, 2020

	2017-2018				2018-2019				2019-2020				2020-2021		
	Adopted Budget	31-Dec	EOY Actual	December % of Budget	Adopted Budget	31-Dec	EOY Actual	December % of Budget	Adopted Budget	31-Dec	EOY Actual	December % of Budget	Adopted Budget	30-Sep	December % of Budget
INCOME SOURCE															
Prior Year Ending Balance Re-allocation	3,928,578				0				5,399,749						
State General Apportionment	81,382,469	39,485,264	80,783,224	48.52%	91,380,855	54,987,894	84,452,984	60.17%	88,764,527	50,992,973	101,121,425	57.45%	92,314,577	55,488,848	60.11%
Education Protection Account (EPA)	12,165,352	3,043,085	12,843,991	25.01%	14,801,508	7,401,041	16,205,427	50.00%	16,519,214	8,259,607	8,250,250	50.00%	18,599,347	8,990,833	48.34%
Miscellaneous	9,801,247	4,366,530	7,769,154	44.55%	8,423,626	6,021,440	9,768,252	71.48%	11,047,945	6,253,705	18,345,017	56.61%	12,006,880	4,609,546	38.39%
Lottery	2,424,980	51,681	2,693,531	2.13%	2,474,135	48,048	2,208,651	1.94%	2,588,148	1,318,649	3,172,551	50.95%	2,588,148	753,648	29.12%
Total Income	105,774,048	46,946,560	104,089,900	44.38%	117,080,124	68,458,423	112,635,314	58.47%	118,919,834	66,824,934	130,889,243	56.19%	125,508,952	69,842,875	55.65%
EXPENDITURES															
Operational	109,702,626	53,504,432	103,952,122	48.77%	116,772,681	57,825,564	111,735,006	49.52%	124,319,583	59,871,961	120,455,944	48.16%	125,362,661	57,837,471	46.14%
Total Expenditures	109,702,626	53,504,432	103,952,122	48.77%	116,772,681	57,825,564	111,735,006	49.52%	124,319,583	59,871,961	120,455,944	48.16%	125,362,661	57,837,471	46.14%
Surplus or (Deficit)	-	(6,557,872)	137,778	-	307,443	10,632,859	900,308	-	-	6,952,973	10,433,299	-	146,291	12,005,404	-
Net Surplus or (Deficit)	-	(6,557,872)	137,778	-	307,443	10,632,859	900,308	-	-	6,952,973	10,433,299	-	146,291	12,005,404	-
SUMMARY, ENDING BAL/RESERVES*															
7% Board Designated Reserves	7,679,184	7,679,184	7,276,649	100.00%	8,174,088	8,174,088	7,821,450	100.00%	8,702,371	8,702,371	8,431,916	100.00%	8,775,386	8,775,386	100.00%
GASB 45 Reserve	500,000	500,000	500,000	-	500,000	500,000	500,000	-	500,000	500,000	500,000	-	500,000	500,000	-
Technology Replacement Reserve	600,000	600,000	600,000	-	600,000	600,000	600,000	-	600,000	600,000	600,000	-	1,600,000	1,600,000	-
Vehicle Replacement Plan	100,000	100,000	100,000	-	100,000	100,000	100,000	-	100,000	100,000	100,000	-	100,000	100,000	-
Resource Allocation (RAC) Reserve	500,000	500,000	300,000	-	300,000	300,000	300,000	-	300,000	300,000	300,000	-	300,000	300,000	-
Capital Outlay Replacement	200,000	200,000	300,000	-	300,000	300,000	300,000	-	300,000	300,000	300,000	-	300,000	300,000	-
PERS/STRS Reserve	1,343,999	1,343,999	1,343,999	-	1,343,999	1,343,999	1,343,999	-	1,343,999	1,343,999	1,343,999	-	1,343,999	1,343,999	-
One-Time Funding	2,661,425	2,661,425	2,161,425	-	1,661,425	1,661,425	2,161,425	-	1,661,425	1,661,425	1,033,784	-	33,784	33,784	-
Cash Deferral Reserve	-	-	-	-	-	-	-	-	-	-	19,000,000	-	19,000,000	19,000,000	-
Undistributed Reserve	3,194,750	3,194,750	8,263,641	-	8,173,644	8,173,644	8,619,148	-	2,838,478	2,838,478	569,622	-	372,443	372,443	-
Total Ending Balance/Reserves	16,779,358	16,779,358	20,845,714	100.00%	21,153,156	21,153,156	21,746,022	100.00%	16,346,273	16,346,273	32,179,321	100.00%	32,325,612	32,325,612	100.00%
Ending Balances %	15.30%		20.05%		18.11%		19.46%		13.15%		26.71%		25.79%		

*Reserve balances remain unchanged until yearend.

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

(Information)

January 28, 2021
Board Meeting Date

TOPIC CAREER TECHNICAL EDUCATION MONITORING REPORT

Communication No. IV.D.2.b

SUPPORTS BOARD ENDS STATEMENT/POLICY

Board Policy 4020 Program, Curriculum, and Course Development - The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Superintendent/President shall establish procedures for the development and review of all curricular offerings, including their establishment, modification or discontinuance.

ACTIVITIES THAT ADDRESS THE ENDS POLICY

- CTE programs maintain higher successful course completion and retention rates than non-CTE programs.
- CTE students earn degrees and certificates in reliable and timely sequences that enable future success.
- CTE programs lead to successful student workforce outcomes.
- Career Technical Education (CTE) curriculum is reviewed annually by the appropriate Program Advisory Committee, and revised as needed and approved by the Curriculum Committee. Input from program advisory committees and other sources ensures that curricula meets students' needs, is up to date, and reflects current technology in the workplace.
- CTE programs maintain collaborative partnerships with business, industry and public agencies. This work produces multiple benefits, including advancing students' careers through internships and job placements, achieving greater economic development in the Inland Empire, and attracting program donations, human resources and other related benefits to the college.
- CTE programs generate articulation agreements and long-term partnerships with K-12 and Regional Occupational Programs (ROP) districts.
- CTE enrollments will increase in programs and pathways that will achieve successful workforce outcomes.
- CTE programs address both Carl D. Perkins (Perkins) and California State Strong Workforce Program (SWP) CTE success indicators and goals. Through focus on both national and state outcomes, Chaffey College assures "more and better career and technical education" for our students.
- CTE programs work to close labor-market gaps across industry sectors

MEANS OF ASSESSMENT

- All disciplines receiving Perkins grant funding maintain Program Advisory Committees that include

members from businesses and industry. Minutes from Program Advisory Committee meeting are kept on file, as required by the Perkins grant. CTE disciplines maintain partnerships with specific businesses and industries. The School of Business and Applied Technology maintains the list of occupational partnerships. Partnerships historically have remained the same or show slight increases year-to-year.

- Reports from the Institutional Research Office will indicate that CTE courses have a higher successful completion and retention rate than the average for non-CTE courses.
- CTE process improvements will be shared both in administrative and annual monitoring reports as they occur.
- The Articulation Officer will submit a report of the number of articulation agreements in effect with high school and ROP CTE programs. Articulation agreements will be reviewed each year.

SUMMARY OF EVIDENCE

- The number of CTE partnerships has increased from 406 to 408.

The success and retention rates of CTE courses are higher than the average for non-CTE courses as illustrated below:

2019-20	SUCCESS RATE (Difference from 2018-19)	RETENTION RATE (Difference from 2018-19)
CTE Courses	81.2% (+1.12)	94.1% (+.43)
Non-CTE Courses	71.6% (+3.62)	91.0% (+1.11)

The number of degrees awarded in CTE programs increased by nearly 1.9% from 2018-19, and the number of certificates awarded in CTE programs increased by 37.7%.

	YEAR	AS/AA DEGREES	CERTIFICATES	TOTAL
10 year period	2019-2020	1076	1617	2,693
	2018-19	1055	1006	2,061
	2017-18	1029	1423	2,452
	2016-17	872	972	1,805
	2015-16	657	1,029	1,686
	2014-15	562	963	1,525
	2013-14	527	944	1,471
	2012-13	419	1,076	1,495
	2011-12	310	1,130	1,440
	2010-11	312	865	1,177
	2009-10	347	823	1,170

Under the Carl D. Perkins Career and Technical Education Improvement Act of 2006, entities that provide postsecondary career technical education training are required by federal law to report on core indicators established by the California Community College Chancellor’s Office.

As the table below indicates, Chaffey College exceeded negotiated levels for the following core indicators (completions, persistence and transfer, non- traditional participation, and non-traditional completion).

CORE INDICATOR	NEGOTIATED LEVEL	CHAFFEY COLLEGE PERFORMANCE
Skill Attainment	91.00	90.07
Completions	86.65	89.10
Persistence and Transfer	90.33	92.54
Employment	73.23	81.31
Non- Traditional Participation	23.85	22.96
Non-Traditional Completions	27.18	27.54

High School and Regional Occupational Program (ROP): A growing Chaffey College team continues the work with high school, ROP, and CTE coordinators to update and streamline articulation agreements. The Chaffey team includes the applicable CTE school dean, program coordinator, the BAT Educational Program Assistant, along with the CTE Transitions Apprentice and support staff. After the local review/approval process is completed, the Dean of Business and Applied Technology office forwards articulation agreements with approval for inclusion in the statewide Career Pathways articulation webpage at <http://www.statewidepathways.org/index.html>.

Chaffey College continues to align Student Learning Outcomes and Chaffey College assessments with our high school/ROP partners. Over the past 3 years, Chaffey College also has increased the number of Chaffey College courses offered directly in area high schools, resulting in new and expanded partnerships across articulated courses and college offerings in the schools.

Note articulation agreements declined last year due to staffing gaps and some consolidation as updates occurred. With the Covid pandemic, BAT temporarily suspended the Career Transitions program staffing in March 2020. With new department leadership, the program was reinstated in September 2020, and staff have been working to update agreements that had expired in the interim. To date 65 agreements have been signed, and 404 students have enrolled in courses through Career Transitions this past fall. As we recover administratively, we anticipate more to be completed this academic year.

Career Transitions Student Enrollment and Number of Articulation Agreements:

YEAR	Enrollment	Articulation Agreements
2019-2020	1080	145
2018-19	779	161
2017-18	800	198
2016-17	908	175
2015-16	1,044	160
2014-15	2,030	178
2013-14	1,577	261
2012-13	1,678	278
2010-11	1,669	280
2009-10	1,204	181
2008-09	1,044	144

USE OF RESULTS FOR PLANNING

Program Advisory Committee input is reviewed and applied directly to meet the needs of students and the community, especially as we apply most current technology applications.

Business and industry partnerships are forged and grow as local needs require. These include high school partners' inputs and regional consortium program development.

Attention is directed to activities and program improvement that will increase Chaffey's core indicator scores in skill attainment, overall completions, and participation and completion rates for nontraditional students.

Chaffey will continue to support existing articulation agreements with local high schools and ROPs and increased CTE college offerings in the high schools.

Prepared by:	Yolanda C. Friday, Dean, Business and Applied Technology & Economic Development Jim Fillpot, Dean, Institutional Research, Policy and Grants
Submitted by:	Laura Hope, Associate Superintendent, Instruction and Institutional Effectiveness
Recommended by:	Henry D. Shannon, Superintendent/President

Chaffey College

Annual Monitoring Report

2019-2020

Career and Technical Education

January 28, 2021

In this report:

Degree and Certificate Program Offerings
Success and Retention Rates
Degrees and Certificates Granted
Core Indicator Performance
Career Transitions Program
Partnerships and Advisory Committees

Degree and Certificate Program Offerings

AY 2019-20 Highlights

173 Career and Technical Education (CTE) degree and certificate programs were offered

- 121 Certificates
- 52 Degrees

456 CTE coded courses were offered

- 56.5% of the total number of courses offered

1,381 CTE coded sections were offered

- 27.8% of the total number of sections offered

12,990 students earned a grade on record (GOR) in one or more CTE coded courses

- 52.2% of the total number of students who earned a GOR
- 72.5% of CTE were economically disadvantaged

66 contract/regular and 262 adjunct faculty taught one or more CTE coded courses

- 33.1% of the college total contract/regular faculty
- 36.6% of the college total adjunct faculty

3,199.87 FTES were generated by CTE coded courses

- 21.7% of the total FTES generated by all courses

CTE DEGREE AND CERTIFICATE PROGRAMS 19-20 CATALOG YEAR

AA/AS=Associate in Arts/Associate in Science

CA=Certificate of Achievement (state approved)

NCCC=Non-Credit Certificate of Competency (state approved)

AA-T/AS-T=Associate Degree for Transfer

CCP=Certificate of Career Preparation (locally approved)

NCCL=Non-Credit Certificate of Completion (state approved)

PROGRAM	CODE	TYPE
Accounting	S005	AS
Accounting	T005	CA
Accounting for Government and Not-For-Profit Organizations	L008	CCP
Accounting: Bookkeeping	E115	CCP
Accounting: Financial Planning	B101	CA
Accounting: Paraprofessional	L006	CA
Accounting: Payroll and Income Tax Preparer	E117	CCP
Art/Digital Media: Computer Graphic Design for Print Media Emphasis	A045	AA
Art/Digital Media: Computer Graphic Design for Print Media	T046	CA
Art/Digital Media: Design for Multimedia Emphasis	A046	AA
Art/Digital Media: Design for Multimedia	T047	CA
Art/Digital Media: Web Design Emphasis	A048	AA
Art/Digital Media: Web Design	T049	CA
Art/Visual Communication: Illustration	S045	AS
Automotive Technology: Automotive Electrical Systems	E445	CCP
Automotive Technology: Engine Performance (Smog Check) Technician	L448	CA
Automotive Technology: Engine Rebuilding	L449	CCP
Automotive Technology: General Automotive Service Technician	S056	AS
Automotive Technology: General Automotive Service Technician	L446	CA
Automotive Technology: High Performance Engines Building and Blueprinting	E110	CCP
Automotive Technology: Master Automotive Technician	S055	AS

PROGRAM	CODE	TYPE
Automotive Technology: Master Automotive Technician	T055	CA
Aviation Maintenance Technology: Aircraft Electrical and Avionics Technician	T013	CA
Aviation Maintenance Technology: Airframe	S011	AS
Aviation Maintenance Technology: Airframe	L011	CA
Aviation Maintenance Technology: Powerplant	S012	AS
Aviation Maintenance Technology: Powerplant	L012	CA
Aviation Maintenance	F010	CA
Broadcasting and Cinema	S070	AS
Broadcasting and Cinema: Film, Television, and Electronic Media	S142	AS-T
Broadcasting and Cinema: Motion Picture Production	B001	CA
Broadcasting and Cinema: On-Air Radio Production	B005	CA
Broadcasting and Cinema: Post-Production Editing	B002	CA
Broadcasting and Cinema: Screenwriting	B003	CA
Broadcasting and Cinema: Television and Video Production	B004	CA
Business Administration for Transfer	S076	AS-T
Business: Arts Business Management	B076	CA
Business: Facilities Management	S286	AS
Business: Facilities Management	L290	CA
Business: General Business	S075A	AS
Business: General Business	L075A	CA
Business: International Business	S080	AS
Business: International Business	L085	CA

PROGRAM	CODE	TYPE
Business: Management	S285	AS
Business: Management	L286	CA
Business: Marketing	L080	CCP
Business: Retail Management	S295	AS
Business: Retail Management	L295	CA
Business: Small Business Entrepreneur	S390	AS
Business: Small Business Entrepreneur	L391	CA
Business: Supervision	S410	AS
Business: Supervision	L411	CCP
Business: Supply Chain Management	S288	AS
Business: Supply Chain Management	L288	CA
Business: Paralegal Studies	S077	AS
Business: Paralegal Studies	L400	CA
Business: Pathway to Law School	L405	CA
Business Technology: Business Information Worker (BIW) Stage One	L357	CA
Business Technology: Business Information Worker (BIW) Stage Two	L358	CA
Business Technology: Electronic Health Records Specialist	E360	CCP
Business Technology: Inpatient Medical Coder Specialist	L220	CA
Business Technology: Medical Biller Specialist	E338	CA
Business Technology: Medical Insurance Billing Specialist	L329	CA
Business Technology: Microsoft Excel	B006	CA
Business Technology: Microsoft Office	L354	CA
Business Technology: Microsoft Word	B352	CA
Business Technology: Outpatient Medical Coder Specialist	L221	CA
Business Technology: Professional Administrative Management	S321	AS
Business Technology: Professional Administrative Management	L321	CA
Business Technology: Professional Office Skills	L314	CA
Child Development	S090	AS
Child Development: Early Childhood Education for Transfer	S091	AS-T
Computer Information Systems	S100	AS
Computer Information Systems	L100	CA
Computer Information Systems: Computer Foundations	E118	CCP
Computer Information Systems: Computer Game Development	B124	CA
Computer Information Systems: Computer Support Technician (A+ Certification Prep)	B118	CA
Computer Information Systems: Cyber Security Analyst	B481	CA
Computer Information Systems: Cyber Security Defender	L482	CA
Computer Information Systems: Cyber Security Professional	S483	AS
Computer Information Systems: Network Specialist	L475	CA
Computer Information Systems: Programming Foundations	E129	CA
Computer Information Systems: Project Management	E127	CCP
Computer Information Systems: Social Media Technician	L120	CA
Computer Information Systems: Web Page Developer, Level One	L108	CCP
Computer Information Systems: Cisco CCNA Examination Preparation Level I	L451	CCP
Computer Information Systems: Cisco CCNA Examination Preparation Level II	L452	CCP
Computer Information Systems: Cisco CCNA Examination Preparation Level III	L453	CCP
Computer Information Systems: Cisco CCNA Examination Preparation Level IV	L454	CA
Computer Information Systems: Cisco CCNA Security Exam Preparation	B007	CA
Computer Information Systems: Cisco CCNP Examination Preparation Level V	L455	CA
Computer Information Systems: Cisco CCNP Examination Preparation Level VII	T457	CA
Computer Information Systems: Cisco CCNP Examination Preparation Level VIII	T458	CA
Computer Information Systems: Cisco CCNP Examination Preparation Level IX	T459	CA
Criminal Justice	L133	CA
Criminal Justice: Administration of Justice for Transfer	S133	AS-T
Criminal Justice: Correctional Science	S105	AS

PROGRAM	CODE	TYPE
Criminal Justice: Correctional Science	L105	CA
Criminal Justice: Homeland National Security	L134	CA
Criminal Justice: Leadership in Criminal Justice	L136	CA
Culinary Arts	S111	AS
Culinary Arts	L255	CA
Culinary Arts: Professional Baking and Patisserie	L244	CA
Dental Assisting	S121	AS
Dental Assisting	T121	CA
Dietetic Service Supervisor	L256	CA
Drafting: CAD/CAM Operator	E128	CCP
Drafting Technician: Architectural	S125	AS
Drafting Technician: Architectural	L125	CA
Drafting Technician: Mechanical	S135	AS
Drafting Technician: Mechanical	L135	CA
Emergency Medical Provider	L233	CA
Engineering Technology	S166	AS
Engineering Technology	L166	CA
Fashion Design	S180	AS
Fashion Design	L180	CA
Fashion Design: Custom Dressmaking	L184	CA
Fashion Design: Industrial Sewing	L182	CCP
Fashion Design: Patternmaking for Apparel	L187	CA
Fashion Merchandising	S185	AS
Fashion Merchandising	L185	CA
Fire Technology: Fire Prevention Inspector	L143	CA
Fire Technology: Professional Firefighter	S141	AS
Fire Technology: Professional Firefighter	L141	CA
Gerontology	S230	AS
Gerontology	L230	CA
Gerontology: Caregiving Essentials	O230	NCCL
Gerontology: Community Caregiver	B232	CA
Heating, Ventilation, Air Conditioning and Refrigeration: Level I	O025	NCCC
Heating, Ventilation, Air Conditioning and Refrigeration: Level II	O026	NCCC
Hospitality Management: Event Planning	L265	CA
Hospitality Management: Food Service	S255	AS
Hospitality Management: Food Service	T255	CA
Hospitality Management: Hotel Management	S260	AS
Hospitality Management: Hotel Management	L260	CA
Industrial Electrical Technology	S150	AS
Industrial Electrical Technology: Level I	L149	CA
Industrial Electrical Technology: Level II	T151	CA
Industrial Electrical Technology: Level III	T154	CA
Industrial Electrical Technology: Electromechanical Technology Level 1	L153	CCP
Industrial Maintenance Mechanic	B272	CA
Industrial Maintenance Mechanic Skills Builder I	O005	NCCL
Industrial Maintenance Mechanic Skills Builder II	O006	NCCL
Industrial Maintenance Mechanic Skills Builder III	O007	NCCL
Interior Design	S270	AS
Interior Design	T270	CA
Interior Design Visual Communication	L195	CA
Journalism for Transfer	A344	AA-T
Journalism	L336	CA
Kinesiology: Athletic Trainer Aide	B475	CA
Mechatronics	S156	AS
Mechatronics: Level I	L156	CA
Mechatronics: Level II	B156	CA
Music: Commercial Music	S305	AS
Music: Recording Arts Technician	B315	CA
Nursing: Associate Degree Nursing (A.D.N)	S310	AS

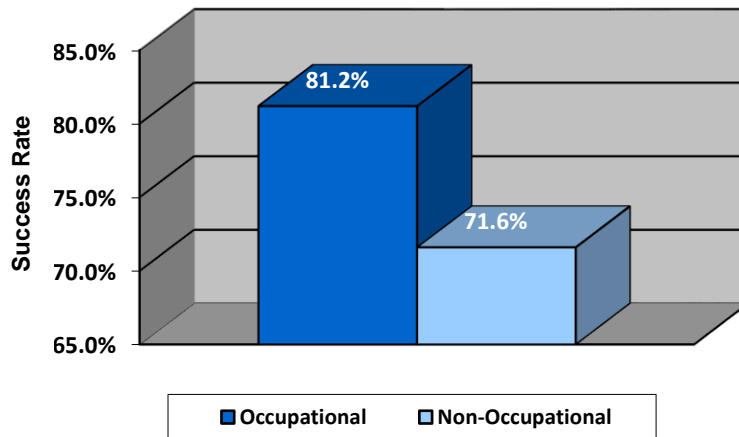
PROGRAM	CODE	TYPE
Nursing: Associate Degree Nursing (V.N. to R.N.)	S312	AS
Nursing: Home Health Aide	E235	CCP
Nursing: Nursing Assistant	E234	CCP
Nursing: Vocational (V.N.)	S315	AS
Nursing: Vocational (V.N.)	T315	CA
Nutrition and Dietetics for Transfer	S242	AS-T
Nutrition and Dietetics: Dietetic Service Supervisor	L256	CA
Nutrition and Food	L241	CA
Pharmacy Technician	S322	AS

PROGRAM	CODE	TYPE
Pharmacy Technician	T322	CA
Photography	A340	AA
Photography: Still Photography	T340	CA
Radiologic Technology	S375	AS
Real Estate	S381	AS
Real Estate	L382	CA
Real Estate Salesperson	E383	CCP
Theatre: Technical Theatre	L415	CA

Success and Retention Rates

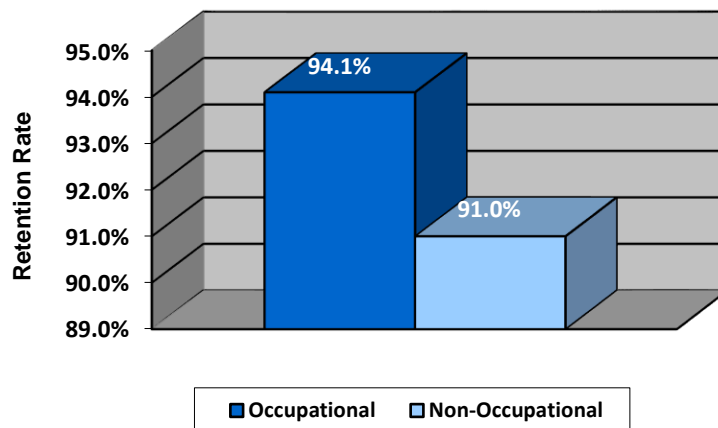
Success Rates

- In AY 2019-20, the overall success rate¹ for CTE courses was 81.2%
- The overall success rate for non-CTE courses was 71.6%



Retention Rates

- In AY 2019-20, the overall retention rate² for CTE courses was 94.1%
- The overall retention rate for non-CTE courses was 91.0%



AY 2019-20 CTE Course Success and Retention Rates by Department

<u>Department</u>	<u>Grade Earned on Record</u>	<u>Not Successful</u>	<u>Successful</u>	<u>Success Rate</u>	<u>Not Retained</u>	<u>Retained</u>	<u>Retention Rate</u>
Accounting	1732	2247	1321	76.1	166	1568	90.4
Accounting and Financial Services	875	150	624	71.3	101	774	88.4
Aviation Maintenance Technology	482	25	440	91.2	17	465	96.4
Art	503	76	392	77.9	35	468	93.0
Automotive Technology	596	128	447	75.0	21	575	96.4
Broadcasting	232	32	185	79.7	15	217	93.5
Business	1554	280	1163	74.8	111	1443	92.8
Business Law	1326	180	1062	79.9	86	1242	93.5
Business: Management	829	117	656	77.9	57	773	93.1
Business: Marketing	194	30	152	78.3	12	182	93.8
Business and Office Technologies	130	5	124	95.3	1	129	99.2
Business Technology	1205	152	986	81.8	67	1138	94.4
Child Development and Education	3163	468	2541	80.3	154	3009	95.1
Cinema	154	17	132	85.7	5	149	96.7
Computer Information Systems	2174	419	1604	73.7	152	2023	93.0
Computer Information Systems: CISCO Internetworking	224	21	196	87.5	7	217	96.8
Computer Information Systems: Game Design	109	26	81	74.3	2	107	98.1
Computer Information Systems: Hardware and Support	60	6	53	88.3	1	59	98.3
Computer Information Systems: Internet and Web Development	154	26	113	73.3	15	139	90.2
Computer Information Systems: Networking	134	5	118	88.0	11	123	91.7
Computer Information Systems: Programming	193	28	149	77.2	16	177	91.7
Criminal Justice	1589	251	1259	79.2	79	1510	95.0

¹ Successful students earned a course grade of A, B, C, P, or CR. Non-successful students earned a course grade of D, F, NC, NP, or I. Success rates are calculated by dividing the number of successful students by the total number of students who earned a grade on record.

² Retained students earned a course grade other than a 'W'. Non-retained students earned a 'W' grade. Retention rates are calculated by dividing the number of retained students by the total number of students who earned a grade on record.

Communication Studies	222	37	172	77.4	13	209	94.1
Culinary Arts	424	32	364	85.8	28	396	93.3
Dental Assisting	600	21	579	96.5	0	600	100
Drafting	156	26	116	74.3	14	142	91.0
Education	226	17	195	86.2	14	212	93.8
Engineering Technology	114	15	85	74.5	14	100	87.7
Emergency Medical Technician	330	70	235	71.2	25	305	92.4
Engineering	28	4	24	85.7	0	28	100
Fashion Design	370	61	276	74.5	33	337	91.0
Fashion Merchandising	89	9	74	83.1	6	83	93.2
Fire Technology	621	86	507	81.6	28	593	95.4
Gerontology	808	84	656	81.1	68	740	91.5
Homeland National Security	73	27	41	56.1	5	68	93.1
Hotel and Food Service Management	383	31	337	87.9	15	368	96.0
Heating, Ventilation, Ai Conditioning, and Refrigeration	581	14	567	97.5	0	581	100
Interior Design	306	51	238	77.7	17	289	94.4
Industrial Electrical Technology	797	67	678	85.0	52	745	93.4
Industrial Electrical Technology: Electromechanical Technology	77	5	61	79.2	11	66	85.7
Industrial Electrical Technology: Mechatronics	36	2	32	88.8	2	34	94.4
Industrial Maintenance Mechanic	135	4	131	97.0	0	135	100
Journalism	107	21	75	70.0	11	96	89.7
Kinesiology: Lecture	34	9	22	64.7	3	31	91.1
Music	147	30	107	72.7	10	137	93.1
Nutrition and Food	642	111	487	75.8	44	598	93.1
Nursing A.D.N.	1340	61	1207	90.0	72	1268	94.6
Nursing Assistant	125	0	125	100	0	125	100
Nursing V.N.	1116	4	1107	99.1	5	1111	99.5

¹ Successful students earned a course grade of A, B, C, P, or CR. Non-successful students earned a course grade of D, F, NC, NP, or I. Success rates are calculated by dividing the number of successful students by the total number of students who earned a grade on record.

² Retained students earned a course grade other than a 'W'. Non-retained students earned a 'W' grade. Retention rates are calculated by dividing the number of retained students by the total number of students who earned a grade on record.

Public Health	130	16	110	84.6	4	126	96.9
Pharmacy Technician	32	0	30	93.7	2	30	93.7
Photography	1222	160	964	78.8	98	1124	91.9
Radiologic Technology	630	47	583	92.5	0	630	100
Real Estate	426	68	334	78.4	24	402	94.3
Theatre	161	9	148	91.9	4	157	97.5
Total	30,100	3,888	24,465	81.2	1,753	28,353	94.1

¹ Successful students earned a course grade of A, B, C, P, or CR. Non-successful students earned a course grade of D, F, NC, NP, or I. Success rates are calculated by dividing the number of successful students by the total number of students who earned a grade on record.

² Retained students earned a course grade other than a 'W'. Non-retained students earned a 'W' grade. Retention rates are calculated by dividing the number of retained students by the total number of students who earned a grade on record.

Degrees and Certificates

AY 2019-20 Highlights

1,076 degrees were awarded in CTE programs

- 33.9% of the total number of degrees awarded
- 1.9% increase over the number of degrees awarded in CTE programs in 2018-19

1,617 certificates were awarded in CTE programs

- 58.08% of the total number of certificates awarded
- 37.7% increase to the number of certificates awarded in CTE programs in 2018-19

CTE programs in which the most degrees were awarded: Business Administration (AS-T), Administration of Justice (AS-T), Early Childhood Education (AS-T), Associate Degree Nursing (ADN), Radiologic Technology and Accounting

CTE programs in which the most certificates were awarded: Industrial Electrical Technology Level I, Computer Information Systems: CISCO Exam Preparation Level I, Computer Information Systems: CISCO Exam Preparation Level II, General Automotive Services Technician, and Applied Business Administration

Number of Degrees and Certificates Awarded by CTE Degree/Certificate Title

<u>Program</u>	<u>2018-19 Associate's Degrees Awarded</u>	<u>2019-20 Associate's Degrees Awarded</u>	<u>2018-19 Certificates Awarded</u>	<u>2019-20 Certificates Awarded</u>
Accounting	46	58	7	11
Accounting for Government/Not for Profit Organization	0	0	0	7
Accounting Paraprofessional	0	0	3	8
Accounting: Payroll & Income Tax Preparer	0	0	14	25
Accounting: Bookkeeping	0	0	0	8
Accounting: Financial Planning	0	0	5	4
Administration of Justice	0	4	8	6
Administration of Justice Transfer	0	1	0	0

Program	2018-19 Associate's Degrees Awarded	2019-20 Associate's Degrees Awarded	2018-19 Certificates Awarded	2019-20 Certificates Awarded
Administration of Justice for Transfer CSUGE (AS-T)	112	88	0	0
Administration of Justice for Transfer IGETC (AS-T)	3	6	0	0
Art/Digital Media: Computer Graphic Design for Print Media	3	0	5	2
Art/Digital Media: Design for Multimedia	3	4	4	1
Art/Digital Media: Web Design	3	1	2	1
Art/Visual Communication: Illustration	0	0	0	0
Automotive Technology: Automotive Electrical Systems	0	0	6	4
Automotive Mechanical System	0	0	0	0
Automotive Technology: Engine Performance (Smog Check) Technician	0	0	4	6
Automotive Technology: Engine Rebuilding	0	0	12	21
Automotive Technology: General Automotive Service Technician	11	16	28	0
Automotive Technology: High Performance Engine Building & Blueprinting	0	0	4	11
Automotive Technology: High Performance Race Car Technician	0	0	0	0
Automotive Technology: Master Automotive Technician	4	2	4	4
Aviation Maintenance (Airframe and Powerplant)	0	0	14	25
Aviation Maintenance Technology: Airframe	6	3	23	43
Aviation Maintenance Technology: Powerplant	6	4	20	44
Broadcasting & Cinema	15	19	0	0
Broadcasting/Cinema: Motion Picture Production	0	0	17	24
Broadcasting/Cinema: On-Air Radio Production	0	0	1	13
Broadcasting/Cinema: Post Production Editing	0	0	14	25
Broadcasting/Cinema: Screenwriting	0	0	16	27
Broadcasting/Cinema: Film, Television and Electronic Media for Transfer CSUGE (AS-T)	15	23	0	0

Program	2018-19 Associate's Degrees Awarded	2019-20 Associate's Degrees Awarded	2018-19 Certificates Awarded	2019-20 Certificates Awarded
Broadcasting/Cinema: Film, Television and Electronic Media for Transfer IGETC (AS-T)	3	10	0	0
Broadcasting/Cinema: Television & Video Production	0	0	11	20
Business Administration	0	9	0	2
Business Administration Transfer	-	2	-	0
Business Administration Transfer CSUGE (AS-T)	263	204	0	0
Business Administration Transfer IGETC (AS-T)	41	27	0	0
Business Administration: International Business	2	5	1	2
Business Administration: Marketing	0	0	6	18
Business Administration: Medical Insurance Billing	0	0	0	0
Business Administration/Small Business Entrepreneur	10	7	0	0
Business Administration: Small Business Entrepreneur Level I	0	0	1	9
Business Administration: Small Business Entrepreneur Level II	0	0	4	0
Business Administration: Applied	0	0	27	0
Business and Office Technologies: Data Entry	0	0	0	1
Business and Office Technologies: General Office Assistant Level I	0	0	0	2
Business and Office Technologies: General Office Assistant Level II	0	0	0	4
Business and Office Technologies: Microsoft Office Expert	0	0	10	27
Business and Office Technologies: Microsoft Office Excel Application	0	0	15	18
Business and Office Technologies: Microsoft Office Specialist	0	0	0	3
Business and Office Technologies: Microsoft Word Specialist	0	0	13	25
Business and Office Technologies: Professional Administrative Assistant	8	9	10	12
Business and Office Technologies: Professional Administrative Assistant - Executive/Bilingual	0	1	0	0
Business and Office Technologies: Professional Administrative Assistant - Medical	0	0	0	0

Program	2018-19 Associate's Degrees Awarded	2019-20 Associate's Degrees Awarded	2018-19 Certificates Awarded	2019-20 Certificates Awarded
Business and Office Technologies: Professional Office Management	14	24	12	28
Business and Office Technologies: Professional Office Skills	0	0	4	35
Business and Office Technologies: Receptionist	0	0	0	0
Business and Office Technologies: Retail Management	2	3	0	0
Business and Office Technologies: Transcriptionist General	0	0	0	0
Business and Office Technologies: Transcriptionist, Medical	0	0	0	0
Business: Applied Business	33	0	0	0
Business: Facilities Management	4	3	1	2
Business: Management	17	22	4	0
Business: General Business	-	16	-	22
Business: Management - Level I	-	0	-	8
Business: Management - Level II	0	0	16	29
Business: Management - Logistics	2	7	8	9
Business: Management - Retail	2	3	3	2
Business: Paralegal Studies	1	8	17	43
Business: Pathway to Law School	-	0	-	8
Business: Supervision	6	5	0	0
Business: Supervision Level I	0	0	6	12
Business: Supervision Level II	0	0	0	2
Business: Supply Chain Management	2	3	0	0
Child Development and Education	22	26	0	0
Child Development: Associate Teacher	0	0	0	0
Early Childhood Education for Transfer CSUGE (AS-T)	62	53	0	0

Program	2018-19 Associate's Degrees Awarded	2019-20 Associate's Degrees Awarded	2018-19 Certificates Awarded	2019-20 Certificates Awarded
Early Childhood Education Transfer (AS-T)	0	0	0	0
Early Childhood Education Transfer IGETC (AS-T)	0	0	0	0
Child Development and Education: Early Childhood Education Transfer	-	-	-	0
Computer Information Systems	41	38	14	23
Computer Information Systems: CISCO CCNA Exam Prep Level I	0	0	38	65
Computer Information Systems: CISCO CCNA Exam Prep Level II	0	0	37	81
Computer Information Systems: CISCO CCNA Exam Prep Level III	0	0	27	67
Computer Information Systems: CISCO CCNA Exam Prep Level IV	0	0	11	48
Computer Information Systems: Cisco CCNA Security Exam Preparation	0	0	6	20
Computer Information Systems: CISCO CCNP Exam Prep Level IX	0	0	3	6
Computer Information Systems: CISCO CCNP Exam Prep Level V	0	0	16	21
Computer Information Systems: CISCO CCNP Exam Prep Level VI	0	0	5	7
Computer Information Systems: CISCO CCNP Exam Prep Level VII	0	0	8	7
Computer Information Systems: CISCO CCNP Exam Prep Level VIII	0	0	1	3
Computer Information Systems: Computer Foundations	0	0	17	15
Computer Information Systems: Computer Game Development	0	0	10	9
Computer Information Systems: Computer Support Technician	0	0	15	18
Computer Information Systems: Database Specialist Level 1	0	0	0	0
Computer Information Systems: Dreamweaver Web Developer	0	0	0	0
Computer Information Systems: Microsoft Network Specialist	0	0	8	9
Computer Information Systems: Programming Foundations	0	0	4	6
Computer Information Systems: Project Management	0	0	17	20
Computer Information Systems: Web Development Level I	0	0	18	24

Program	2018-19 Associate's Degrees Awarded	2019-20 Associate's Degrees Awarded	2018-19 Certificates Awarded	2019-20 Certificates Awarded
Computer Information Systems: Web Page Developer Level II	0	0	0	1
Correctional Science	8	9	4	15
Criminal Justice	0	0	4	12
Culinary Arts	8	7	16	21
Culinary Arts: Professional Baking and Patisserie	0	0	7	21
Dental Assisting	3	9	0	37
Dietetic Service Supervisor	0	0	6	6
Dietetic Technician	0	1	0	2
Drafting Technician: Architectural	1	2	0	2
Drafting Technician: Mechanical	5	2	0	2
Drafting: CAD/CAM Operator	0	0	4	5
Education Paraprofessional	2	4	0	0
Education Paraprofessional Level I	0	0	26	10
Education Paraprofessional Level II	0	0	3	3
Emergency Medical Provider	0	0	4	7
Engineering Technology	6	1	3	1
Fashion Design	3	6	4	7
Fashion Design: Costume Design	0	0	0	1
Fashion Design: Custom Dressmaking	0	0	4	5
Fashion Design: Industrial Sewing	0	0	7	13
Fashion Design: Patternmaking for Apparel	0	0	3	5
Fashion Merchandising	5	5	4	4
Fire Prevention Inspector	0	0	6	8

Program	2018-19 Associate's Degrees Awarded	2019-20 Associate's Degrees Awarded	2018-19 Certificates Awarded	2019-20 Certificates Awarded
Fire Technology: Professional Firefighter	27	27	20	33
Gerontology	11	14	14	11
Gerontology: Community Caregiver	0	0	12	7
Homeland National Security	0	0	2	2
Hospitality Management: Food Production Management	0	0	2	5
Hospitality Management: Food Service	13	0	19	0
Hospitality Management: Food Service Management	-	15	-	24
Hospitality Management: Food Service/Waitstaff	0	0	1	3
Hospitality Management: Hotel Management	12	20	17	31
Industrial Electrical Technology Level I	-	0	45	1
Industrial Electrical Technology Level II	0	0	9	40
Industrial Electrical Technician Level III	0	0	8	5
Industrial Electrical Technology	9	10	0	0
Industrial Electrical Technology: Electromechanically Technology Level I	-	0	6	3
Industrial Electrical Technology: Electromechanically Technology Level II	-	0	0	0
Industrial Electrical Technology: Electromechanically Technology Level III	-	0	0	0
Interior Design	13	17	16	23
Journalism	0	0	0	4
Journalism Transfer CSUGE (AA-T)	6	6	0	0
Journalism Transfer IGETC (AA-T)	2	1	0	0
Journalism Transfer	-	0	-	0
Kinesiology Transfer	-	16	-	0
Kinesiology: Athletic Training	0	0	5	1

<u>Program</u>	<u>2018-19 Associate's Degrees Awarded</u>	<u>2019-20 Associate's Degrees Awarded</u>	<u>2018-19 Certificates Awarded</u>	<u>2019-20 Certificates Awarded</u>
Kinesiology: Coaching	0	0	1	0
Music, Commercial	7	2	0	0
Nursing Assistant	0	0	24	32
Nursing Assistant: Home Health Aide	0	0	0	0
Nursing: Associate Degree Nursing (ADN)	55	58	0	0
Nursing: VN to RN	3	13	0	0
Nursing: Acute Care Technician	0	0	0	3
Nursing: Vocational Nursing	23	33	18	36
Nutrition and Dietetics for Transfer CSUGE	2	5	0	0
Nutrition and Food	2	0	4	2
Pharmacy Technician	10	13	16	18
Photography	9	15	0	0
Photography, Still	0	0	5	9
Radiologic Technology	46	48	0	0
Real Estate	4	3	2	1
Real Estate Salesperson	0	0	9	21
Technical Theatre	0	0	4	2
Total	1055	1076	1006	1617

2019-20 Core Indicator Performance by Taxonomy of Program (T.O.P.) Titles

Core Indicator Definitions

Under the Carl D. Perkins Career and Technical Education Improvement Act of 2006, entities that provide postsecondary vocational training are required by federal law to report on the following measures (i.e., core indicators):

Core 1: Student attainment of challenging career and technical skill proficiencies, including student achievement on technical assessments, that are aligned with industry recognized standards, if available and appropriate

Core 2: Student attainment of an industry-recognized credential, a certificate, or a degree

Core 3: Student retention in postsecondary education or transfer to a baccalaureate degree program

Core 4: Student placement in military service or apprenticeship programs or placement or retention in employment, including placement in high skill, high wage, or high demand occupations or professions

Core 5: Student participation in (a), and completion of (b), career and technical education programs that lead to employment in non-traditional fields

Note: Per the Accountability Framework for Districts Assisted with Perkins IV Funds, as published by the California Community Colleges Chancellor's Office, colleges are in compliance with Perkins accountability requirements if they are within 90% of the annual approved performance goals for each indicator.

Chaffey College Core Indicator Performance by Program

Performance Rate Lower than Locally Negotiated Goal

Total Count is 10 or Greater

Total Count is Less than 10

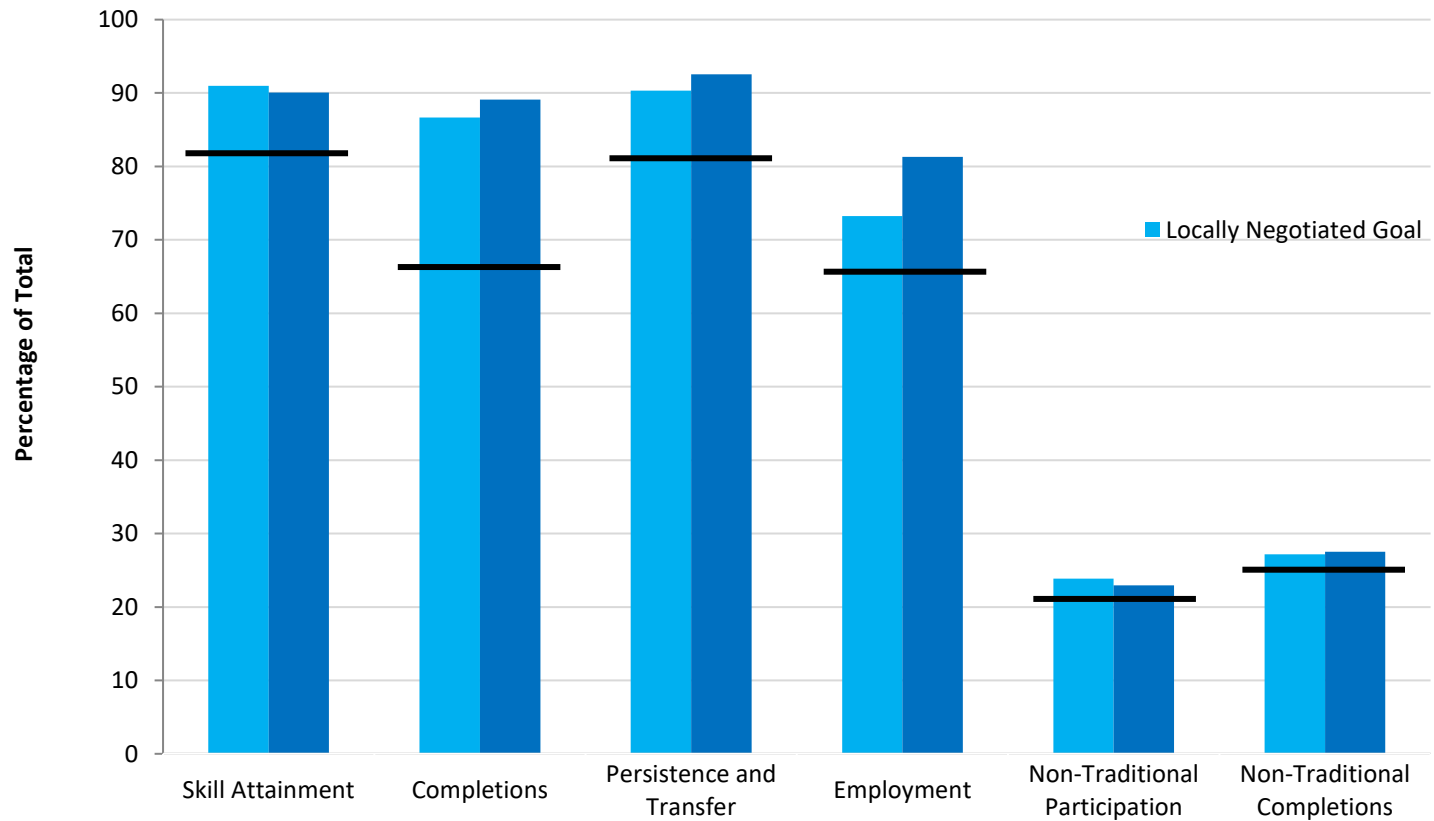
NA is Not Available

PROGRAM	<u>CORE 1</u> <u>SKILL ATTAINMENT</u>	<u>CORE 2</u> <u>COMPLETION</u>	<u>CORE 3</u> <u>PERSISTENCE</u>	<u>CORE 4</u> <u>EMPLOYMENT</u>	<u>CORE 5A</u> <u>NT PARTICIPATION</u>	<u>CORE 5B</u> <u>NT COMPLETION</u>
Business and Management	84.88	89.44	89.29	80.17	34.66	41.84
Accounting	90.51	89.78	89.49	77.27	37.54	40.85
Banking and Finance	100	NA	100	NA	50.00	NA
Business Administration	67.46	98.48	93.17	87.25	44.98	45.77
Business Management	85.57	80.00	90.72	72.73	34.48	40.00

PROGRAM	CORE 1 SKILL ATTAINMENT	CORE 2 COMPLETION	CORE 3 PERSISTENCE	CORE 4 EMPLOYMENT	CORE 5A NT PARTICIPATION	CORE 5B NT COMPLETION
International Business and Trade	85.71	50.00	85.71	100	71.43	50.00
Marketing and Distribution	87.10	57.14	80.65	83.33	100	100
Logistics and Materials Transportation	95.83	40.00	75.00	100	33.33	50.00
Office Technology/Office Computer Applications	91.71	67.44	87.32	65.79	15.18	18.75
Media and Communications	90.85	96.39	92.72	75.68	27.84	38.60
Media and Communications, General	100	NA	100	NA	NA	NA
Journalism	61.54	100	100	100	NA	NA
Radio and Television	91.21	97.87	92.31	80.00	26.37	36.54
Technical Communication	100	75.00	80.00	100	NA	NA
Film Studies	100	100	100	100	60.00	60.00
Digital Media	97.30	94.44	91.67	44.44	0.00	NA
Information Technology	91.60	88.10	85.60	79.41	14.40	12.22
Computer Information Systems	85.71	93.33	75.76	72.00	25.71	14.29
Computer Software Development	85.96	87.50	94.74	100	8.77	11.11
Computer Infrastructure and Support	94.94	84.21	84.31	82.05	13.92	11.36
Education	0.00	100	80.00	40.00	0.00	0.00
Educational Aide (Teacher Assistant)	0.00	100	75.00	33.33	0.00	0.00
Physical Education	0.00	100	100	50.00	NA	NA
Engineering and Industrial Technology	94.20	77.70	82.60	86.61	4.94	9.85
Engineering Technology, General	90.00	83.33	100	100	0.00	0.00
Electronics and Electric Technology	96.36	45.16	78.30	90.91	3.64	4.35
Automotive Technology	95.53	80.49	83.43	85.71	2.35	2.38
Aeronautical and Aviation Technology	92.86	94.44	83.51	80.56	9.18	15.09

PROGRAM	CORE 1 SKILL ATTAINMENT	CORE 2 COMPLETION	CORE 3 PERSISTENCE	CORE 4 EMPLOYMENT	CORE 5A NT PARTICIPATION	CORE 5B NT COMPLETION
Drafting Technology	96.15	75.00	84.62	100	11.54	23.08
Fine and Applied Arts	93.00	88.00	88.89	61.90	53.33	57.14
Commercial Music	85.71	100	100	100	42.86	50.00
Technical Theater	91.30	90.00	91.30	50.00	NA	NA
Applied Photography	96.72	83.87	86.67	64.29	55.74	57.69
Commercial Art	0.00	100	50.00	100	NA	NA
Graphic Art and Design	100	100	100	0.00	42.86	60.00
Health	97.42	95.86	84.89	88.24	13.26	13.27
Pharmacy Technology	100	87.50	79.49	91.67	12.50	0.00
Radiologic Technology	100	100	79.71	88.00	NA	NA
Nursing	97.32	97.45	90.66	90.80	13.41	14.71
Dental Occupations	91.30	85.71	65.22	77.78	13.04	12.00
Emergency Medical Services	100	50.00	83.33	100	NA	NA
Family and Consumer Sciences	90.48	83.89	89.98	75.21	8.58	9.02
Interior Design and Merchandising	87.23	71.43	88.89	80.00	NA	NA
Fashion	91.94	80.95	91.53	66.67	NA	NA
Child Development/Early Care and Education	90.85	86.09	90.54	70.18	5.68	6.50
Nutrition, Foods, and Culinary Arts	85.71	100	90.48	87.50	52.38	40.00
Hospitality	86.05	80.00	86.59	88.00	NA	NA
Gerontology	98.18	81.25	90.91	66.67	NA	NA
Law	89.83	93.33	89.47	74.07	15.25	15.63
Paralegal	89.93	93.33	89.47	74.07	15.25	15.63
Public and Protective Services	89.09	90.14	90.24	86.59	42.73	40.12
Administration of Justice	88.93	88.19	89.29	83.87	52.96	47.69
Fire Technology	89.61	93.55	93.42	95.00	9.09	9.38
Overall	90.07	89.10	92.54	81.31	22.96	27.54

2019-2020 Overall Core Indicator Performance



Locally Negotiated Goal

91.00

86.65

90.33

73.23

23.85

27.18

Chaffey College Performance

90.07

89.10

92.54

81.31

22.96

27.54

Lines indicate the 90th percentile of the locally negotiated goal associated with each core indicator. As can be seen in the chart, Chaffey College performed within 90 percent of the locally negotiated target on all core indicators.

Career Transitions Articulation Agreements

Career Transitions articulation is the cooperative process of developing formal, written and published agreements that identify courses (or sequence of courses), from our local high school districts/ROP's that are comparable to, or acceptable in lieu of specific course requirements at Chaffey College. The program is built on a solid foundation of outstanding relationships between Chaffey College and our local institutions of secondary education.

Chaffey Discipline	Baldy View ROP	Chaffey Joint Unified High School District	Colton* Joint Unified School District	Colton-Redlands-Yucaipa ROP	Claremont Unified School District	Chino Valley Unified School District	Fontana Unified School District	Riverside Unified School District	San Antonio ROP	San Bernardino County Superintendent of Schools ROP	San Bernardino City School District	Snowline Joint Unified School District	Upland Unified School District	Agreements by Discipline
ACCTG														
AUTOTEC													168	
BIOL	17		59				7							
BRDCAST														
BUS														
BUSMGT														
BUSMKT														
BUSOT/ BUSTEC		17												
CIS														
CISHDSP														
CISIWEB														
CISCO														
CISGAME														
CJ							97							
CUL														
DRAFT						6								
ED														
EGTECH														
EMT	12						48				8	4		
FASHM														
FIRETEC	19						214							
HOTFS														
ID														
NURAST				116			98							
PHOTO							190							
	Counting Individual High Schools Within Districts													
Totals	48	17	59	116		6	654				8	4	168	65

Career Transitions Student Enrollment 2019-2020

	<u>Baldy View ROP</u>	<u>Colton-Redlands-Yucaipa ROP</u>	<u>San Antonio ROP</u>	<u>San Bernardino County Superintendent of Schools ROP</u>	<u>San Bernardino City School District</u>	<u>Chaffey Joint Unified High School District</u>	<u>Claremont Unified School District</u>	<u>Fontana Unified School District</u>	<u>Upland Unified School District</u>	<u>Riverside Unified School District</u>	<u>Snowline Joint Unified School District</u>	<u>Chino Valley Unified School District</u>	<u>Total Enrollment</u>
Student Enrollment	48	175	0	0	8	17	0	654	168	0	4	6	1080

CATEMA Summary Information For The 2019-20 School Year

Classes		Teachers		Student Ethnicity	
Pending Classes	0	Pending Teachers	0	American Indian	8
Approved Classes	92	Approved Teachers	145	Asian / Pacific	28
Enrollments		Schools		Black	45
Pending Enrollments	0	School Districts	14	Hispanic	570
Accepted Enrollments	1080	High Schools	55	White	84
Enrolled - Not Rated	37			Other	38
				Total	773
Students		Student Grad Year		Student Gender	
Pending Students	1	Graduate – 2020	297	Male	399
Accepted Students	773	Graduate – 2021	266	Female	374
		Graduate – 2022	59	Total	773
		Graduate – 2023	112		

Summary Information Breakdown:

Classes: The approved classes are based on the articulation agreements we have with each district and their schools.

Enrollments: All enrollments were accepted; however, one student was left unrated by their teacher.

Students: All teachers accepted the participating students.

Teachers: This number represent teachers and counselors that have a CATEMA account, those that are pending were not approved due to duplicate accounts or did not have an articulation agreement with the district the teacher taught at.

Student Grad Year: A majority of the students are seniors and juniors in high school; seniors make up approximately 42% of our Career Transitions students.

Student Ethnicity: The Hispanic students are among the highest participants, they make up approximately 70% of our Career Transitions students.

Student Gender: We received more female participants than males this year, making up 52% of the participating student body.

Partnerships and Advisory Committees

*Over 100 Independent Dentists

** Newly added for 2019-2020

<p>4D Concepts, Inc. A & A Automotive A to Z Pebble Creek Senior Center A. B. Miller High School Accredo Health Services Adept Home Health Agencies Tool Center AJW Design Co. Albertson's Inc. Allegiant Airlines Allstate Alston Tascom, Inc. Altec Service Group Alvord School District ** Alzheimer's Association – California Southland Chapter American Airlines American Apparel – Los Angeles, CA American Culinary Federation** American Medical Response (AMR Ambulance) American Red Cross Amtrend – Fullerton, CA Andari Fashions – El Monte, CA Apex Home Care APL Logistics AR Tech ARAMARK, Catering Intern ArcelDesign, Inc. Arrowhead Regional Medical Center Atech Training Atlantis Law Firm Atria Del Rey Autozone Auto Parts Aviation Maintenance Group (AMG) B & D Auto Dismantling Baseline Dental BC Design Best Pharmacy Best, Best & Krieger Blooms & Branches – Rancho Cucamonga, CA Boeing Boshart Engineering Ontario Broadview Mortgage Corp. Buckle – Rancho Cucamonga, CA Cable Airport California Department of Corrections & Rehabilitation (Regional Parole Offices and Facilities) California Department of Health Services California Pizza Kitchen ** Cal State Long Beach** California State University Northridge** California Steel Industries Cardenas Markets Career Institute CareMark Pharmacies Carquest Auto Supply Casa Colina Adult Day Health Casa Colina Hospital for Rehabilitation Medicine CBC Professional Pharmacy, Inc. Center for Advanced Transportation, College of the Desert & Rio Hondo College Certified Aircraft Services (CAS)</p>	<p>Chaffey Joint Union High School District Chancellor Place Chick-fil-a Chino** Children's Dental Funzone Chino Community Hospital Chino Family Dental Chino Hills Dental Group & Orthodontics Chino Hills Oral Surgery Center Chino Valley Medical Center Chirons Pharmacy Christian Heritage Care Center Citrus Nursing Center Citrus Pharmacy / Network Pharmaceutical, Inc. City of Chino City of Chino Fire Department ** City of Claremont, Joselyn Center City of Corona City of Corona Fire Department City of Covina City of Fontana City of Fontana Mayor's Coalition ** City of Montclair City of Montclair Fire Department ** City of Ontario City of Ontario Fire Department City of Rancho Cucamonga City of Rancho Cucamonga Historical Society City of Rialto Senior Center City of Upland City of West Covina Claremont Dental Institute Claremont Manor Coca Cola Bottling Company Collins College of Hospitality – Pomona, CA Color Turners Community Action Partnership (CAP) Riverside Community Hospital of San Bernardino Community Senior Services Compass Aviation Consulab Training Coram Corporation Cornerstone Hospice Corona Dental Corona Regional Medical Center Corona Specialty Pharmacy Costume Shop – Ontario, CA CR Custom Cabinet Design, Ontario, CA Creating Smiles Crossroads Dental Group CSU – Pomona CSU – San Bernardino Cucamonga Valley Water District CVS Pharmacy Cynthia Bennett & Associates – Rancho Cucamonga Darafeev Fine Furniture DC Architects, Upland, CA Deep Lifestyles** Del's Pharmacy Delicate Dental Spa Delta Airlines Dennis Keeley, Artist (Chair Photography and Imaging Art Program Art Center)</p>
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Dental Care of La Verne
 Department of Aging and Adult Services – Fontana
 Department of Aging and Adult Services – Rancho Cucamonga
 Desert Manor
 Desert Valley Medical Center
 Design Center Associates
 Designers Resource Collection – Costa Mesa, CA
 Disney Theme Parks and Resorts College Program – Disney Professional Internships
 Distribution Management Association
 Don Dreyer, Photographer and Artist (Chaffey College)
 Door Components
 Doubletree Hotel – Ontario, CA
 Downtown Dental
 Drape-Rite in Claremont, CA
 E.S. Kluff & Company
 Eastvale Dental
 EDI Fuel Systems
 El Descanso
 El Rancho Vista
 Elite Live Scan
 Emeritis at Casa Whittier
 Estrada Strategies, LLC
 Euclid Dental Office
 Express Pharmacy
 Faithful Fabrication
 Family Dentistry
 Fashion Supplies, Inc. – Los Angeles, CA
 Federal Express (FEDEX)
 Firestone Tire & Service Centers
 Firmalino Family Dentistry, Inc.
 Fontana Community Senior Center
 Fontana Dental
 Fontana Family Dentistry
 Foothill Presbyterian Hospital
 Fourth Floor Fashion Talent – Los Angeles, CA
 French Park Care Center
 Fullerton Post Acute/Post-Acute Care
 Gear Technology
 Gemmel Pharmacy
 General Atomics
 Genetic Denim – Los Angeles, CA
 Gentiva Health Services
 Gilbert, David, DDS
 Glendale Community College
 Global Link – Montclair, CA
 GM Business Interiors – Riverside, CA
 Goodyear Tires, Victorville
 Gourmet Catering Company – Upland, CA
 Gray, Joseph W, DDS
 Greenway Dental Excellence
 Happy Teeth Dentistry for Kids, Inc.
 Harrison Restorations
 Hartman Baldwin Design Build
 Heart of Haute**
 Hemet Valley Medical Center
 Heritage Park
 Hillcrest Homes
 Hilton Garden Inn
 Hilton Anaheim Convention Center**
 HMC Architects – Ontario, CA
 HMG Hospitality**
 Holiday Inn – Ontario, CA
 Home Pharmacy of California
 Hyatt Hotel Ontario**
 Hybrid Apparel**
 IDC Highland
 IEUA Inland Empire Utilities Agency
 Independent Healthcare Services

Inland Caregiver Resource Center
 Inland Christian Convalescent Center
 Inland Christian Homes
 Inland Design Center – Upland, CA
 Inland Empire Desert Regional Consortium**
 Inland Empire Latino Lawyers Association, Inc., Legal Aid Problem
 Inland Empire Oral and Maxillofacial Surgeons
 Inland Hospice Association
 Inland Valley Regional Medical Center
 Innovative Design Concepts – Chino, CA
 Interior Network – San Bernardino, CA
 Internal Revenue Service (IRS)
 International Association of Administrative Professionals (IAAP)
 Irvine Medical Pharmacy, Inc.
 Jacuzzi
 James Brulte Center
 Jasmine Terrace
 JC Penney – Rancho Cucamonga, CA
 Jeep, Chrysler of Ontario
 Jerry L. Pettis Memorial VA Medical Center
 Jessica Boone, Food Stylist and Photographer
 John Elway's Crown Toyota
 Jones Legal
 Joslyn Senior Center (Redlands)
 Just for Kids
 K & N Engineering
 Kaiser Foundation Hospital
 Kaiser Permanente
 Kaiser Permanente Dietary and Foodservice
 Kathy Haddad, Artist (Chaffey College)
 Kelly Ferm, Inc.
 Kindred Healthcare
 Kindred Pharmacy Services
 K-Mart Distribution Center
 Kon & Sugiono Professional Dental Group
 La Sierra High School
 LaFetra Center for Seniors
 Lasting Memories Event Catering
 Laurel Convalescent Center
 Law Office of Diana Vargas
 Law Office of Luella G. Hairston
 Law Office of Scott J. Dexter
 Law Office of Valerie Lopez
 Law Offices of Ripley & Associates
 Law Offices of Sheela A. Stark
 Legal Research and Self-Help Services, Superior Court of California, County of San Bernardino
 Lewis Brisbois Bisgaard & Smith LLP
 Linda Lewis, Photographer Instructor (Chaffey College)
 Live Scan Solutions
 LLJ Interior Design**
 Lollipop Dental
 Loma Linda Adult Day Health
 Loma Linda University Faculty Dental Office
 Loma Linda University Medical Center
 Loma Linda University School of Dentistry
 Loma Linda University, Behavioral Medical Center
 Los Angeles County Probation Dept
 Los Angeles County Sheriff's Dept
 Los Angeles Police Department
 Loungefly**
 Lucas Oil
 Luciano, Kathleen, DDS
 Magor Mold
 Manufacturer's Council
 Mariposa Counseling Center
 Marriott Hotel
 Martel Interiors – Upland, CA

Matco Tools
 Mathis Brothers Furniture – Ontario, CA
 MBW STEP, Universal Technical Institute, Inc.
 McDonald's USA, LLC, Restaurant Management College
 Internship
 Metro Nissan
 Michael Negrete, Photography Studio
 Monet Dental
 Montclair Chamber of Commerce
 Montclair Senior Center
 Morrison Management Specialists
 Mt. San Antonio Gardens
 Mt. View Residential Care
 NeighborCare
 Nestle
 Network Pharmaceuticals, Inc.
 New Bedford Panoramex
 New Century Dental Care
 New Hope Dentistry
 New Smile Dentistry
 NEXUSis
 North Rancho Cucamonga Dental Group
 Northrup Grumman
 O'Reilly Auto Parts
 Obey Clothing – Orange County, CA
 Ontario Convention Center – Ontario, CA
 Ontario Dodge
 Ontario Gateway Hotel**
 Ontario High School**
 Ontario Volkswagen
 OPARC Monte Vista
 Option Care
 Osborne and Little**
 Owen's Bistro – Chino, CA
 Pacific Dental Services, Inc.
 Palm Springs Transportation Security Administration
 Panda Express**
 Parkview Community Hospital
 Parkview Pharmacy & Home Health Care, Inc.
 Paton Group
 Patton State Hospital
 Patton Steel
 PCH Architects
 Pearson's Medical Group Pharmacy
 Penco
 Pep Boys Automotive
 PharMerica
 Pico Rivera Health Care
 Pilgrim Place
 Pine Center Dental
 Plott Nursing Home
 Pneudraulics (PDI)
 Pomona Unified School District Adult and Career Education
 Pomona Valley Hospital Medical Center
 Ponderosa Dental Group
 Power Bound Electrical
 Price Transmissions
 Public Defender Office of San Bernardino County
 Pyramid Mold
 Qualified Technologies
 R C Endodontics
 R.W. Lyall & Company, Inc.
 Radiant Dental
 Radisson Hotel – Ontario, CA
 Ramona Manor
 RC Dental Care
 Redlands Community Hospital
 Red Lobster**
 Rick Sforzs, Photo Editor - San Bernardino and the Daily
 Bulletin

Rio Ranch Markets
 RiteAid Corporation
 River Arch Dental Group
 Riverside Community Health Agency
 Riverside Community Hospital
 Riverside County Regional Medical Center
 Riverside Grill, Chino, CA
 Riverside University Health Systems
 Robert Half Employment Agency/Office Team
 Robinson Sookdeo Law
 Rodrigo Law Firm, PC.
 Rogers, Bruce M, DDS
 Romero Buick, Hyundai and Mazda
 Romero Engineering
 Rouxbe**
 Ryan Beck Photographer
 Sally Egan, Artist and Staff Photographer
 Salvi, Kiritkumar, DDS
 San Antonio Regional Hospital
 San Bernardino Community Hospital
 San Bernardino County District Attorney's Office
 San Bernardino County Fire Department
 San Bernardino County Marketing Dept.**
 San Bernardino County Probation Department
 San Bernardino County Superior Court
 San Bernardino Department of Aging and Adult Services
 Santa Teresita Manor
 Saucedo, Martha, DDS
 Savge BMW
 Schwartzberg & Luther, APC
 Seaport Marina Hotel, Front Desk Agent
 Sierra Dental Group
 Sierra Lakes Dental Group
 SigmaNet Ontario
 Sisson Design Group – Ontario, CA
 Sky Harbor
 Skywest Airlines
 Small Business Development Centers
 Smile Care Family Dentistry
 Smile Needs Dental
 Smile Prosthodontics
 Snap-On Tools
 Some Crust Bakery – Claremont, CA
 Sotheby's International Realty
 Source-Recruiting**
 Southern California Edison (SCE)
 Southern California Logistics Training Consortium
 Southern California Transit Consortia
 Southwest Airlines
 Sport Tek
 Stadium Dental
 Stanley Tool
 Starcrest of California**
 Starwood Hotels & Resorts Worldwide Inc.
 Stater Bros.
 Steelscape
 Style CAD USA**
 Summit Smiles
 Sunrise Assisted Living
 Swat Fame – Los Angeles, CA
 Tamco Steel
 Target Pharmacy
 Target Stores
 Tatevosian, Steven, DDS
 Taylor'd Design**
 The Beer Hunter – La Quinta, CA
 The Gas Works**
 The McHenry Group
 The Olive Tree – Palm Desert, CA
 Thomas, Jeffrey, DDS

Threshold Technologies
Tom Alleman, Freelance Photojournalist
Tom McGovern, Artist
Tooth Booth
Town Center Drugs
Travel Centers of America
Triangle Interiors – Covina, CA
Trina Turk – Alhambra, CA
Trinity Pharmacy
Unique Upholstery and Interior – Covina, CA
United Airlines
United Pharmacy
United States Forest Services (USFS)
Universal Studios Hollywood**
University of Redlands
Unocal Aviation
Upland Dental
Upland Endodontics
Upland Rehabilitation
UPS United Parcel Service
Utility Trailer Manufacturing
UVP
VA Hospital of Loma Linda
Valencia Commons
Vancey Enterprizes
Vegal & Rivera, LLP
Veolia North America
Victor Valley Community Hospital
Villa Verde Pharmacy
Visiting Nurses Association
WAFC
Walgreens Pharmacy
West Coast Dental of Riverside
West Valley Water District
Western Association of Food Chains
Western Dental Centers
Western University of Health Sciences Dental Center
Winegartner & Hammond
Winery Estate Dental Group*
Workforce Development, San Bernardino County
Workforce Innovation and Opportunity Act Board, San Bernardino County **
Youth Mentoring Action Network
Zamora Electrical Services

Chaffey College has 40 occupational advisory committees:

School of Business and Applied Technology

Accounting/Financial Services
Administration of Justice
Automotive Technology
Aviation Maintenance Technology
Business Administration/Management
Business/Paralegal
Business & Office Technologies
CIS/CS
Correctional Science
Fire Technology/Emergency Medical Technician
Industrial Electrical Technology
International Business
Marketing/Advertising
Real Estate
Supply Chain Management

School of Health Sciences

Associate Degree Nursing
Dental Assisting
Gerontology
Board of Vocational Nursing and Psychiatric Technicians (BVNPT)
Board of Registered Nursing (BRN)
PH
PTA
Pharmacy Technician
Vocational Nursing

School of Hospitality, Fashion, Interior, and Culinary Arts

Culinary Arts
Hospitality Management
Fashion Design
Fashion Merchandising
Interior Design

School of Language Arts

Student Publications Advisory Board

School of Mathematics and Science

Drafting
Engineering

School of Social & Behavioral Sciences

Child Development

Kinesiology, Nutrition, and Athletics

Nutrition and Food

School of Visual and Performing Arts

Art, Digital Media
Broadcasting & Cinema
Music
Photo Occupational Advisory Committee
Theatre
Wignall Museum of Contemporary Art

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

(Information)

January 28, 2021

Board Meeting Date

TOPIC **ECONOMIC DEVELOPMENT AND CONTRACT EDUCATION MONITORING REPORT**

Communication No. IV.D.2.c

SUPPORTS BOARD POLICY

Board Policy 3280 Grants - The Governing Board shall be informed about all grant awards received by the District. The Superintendent/President shall establish procedures to assure timely application and processing of grant proposal applications and awards, and that the grants that are submitted directly support the purposes of the District.

Board Policy 4104 Contract Education - Contract education is defined as those situations in which a community college district contracts with a public or private entity for the purposes of providing instruction or services or both by the community college. The District may provide education, training, and related services to public and private organizations or individuals by means of contract education in those circumstances where the District is prohibited from using public funds to provide the requested training or services, or where public funds are not available to provide the training or services. All contract education activities shall produce sufficient revenue to cover all costs associated with the training or services provided. All contract education activities provided by the District are within the definition and scope of contract education provided in Title 5, Section 55170 and Education Code Sections 78020-78023.

EXECUTIVE SUMMARY

Economic Development (ED), Contract Education, Vocational Education and the Industrial Technical Learning Center (InTech) continue to be well-poised to offer accelerated, technical or professional skills training for employers who need to upgrade or retrain their workforce, individuals transitioning off assistance (CalWORKs) and need to be trained in an in-demand occupation, and individuals who are unemployed or underemployed and seek well paying, sustainable career pathways. In FY 19-20, Economic Development delivered over 10 distinct training programs: Pre-Apprenticeship, Registered Apprenticeship (2), Welding, Additive Manufacturing, Industrial Maintenance Mechanic, HVAC/R, Office Occupations (welfare to work), Computer Skills, Conventional Machining and additional 15+ customized contract training programs for employers and their employees. Several programs are offered in a 32-40 hour per week format, average 425 hours in length, and embed soft skills as well as resume writing, job search and interviewing skills. All programs provide national or industry-recognized certifications.

In collaboration with Chaffey College Foundation and Asm. Freddie Rodriguez, we prepared a \$3,000,000 proposal for the California State Legislature requesting an allocation for the construction of a welding lab on the CSI property behind InTech and retrofitting the InTech basement. Due to COVID the proposal was set aside. However, the Foundation recently reached out to Asm. Rodriguez's office to determine if we can resubmit our proposal again. It is our understanding that there is tremendous interest at the state level for essential workforce training projects.

Julie Su, Secretary, California Labor and Workforce Development Agency, visited InTech in February. The visit was coordinated by our friends at the California Manufacturer's Association (CMTA). InTech provided a private tour and presentation.—Additionally, we provided an opportunity for Secretary Su to suit up and take a quick lesson in oxyfuel cutting. Secretary Su was thoroughly impressed with our facility and in the excellent outcomes of our training programs.

Imitation is the best form of flattery. For three years, InTech has been working with Victor Valley College and the High Desert Manufacturing Council to establish the High Desert Training Center which opened in February. We are excited and honored to have scaled InTech and prepare hundreds and eventually thousands of individuals for great careers in the high desert.

ECONOMIC DEVELOPMENT AND CONTRACT EDUCATION MONITORING REPORT

January 28, 2021

Page 2

In March, due to the pandemic, Economic Development pivoted quickly and began to offer training programs online and in a hybrid format. It was remarkable how quickly staff, instructors and students adapted to learning and teaching via Zoom and Canvas. In fact, the Computer Skills training transitioned in one day and the Pre-Apprenticeship training transitioned in one week. We couldn't have made the full transition without the incredible support of the Distance Education team. It was simply remarkable!

In collaboration with Regional Directors of Advanced Manufacturing and Healthcare, InTech was able to support front-line healthcare workers in the Inland Empire by 3D printing 1,850 facemask ear protectors. Moreover, InTech 3D printed and assembled 50 face shields. Avery Cox, InTech instructor and Chaffey College pre-engineering student, volunteered his time to print the ear protectors and face shields. Additionally, faculty member Stu Egli assisted with this project as well.

During FY 19-20, Economic Development managed 35 grants, contracts or budgets totaling just over \$8.2 million. Although this level of grant and contract funding is significant, it is not sensible to depend exclusively on grants and contracts to sustain ED and the Chaffey College InTech Center. Consequently, ED continues to implement a three-pronged approach to sustainability for InTech: develop sustainable noncredit programs to generate FTES; cultivate more private training contracts, partnerships and donations from employers; and discriminately pursue grants and contracts that firmly align with the goals of ED and the College.

OUTCOMES / RESULTS FOR FISCAL YEAR 2019-20

With the expertise and assistance of the Chaffey College Foundation and the District's Grant Development and Management department, InTech continues to garner multiple grants and contracts. In FY 2019-20, Economic Development was awarded 13 grants and contracts for a total of \$2,299,619 of additional funding.

FY 2019-20 GRANT AND CONTRACT AWARDS

- \$189,700 B.Braun Medical Contract (2/2020-9/2021)
- \$500,000 California Apprenticeship Initiative Grant (1/1/2020-12/31/22)
- \$749,994 CA Employment Training Panel (ETP) Contract (12/23/19-12/23/21)
- \$100,000 JPMorgan Chase Foundation Grant (1/1/2020-12/31/2020)
- \$235,000 ITA (Individual Training Accounts Contracts) (7/1/19-6/30/20)
- \$200,000 Regional Director-Industry Engagement Chancellor's Office Grant (7/1/19-9/30/20)
- \$134,350 Strong Workforce LAUNCH R4 (7/1/19-/12/2021)
- \$157,000 Strong Workforce Machining R4 (7/1/19-12/2021)
- \$48,454 Strong Workforce Machining Project Management R4 (7/1/19-6/30/21)
- \$54,200 Strong Workforce Mechatronics Project Management R4 (7/1/19-6/30/21)
- \$80,921 Strong Workforce Mechatronics R4 (7/1/19-12/2021)
- \$25,000 Third Sector Grant (1/1/2020-6/30/2021)
- \$25,000 Wells Fargo Foundation Grant (10/1/19-9/30/20)

\$2,299,619	Total
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NONCREDIT PROGRAMS

To generate FTES and sustain InTech, Economic Development successfully launched two NEW noncredit programs in FY 18-19: HVACR and Plumbing and Industrial Maintenance Mechanic (INDMM). Both programs were piloted in a not-for-credit format for two years, fine-tuned, formally converted into noncredit and ultimately moved under the Business and Applied Technology division.

HVACR – HEATING VENTILATION AIR CONDITIONING REFRIGERATION AND PLUMBING (NONCREDIT)
In a noteworthy collaboration between Chaffey College Adult Education and Chino Valley Adult School, the noncredit HVACR and Plumbing program was launched at Chino Valley Adult School (CVAS). CVAS invested approximately \$300,000 to build a state-of-the art HVACR and plumbing lab. The HVACR program experienced unprecedented completion rates in its inaugural year. The 32 hour per week program sprinted straight through 12 courses (864 hours) in six months and had a 93% completion rate! During FY 19-20, the HVACR program was moved from Economic Development to Adult Education & BAT division.

- 28 students enrolled, 19 completers – 68% completion rate (decrease due to COVID)
- 16,416 contact hours
- 2 industry-recognized certifications (EPA Universal 608 and R410A)
- 2 Chaffey College Certificates (Level 1 and 2)
- \$18.07 average rate of hire

INDMM – INDUSTRIAL MAINTENANCE MECHANIC (NONCREDIT)

In collaboration with industry, a need was identified to create a sustainable program to generate a pipeline of industrial maintenance workers to maintain and repair industrial equipment such as conveying systems, production machinery and packaging equipment. In four courses (225 hours) the INDMM program provides students a basic understanding of terminology, construction math, safety, tools, print reading, communication skills, industrial maintenance, electrical, and construction. Students develop fundamental skills required to gain employment in their designated skills.

- 80 of 86 trainees completed the program for an 93% completion rate.
- 18,580 contact hours
- Skill Builder I Certificate
- 1,760 Industry-Recognized Certifications
- Most all students work full-time and attend classes in the evenings.

NOT-FOR-CREDIT PROGRAMS

Not-for-credit programs are short-term, intensive training that lead to placement into good-paying, in-demand career pathways. Programs are designed by industry to ensure students are learning relevant knowledge and skills that prepare them for hire upon successful completion of training.

PRE-APPRENTICESHIP - INDUSTRIAL ELECTRICAL AND MECHANICAL PATHWAY (532 NOT-FOR-CREDIT HOURS)

Intech's Pre-Apprenticeship programs is the first state registered pre-apprenticeship program in California. In 532 hours of training and education it prepares individuals for immediate placement into employment or into a paid registered apprenticeship.

- 61 of 69 trainees completed the programs for an 88% completion rate.
- \$18.98/hour was the average starting wage.
- 1352 industry-recognized certifications achieved.
- 37 employers conducted virtual (Zoom) or onsite (pre-COVID)

STATE REGISTERED APPRENTICESHIP (MIN. 576 NOT-FOR-CREDIT HOURS)

In year two of delivering two state registered apprenticeship programs, we experienced a swell of interest from employers and students. Additionally, our committee members and attendance continue to expand.

- Two Occupations: Industrial Maintenance Electrician and Industrial Mechanic.
- Four committee meetings in 2019/20 FY with an average of 20 people in attendance and 3-5 new employers each meeting; four employers represented on committee.
- 29 Registered Apprentices (brings grand total to 54) with average starting wage of \$23.14 (up from \$22.19 last year)
- 10 Registered Apprentices achieved journey-level status with average hourly wage of \$36.09.

WELDING (324 NOT-FOR-CREDIT HOURS)

Upon successful completion of the welding program, students are prepared to test for the AWS D1.1 Structural Steel certification.

- 15 students enrolled & 100% completed.
- 1 female trainee who was hired at the completion of training at \$19.30/hr and is now earning \$30.53/hr.
- \$19.20 average rate at hire
- 80% placed into employment.
- 30 industry-valued certifications achieved.

CONTRACT EDUCATION AND CUSTOMIZED TRAINING FOR EMPLOYERS (NOT-FOR-CREDIT)

InTech is critical to the economic and workforce vitality of the region in providing short-term intensive professional and technical training for employers seeking to upskill individuals in their current workforce. Moreover, as technology continues to rapidly evolve, employers need a swift and agile system to provide customized training. In January 2020, Contract Education secured the single largest, employer-paid contract to date for the college with B.Braun Medical for \$189,700 to deliver industrial technical training to their maintenance mechanic technicians. The goal of the training is to prepare their technicians for the College's Mechatronics A.S. degree. Ultimately, the technicians need the knowledge and skills in order to maintain and repair the new robotics equipment at B.Braun Medical.

Additionally, Contract Education developed a new revenue stream by assisting other colleges in the state to procure and administer Employment Training Panel funds. Contract Education secured an MOU with Saddleback College in Orange County to provide the new service.

The Employment Training Panel (ETP) has been a consistent source of funding to assist in providing workforce training to employers at reduced cost. In previous years Chaffey College was able to obtain contracts from the state for \$950,000. However, in the 2019-20 fiscal year, ETP reduced the maximum amount for a contract to \$750,000. In response to this decrease in funding availability, the Contract Education programs from 10 community colleges, including Chaffey, mounted an effort to seek additional funding for workforce training through CA State Assembly AB1457. Although the bill garnered over 115 letters of support, and passed through the state legislature unanimously, Governor Newsom ultimately chose to veto it. Although AB1457 was not successful, Contract Education continues to pursue new avenues of funding to support the local business and workers we are proud to partner with.

The impact of COVID-19 on Contract Education at Chaffey College is estimated to amount to approximately 7,000 contact hours of training that were either postponed or cancelled during the final months of the 2019-20 fiscal year.

- Employment Training Panel Contract Award: \$750,000 in December 2019
- Unique Trainees: 1,200
- Contact Hours: 23,500
- Employers Served: 58
- New Employers Served: 12

Employers Served in FY 19-20

Alcon Research, Amcor Rigid Plastics, B Braun Medical, Barrett Business Services, Bestways, Brighton Place Healthcare, Cacique Inc., California Steel Industries, California Tool & Welding Supply, Cemex, Comar, Contract Label, Cott Beverages, Crown Technical Systems, Custom Goods, Dimic Steel Tech, Elite Comfort Solutions, Encorr Sheets, EPac Flexibles, Evolution Fresh, Gerard Daniel, Girard's Dressing, Goodwest Linings & Coatings, H&A Transmissions, Healthcare Centre of Fresno, Hussmann, Hy-Lond Convalescent Hospital, IEHP, Inwesco, Jurupa Community Service District, Kern Engineering, Maersk, Majestics Terminal Services, Microdyne Plastics, Mitsubishi Cement, Nestle, New Flyer of America, New-Indy Ontario, Nexbelt, Okuma Fishing Tackle, Pacific Precision, R & R Industries, Rerubber, Sabert, Sierra Aluminum, Sodexo, Steelscape, TC TransContinental, Thermal Dynamics International, Tomco Products, Total Resource International, Transco Northwest, Tree Island Wire, Under Armour, US Borax, Ventura Foods, Vista Metals, Worthington

WELFARE TO WORK- San Bernardino County Health & Human Services Contract (not-for-credit)

For more than 20 years, San Bernardino County Health and Human Services (HHS) has awarded Economic Development numerous contracts to deliver welfare-to-work (WTW) programs. Economic Development delivers accelerated training in the areas of Office Occupations, Construction Laborer and Computer Skills. These programs are offered in an accelerated 32-40 hour per week format and include two days of on-the-job training with employer partners. In addition to technical skills, the College provides workplace essential skills such as customer service, communication, team building, emotional intelligence, problem solving, and conflict resolution. Recently, we received approval for two additional training programs: Conventional Machining and Introduction to Welding.

During the last two years, WTW referrals have continued to decline for the first time in 20 years due to the record low unemployment rate and increased minimum wage. More recently, enrollment declined because COVID and HHS clients are currently not required to enroll in training. Last year, the College served 35 clients and in the current year, we served 47, generating \$58,000 representing less than 15% of typical revenues. Despite the reduction, the program meets a critical community need and expenses will continue to be offset by funding through Health and Human Services. It is anticipated that due to new "situational" poverty resulting from COVID, the HHS caseload will be larger than pre-COVID rates, requiring more training to upskill those who have been displaced.

EVENTS

InTech hosts and/or collaborates with multiple events each year. InTech appreciates the support of the Chaffey College Governing Board members and elected officials at these events. Despite the COVID pandemic, in FY 19-20 we hosted or co-hosted ~~only~~ two events to educate students about the in-demand technical career pathways in advanced manufacturing.

- Classroom to Career cultivates girls' interests in career plans in STEM fields. The program benefits 80 - 100 girls from low and moderate-income households and girls of diverse backgrounds of middle and high school-age from Title I San Bernardino and Riverside County schools by providing a combination of curricula, skill-building activities, and resources that bridge challenges, assure equal access, and promote adult financial stability. The Girl Scouts Women in Manufacturing introduces manufacturing career opportunities; non-traditional female career paths; knowledge of post-secondary education/training programs; opportunities to meet/interact with female role models; and stimulates interest in pursuing manufacturing-related and other non-traditional female educations/careers.
- InTech partnered with the Manufacturers' Council of the Inland Empire (MCIE) to host Manufacturing Day. Approximately 500 students interacted with local manufacturers and providers including California Steel Industries, County of SB Workforce Development, Crown Technical Systems, California Division of Apprenticeship Standards, State of California EDD, FabFitFun, GAF Roofing, Hussmann Corporation, KVP Manufacturing, Advanced Technologies Consultants, Pacific Precision Inc., Refresco Bottling, Sabert, Phoenix Motor Cars, SB Valley College, Sierra Aluminum, Sulzer, Universal Robots, and Walmart on October 4, 2019 at InTech's 7th annual National Manufacturing Day event.

ADVANCED MANUFACTURING - Deputy Sector Navigator

During the 2019-20 fiscal year, the College hosted the Regional Advanced Manufacturing sector and administered \$200,000 in funding from the California Community Colleges Chancellor's Office (SB-1402), serving the twelve colleges of the Inland Empire/Desert Region through the Regional Director, Employer Engagement - Advanced Manufacturing.

Grant funding supported the development of new and improved curriculum through various activities, support of outreach to students and parents to encourage careers in advanced manufacturing, and faculty professional development to foster the inclusion of new technologies and best practices in our classrooms and laboratories.

ECONOMIC DEVELOPMENT AND CONTRACT EDUCATION MONITORING REPORT

January 28, 2021

Page 6

During this grant period, the regional director worked with representatives of business, professional trade associations, and colleges within the Inland Empire/Desert region to explore and develop new alternatives for assisting incumbent workers. Highlights of the Regional Director's efforts include:

- Assisted in the development of the Machining for the Manufacturing Empire round four Strong Workforce Program proposal, approved and funded through the Regional Consortia.
- Hosted Regional Advisory Community Skills Panels to help improve CTE programs.
- Sponsored Manufacturing Day activities.
- Continued to support the Manufacturers Council of the Inland Empire (MCIE) and the High Desert Manufacturers Council to work with board members, WIOA leaders from San Bernardino and Riverside counties, and CTE deans and directors from the region, to identify, assess, and address skills gaps.
- Met with local and state government legislators to promote shared goals.
- Visited local industry locations to determine needs.
- Sponsored and supported the *Girl Scouts Career Exploration in Manufacturing* event.

Prepared by:	<u>Sandra Sisco, Director, Economic Development</u>
Submitted by:	<u>Lisa Bailey, Associate Superintendent, Business Services and Economic Development</u>
Recommended by:	<u>Henry D. Shannon, Superintendent/President</u>

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

(Information)

January 28, 2021
Board Meeting Date

TOPIC 2021-2022 BUDGET DEVELOPMENT CALENDAR

Communication No. IV.D.3.a

SUPPORTS BOARD ENDS STATEMENT/POLICY

Board Policy 6200 Budget Preparation – Each year, the Superintendent/President shall present a budget or plan, prepared in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual, to the Governing Board.

The schedule for presentation and review of budget proposals shall comply with state law and regulations and provide adequate time for Governing Board study.

PROPOSAL

To present the attached 2021-2022 budget development calendar.

BACKGROUND

A budget calendar is prepared annually and is presented to the Board for information. The purpose of the calendar is to facilitate, provide structure, and establish timelines for the budget development process. The timelines are established to ensure the district complies with state mandates and guidelines.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

This item is presented for information only.

Prepared by:	Anita D. Undercoffer, Executive Director, Budgeting & Fiscal Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

**CHAFFEY COMMUNITY COLLEGE DISTRICT
2021-2022 Budget Development Calendar*
DRAFT**

Friday, November 20	Budget calendar presented to the Budget Advisory Committee
Tuesday, December 8	Budget calendar presented to President’s Cabinet
Friday, January 8	Governor releases the proposed 2021-2022 State budget
Wednesday, January 20	ACCCA/ACBO Governor’s Proposed State Budget Workshop
Thursday, January 28	Budget calendar presented to Governing Board
Wednesday, February 3	District budget forum (1pm – 2pm)
Tuesday, March 2 & Thursday, March 4	Budget workshops for faculty, staff, and managers (Tuesday 9am – 10:30am & Thursday 2pm – 3:30pm) Senior budget managers receive budget work documents, including first run of budget
Friday, March 26	Senior budget managers’ deadline to submit budget confirmations and/or changes to Budgeting & Fiscal Services
Friday, April 9	Budgeting & Fiscal Services office returns second run of budget to senior budget managers for review
Friday, April 16	Senior budget managers’ deadline to submit any corrections and/or additional changes to the second run of the budget to Budgeting & Fiscal Services
Friday, May 21	Budgeting & Fiscal Services completes tentative budget draft
Thursday, June 24	Governing Board reviews and approves tentative budget
Wednesday, June 30	Tentative budget due to the County of San Bernardino
Thursday, August 26	Proposed adopted budget presented to Governing Board for approval
Monday, October 11	Adopted budget submitted to the California Community Colleges Chancellor’s Office
Tuesday, October 12	Adopted budget submitted to the County of San Bernardino

*Dates not mandated are subject to change
Reviewed by Budget Advisory Committee 11/20/20
Reviewed by President’s Cabinet 12/8/20

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

January 28, 2021
Board Meeting Date

TOPIC **APPROVAL OF MINUTES, DECEMBER 17, 2020**

Communication No. IV.E.1.a

SUPPORTS BOARD POLICY

Board Policy 2360 Minutes – The minutes shall record all actions taken by the Governing Board. The minutes shall be public records and shall be available to the public.

PROPOSAL

To approve the minutes of the December 17, 2020, regular meeting.

BACKGROUND

It is the practice of the Board to approve the minutes of the Board meeting(s) held the previous month. Those minutes are then made available to the public in the Chaffey College Library and on the College website.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

Approval of the minutes of the December 17, 2020, regular Board meeting.

Submitted by: <u>Henry D. Shannon, Superintendent/President</u>
Recommended by: <u>Henry D. Shannon, Superintendent/President</u>

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, December 17, 2020, virtually via videoconference. Board President Ovitt called the meeting to order at 2:00 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. Negrete-McLeod, Mr. Ovitt, Ms. Olivares-Lambert, Ms. Sanders (Student Trustee)

Members absent: none

CLOSED SESSION

The public was given an opportunity to address the Governing Board regarding the posted closed session agenda.

No comments were made.

The Board convened in closed session at 2:03 p.m. Closed session was adjourned at 2:47 p.m.

President Ovitt asked newly appointed Board member Deana Olivares-Lambert to introduce herself and to provide a brief background. He also asked all presenters to provide an introduction for the benefit of Trustee Olivares-Lambert.

STUDY SESSION

Public Safety Report – Darryl Seube, chief of police, gave a brief history of his experience and introduced Captain Kelli Florman, who reported on the Clery Annual Security Report for 2020 which included: changes to 2020 report, crime statistics, and Campus Security Authorities (CSAs). Captain Florman explained that the report requirements have expanded, and the report is now 70 pages rather than the 12 pages it has been in the past. She reported that the number of crimes at Chaffey College is extremely low.

Dr. Shannon commented that Lisa Bailey oversees the Chaffey College Campus Police and provides leadership with a wealth of expertise. Stephen Lux is the administrator and said that Chief Seube oversees the operational duties, and Captain Florman oversees the administrative side. Mr. Lux thanked Dr. Shannon and the Governing Board for their level of support.

Student Services Report – Alisha Rosas, interim vice president, student services and executive director, equity, outreach and communications, provided a brief introduction of her background. Her report included highlights from all student services areas: admissions and records, athletics, career center, cashiers, counseling, Disability Programs and Services (DPS), Extended Opportunities Programs and Services (EOPS), financial aid, international students, Student Life, student discipline and grievance, student health services, transfer center, Commencement 2020, and future goals. Ms. Rosas thanked the student services team. Dr. Shannon thanked Ms. Rosas for taking on this role after Dr. Bishop left to take on the Ohlone College presidency.

REGULAR SESSION

The regular session reconvened at 3:20 p.m., and Board President Ovitt led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

There were no public comments.

COMMUNITY LINKAGES GOVERNING BOARD

Julie Sanchez, executive assistant, superintendent/president's office, reported on behalf of Student Trustee Lauren Sanders. Ms. Sanders submitted a written report which included the following activities which she attended: ICC meeting, Chaffey College Activities Committee meeting, CCSG Senate and Executive Board meetings, Chaffey Citizens' Oversight Bond meeting, Guided Pathways meeting, Enrollment and Success Management meeting, College Planning Council meeting, Black Caucus California Community Colleges Conference Planning meetings, Southern California Black Chamber of Commerce Business Mixer, Curriculum Committee meeting, CCSG Finance Committee meeting, Student Trustee Caucus meeting, Outreach Committee meeting, and the Caring Campus Racial Equity Council meeting. Ms. Sanders requested that the College consider sponsoring students to attend the Black Caucus California Community Colleges Leadership Conference to be held virtually on February 26-28, 2021, at a cost of \$30 per attendee.

Trustee McLeod had no report.

Trustee McDougal welcomed new trustee Deana Olivares-Lambert, and reported attending CIW and CIM Advisory meetings in which COVID responses were discussed, and the Chaffey College Chino Community Center meeting. Vice President McDougal discussed the upgrades that have been made to the Center. The Board discussed the decrease in events being held at the Center due to the pandemic.

Trustee Brugger welcomed Trustee Olivares-Lambert. She reported that she made her monthly donations to the College, purchased See's candy through the fundraiser to benefit Panther Care, and attended via Zoom the San Bernardino County Senior Disabled Fund meeting.

Trustee Olivares-Lambert stated that it is an honor serving on the Board and thanked Dr. Shannon and the Executive Team for their comprehensive orientation meeting. She reported that she attended the virtual celebration of Kwanzaa sponsored by the Umoja Club, and that she registered for the Community College League of California Trustee workshops to obtain certification. Ms. Olivares-Lambert and her husband made donations to Promise Scholars and the Fund-a-Dream Scholarship.

Board President Ovitt reported that he attended the Children's Fund meeting in which he accepted a check from Angel's Jewelers. Additionally, he is spending a lot of time babysitting.

LEGISLATIVE UPDATE

Dr. Janeth Rodriguez, director, alumni and community relations, provided a presentation which included updates on 2021 Policy Advocacy – affordability and basic needs, core system resources and COVID-19 support, and racial equity and the call to action; 2021 Legislative Year – public health emergency, economic recession, fewer bills introduced; and new legislation being introduced – AB 75/SB 22, AB 89, and SB 20.

FOUNDATION

Dr. Lisa Nashua, executive director of the Foundation, provided a written report which included: spring scholarship cycle, Black Minds Matter Scholarship, Ella Downs Memorial Scholarship Endowment, Chaffey College Foundation Completion Counts Scholarship, Panther Care, the James Irvine Foundation Better Careers Initiative in support of the InTech Center, Foundation for CA Community Colleges – Pritzker Finish Line Scholars Program, and the Chaffey College Foundation Golf Tournament.

REPORTS

CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

Employment or Ratification of:

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.

Darryl Seube to the temporary, unclassified, professional expert position of acting chief of police, effective January 1, 2021, through June 30, 2021, under the terms and conditions of the employment agreement.

The Governing Board approved the employment of Jonathan Fox to the temporary, unclassified, professional expert position of employer engagement and contract education coordinator, effective January 1, 2021, through June 30, 2021, under the terms and conditions of the employment agreement.

The Governing Board approved the employment of Irene Gishwiller to the temporary, unclassified, professional expert position of student experience and career training expert, effective January 1, 2021, through June 30, 2021, under the terms and conditions of the employment agreement.

Appointment of:

The Governing Board approved the revised educational services coordinator assignments for the 2020-21 academic year (this list has been made a part of these meeting minutes.)

The Governing Board approved the temporary increase in assignment for Paul Vaccher, workforce research analyst, from .475 to 1.0 FTE for the period of January 1, 2021, through June 30, 2021.

The Governing Board approved the temporary increase in assignment for Jacqueline Romero, grant generalist, from .75 to 1.0 FTE for the period of January 1, 2021, through February 28, 2021.

The Governing Board approved the temporary increase in assignment for Alice Soto, administrative assistant II, from .475 to .95 FTE for the period of January 1, 2021, through June 30, 2021.

MONITORING

The following reports were submitted to the Governing Board for their information:

Annual Measure L and Measure P Performance Audit

Recruitment Analysis Monitoring Report

Student Services Monitoring Report for 2019-2020

CONSENT AGENDA

A motion was made by Ms. Brugger, seconded by Mr. McDougal, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. Negrete-McLeod, Mr. Ovitt,
Ms. Olivares-Lambert, Ms. Sanders (advisory)

Nays: None

Through this action, the following were approved (Approval of Minutes, November 19, 2020, through Memoranda of Understanding – Chaffey College Faculty Association.)

GOVERNANCE PROCESS

The minutes of the November 19, 2020, regular Board meeting were approved as presented.

The minutes of the November 23 special Board meeting were approved with the attached revision (the revised minutes have been made a part of these meeting minutes.)

The minutes of the November 25, 2020, special Board meeting were approved as presented.

The Governing Board received and adopted Board Policies 3430, 3440, 3500, 3501, 3505, 3510, 3515, 3518, 3520, 3530, 3540, 4235, and 5020.

ACADEMIC AFFAIRS

The Governing Board approved one new course, 123 course modifications, 116 distance education courses, 24 correspondence courses, five course deactivations, and three program of study modifications for the *Chaffey College 2021-2022 Catalog*.

BUSINESS/FISCAL AFFAIRS

The Governing Board approved the Amendment 04 to increase the amount of the California Department of Education 2019-2020 California State Preschool program by \$5,050.

The Governing Board adopted Resolution 121720, a resolution of the Governing Board of the District designating proprietary Siemens products, bands and/or services for low voltage systems, as described herein and in the attached resolution, pursuant to California Public Contract Code Section 3400 (this resolution has been made a part of the meeting minutes.)

The Governing Board authorized Chaffey Community College District to enter into a three-year contract with Assessment Nursing Technology (ATI) Nursing Education of Leawood, Kansas for the ATI Nursing Essential Complete Package, which is an online learning platform designed to provide nursing students access to proctored exams, skills, curriculum, virtual clinical replacement and preparation for board exams, on a sole source basis for the services they exclusively provide as described herein, pursuant to California Public Contract Code, Section 3400, in the amount not to exceed \$263,722.00.

The Governing Board determined that it is in the District's best interest to make procurements by means of existing public agency contracts pursuant to California Public Contract Code Sections 20118 and 20652 as needed in the District's best interest for the calendar year ending on December 31, 2021.

The Governing Board approved the revised District authorized signature list to be effective December 17, 2020 (this list has been made a part of the meeting minutes.)

The Governing Board approved the award to the Center of Excellence for Labor Market Research Grant Agreement 20-405-005 between California Community College Chancellor's Office and Chaffey Community College District, in the amount of \$275,000. The performance period shall be July 1, 2020 through September 30, 2021.

The Governing Board adopted Resolution 121720A, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution (this resolution has been made a part of the meeting minutes.)

The Governing Board authorized the District to let sole source purchase orders to Apple, Inc., without formal, public advertising and receiving of bides, for fiscal year 2020-2021 as needed, to buy Apple products for instructional and administrative use.

HUMAN RESOURCES

The Governing Board approved the attached five memoranda of understanding between the Chaffey Community College District and the Chaffey College Faculty Association (CCFA).

ACTION AGENDA

BUSINESS/FISCAL AFFAIRS

The contract, purchase order, and warrant lists were ratified on the motion of Mr. McDougal, second of Ms. Brugger. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Ms. Negrete-McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Olivares-Lambert, Ms. Sanders (advisory)
Nays: None

The Governing Board adopted Resolution 121720B authorizing short-term borrowing by the District to address potential spring 2021 cash-flow shortfalls through the issuance of tax and revenue anticipation notes (TRANS) through the California School Finance Authority State Intercept Notes Program (CSFA) in an amount not to exceed \$19,000,000 and approved the draft forms of the Note Purchase Agreement, Indenture and Preliminary Official Statement on the motion of Ms. Negrete-McLeod, second of Ms. Brugger.

Yeas: Ms. Brugger, Ms. Negrete-McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Olivares-Lambert, Ms. Sanders (advisory)
Nays: None

CEO/STAFF REPORTS

Dr. Henry Shannon, superintendent/president, presented the Board with copies of his monthly report. The report highlighted the New Governing Board Member Orientation and updates from Equity, Outreach and Communications, and Instruction. Dr. Shannon welcomed Trustee Olivares-Lambert, and challenged all to pledge to the Black Minds Matter scholarship. He has pledged \$500 this month. He thanked everyone for their great work during this very difficult year.

Faculty Senate President Nicole DeRose submitted a report which included accomplishments by Marc Meyer, anthropology, and Jackie Boboye, counseling. She also announced updates from Faculty Senate including Neil Watkins, president-elect; Sarah Cotton, senator at large; and Ryan Falcioni, 2021 Faculty Lecturer of the Year. Ms. DeRose also congratulated Vice President Robin DeWitt for her work.

Classified Senate Vice President Sarah Schmidt submitted a report highlighting the Classified Senate See's candy fundraiser and Hope Ell and Vicky Valle.

CSEA President Monica Han welcomed new trustee Deana Olivares-Lambert, and announced that she will continue to serve as CSEA President through the rest of the year, and that Sapna Jethani will serve as president beginning in January 2021. Ms. Han provided a report which highlighted CSEA employees Thomas Tucker and Vicky Valle. She thanked the Governing Board and the Executive Team for keeping the campus safe and open for instruction.

CCFA President Jonathan Ausubel welcomed Deana Olivares-Lambert, and provided context for the Black Minds Matter Scholarship, which was created by a group of dedicated faculty and staff. CCFA made an initial donation of \$2,000; the fund has not reached endowment status yet. He asked Lisa Nashua to post the link for online donations.

CDCFA had no report.

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

Lee McDougal asked to revisit going digital with Board agendas rather than using paper agendas during the Board Retreat in January.

ADJOURNMENT

The meeting was adjourned at 4:07 p.m.

The next regular meeting of the Chaffey Community College District Governing Board is Thursday, January 28, 2021, and will be held via videoconference.

President

Clerk

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD CHAFFEY
COMMUNITY COLLEGE DISTRICT**

A special meeting of the Chaffey Community College District Governing Board was held on Monday, November 23, 2020. Board President Ovitt called the meeting to order at 6:30 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, and Mr. Ovitt

Members absent: None

PUBLIC COMMENTS

There were no public comments received.

ACTION AGENDA

Organization

President Ovitt read the instructions for the interview process.

Candidate Interviews:

Each candidate was asked to introduce themselves and to provide a brief overview of their background/qualifications.

The following questions were asked by the Governing Board members of all seven candidates:

- A. **President Ovitt:** What do you believe is the appropriate role of the Governing Board as it pertains to policy formation and as it pertains to the day-to-day operation of the District?
- B. **Vice President McDougal:** What personal qualities or strengths can you bring to the Governing Board?
- C. **Board Member Brugger:** What do you think are the characteristics of an effective Governing Board as a whole?
- D. **Board Member Negrete McLeod:** What do you see as the current challenges facing public education in our state?

The candidates were interviewed in the order their applications were received:

Deana Olivares-Lambert, Steven Flores, Tomeika Carter, Aron (Jim) Kelber, Julia Parra, Gino Fillipi, and Suzanne Taylor.

After the interviews were completed, each Board member announced their three candidate recommendations.

Trustee McDougal recommended candidates Olivares-Lambert, Carter and Taylor.

Trustee Brugger recommended candidates Olivares-Lambert, Flores and Kelber.

Trustee McLeod recommended candidates ~~Olivares~~-Carter, Kelber and Parra.

Trustee Ovitt recommended candidates Olivares-Lambert, Flores and Carter.

A break was taken to confirm the tally.

President Ovitt announced that Candidates Carter and Olivares-Lambert both have three recommendations and explained the voting process as follows:

“Each candidate shall receive a vote by the Board on whether to select him or her as the Provisional Appointee to fill the vacancy in Trustee Area 2. Whichever Candidate receives 3 or more votes, will be the Provisional Appointee to fill the Trustee Area 2 vacancy. If neither receives three or more, then we will move forward with nominating the candidate with the next highest number of recommendations for a vote.”

President Ovitt called for a motion to nominate Candidate Carter to be selected as the Provisional Appointee.

Tomeika Carter was nominated on the motion of Mr. McDougal, second of Ms. Brugger.

Yeas:	Mr. McDougal, Ms. McLeod
Nays:	Ms. Brugger, Mr. Ovitt
Absent:	None

President Ovitt called for a motion to nominate Candidate Olivares-Lambert to be selected as the Provisional Appointee.

Deana Olivares-Lambert was nominated on the motion of Mr. McDougal, second of Ms. Brugger.

Yeas:	Ms. Brugger, Mr. Ovitt
Nays:	Ms. McLeod, Mr. McDougal
Absent:	None

The Board members provided the reasons for their selections. The vote was taken again and the outcome was the same.

The candidates were asked a final question by Trustee McDougal, “*Why should you be chosen over your opponent?*” and another vote was taken, in which the outcome was the same.

A break was taken to allow time for Ryan Church, District's general counsel, to consult with President Ovitt and Dr. Shannon.

President Ovitt announced that there will be another Special Meeting via Zoom in order to select the Provisional Appointee.

President Ovitt asked for nominations for any other candidates to proceed to the November 25 Special Meeting. Ms. McLeod nominated Ms. Taylor and Mr. McDougal seconded.

Yeas:	Ms. Brugger, Ms. McLeod, Mr. McDougal
Nays:	Mr. Ovitt
Absent:	None

President Ovitt announced that the Special Meeting will be held on Wednesday, November 25 at 5:30 p.m. via Zoom in order to select the Provisional Appointee. The three candidates moving on to the next level all stated that they were available to attend at that date/time.

Prior to concluding the meeting, the Board asked for nominations for the remaining candidates to determine if they should also move to the next round (i.e., the November 25 Special Meeting).

Trustee McDougal nominated Candidate Parra and Trustee McLeod seconded.

Yeas:	Ms. McLeod
Nays:	Ms. Brugger, Mr. McDougal, Mr. Ovitt
Absent:	None

Trustee McDougal nominated Candidate Flores and Trustee Brugger seconded.

Yeas:	Ms. Brugger, Mr. Ovitt
Nays:	Ms. McLeod, Mr. McDougal
Absent:	None

Trustee McDougal nominated Candidate Kelber and Trustee McLeod seconded.

Yeas:	Ms. Brugger, Ms. McLeod
Nays:	Mr. Ovitt, Mr. McDougal
Absent:	None

Trustee McDougal nominated Candidate Fillipi, and there was no second.

ADJOURNMENT

The meeting was adjourned at 9:22 p.m.

The next Special Board Meeting of the Chaffey Community College District Governing Board will be held November 25, 2020, at 5:30 p.m.

President

Clerk

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

January 28, 2021

Board Meeting Date

TOPIC **CURRICULUM**

Communication No. IV.E.2.a

SUPPORTS BOARD POLICY

Board Policy 4020 Program, Curriculum, and Course Development – The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Superintendent/President shall establish procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance.

PROPOSAL

To approve the following changes to the *Chaffey College 2021-2022 Catalog*, as recommended by the Faculty Senate, the college Curriculum Committee, and the Associate Superintendent of Instruction and Institutional Effectiveness:

- 19 new courses
- 97 course modifications
- 100 distance education courses
- 31 course deactivations
- 1 new program of study
- 37 program of study modifications
- 10 program of study deactivations

BACKGROUND

AB 1725 and Section 53200(c) of Title 5 define the role of the Faculty Senate in assuming primary responsibility for making recommendations in the areas of curriculum and academic standards. The Curriculum Committee has reviewed the new courses, course modifications, distance education courses, course deactivations, new program of study, program of study modifications, and program of study deactivations, which are not currently in the college curriculum. As a result of deliberations, the college Curriculum Committee, the Faculty Senate, and the Associate Superintendent of Instruction and Institutional Effectiveness are recommending these curriculum changes.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the Governing Board approve 19 new courses, 97 course modifications, 100 distance education courses, 31 course deactivations, 1 new program of study, 37 program of study modifications, and 10 program of study deactivations for the *Chaffey College 2021-2022 Catalog*.

Prepared by:	<u>Angela Burk-Herrick, Curriculum Chairperson</u>
Submitted by:	<u>Laura Hope, Associate Superintendent, Instruction and Institutional Effectiveness</u>
Recommended by:	<u>Henry D. Shannon, Superintendent/President</u>

Curriculum 2020-2021

COURSES – NEW COURSES			
	Discipline	Course ID	Title
1.	Accounting	ACCTG-485	Bookkeeping
2.	Computed Tomography	CT-410	Patient Care and Procedures in Computed Tomography
3.	Computed Tomography	CT-420	Physics Instrumentation in Computed Tomography
4.	Computed Tomography	CT-430	Cross-Sectional Anatomy and Pathology in Radiology
5.	Computed Tomography	CT-497	Computed Tomography Work Experience
6.	Dental	DENTAL-601	Dental Skills
7.	Health Science	HS-601	Nursing Skills Directed Study
8.	Music	MUSIC-19	Introduction to Logic and Live
9.	Nursing: Associate Degree	NURADN-15	Nursing Process 1
10.	Nursing: Associate Degree	NURADN-28	Nursing Process 2
11.	Nursing: Associate Degree	NURADN-29	Maternal-Newborn Nursing
12.	Nursing: Associate Degree	NURADN-35	Nursing Process 3
13.	Nursing: Associate Degree	NURADN-39	Family-Child Nursing
14.	Nursing: Associate Degree	NURADN-47	Nursing Process 4
15.	Nursing: Associate Degree	NURADN-49	Mental Health Nursing
16.	Public Health	PH-401	Community Health Worker Principles I
17.	Public Health	PH-402	Community Health Worker Principles II
18.	Public Health	PH-497ABCD	Public Health Career Experience Internship
19.	Photography	PHOTO-450	Color Photography Portfolio
COURSES – MODIFICATIONS			
	Discipline	Course ID	Title
1.	Accounting	ACCTG-435	Payroll Accounting
2.	Accounting	ACCTG-70	Cost Accounting
3.	Accounting Financial Services	ACCTGFS-453	U.S. and California Income Tax Preparation
4.	Aviation Maintenance	AMT-15	Introduction to Aviation Maintenance for Airframe and Powerplant
5.	Aviation Maintenance	AMT-27	Reciprocating Engine Fuel & Auxiliary Systems
6.	Aviation Maintenance	AMT-36	Airframe Primary Systems
7.	Aviation Maintenance	AMT-37	Airframe Secondary Systems
8.	Aviation Maintenance	AMT-38A	Airframe Structure: Structure Fabrication
9.	Aviation Maintenance	AMT-38B	Airframe Structure: Hydraulic Systems
10.	Aviation Maintenance	AMT-38C	Airframe Structure: Aircraft Secondary Systems and Components
11.	Automotive Technology	AUTOTEC-430	Engine Rebuilding - Upper Engine
12.	Automotive Technology	AUTOTEC-431	Engine Rebuilding - Lower Engine

13.	Automotive Technology	AUTOTEC-435	High Performance Engine Rebuilding and Blueprinting
14.	Business: Legal Studies	BUSL-28A	Business Law I
15.	Business: Legal Studies	BUSL-403	Evidence
16.	Business: Legal Studies	BUSL-409	Family Law
17.	Business: Legal Studies	BUSL-410	International Business Law
18.	Business: Legal Studies	BUSL-411	Estate Planning and Probate Law
19.	Business: Legal Studies	BUSL-412	Immigration Law
20.	Business: Legal Studies	BUSL-413	Workers' Compensation Law
21.	Business Management	BUSMGT-430	Warehouse Management and Material Handling
22.	Business Technology	BUSTEC-400	Job Search and Interviewing Techniques
23.	Business Technology	BUSTEC-40A	Beginning Computer Keyboarding
24.	Business Technology	BUSTEC-40B	Computer Keyboarding: Speed and Accuracy Development
25.	Business Technology	BUSTEC-471	Administrative Office Management
26.	Business Technology	BUSTEC-50	Filing and Records Management
27.	Business Technology	BUSTEC-61	Microsoft Office PowerPoint
28.	Business Technology	BUSTEC-63	Microsoft Office Excel - Comprehensive
29.	Business Technology	BUSTEC-64	Microsoft Office Access-Comprehensive
30.	Chemistry	CHEM-24A	General Chemistry I
31.	Chemistry	CHEM-76A	Organic Chemistry I
32.	Chemistry	CHEM-76B	Organic Chemistry II
33.	Computer Information Systems: Networking	CISNTWK-20	Introduction to Cybersecurity: Ethical Hacking
34.	Criminal Justice	CJ-52	Control and Supervision of Inmates
35.	Criminal Justice	CJ-53	Correctional Law
36.	Computer Science	COMPSCI-4	Discrete Structures
37.	Culinary Arts	CUL-22	Restaurant and Catering Operations
38.	Culinary	CUL-441	Advanced Professional Baking
39.	Drafting	DRAFT-43	Advanced CAD Modeling and Applications
40.	Drafting	DRAFT-53	Architectural Applications of CAD
41.	Engineering Technology	EGTECH-12	Principles of Engineering
42.	Engineering Technology	EGTECH-14	Electronics for Engineering Technologists I
43.	Engineering Technology	ENGIN-30	Engineering Application of Digital Computation
44.	Engineering Technology	ENGIN-52	Engineering Dynamics
45.	Engineering Technology	ENGIN-60	Materials of Engineering
46.	English	ENGL-1A	Composition
47.	Fashion Design	FASHD-20	History of Fashion
48.	Fashion Design	FASHD-42	Advanced Clothing Construction
49.	Fashion Design	FASHD-445	Fitting and Alterations of Patterns and Apparel
50.	Fashion Design	FASHD-472	Computer-Aided Patternmaking
51.	Fashion Design	FASHD-480	Design Collection
52.	Fashion Design	FASHD-482	Industry Internship: Fashion Design
53.	Fashion Design	FASHD-61	Pattern Drafting I
54.	Fashion Design	FASHD-72	Fashion Draping
55.	Fashion Merchandising	FASHM-12	Visual Merchandising
56.	Fashion Merchandising	FASHM-15	Image and Fashion Selection
57.	Fire Technology	FIRETEC-420	Fire Inspector 1A - Duties and Administration
58.	Fire Technology	FIRETEC-421	Fire Inspector 1B, Fire and Life Safety
59.	Fire Technology	FIRETEC-422	Fire Inspector 1C - Field Inspection
60.	Fire Technology	FIRETEC-423	Fire Inspector 1D: Field Inspection-California Specific

61.	History	HIST-25	Women in United States History
62.	Homeland National Security	HNS-10	Introduction to Homeland Security
63.	Homeland National Security	HNS-11	Intelligence Analysis and Security Management
64.	Homeland National Security	HNS-12	Transportation and Border Security
65.	Humanities	HUMAN-5	Arts and Ideas: Antiquity to Renaissance
66.	Humanities	HUMAN-6	Arts and Ideas: Renaissance to Modern
67.	Industrial Electrical Technology: Mechatronics	IETMECH-400	Introduction to Mechatronics
68.	Industrial Electrical Technology: Mechatronics	IETMECH-401	Robotics and Sequencing
69.	Industrial Electrical Technology: Mechatronics	IETMECH-402	Mechatronics Troubleshooting
70.	Kinesiology: Activity	KINACT-31	Introduction to Self-Defense and Personal Safety
71.	Kinesiology: Lecture	KINLEC-19	Practical Applications in Athletic Training I
72.	Kinesiology: Lecture	KINLEC-21	Practical Applications in Athletic Training II
73.	Kinesiology: Lecture	KINLEC-22	Practical Applications in Athletic Training III
74.	Kinesiology: Team	KINTM-64A	Softball Strength and Conditioning for Athletes
75.	Kinesiology: Team	KINTM-69	Cross Country Strength and Conditioning for Athletes
76.	Mathematics	MATH-31	Plane Trigonometry
77.	Mathematics	MATH-60	Calculus for Business
78.	Music	MUSIC-18	Introduction to Pro Tools
79.	Nursing: Associate Degree	NURADN-3L	Transition in Nursing Laboratory
80.	Philosophy	PHIL-78	History of Philosophy: Modern
81.	Photography	PHOTO-7	Beginning Digital Photography
82.	Photography	PHOTO-9	Beginning Photoshop and Digital Imaging
83.	Radiologic Technology	RADTEC-10	Anatomy and Radiographic Positioning I
84.	Radiologic Technology	RADTEC-10L	Laboratory for Anatomy and Radiographic Positioning I
85.	Radiologic Technology	RADTEC-16	Patient Care for Radiologic Technologists
86.	Radiologic Technology	RADTEC-20	Radiologic Science and Protection
87.	Radiologic Technology	RADTEC-20L	Laboratory for Radiologic Science and Protection
88.	Radiologic Technology	RADTEC-25	Anatomy and Radiographic Positioning II
89.	Radiologic Technology	RADTEC-25L	Laboratory for Anatomy and Radiographic Positioning II
90.	Radiologic Technology	RADTEC-34	Radiographic Imaging
91.	Radiologic Technology	RADTEC-34L	Laboratory for Radiographic Imaging
92.	Radiologic Technology	RADTEC-472	Pharmacology and Venipuncture for Imaging Professionals
93.	Radiologic Technology	RADTEC-55	Fluoroscopy and Clinical Application
94.	Radiologic Technology	RADTEC-67	Anatomy and Radiographic Positioning III
95.	Radiologic Technology	RADTEC-77	Radiographic Pathology
96.	Radiologic Technology	RADTEC-85	Radiographic Review and ARRT Preparation
97.	Social Science	SCSCI-10	Statistics for Social Science

COURSES – DISTANCE EDUCATION			
	Discipline	Course ID	Title
1.	Accounting	ACCTG-435	Payroll Accounting
2.	Accounting	ACCTG-485	Bookkeeping
3.	Accounting Financial Services	ACCTGFS-453	U.S. and California Income Tax Preparation
4.	Aviation Maintenance	AMT-15	Introduction to Aviation Maintenance for Airframe and Powerplant
5.	Aviation Maintenance	AMT-27	Reciprocating Engine Fuel & Auxiliary Systems
6.	Business: Legal Studies	BUSL-28A	Business Law I
7.	Business: Legal Studies	BUSL-403	Evidence
8.	Business: Legal Studies	BUSL-410	International Business Law
9.	Business Management	BUSMGT-430	Warehouse Management and Material Handling
10.	Business Technology	BUSTEC-400	Job Search and Interviewing Techniques
11.	Business Technology	BUSTEC-40A	Beginning Computer Keyboarding
12.	Business Technology	BUSTEC-40B	Computer Keyboarding: Speed and Accuracy Development
13.	Business Technology	BUSTEC-471	Administrative Office Management
14.	Business Technology	BUSTEC-50	Filing and Records Management
15.	Business Technology	BUSTEC-61	Microsoft Office PowerPoint
16.	Business Technology	BUSTEC-63	Microsoft Office Excel - Comprehensive
17.	Business Technology	BUSTEC-64	Microsoft Office Access-Comprehensive
18.	Chemistry	CHEM-76A	Organic Chemistry I
19.	Chemistry	CHEM-76B	Organic Chemistry II
20.	Computer Information Systems: Networking	CISNTWK-20	Introduction to Cybersecurity: Ethical Hacking
21.	Criminal Justice	CJ-52	Control and Supervision of Inmates
22.	Criminal Justice	CJ-53	Correctional Law
23.	Computer Science	COMPSCI-4	Discrete Structures
24.	Computed Tomography	CT-410	Patient Care and Procedures in Computed Tomography
25.	Computed Tomography	CT-420	Physics Instrumentation in Computed Tomography
26.	Computed Tomography	CT-430	Cross-Sectional Anatomy and Pathology in Radiology
27.	Computed Tomography	CT-497	Computed Tomography Work Experience
28.	Culinary	CUL-441	Advanced Professional Baking
29.	Dental	DENTAL-601	Dental Skills
30.	Drafting	DRAFT-43	Advanced CAD Modeling and Applications
31.	Drafting	DRAFT-53	Architectural Applications of CAD
32.	Engineering Technology	EGTECH-12	Principles of Engineering
33.	Engineering Technology	ENGIN-30	Engineering Application of Digital Computation
34.	Engineering Technology	ENGIN-52	Engineering Dynamics
35.	Engineering Technology	ENGIN-60	Materials of Engineering
36.	English	ENGL-1A	Composition
37.	Fashion Design	FASHD-20	History of Fashion

38.	Fashion Design	FASHD-42	Advanced Clothing Construction
39.	Fashion Design	FASHD-445	Fitting and Alterations of Patterns and Apparel
40.	Fashion Design	FASHD-472	Computer-Aided Patternmaking
41.	Fashion Design	FASHD-480	Design Collection
42.	Fashion Design	FASHD-482	Industry Internship: Fashion Design
43.	Fashion Design	FASHD-61	Pattern Drafting I
44.	Fashion Design	FASHD-72	Fashion Draping
45.	Fashion Merchandising	FASHM-12	Visual Merchandising
46.	Fashion Merchandising	FASHM-15	Image and Fashion Selection
47.	Fire Technology	FIRETEC-420	Fire Inspector 1A - Duties and Administration
48.	Fire Technology	FIRETEC-421	Fire Inspector 1B, Fire and Life Safety
49.	Fire Technology	FIRETEC-422	Fire Inspector 1C - Field Inspection
50.	Fire Technology	FIRETEC-423	Fire Inspector 1D: Field Inspection-California Specific
51.	History	HIST-25	Women in United States History
52.	Homeland National Security	HNS-10	Introduction to Homeland Security
53.	Homeland National Security	HNS-11	Intelligence Analysis and Security Management
54.	Homeland National Security	HNS-12	Transportation and Border Security
55.	Health Science	HS-601	Nursing Skills Directed Study
56.	Humanities	HUMAN-5	Arts and Ideas: Antiquity to Renaissance
57.	Humanities	HUMAN-6	Arts and Ideas: Renaissance to Modern
58.	Industrial Electrical Technology: Mechatronics	IETMECH-400	Introduction to Mechatronics
59.	Industrial Electrical Technology: Mechatronics	IETMECH-401	Robotics and Sequencing
60.	Industrial Electrical Technology: Mechatronics	IETMECH-402	Mechatronics Troubleshooting
61.	Kinesiology: Activity	KINACT-31	Introduction to Self-Defense and Personal Safety
62.	Kinesiology: Lecture	KINLEC-19	Practical Applications in Athletic Training I
63.	Kinesiology: Lecture	KINLEC-21	Practical Applications in Athletic Training II
64.	Kinesiology: Lecture	KINLEC-22	Practical Applications in Athletic Training III
65.	Kinesiology: Team	KINTM-64A	Softball Strength and Conditioning for Athletes
66.	Kinesiology: Team	KINTM-69	Cross Country Strength and Conditioning for Athletes
67.	Mathematics	MATH-31	Plane Trigonometry
68.	Mathematics	MATH-60	Calculus for Business
69.	Music	MUSIC-18	Introduction to Pro Tools
70.	Music	MUSIC-19	Introduction to Logic and Live
71.	Nursing: Associate Degree	NURADN-15	Nursing Process 1
72.	Nursing: Associate Degree	NURADN-28	Nursing Process 2
73.	Nursing: Associate Degree	NURADN-29	Maternal-Newborn Nursing

74.	Nursing: Associate Degree	NURADN-35	Nursing Process 3
75.	Nursing: Associate Degree	NURADN-39	Family-Child Nursing
76.	Nursing: Associate Degree	NURADN-3L	Transition in Nursing Laboratory
77.	Nursing: Associate Degree	NURADN-47	Nursing Process 4
78.	Nursing: Associate Degree	NURADN-49	Mental Health Nursing
79.	Public Health	PH-401	Community Health Worker Principles I
80.	Public Health	PH-402	Community Health Worker Principles II
81.	Public Health	PH-497ABCD	Public Health Career Experience Internship
82.	Philosophy	PHIL-78	History of Philosophy: Modern
83.	Photography	PHOTO-450	Color Photography Portfolio
84.	Photography	PHOTO-7	Beginning Digital Photography
85.	Photography	PHOTO-9	Beginning Photoshop and Digital Imaging
86.	Radiologic Technology	RADTEC-10	Anatomy and Radiographic Positioning I
87.	Radiologic Technology	RADTEC-10L	Laboratory for Anatomy and Radiographic Positioning I
88.	Radiologic Technology	RADTEC-16	Patient Care for Radiologic Technologists
89.	Radiologic Technology	RADTEC-20	Radiologic Science and Protection
90.	Radiologic Technology	RADTEC-20L	Laboratory for Radiologic Science and Protection
91.	Radiologic Technology	RADTEC-25	Anatomy and Radiographic Positioning II
92.	Radiologic Technology	RADTEC-25L	Laboratory for Anatomy and Radiographic Positioning II
93.	Radiologic Technology	RADTEC-34	Radiographic Imaging
94.	Radiologic Technology	RADTEC-34L	Laboratory for Radiographic Imaging
95.	Radiologic Technology	RADTEC-472	Pharmacology and Venipuncture for Imaging Professionals
96.	Radiologic Technology	RADTEC-55	Fluoroscopy and Clinical Application
97.	Radiologic Technology	RADTEC-67	Anatomy and Radiographic Positioning III
98.	Radiologic Technology	RADTEC-77	Radiographic Pathology
99.	Radiologic Technology	RADTEC-85	Radiographic Review and ARRT Preparation
100.	Social Science	SCSCI-10	Statistics for Social Science

COURSES – DEACTIVATIONS

	Discipline	Course ID	Title
1.	Accounting	ACCTG-480	Applied Accounting I
2.	Accounting	ACCTG-481	Applied Accounting II
3.	Computer Information Systems: Programming	CISCO-3	Cisco Internetworking III
4.	Computer Information Systems: Programming	CISCO-4	Cisco Internetworking IV
5.	Computer Information Systems: Programming	CISCO-415	Cisco Internetworking V
6.	Computer Information Systems: Programming	CISCO-416	Cisco Internetworking VI
7.	Computer Information Systems: Programming	CISCO-417	Cisco Internetworking VII
8.	Computer Information Systems: Programming	CISCO-418	Cisco Internetworking VIII
9.	Computer Information Systems: Programming	CISCO-419	Cisco Internetworking IX

10.	Computer Information Systems: Programming	CISCO-420	Cisco Internetworking X
11.	Mathematics	MATH-420B	Bridge to STEM+ from Intermediate Algebra
12.	Mathematics	MATH-450	Intermediate Algebra: A Critical Thinking Approach
13.	Nursing: Associate Degree	NURADN-14	Nursing Process 1
14.	Nursing: Associate Degree	NURADN-14L	Nursing Process 1 Laboratory
15.	Nursing: Associate Degree	NURADN-26	Maternal-Newborn Nursing
16.	Nursing: Associate Degree	NURADN-26L	Maternal-Newborn Nursing Laboratory
17.	Nursing: Associate Degree	NURADN-27	Nursing Process 2
18.	Nursing: Associate Degree	NURADN-27L	Nursing Process 2 Laboratory
19.	Nursing: Associate Degree	NURADN-34	Nursing Process 3
20.	Nursing: Associate Degree	NURADN-34L	Nursing Process 3 Laboratory
21.	Nursing: Associate Degree	NURADN-38	Family-Child Nursing
22.	Nursing: Associate Degree	NURADN-38L	Family-Child Nursing Laboratory
23.	Nursing: Associate Degree	NURADN-45	Nursing Process 4
24.	Nursing: Associate Degree	NURADN-45L	Nursing Process 4 Laboratory
25.	Nursing: Associate Degree	NURADN-48	Mental Health and Psychiatric Nursing
26.	Nursing: Associate Degree	NURADN-482	Cooperative Education: Nursing A.D.N.
27.	Nursing: Associate Degree	NURADN-48L	Mental Health and Psychiatric Nursing Laboratory
28.	Nursing: Associate Degree	NURADN-551	Health Science Skills Development II
29.	Photography	PHOTO-475	Laboratory Practice in Photography
30.	Radiologic Technology	RADTEC-600	Radiologic Technology Skills Development I
31.	Radiologic Technology	RADTEC-610	Radiologic Technology Skills Development II

PROGRAMS OF STUDY – NEW PROGRAMS

	Program of Study	AA/AS/C	Title
1.	Computed Tomography	Certificate of Achievement	Computed Tomography

PROGRAMS OF STUDY – PROGRAM MODIFICATIONS

	Program of Study	AA/AS/C	Title
1.	Education	AA-T	Associate in Arts in Elementary Teacher Education for Transfer
2.	Child Development Education	AS-T	Associate in Science in Early Childhood Education for Transfer
3.	Accounting	Certificate of Career Preparation	Bookkeeping
4.	Business Technology	Certificate of Achievement	Business Information Worker (BIW) Stage One Certificate of Achievement
5.	Child Development Education	A.S. Degree	Child Development

6.	Music	A.S.	Commercial Music
7.	Photography	Certificate of Achievement	Commercial Photography
8.	Public Health	Certificate of Achievement	Community Health Worker
9.	Computer Information Systems	A.S.	Computer Information Systems
10.	Computer Information Systems	Certificate of Achievement	Computer Information Systems
11.	Correctional Science	A.S. Degree	Correctional Science
12.	Correctional Science	Certificate of Achievement	Correctional Science
13.	Criminal Justice	Certificate of Achievement	Criminal Justice
14.	Culinary Arts	A.S. Degree	Culinary Arts
15.	Fashion Design	Certificate of Achievement	Custom Dressmaking
16.	Automotive Technology	Certificate of Career Preparation	Engine Rebuilding
17.	Engineering	A.S. Degree	Engineering
18.	Hospitality Management	Certificate of Achievement	Event Planning
19.	Fashion Design	A.S. Degree	Fashion Design
20.	Fashion Design	Certificate of Achievement	Fashion Design
21.	Fire Technology	Certificate of Achievement	Fire Prevention Inspector
22.	Fire Technology	Certificate of Achievement	Fire Technology: Professional Firefighter
23.	Gerontology	A.S. Degree	Gerontology
24.	Gerontology	Certificate of Achievement	Gerontology
25.	History	AA-T	History
26.	Homeland National Security	Certificate of Achievement	Homeland National Security
27.	Hospitality Management	Certificate of Achievement	Hospitality Management: Food Service
28.	Hospitality Management	A.S. Degree	Hospitality Management: Food Service
29.	Fashion Design	Certificate of Career Preparation	Industrial Sewing
30.	Mathematics	AS-T	Mathematics
31.	Nursing: Vocational	A.S.	Nursing VN to RN
32.	Nursing: Vocational	Certificate of Career Preparation	Nursing VN to RN: Non-Degree Option
33.	Nursing: Associate Degree	A.S.	Nursing: ADN
34.	Fashion Design	Certificate of Achievement	Patternmaking for Apparel
35.	Physics	AS-T	Physics
36.	Music	Certificate of Achievement	Recording Arts Technician
37.	Computer Information Systems	Certificate of Achievement	Social Media Support Specialist

PROGRAMS OF STUDY – PROGRAM DEACTIVATIONS			
	Program of Study	AA/AS/C	Title
1.	Computer Information Systems: Programming	Certificate of Career Preparation	Cisco CCNA Examination Preparation Level I
2.	Computer Information Systems: Programming	Certificate of Career Preparation	Cisco CCNA Examination Preparation Level II
3.	Computer Information Systems: Programming	Certificate of Career Preparation	Cisco CCNA Examination Preparation Level III
4.	Computer Information Systems: Programming	Certificate of Achievement	Cisco CCNA Examination Preparation Level IV
5.	Computer Information Systems: Programming	Certificate of Achievement	Cisco CCNA Security Examination Preparation
6.	Computer Information Systems: Programming	Certificate of Achievement	Cisco CCNP Examination Preparation Level IX
7.	Computer Information Systems: Programming	Certificate of Achievement	Cisco CCNP Examination Preparation Level V
8.	Computer Information Systems: Programming	Certificate of Achievement	Cisco CCNP Examination Preparation Level VII
9.	Computer Information Systems: Programming	Certificate of Achievement	Cisco CCNP Examination Preparation Level VIII
10.	Radiologic Technology	Certificate of Completion	Radiologic Technology Skills Preparation

January 28, 2021 Curriculum Board Report

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

January 28, 2021
 Board Meeting Date

TOPIC **BUDGET INCREASE – RESTRICTED GENERAL FUND**

Communication No. IV.E.3.a

SUPPORTS BOARD POLICY

Board Policy 6300 Fiscal Management - The Superintendent/President shall establish procedures to assure that the fiscal condition and activity of the District ensures fiscal health and stability, supports Governing Board priorities and financial planning and budgeting, and is consistent with generally accepted principles of accounting and business practices.

PROPOSAL

To approve the budget increase of \$69,902 to the 2020-2021 restricted general fund budget for the Dream Resource Liaison Support Allocation.

BACKGROUND

The adopted restricted budgets were based on estimates. Per notification from the Chancellor’s Office, the District is receiving a Dream Resource Liaison Allocation to support Assembly Bill 1645, Dreamer Resource Liaisons. The funds must be used to support Dream Resource Liaisons, Dream Resource Centers and associated student services.

<u>Program</u>	<u>Current Budgeted Allocation</u>	<u>Adjustments</u>	<u>Revised Allocation</u>
Dreamer Resource Liaison Allocation	\$0	\$69,902	\$69,902
Total	\$0	\$69,902	\$69,902

BUDGET IMPLICATIONS

Funding Source – California Community Colleges Chancellor’s Office.

Status of Funds – The 2020-2021 restricted general fund budget will be increased as indicated below for this program:

48xxx	Income	\$69,902
52xxx	Classified Salaries	\$37,667
53xxx	Benefits	<u>32,235</u>
	Total	\$69,902

Future Implications – N/A

RECOMMENDATION

It is recommended that the Governing Board approve the budget increase of \$69,902 to the 2020-2021 restricted general fund budget for the Dream Resource Liaison Support Allocation.

Prepared by:	Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

January 28, 2021

Board Meeting Date

TOPIC **DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT
AND MISCELLANEOUS MATERIALS**

Communication No. IV.E.3.b

SUPPORTS BOARD POLICIES

Supports and complies with Policies: 2710 Conflict of Interest, 6100 Delegation of Authority, 6330 Purchasing, 6340 Contracts, and 6550 Disposal of Property.

PROPOSAL

To adopt attached Resolution 12821, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

BACKGROUND

The Chaffey Community College District is owner of the electronic equipment and miscellaneous materials listed on Exhibit A, attached to the resolution. The listed items have exceeded their useful life and are no longer suitable for district purposes and may be disposed of through auction sale.

Pursuant to California Education Code Section 81450 et seq., the resolution must be adopted by majority vote of those members present to be valid.

In accordance with the district's Governing Board Policy 6550 and California Education Code Section 81450 et seq., Resolution 12821 delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the listed items and to execute all documents in connection therewith, subject to the terms and conditions of the resolution.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the Governing Board adopt Resolution 12821, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

Attachment: Resolution 12821

Prepared by:	Kim Erickson, Executive Director, Business Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

RESOLUTION NO. 12821

**A RESOLUTION OF THE GOVERNING BOARD OF CHAFFEY
COMMUNITY COLLEGE DISTRICT AUTHORIZING THE DISPOSAL OF
ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS**

WHEREAS, the Chaffey Community College District ("District") is owner of the electronic equipment and miscellaneous materials listed on the attached Exhibit A; and

WHEREAS, the listed items have exceeded their useful life and are no longer suitable for district purposes and may be disposed of through auction sale; and

WHEREAS, pursuant to California Education Code Section 81450 et seq., this resolution must be adopted by majority vote of those members present to be valid; and

WHEREAS, in accordance with the District's Governing Board Policy 6550, this resolution delegates authority to the superintendent/president, or his designee, to sell or otherwise dispose of the listed items, and to execute all documents in connection therewith, in accordance with Education Code Sections 81450 and 81452.

NOW, THEREFORE, BE IT RESOLVED BY CHAFFEY COMMUNITY COLLEGE DISTRICT, AS FOLLOWS:

Section 1. The Governing Board finds and determines that all of the recitals set forth above are true and correct.

Section 2. The Governing Board approves the delegation of authority to the district's superintendent/president, or his designee, to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in the attached Exhibit A, and to execute all documents in connection therewith, in accordance with Education Code Sections 81450 and 81452.

Section 3. That this delegation of authority shall be valid for the sale or disposal of the items listed in the attached Exhibit A, or until rescinded by the Governing Board.

Section 4. That this resolution shall become effective upon its adoption.

PASSED AND ADOPTED by the Governing Board of the Chaffey Community College District at Rancho Cucamonga, California, this 28th day of January 2021, at a regular meeting by the following vote:

Ayes:
Noes:
Abstentions:
Absent:

I, Kathleen Brugger, Clerk of the Governing Board of the Chaffey College Community College District of San Bernardino County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said board at the regular meeting thereof at the date and place and by vote stated, which resolution is on file and of record in the office of said board.

Kathleen Brugger
Clerk, Governing Board

EXHIBIT A

**DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND
MISCELLANEOUS MATERIALS**

BOARD MEETING DATE: JANUARY 28, 2021

<u>Quantity</u>	<u>Description</u> (Make, Model, Color, Dimensions, Etc.)	<u>Serial #s (Asset #'s)</u>
1	Versalink – C600N Color Printer	S9RA665489 (141776)

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

January 28, 2021
Board Meeting Date

TOPIC **ECONOMIC DEVELOPMENT FEE-BASED CLASSES**

Communication No. IV.E.3.c

SUPPORTS BOARD POLICY

Board Policy 4400 Community Education-The District shall maintain a community education program that maintains classes and conferences established in civic, vocational, literacy, health and fitness, homemaking, technical, recreational and general education, including, but not limited to classes in the fields of career enrichment, music, dance, drama, art, handicraft, home and garden, science, literature, nature study, sports and athletics, as well as classes designed for children and adolescents including driver education, the arts, academics, sports and fitness.

PROPOSAL

To approve the in-demand, fee-based short-term intensive training, industry-recognized credentials and professional development classes to meet the workforce development needs of individuals and industry and, prepare individuals for credit and noncredit guided pathways. The program will have a No-To-Exceed budget of \$25,000 for the 2020-21 fiscal year.

BACKGROUND

Economic Development offers various short-term training, certifications and professional development classes for in-demand occupations. The cost of the training is typically covered by a grant or contract. If a student does not qualify for the funding they request to pay for it themselves. Economic Development would like to provide the opportunity for everyone to participate in our programs.

BUDGET IMPLICATIONS

Funding Source – Program student fees.

Status of Funds – The 2020-21 unrestricted general fund budget will be increased by \$25,000 for this community education program as indicated below:

48xxx	Income	<u>\$25,000</u>
54xxx	Supplies	5,000
55xxx	Other Services	<u>20,000</u>
	Total	<u>\$25,000</u>

Future Implications – None

RECOMMENDATION

It is recommended that the Governing Board approve the in-demand, fee-based short-term intensive training, industry-recognized credentials and professional development classes to meet the workforce development needs of individuals and industry and, prepare individuals for credit and noncredit guided pathways. The program will have a not-to-exceed budget of \$25,000 for the 2020-21 fiscal year.

Submitted by:	<u>Sandra Sisco, Director, Economic Development</u>
Reviewed by:	<u>Lisa Bailey, Associate Superintendent, Business Services and Economic Development</u>
Recommended by:	<u>Henry D. Shannon, Superintendent/President</u>

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

January 28, 2021
Board Meeting Date

TOPIC QUARTERLY BUDGET TRANSFER REPORT

Communication No. IV.E.3.d

SUPPORTS BOARD POLICY

Board Policy 6250 Budget Management – The budget shall be managed in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. Budget revisions shall be made only in accordance with these policies and as provided by law.

PROPOSAL

To approve the Budget Transfer Board Report for the period of October 1, 2020 through December 31, 2020.

BACKGROUND

Board Policy 6250, Budget Management, requires that transfers between major expenditure classifications must be approved by a majority vote of the members of the Governing Board. Budget transfers between major expenditure classifications for district funds are routinely processed to facilitate modifications to the adopted budget. These modifications only affect the expenditure classification and do not increase or decrease the adopted budget.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the Governing Board approve the Budget Transfer Board Report for the period of October 1, 2020 through December 31, 2020.

Prepared by:	Anita D. Undercoffer, Executive Director, Budgeting & Fiscal Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

CHAFFEY COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/01/2020 To 12/31/2020
Prior Year Transfers
January 28, 2021 Board Meeting

BUDGET TRANSFERS	FROM	TO
<u>Fund 10: General Fund Unrestricted</u>		
1000 Academic Salaries	50,576	
2000 Classified Salaries		132,708
3000 Benefits		63,556
4000 Supplies & Materials	113,796	
5000 Other Operating Expenses & Services	13	
7000 Other Outgo	31,879	
	<hr/>	<hr/>
Total Transfer Fund 10 Unrestricted	196,264	196,264
<u>Fund 10: General Fund Restricted</u>		
1000 Academic Salaries		395,186
2000 Classified Salaries		5,645
3000 Benefits	117,485	
4000 Supplies & Materials	69,893	
5000 Other Operating Expenses & Services	183,063	
6000 Capital Outlay	30,390	
	<hr/>	<hr/>
Total Transfer Fund 10 Restricted	400,831	400,831
<u>Fund 33: Children's Center</u>		
1000 Academic Salaries		21,196
2000 Classified Salaries	50,624	
3000 Benefits		29,428
	<hr/>	<hr/>
Total Transfer Fund 33	50,624	50,624
Total Transfers All Funds	<u><u>647,719</u></u>	<u><u>647,719</u></u>

**CHAFFEY COMMUNITY COLLEGE DISTRICT
QUARTERLY BUDGET TRANSFER REPORT**

From 10/01/2020 To 12/31/2020
January 28, 2021 Board Meeting

BUDGET TRANSFERS	FROM	TO
<u>Fund 10: General Fund Unrestricted</u>		
1000 Academic Salaries		14,009
2000 Classified Salaries	133,332	
4000 Supplies & Materials		60,507
5000 Other Operating Expenses & Services		619,657
6000 Capital Outlay	15,268	
7000 Other Outgo	545,573	
	694,173	694,173
Total Transfer Fund 10 Unrestricted		
<u>Fund 10: General Fund Restricted</u>		
1000 Academic Salaries		129,534
2000 Classified Salaries	416,275	
3000 Benefits	24,631	
4000 Supplies & Materials	41,909	
5000 Other Operating Expenses & Services		359,801
6000 Capital Outlay		224,670
7000 Other Outgo	231,190	
	714,005	714,005
Total Transfer Fund 10 Restricted		
<u>Fund 40: Measure L Bond Fund</u>		
3000 Benefits	24	
4000 Supplies & Materials	1,666	
5000 Other Operating Expenses & Services		71,104
6000 Capital Outlay	127,278	
7000 Other Outgo		57,864
	128,968	128,968
Total Transfer Fund 40		
<u>Fund 43: Measure P Bond Fund</u>		
5000 Other Operating Expenses & Services		51,768
6000 Capital Outlay	26,768	
7000 Other Outgo	25,000	
	51,768	51,768
Total Transfer Fund 43		
Total Transfers All Funds	1,588,914	1,588,914

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

January 28 2021

Board Meeting Date

TOPIC QUARTERLY FINANCIAL STATUS REPORT FOR THE PERIOD ENDING DECEMBER 31, 2020

Communication No. IV.E.3.e

SUPPORTS BOARD POLICY

Board Policy 6300 Fiscal Management – The Superintendent/President shall establish procedures to assure that the fiscal condition and activity of the District promotes fiscal health and stability, supports Governing Board priorities and financial planning and budgeting, and is consistent with generally accepted principles of accounting and business practices.

PROPOSAL

To approve the Quarterly Financial Status Report for the period ending December 31, 2020.

BACKGROUND

The Quarterly Financial Status Report is provided to apprise the Governing Board of the district's fiscal condition and is presented for approval, as required by the Chancellor's Office of the California Community Colleges. The reports are consistent with the 2020-2021 adopted budget.

BUDGET IMPLICATIONS

Funding Source – The unrestricted general fund budget.

Status of Funds – The reports are within appropriations indicated in the 2020-2021 adopted budget.

Future Implications – None

RECOMMENDATION

It is recommended the Governing Board approve the Quarterly Financial Status Report for the period ending December 31, 2020.

Prepared by:	Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

California Community Colleges
QUARTERLY FINANCIAL STATUS REPORT, CCFS-311Q
 Fiscal Year 2020-2021

District: (920) Chaffey Community College

Quarter Ended: December 31, 2020

I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

As of June 30 for fiscal year specified.

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Projected
Revenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, and 8800)	104,076,905	112,620,680	130,848,579	125,483,952
Other Financing Sources (Objects 8900)	12,995	14,634	40,664	25,000
Total Unrestricted Revenues	104,089,900	112,635,314	130,889,243	125,508,952
Expenditures:				
(Objects 1000-6000)	102,597,274	109,452,792	118,191,594	121,235,011
Other Outgo (Objects 7100, 7200 7300, 7400, 7500, & 7600)	1,354,847	2,282,214	2,264,350	4,127,650
Total Unrestricted Expenditures	103,952,121	111,735,006	120,455,944	125,362,661
Revenues Over(Under)Expenditures	137,779	900,308	10,433,299	146,291
Fund Balance, Beginning	20,707,936	20,845,714	21,746,022	32,179,321
Prior Year Adjustments + (-)	0	0	0	0
Adjusted Fund Balance, Beginning	20,707,936	20,845,714	21,746,022	32,179,321
Fund Balance, Ending	20,845,715	21,746,022	32,179,321	32,325,612
% of GF Balance to GF Expenditures	20.05%	19.46%	26.71%	25.79%

II. Annualized Attendance FTES:

This data is being captured in CCFS-320 and is no longer required here.

Annualized FTES	
(Excluding apprentices and non-resident)	

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	As of the specified quarter ended for each fiscal year presented			
	2017-18	2018-19	2019-20	2020-21
Cash, excluding borrowed funds	32,750,558	58,954,665	60,377,168	70,537,447
Cash, borrowed funds only	0	0	0	0
Total Cash	32,750,558	58,954,665	60,377,168	70,537,447

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col.2)
Revenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	125,483,952	125,483,952	69,842,825	55.7%
Other Financing Sources (Objects 8900)	25,000	25,000	51	0.2%
Total Unrestricted Revenues	125,508,952	125,508,952	69,842,876	55.6%
Expenditures:				
Unrestricted General Fund Expenditures (Objects 1000-6000)	121,235,011	121,251,011	51,136,691	42.2%
Other Outgo (Objects 7100, 7200, 7300, 7500, & 7600)	4,127,650	4,111,650	1,725,009	42.0%
Total Unrestricted Expenditures	125,362,661	125,362,661	52,861,700	42.2%
Revenues Over(Under) Expenditures	146,291	146,291	16,981,176	
Adjusted Fund Balance, Beginning	32,179,321	32,179,321	32,179,321	
Fund Balance, Ending	32,325,612	32,325,612	49,160,497	
% of UGF Fund Balance to UGF Expenditures	25.79%	25.79%		

V. Has the district settled any employee contracts during this quarter? YES NO
 If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

SALARIES

Contract Period Settled (Specify)	Management		Academic-Permanent		Academic-Temporary		Classified/Confidential	
	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%
2020-21								
2021-22								
2022-23								

*As specified in Collective Bargaining Agreement or other Employment Contract

BENEFITS

Contract Period Settled (Specify)	Management		Academic-Permanent		Academic-Temporary		Classified/Confidential	
	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%
2020-21								
2021-22								
2022-23								

c. Provide an explanation on how the district intends to fund salary and benefit increases and also indentify the revenue source/object codes.

d. Did any contracts settled in this time period cover part-time, temporary faculty? YES NO

d.1 Does the contract include minimum standards for the terms of reemployment preference and evaluation for part-time, temporary faculty in order to remain eligible to receive Student Equity and Achievement Program funds? YES NO

d.2 Does the collective bargaining agreement achieve parity between compensation for full-time and part-time, temporary faculty? YES NO

*As a condition for receiving Student Equity and Achievement Programs funds, negotiations between districts and the exclusive representative for part-time, temporary faculty must include minimum standards for the terms of reemployment preference and evaluation as outlined in Education Code section 87482.3. Education Code section 78222(d)(2) links the negotiation requirement to receipt of funds for the Student Equity and Achievement Program.

VI. Did the district have significant events for the quarter (include incidence of long-term debt settlement of audit citings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? YES NO

If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

VII. Does the district have significant fiscal problems that must be addressed this year? YES NO
 Next Year? YES NO

CERTIFICATION

Chaffey Community College District

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of that meeting.

 District Chief Business Officer Date

 District Superintendent Date

Quarter Ended: December 31, 2020

Governing Board Meeting Date: January 28, 2021

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

January 28, 2021
 Board Meeting Date

TOPIC STATEWIDE DIRECTOR – ADVANCED MANUFACTURING

Communication No. IV.E.3.f

SUPPORTS BOARD POLICY

Board Policy 3280 Grants – The Governing Board shall be informed about all grant awards received by the District. The Superintendent/President shall establish procedures to assure the timely application and processing of grant proposal applications and awards, and that the grants that are submitted directly support the purposes of the District.

PROPOSAL

To approve the Statewide Director, Advanced Manufacturing Grant from the California Community Colleges Chancellor’s Office in the amount of \$300,000 for the period of July 1, 2020 to September 30, 2021.

BACKGROUND

In response to the California Community Colleges Chancellor’s Office spirit of continuous improvement and need to align with the system’s Vision for Success, this grant funding is designed to supply in-demand skills for employers by convening statewide industry employer led skills panels and advisory groups to create relevant career pathways and stackable credentials, promote student success, and get Californians into in-demand jobs. Key activities under this framework include: a focus on statewide priority/emergent sectors and industry clusters in the area of Advanced Manufacturing; take effective strategies to scale statewide; integrate and leverage programming between funding streams; promote common metrics for student success; remove structural barriers to execution.

BUDGET IMPLICATIONS

Funding Source – California Community Colleges Chancellor’s Office

Status of Funds – The 2020-2021 restricted general fund budget will be increased by \$300,000 as indicated below:

48xxx	Income	<u>\$300,000</u>
52xxx	Classified Salaries	137,700
53xxx	Benefits	56,262
54xxx	Supplies	10,000
55xxx	Other Services	92,038
56xxx	Capital Outlay	<u>4,000</u>
	Total	<u>\$300,000</u>

Future Implications – None

RECOMMENDATION

It is recommended that the Governing Board approve the Statewide Director, Advanced Manufacturing Grant from the California Community Colleges Chancellor’s Office in the amount of \$300,000 for the period of July 1, 2020 to September 30, 2021.

Prepared by:	Sandra Sisco, Director, Economic Development Yolanda Friday, Dean, Business & Applied Technology and Economic Development
Submitted by:	Jim Fillpot, Dean, Institutional Research, Policy and Grants
Reviewed by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

**AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD**

January 28, 2021
Board Meeting Date

TOPIC STATEWIDE DIRECTOR – ENERGY, CONSTRUCTION AND UTILITIES

Communication No. IV.E.3.g

SUPPORTS BOARD POLICY

Board Policy 3280 Grants – The Governing Board shall be informed about all grant awards received by the District. The Superintendent/President shall establish procedures to assure the timely application and processing of grant proposal applications and awards, and that the grants that are submitted directly support the purposes of the District.

PROPOSAL

To approve the Statewide Director, Energy, Construction and Utilities Grant from the California Community Colleges Chancellor’s Office in the amount of \$300,000 for the period of July 1, 2020 to September 30, 2021.

BACKGROUND

In response to the Chancellor’s Office campaign, Doing What Matters for Jobs and the Economy, the purpose of this grant funding is to supply in-demand skills for employers by convening statewide industry employer led skills panels and advisory groups to create relevant career pathways and stackable credentials, promote student success, and get Californians into open jobs. Key activities under this framework include: a focus on statewide priority/emergent sectors and industry clusters in the area of Energy, Construction & Utilities; take effective strategies to scale statewide; integrate and leverage programming between funding streams; promote common metrics for student success; remove structural barriers to execution.

BUDGET IMPLICATIONS

Funding Source – California Community Colleges Chancellor’s Office

Status of Funds – The 2020-2021 restricted general fund budget will be increased by \$300,000 as indicated below:

48xxx	Income	<u>\$300,000</u>
52xxx	Classified Salaries	130,380
53xxx	Benefits	40,900
54xxx	Supplies	5,000
55xxx	Other Services	<u>123,720</u>
	Total	<u>\$300,000</u>

Future Implications – None

RECOMMENDATION

It is recommended that the Governing Board approve the Statewide Director, Energy, Construction and Utilities Grant from the California Community Colleges Chancellor’s Office in the amount of \$300,000 for the period of July 1, 2020 to September 30, 2021.

Prepared by:	Sandra Sisco, Director, Economic Development Yolanda Friday, Dean, Business & Applied Technology and Economic Development
Submitted by:	Jim Fillpot, Dean, Institutional Research, Policy and Grants
Reviewed by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

January 28, 2021
Board Meeting Date

TOPIC CONTRACT, PURCHASE ORDER, AND WARRANT LISTS

Communication No. IV.F.1.a

SUPPORTS BOARD POLICY

Board Policy 6310 Accounting – Present to the Governing Board at a regular Governing Board meeting a list of all purchase orders and/or District warrants for Governing Board review and ratification.

PROPOSAL

To ratify the contract, purchase order, and warrant lists as presented.

BACKGROUND

The attached reports represent all contracts, purchase orders, and district warrants for the month of December 2020.

BUDGET IMPLICATIONS

Funding Source – All Funds

Status of Funds – Funding for these contracts, purchase orders, and warrants are included in the 2020-2021 adopted district budgets.

Future Implications – None

RECOMMENDATION

It is recommended the Governing Board ratify the attached contract, purchase order, and warrant lists.

Prepared by:	Kim Erickson, Executive Director, Business Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

CONTRACT AND CHANGE ORDER LIST¹

Contract Number	Vendor	City, State	Description of Service	Amount	Funding Source
2020CS605	42 Lines, Inc.	Champagne, IL	Amendment #1 – to increase the number of software users, and extend the end date from May 15, 2021 to July 31, 2021, as approved by Visual and Performing Arts Department.	\$42,814.00	Unrestricted General Fund
2021CS235	Abraham Flores	Rancho Cucamonga, CA	For a not-to-exceed amount, provide a presentation of his academic journey from Chaffey College to UCLA as a nontraditional student of color on November 10, 2020, as approved by Math and Science Department. ²	100.00	Restricted General Fund
2021CS240	Avochato, Inc.	Mill Valley, CA	For a not-to-exceed amount, to provide students with text messaging services for the period of December 17, 2020 through December 17, 2021, as approved by Marketing and Public Relations Department.	2,388.00	Unrestricted General Fund
2021CS233	Ayodele Casel	Bronx, NY	For a not-to-exceed amount, speak and perform at the Kwanzaa virtual event held on December 4, 2020, as approved by Special Populations and Equity Program. ³	1,000.00	Restricted General Fund
2021CS232	Campus Consortium	Cleveland, OH	For a not-to-exceed amount, a MyCampus OnDemand portal license and services agreement renewal for the period of January 27, 2021 through January 26, 2022, as approved by Administrative Services.	88,594.00	Unrestricted General Fund
2021CS230	CEPA Operations, Inc.	Ontario, CA	For a not-to-exceed amount, to provide fume hood testing and certification services at the Rancho, Fontana, and Chino campuses as well as off-site centers for the period of October 1, 2020 through June 30, 2021, as approved by Facilities and Physical Plant Department.	1,500.00	Unrestricted General Fund
2021CS239	Clifton Larson Allen, LLP	Glendora, CA	For a not-to-exceed amount, to provide consulting services to assist in the preparation of the indirect cost rate proposal and rate negotiation with the Department of Health and Human Services for the period of December 17, 2020 through March 1, 2021, as approved by Business Services.	8,700.00	Unrestricted General Fund
2021CS212	Gloria Bell	Banning, CA	For a not-to-exceed amount, conduct a virtual art discussion, Dia de Los Muertos on November 4, 2020, as approved by Special Populations and Equity Department. ⁴	500.00	Restricted General Fund
2021CS201	Graffiti Protective Coatings, Inc.	Los Angeles, CA	For a not-to-exceed amount, to provide on-call graffiti removal services at the Fontana campus for the period of July 1, 2020 through June 30, 2021, as approved by Facilities and Physical Plant Department.	6,960.00	Unrestricted General Fund

¹ Funding for all contracts and change orders on this list are included in the 2020-2021 adopted district budgets.

² Funded by Title III, STEM grant funds.

³ Funded by Student Equity budget.

⁴ Funded by Student Equity budget.

2021CS219	HealthImpact	Oakland, CA	For a not-to-exceed amount, provide an online simulation intensive course on December 3, 2020 and December 10, 2020, as approved by Health Science Department. ⁵	\$5,000.00	Restricted General Fund
2021CS220	HealthImpact	Oakland, CA	For a not-to-exceed amount, provide two on-line courses: (1) Advanced Debriefing on December 15, 2020 and (2) CHSE on December 17, 2020, as approved by Health Sciences Department. ⁶	10,000.00	Restricted General Fund
2021CS210	John Caterino	West Covina, CA	For a not-to-exceed amount, to provide tuning services, and miscellaneous repairs for 17 pianos held in the Theatre Arts East Wing, Center for the Arts, and the Theatre located on the Rancho campus for the period of January 4, 2021 through June 30, 2021, as approved by Visual and Performing Arts Department.	2,500.00	Unrestricted General Fund
2021CS215	Johnny C. Ramirez	Denver, CO	For a not-to-exceed amount, conduct a workshop for the Center for Culture and Social Justice on July 29, 2020, as approved by Marketing and Public Relations Department. ⁷	1,500.00	Restricted General Fund
2021CS209	Kaplan, Inc.	New York, NY	For a not-to-exceed amount, to provide virtual simulation for students to practice their clinical skills with patient avatars, providing real-time feedback, for the Fall and Spring terms beginning August, 2021 through May 31, 2023, as approved by Health Sciences Department. ⁸	64,000.00	Restricted General Fund
2021PW241	K.A.R. Construction, Inc.	Ontario, CA	For a not-to-exceed amount, perform demolition of concrete and existing landscape at the Chaffey College Rancho Campus Store. Replace with new concrete, installation of hold down sleeves for pipe bollards and reinforcement of steel, for the period of December 23, 2020 through January 04, 2021, as approved by Business Services. ⁹	10,300.00	Restricted General Fund
2021CS224	Lauren McSherry	Corvallis, OR	For a not-to-exceed amount, to provide writing and research services included, but not limited to: report preparation, copyediting, proofreading and program endorsement for the period of December 1, 2020 through June 30, 2021, as approved by Center of Excellence. ¹⁰	4,225.00	Restricted General Fund
2021PW84E	Leighton Consulting, Inc.	Rancho Cucamonga, CA	Task Order #5 - to perform hazardous materials survey located on the Rancho Campus under contract #2020PW273 for the period of November 17, 2020 through November 17, 2021, as approved by Measure P Construction Program.	194,874.00	Measure P Bond Fund
2021CS225	Linguabee, LLC	Arvada, CO	For a not-to-exceed amount, to provide as-needed interpreting services for the period of November 24, 2020 through June 30, 2021, as approved by Human Resources Department.	18,000.00	Unrestricted General Fund

⁵ Funded by Strong Workforce budget.

⁶ Funded by Strong Workforce budget.

⁷ Funded by Strong Workforce budget.

⁸ Funded by Strong Workforce budget.

⁹ Funded by CARES Institutional grant funds.

¹⁰ Funded by Center of Excellence grant funds.

2021CS37	Lynne Berman	Rio Verde, AZ	Amendment #2 – to increase the not-to-exceed amount for additional services, as approved by Health Sciences Department. ¹¹	\$360.00	Restricted General Fund
2021CS218	Otis Elevator Co.	Rancho Cucamonga, CA	For a not-to-exceed amount, to provide elevator maintenance services for the Fontana Academic Center, Michael Alexander Campus Center, and Center for the Arts Building A for the period of July 1, 2020 through June 30, 2021, as approved by Facilities and Physical Plant Department.	10,287.12	Unrestricted General Fund
2021CS223	Paul D. Grossman	Oakland, CA	For a not-to-exceed amount, to provide a three-hour on-line technical assistance presentation covering elements of post-secondary student disability and federal law compliance with Title II of the ADA, Section 504 of the Rehab Act for the period of December 4, 2020 through December 31, 2020, as approved by the Disability Program and Services Department. ¹²	2,500.00	Restricted General Fund
2020CS479	Professional Personnel Leasing, Inc.	South Lake Tahoe, CA	Amendment #3 & #4 – to increase the not-to-exceed amount to provide additional consulting services for a fixed monthly fee and extend the end date from November 30, 2020 to June 30, 2021, as approved by Business Services.	226,885.00	Unrestricted General Fund
2021CS229	Protech Pest Elimination	Victorville, CA	For a not-to-exceed amount, to provide monthly pest control services for the Chino Campus for the period of July 1, 2020 through June 30, 2021, as approved by Facilities and Physical Plant Department.	3,960.00	Unrestricted General Fund
2021CS18	Ronald N. Hurst	Fontana, CA	Amendment #1 – to increase the not-to-exceed amount for additional services, as approved by Economic Development Department. ¹³	9,000.00	Restricted General Fund
2021CS128	Scott McLeod Plumbing, Inc.	Alta Loma, CA	Amendment #1 – to increase the not-to-exceed amount for as-needed emergency plumbing repairs, as approved by Facilities and Physical Plant Department.	13,000.00	Unrestricted General Fund
2021CS180	Siemens Industry, Inc.	Cypress, CA	For a not-to-exceed amount, to provide as-needed fire alarm testing and security repairs for the Chino, Fontana, Rancho Campuses, and the Chino IT Center, and Chino Center Building for the period of July 1, 2020 through June 30, 2021, as approved by Facilities and Physical Plant Department.	8,000.00	Unrestricted General Fund
2021CS178	Siemens Industry, Inc.	Cypress, CA	For a not-to-exceed amount, to provide software support and update services for security door lock automation system at the Chino, Fontana and Rancho campuses for the period of October 1, 2020 through September 30, 2023, as approved by Facilities and Physical Plant Department.	42,516.00	Unrestricted General Fund
2021CS231	Tonya Lyles	El Paso, TX	For a not-to-exceed amount, to conduct a virtual performance for Kwanzaa on December 04, 2020, as approved by Special Populations and Equity Program. ¹⁴	300.00	Restricted General Fund

¹¹ Funded by Strong Workforce budget.

¹² Funded by Disability Programs and Services (DPS) budget.

¹³ Funded by Economic Development grant funds.

¹⁴ Funded by Student Equity budget.

2021CS227	TranZed Apprenticeship Ventures, Inc.	Baltimore, MD	For a not-to-exceed amount, to register 17 apprentices and three employers through the California Division of Apprenticeship Standards using the CAI 19-191 California Apprenticeship Initiative Grant, for the period of August 1, 2020 through June 30, 2021, as approved by Economic Development Department. ¹⁵	\$50,000.00	Restricted General Fund
2021CS236	Trinity Construction, Inc.	Upland, CA	For a not-to-exceed amount, to remove and dispose of four telephone posts located at the Lowder Baseball Field on the Rancho Cucamonga campus for the period of December 23, 2020 through April 1, 2021, as approved by Human Resources Department.	21,650.00	Unrestricted General Fund
2021CS234	West Coast Arborists	Anaheim, CA	For a not-to-exceed amount, to perform visual inspection and summary report of trees near specified targets on the Rancho Cucamonga campus for the period of December 15, 2020 through June 30, 2021, as approved by Human Resources Department.	1,800.00	Unrestricted General Fund
2021PW222	United Site Services	San Bernardino, CA	For a not-to-exceed amount, to rent and install a temporary fence and two sets of double gates along the east side of Sierra Avenue for the five parcels of property located at Sierra Avenue and Underwood Drive in Fontana, for the period of November 30, 2020 through December 21, 2024, as approved by Measure P Construction Program.	7,831.06	Measure P Bond Fund

List reflects contracts entered into and change orders to existing contracts through December 31, 2020.¹⁶

¹⁵ Funded by Economic Development grant funds.

¹⁶ Funding for all contracts and change orders on this list are included in the 2020-2021 adopted district budgets.

CHAFFEY COMMUNITY COLLEGE

WARRANT REGISTER REPORT

FOR THE MONTH OF DECEMBER 2020

GENERAL FUNDS (10)

PAYROLL	6,893,100.55	
COMMERCIAL	4,090,089.99	
TOTAL FUND (10)		10,983,190.54

SCHEDULED MAINTENANCE FUND (42) 25,795.26

BUILDING FUND (40 and 43) 734,532.46

EARLY RETIREMENT FUND (61) 1,515.71

VACATION LIABILITY (69) -

CAPITAL OUTLAY PROJECT FUND (41) 63,620.94

CHILD DEVELOPMENT FUND (33)

PAYROLL	23,869.86	
COMMERCIAL	16,508.04	
TOTAL FUND (33)		40,377.90

TOTAL ALL FUNDS **\$ 11,849,032.81**

PAYROLL WARRANT/ADVICE NUMBERS

127363-127411 443723-445284

COMMERCIAL WARRANT NUMBERS

1016027-1016187 1739712-1741116

PURCHASE ORDER NUMBERS

BPO's	14878-14891	\$	38,800.00	(VOID 14892)
PO's	55072-55168	\$	598,366.50	