



MINUTES

BOND CITIZENS' OVERSIGHT COMMITTEE CHAFFEY COMMUNITY COLLEGE DISTRICT

Tuesday, December 1, 2020

Videoconference

10:00 a.m. – 11:30 a.m. Regular Meeting

Committee Members Present/Area of Representation:

Harwood, Jamie.....	Business Organization, Chino
Riley, Richard.....	Taxpayer Organization, Ontario
Sanchez, Loren.....	Advisory/Foundation, Upland
Sanders, Lauren.....	Student, San Bernardino
Scaggs, Wayne.....	Member at Large, Chino Hills
Skeers, Aaron.....	Member at Large, Rancho Cucamonga
Voigt, Audrey.....	Senior Advisory, Upland

Chaffey College Personnel Present:

Ament, Troy.....	Executive Director, Facilities and Construction, Chaffey College
Arellano, Myriam.....	Accounting Manager, Chaffey College
Cabildo, Patrick.....	Internal Auditor, Chaffey College
Erickson, Kim.....	Executive Director, Business Services, Chaffey College
Ramirez, Eva.....	Executive Assistant, Chaffey College
Riley, Sarah.....	Manager, Facilities Development, Chaffey College
Shannon, Henry.....	Superintendent/President, Chaffey College
Shah, Samir.....	Bond Program Manager, Chaffey College
Siddiqi, Melanie.....	Associate Superintendent, Administrative Services, Chaffey College

- I. WELCOME and INTRODUCTIONS — The meeting was convened at 10:00 a.m. by Jamie Harwood, chair of the Citizens' Oversight Committee. She read the following statement:

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020.

Portions of these orders relax parts of the Brown Act. In part, the orders allow officials to "attend" a meeting via videoconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that "such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment" (N-29-20).

Anyone wishing to view the meeting may do so via a live-stream link, which has been posted publicly on the Chaffey College website. The meeting is also recorded.

Two new committee members were welcomed, Wayne Scaggs, member-at-large from the city of Chino Hills, and Lauren Sanders, student representative, currently serving as the College's student body president and student trustee. Self-introductions took place.

- II. PUBLIC COMMENTS – There were no public comments.

III. APPROVAL OF MINUTES FROM JUNE 11, 2020 – The minutes from the June 11, 2020 meeting were approved as presented. Motion by Audrey Voigt, second by Loren Sanchez.

Yeas: Harwood, Riley, Sanchez, Sanders, Scaggs, Skeers, Voigt

Nays: None

IV. BONDS UPDATE (MEASURES L AND P) — Troy Ament, executive director of facilities and construction, provided a presentation pertaining to Measure L (see attached).

- a. Measure L Build Out – The following Measure L projects were recently completed: Planetarium Renovation, Museum Renovation, Theatre Wings Renovation-East and West, Campus Center Shade Structure, and Campus Center East Plaza.
- b. Project Closeout — All Measure L Build-Out Projects have been successfully closed and certified with the Division of State Architect (DSA). Mr. Ament thanked Bill Winslow from Bernards (construction management company for Measure L) for assisting with project closeout. The successful close-out and certification of projects will benefit the College with future projects that involve DSA.
- c. Summary of Funds and Remaining Funds – The summary of funds and remaining funds were presented.
- d. Additional Measure L Projects – Two projects using the remaining Measure L Bond funds are pool renovation and boiler replacement.
 - i. Pool Renovation – This project is currently in phase 1 of the scope and design phase, with demolition and construction sometime in 2022.
 - ii. Boiler Replacement Project – The underground hot water loop, which runs from the Central Plant, is failing. This project will add stand-alone, independent boilers at each building and should be completed sometime in 2022.
- e. Measure P – Melanie Siddiqi provided a presentation on Measure P activities (see attached).
 - i. New Chino Instructional Building – This project is on schedule, two of the three stages to prepare documents have been completed and construction drawings will be submitted to DSA before the end of this month. In response to a question from Jamie Harwood, Ms. Siddiqi explained that the new building will not have a food court or cafeteria; however, the college is currently working to allocate and renovate space in the existing Main Instructional Building to provide for an expanded campus store and dining space/food service option. The location of the new building will be on the southeast side of the Main Instructional Building. There will still be plenty of space remaining for the goats.
 - ii. New Fontana Campus – An aerial view of the five parcels that were acquired in spring was shown; the location is on Sierra Avenue, just south of Interstate 10. Demolition of existing structures should be completed before the end of the year and temporary fencing will then be installed. The College is working with the City of Fontana to consolidate the five separate addresses for each parcel into one address. The project kick-off meeting has taken place and the master planning architect, DLR Architects, has been selected.
 - iii. New Library/Learning Commons, Rancho Cucamonga Campus – This is the College’s first design-build project, which is a method that typically adds much value by bringing projects in under budget and/or under schedule. The criteria architect, LPA Architects, has been selected to develop documents that will detail the College’s needs for the building; this portion should be completed in spring. Following that, a design-build entity will be selected, which consists of both an architect and a builder, to deliver the project. The new building will

include much more interactive and collaborative spaces, it will also house the distance-education hub, the faculty and student success centers, and a technology check-out area. It will not be a typical library. The project kick-off took place recently. Chair Harwood mentioned that she recently visited the library at the University of Utah, and recommended it as an example.

- iv. Michael Alexander Campus Center (MACC) Renovation and Expansion – Due to value-engineering at the time this building was constructed, the space for students to gather indoors is inadequate. Included in the College’s 2025 Master Plan is an expansion of the first floor to the west. The College is in the process of selecting an architect for this project and forming a stakeholder workgroup.
- v. Ontario Property Search – Inventory of properties for sale in Ontario is limited, and the College is continuing to work with real estate brokers to identify a property. The current focus is in the Ontario Ranch area, as there is much development in the area and the location is relatively equidistant to the College’s Chino, Rancho Cucamonga, and Fontana campuses.
- vi. Americans with Disabilities Act (ADA) Assessment – This assessment was recently completed for all of the College’s campuses and a workgroup is being formed to develop recommendations for improving accessibility.
- vii. Summary of Funds – Nearly all of the program funds have been committed to projects (\$700 million out of \$716 million). Dr. Shannon mentioned that the total funding required to cover all of the College’s infrastructure needs is \$1.5 billion. There is still much funding needed, and the College is looking to leverage other sources, including donations.

- V. PERFORMANCE AUDIT — Patrick Cabildo, internal auditor for Chaffey College, introduced Heather McGee from CliftonLarsonAllen (CLA) to review the performance audits for Measures L and P. Ms. McGee shared the audit report (see attached) and reviewed the procedures performed. She explained that this audit is intended to review the specific steps taken by the College, and not to look at numbers. She highlighted the Independent Auditors’ Report letter, which states:

The results of our tests indicated that, in all significant respects, the District expended Measure L, March 2002 and Measure P, November 2018 bond funds for the fiscal year ended June 30, 2020 only for the specific projects developed by the District’s Board of Trustees, and approved by the voters, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

She also highlighted the report’s conclusion, which states:

The results of our test indicated that, in all significant respects, the Chaffey Community College District has properly accounted for the expenditures of the funds held in the Measure L, March 2002 and Measure P, November 2018 Bond Building Funds and that such expenditures were made for authorized bond projects. Further, it was noted that the funds held in the Measure L, March 2002 and Measure P, November 2018 Bond Building Funds and expended by the District were used for salaries and benefits only to the extent allowable.

Mr. Cabildo thanked the teams in the College’s budgeting, accounting, and facilities & construction departments for their great work, which has consistently led to clean audits. He also mentioned that it is exciting to see Measure P involved in this report.

- VI. CAMPUS REOPENING – Troy Ament provided information about the College’s reopening for a limited number of classes. He mentioned that a taskforce, led by Stephen Lux, administrator of campus police; Susan Hardie, executive director of human resources; and himself worked on developing the “Safe Campus Reopening Document,” which is available at the following link: https://www.chaffey.edu/coronavirus/docs/campus_reopening.pdf. The College’s mantra has been to implement a slow, safe and sustainable approach to reopening the campus, with health and safety as the first priorities. Examples of protocols implemented include: installing Plexiglas barricades, providing hand sanitizer, stocking up on PPE, and cleaning rooms at the conclusion of each class. Students, faculty, and staff have been cooperative and there has not been a particular outbreak at Chaffey College.

In response to a question from Chair Harwood, Mr. Ament provided details about the machine that is being used to disinfect rooms after each use. He explained that the machine sprays quick-drying, EPA-approved disinfectant over an entire room. Other options were investigated, but this machine seemed to be the best option.

Dr. Shannon thanked Mr. Ament and mentioned that, with his background as a fire chief, Mr. Ament has become a true leader on the topic of safety protocols for school re-openings. Mr. Ament has been requested many times to provide training to other schools on the topic.

- VII. COLLEGE UPDATE – Dr. Henry Shannon provided information regarding the following College activities (see attached).
- a. Governing Board Vacancy – Governing Board member Katie Roberts retired from the Board in September, and on November 25, Deana Olivares-Lambert of Upland was appointed to fill the vacancy. The appointment is provisional for 30 days.
 - b. Student Data – Statistics pertaining to the College’s student body were reviewed. Many students have been provided with loaner laptops and WiFi hotspots to help them continue with their classes in a virtual environment.
 - c. Budget – The state has temporarily suspended funding to schools. The College has been judicious with its finances, so will be pulling from savings to get through these difficult budget times.
 - d. Employees Working Remotely – The College’s employees have been very supportive and cooperative in working in a remote format.
 - e. Athletics – Most community colleges in the region are looking to provide some sports in March, and Chaffey College is planning for the same. Student-athletes are anxious to resume playing.
 - f. Drive-in Commencement 2020 – The College plans to hold a drive-in style commencement ceremony for 2020 graduates this Friday, December 4, where graduates and their families remain in their cars. The ceremony may be postponed, as a new shutdown order is expected soon from the Governor. Member Lauren Sanders mentioned that she is a graduate from 2020 and hopes to be able to participate.
 - g. Newsletters October and November 2020 – Copies of the Chaffey College President’s Update for October and November 2020 were provided.

- VIII. QUESTIONS/ANSWERS/DISCUSSION – Dr. Shannon thanked the Bond COC members for their support of Chaffey College. He also mentioned that several members are completing their first two-year term in April 2021. Members are eligible to serve no more than three, two-year terms. The president’s office will be reaching out to those members who are completing their first term.
- IX. ADJOURN – The meeting was adjourned at 11:10 a.m.

Documents referenced in these minutes are available on the Chaffey College Bond Citizens’ Oversight Committee website: <https://www.chaffey.edu/facilitiesdevelopment/citizens-oversight.php>

The next meeting of the Citizens’ Oversight Committee will take place in spring 2021.

Agenda Item IV
BONDS UPDATE (MEASURES L AND P)



Measure P Update

CHAFFEY COMMUNITY COLLEGE DISTRICT
BOND CITIZENS' OVERSIGHT COMMITTEE
DECEMBER 1, 2020

Updates

- ▶ New Chino Instructional Building
- ▶ New Fontana Campus
- ▶ New Library/Learning Commons- Rancho Cucamonga Campus
- ▶ Michael Alexander Campus Center (MACC) Renovation/Expansion
- ▶ Ontario Property Search
- ▶ Americans with Disabilities Act (ADA) Assessment
- ▶ Financial Dashboards
- ▶ Questions

New Instructional Building-Chino Campus

- ▶ Project Architect: HMC Architects
- ▶ Schematic Design (SD) and Design Development (DD) phases completed
- ▶ Currently in Construction Drawings (CD) phase
- ▶ Project is on schedule
 - ▶ Scheduled submittal to DSA by 12/31/2020



New Fontana Campus

- ▶ Master Planning Architect: DLR Architects
- ▶ Demolition/Fencing/Parcel Consolidation
- ▶ Master Planning for New Campus
 - ▶ Project Kick-Off 11/6/2020



New Library/Learning Commons Rancho Cucamonga Campus

- ▶ First Design-Build Project
- ▶ Criteria Architect: LPA Architects
- ▶ Project Kick-Off: 11/17/2020



New Michael Alexander Campus Center (MACC) Renovation and Expansion

- ▶ Project Architect: RFP in progress
- ▶ Renovation/expansion of first-floor to enlarge dining/kitchen areas
- ▶ Project workgroup currently being formed



Ontario Property Search

- ▶ Continuing to work with brokers
- ▶ Current area of focus: Ontario Ranch

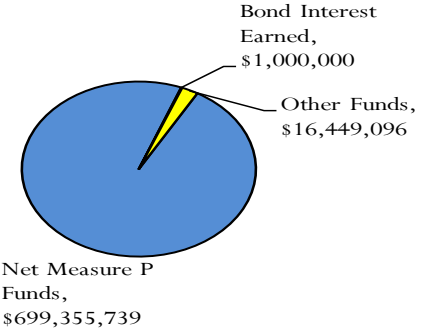
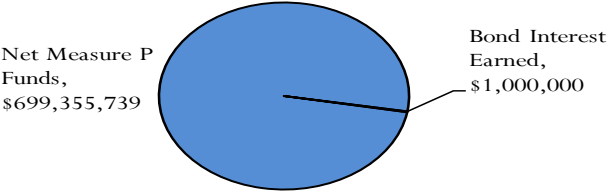


Americans with Disabilities Act (ADA) Assessment

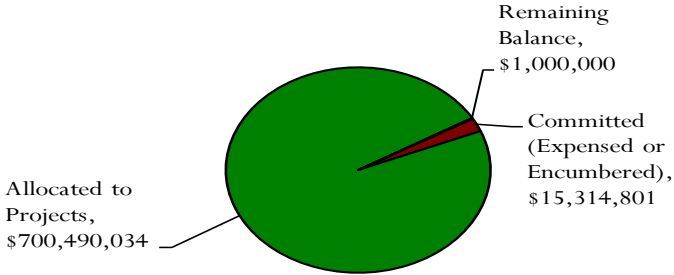
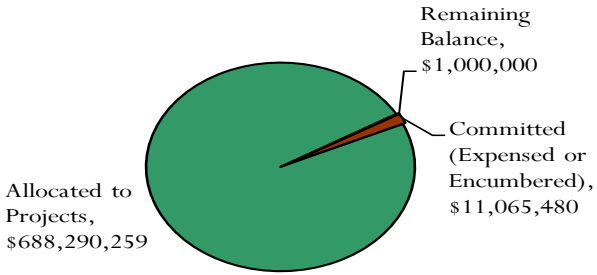
- ▶ ADA Assessment completed for all campuses
- ▶ Comprehensive draft report received 11/2020
- ▶ Workgroup being formed



Summary of Funds

Program Funds (Includes Rancho Cucamonga, Fontana and Chino Campuses)			Measure P Bond Funds (Includes Rancho Cucamonga, Fontana and Chino Campuses)		
 <p>Bond Interest Earned, \$1,000,000</p> <p>Other Funds, \$16,449,096</p> <p>Net Measure P Funds, \$699,355,739</p>			 <p>Net Measure P Funds, \$699,355,739</p> <p>Bond Interest Earned, \$1,000,000</p>		
Fund Source	Amount	Percentage of Total	Fund Source	Amount	Percentage of Total
Original Measure P Bond	\$700,000,000	97.66%	Original Measure P Bond	\$700,000,000	99.95%
Less Cost of Issuance	(\$644,261)	-0.09%	Less Cost of Issuance	(\$644,261)	-0.09%
Net Measure P Funds	\$699,355,739	97.57%	Net Measure P Funds	\$699,355,739	99.86%
Bond Interest Earned	\$1,000,000	0.14%	Bond Interest Earned	\$1,000,000	0.14%
Other Funds	\$16,449,096	2.29%			
Total Program Funds	\$716,804,835	100.00%	Total Measure L Bond Funds	\$700,355,739	100.00%

Remaining Funds

Program Funds <small>(Includes Rancho Cucamonga, Fontana and Chino Campuses)</small>			Measure P Bond Funds <small>(Includes Rancho Cucamonga, Fontana and Chino Campuses)</small>		
					
Total Program Funds	\$716,804,835	100.00%	Total Measure L Bond Funds	\$700,355,739	100.00%
Committed (Expensed or Encumbered)	\$15,314,801	2.14%	Committed (Expensed or Encumbered)	\$11,065,480	1.58%
Allocated to Projects	\$700,490,034	97.72%	Allocated to Projects	\$688,290,259	98.28%
Remaining Balance	\$1,000,000	0.14%	Remaining Balance	\$1,000,000	0.14%



QUESTIONS?



Chaffey College

Measure L

Citizens' Oversight Committee

Construction Program Update

December 1, 2020

Presented by
Troy Ament
Executive Director, Facilities and Construction
Chaffey College

Mission Statement

Chaffey College inspires hope and success by improving lives and our community in a dynamic, supportive, and engaging environment of educational excellence where our diverse students learn and benefit from foundation, career, and transfer programs.



Core Values

- Student Success
- Educational Excellence
- Climate of Inclusion and Respect
- Dynamic Student Services
- Responsiveness to the Community
- Environmental Responsibility



Board Policy 6600

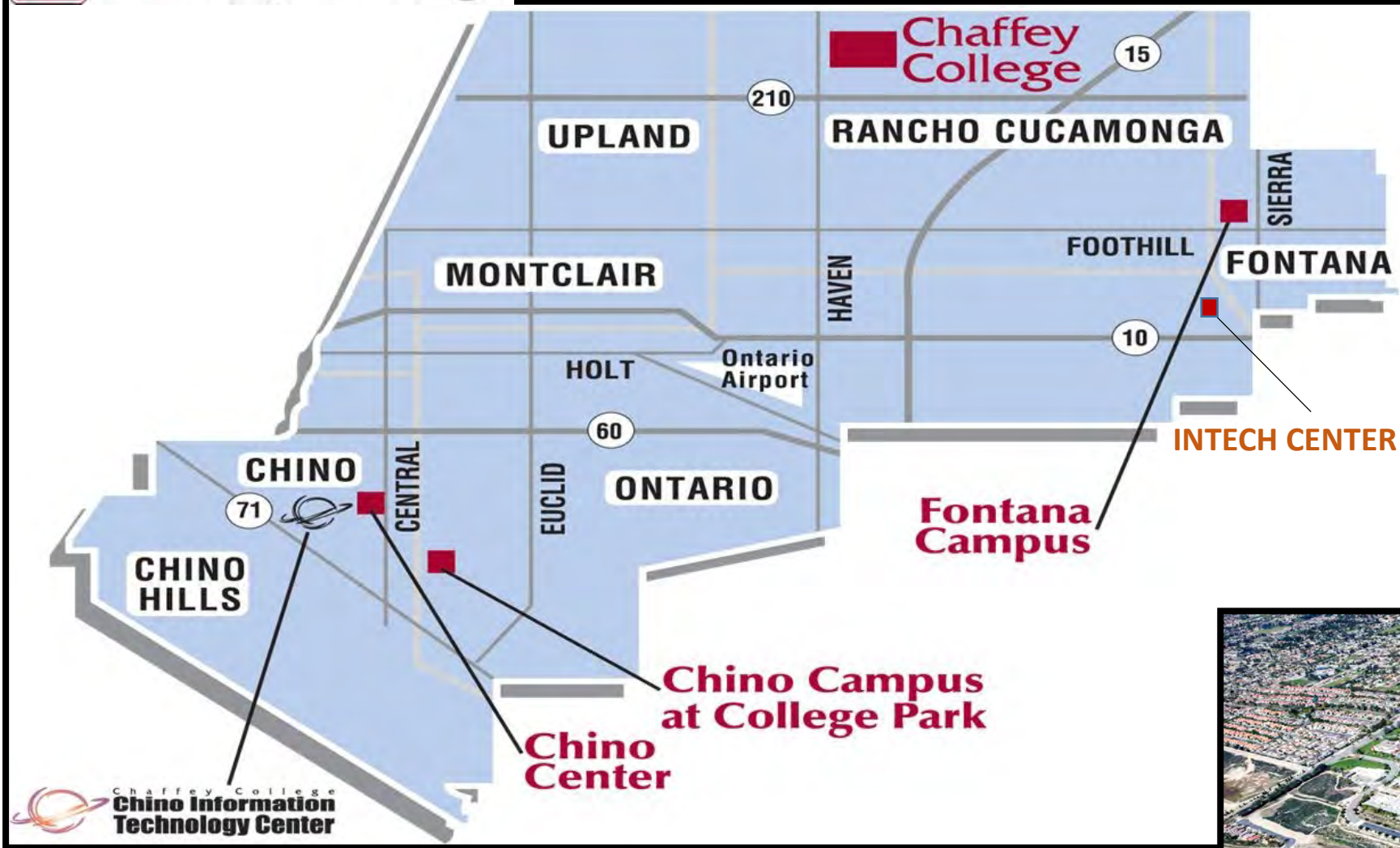
Capital Construction

The District will improve the physical learning environment and access by upgrading and renovating current facilities and adding additional facilities as appropriate, within the limits of District resources.





Chaffey College

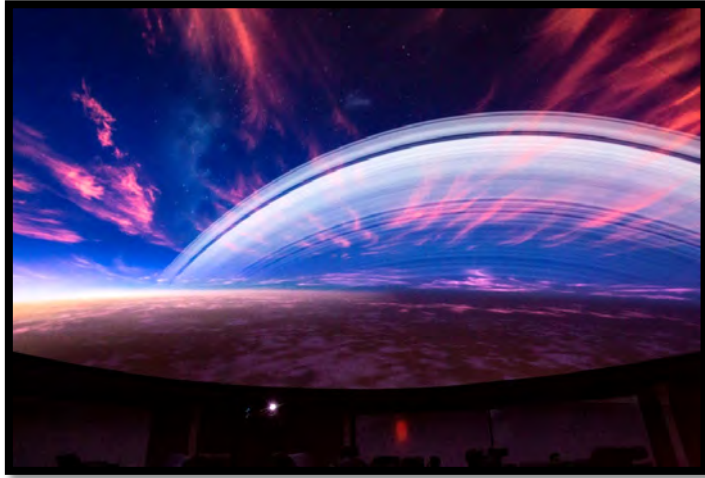


District Campuses



Chaffey College

Measure L Build-Out



Planetarium Renovation

Project Budget : \$ 1,704,758



Museum Renovation

Project Budget : \$ 3,038,235

Measure L Build-Out



Theatre Wings Renovation - East and West
Project Budget : \$ 4,298,107



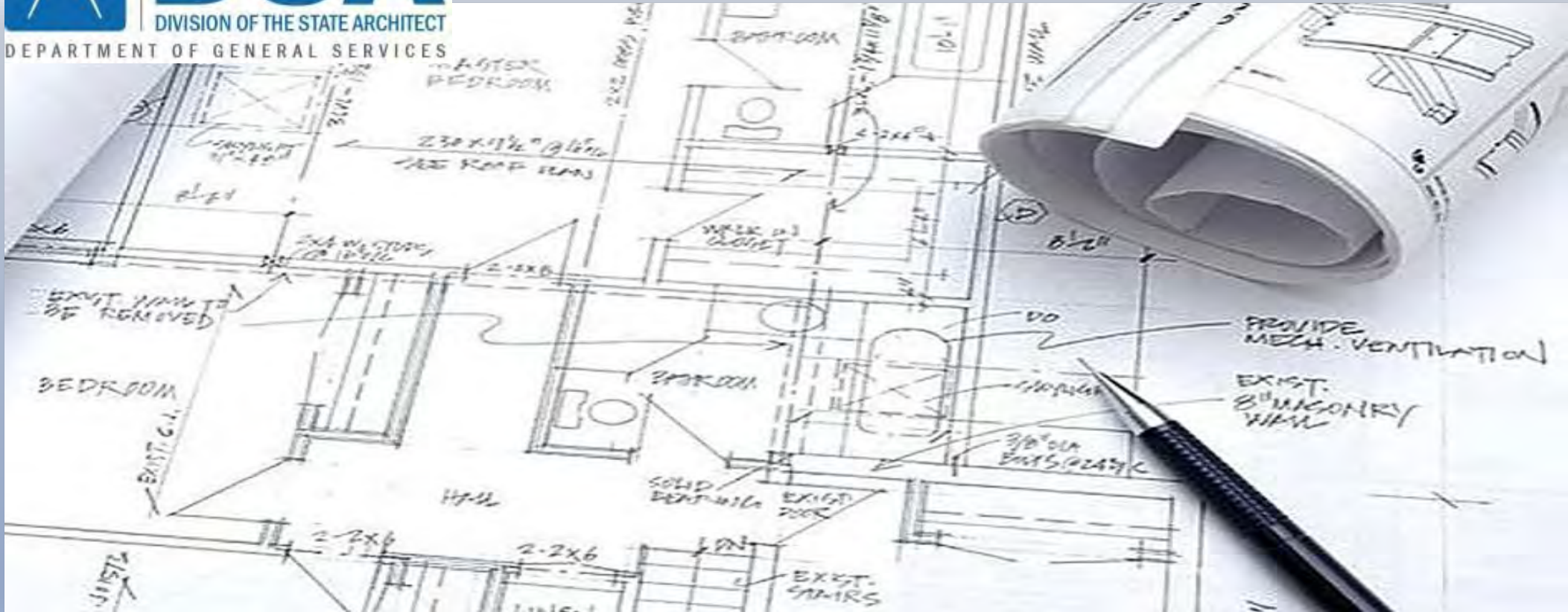
Campus Center Shade Structure
Project Budget : \$ 4,680,400



Campus Center East Plaza
Project Budget : \$ 1,610,417



Projects Closed and Certified with the Division of the State Architect

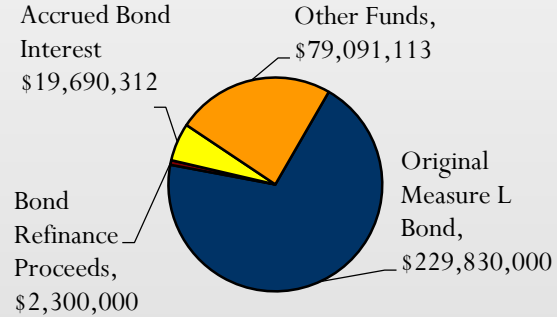


All Measure L Bond Buildout Projects have been successfully closed and certified with the Division of State Architect.

Summary of Funds

Program Funds

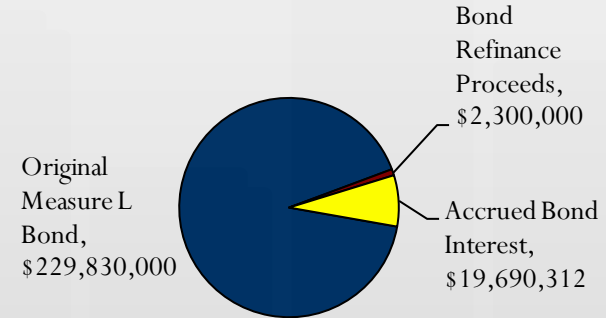
(Includes Rancho Cucamonga, Fontana and Chino Campuses)



Fund Source	Amount	Percentage of Total
Original Measure L Bond	\$229,830,000	69.45%
Bond Refinance Proceeds	\$2,300,000	0.70%
Accrued Bond Interest	\$19,690,312	5.95%
Other Funds	\$79,091,113	23.90%
Total Program Funds	\$330,911,425	100.00%

Measure L Bond Funds

(Includes Rancho Cucamonga, Fontana and Chino Campuses)

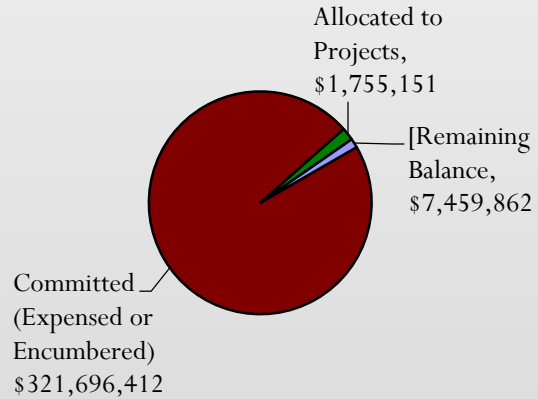


Fund Source	Amount	Percentage of Total
Original Measure L Bond	\$229,830,000	91.27%
Bond Refinance Proceeds	\$2,300,000	0.91%
Accrued Bond Interest	\$19,690,312	7.82%
Total Measure L Bond Funds	\$251,820,312	100.00%

Remaining Funds

Program Funds

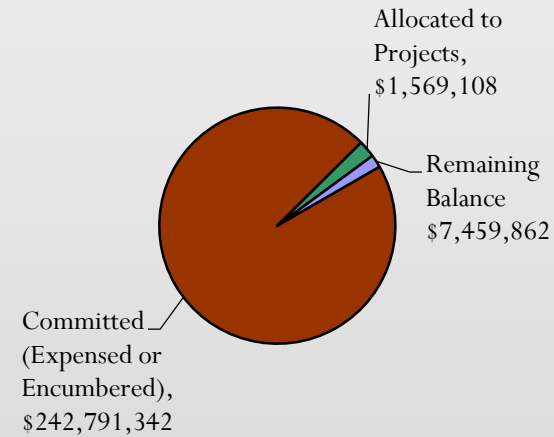
(Includes Rancho Cucamonga, Fontana and Chino Campuses)



Total Program Funds	\$330,911,425	100.00%
Committed (Expensed or Encumbered)	\$321,696,412	97.22%
Allocated to Projects	\$1,755,151	0.53%
Remaining Balance	\$7,459,862	2.25%

Measure L Bond Funds

(Includes Rancho Cucamonga, Fontana and Chino Campuses)



Total Measure L Bond Funds	\$251,820,312	100.00%
Committed (Expensed or Encumbered)	\$242,791,342	96.41%
Allocated to Projects	\$1,569,108	0.62%
Remaining Balance	\$7,459,862	2.96%



Additional Measure L Projects In Process



Chaffey College Pool Renovation

Phase I – Scope and Design 2021

Phase II – Demo & Construction 2022



Boiler Replacement Project

Phase I – Central Plant Contingency Boilers Dec. 2020

Phase II – Campus -Wide Building Boiler Project 2021 -2022

(Design/Engineering Phase Now -Approximately 18 month project)



Agenda Item V
PERFORMANCE AUDIT

CHAFFEY COMMUNITY COLLEGE DISTRICT
PROPOSITION 39 GENERAL OBLIGATION BONDS
MEASURE L, MARCH 2002 AND
MEASURE P, NOVEMBER 2018
PERFORMANCE AUDIT

JUNE 30, 2020



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AUDIT, TAX, AND
CONSULTING

CHAFFEY COMMUNITY COLLEGE DISTRICT
PROPOSITION 39 GENERAL OBLIGATION BONDS
MEASURE L, MARCH 2002 AND MEASURE P, NOVEMBER 2018
PERFORMANCE AUDIT

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JUNE 30, 2020

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INDEPENDENT AUDITORS' REPORT

Board of Trustees
The Citizens' Oversight Committee
Chaffey Community College District
5885 Haven Avenue
Rancho Cucamonga, CA 91737-3002

We have conducted a performance audit of the Chaffey Community College District (District), Measure L, March 2002 and Measure P, November 2018 bond funds for the fiscal year ended June 30, 2020.

We conducted our performance audit in accordance with generally accepted *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed on page three of this report which includes determining the District's compliance with the performance requirements for Proposition 39 Measure L, March 2002 and Measure P, November 2018 General Obligation Bonds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution. Management is responsible for the Chaffey Community College District's compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal controls of Chaffey Community College District to determine if internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution. Accordingly, we do not express any assurance on the internal controls.

The results of our tests indicated that, in all significant respects, the District expended Measure L, March 2002 and Measure P, November 2018 bond funds for the fiscal year ended June 30, 2020 only for the specific projects developed by the District's Board of Trustees, and approved by the voters, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

CliftonLarsonAllen LLP

CliftonLarsonAllen, LLP

Glendora, California
November 23, 2020

CHAFFEY COMMUNITY COLLEGE DISTRICT
PROPOSITION 39 GENERAL OBLIGATION BONDS
MEASURE L, MARCH 2002 AND MEASURE P, NOVEMBER 2018
PERFORMANCE AUDIT

JUNE 30, 2020

BACKGROUND INFORMATION

In November 2000, the voters of the State of California approved Proposition 39 authorizing the issuance of general obligation bonds by California public school districts and community colleges, under certain circumstances and subject to certain conditions.

In March 2002, a general obligation bond proposition (Measure L, March 2002) of the Chaffey Community College District was approved by the voters of the District. Measure L, March 2002 authorized the District to issue up to \$230 million of general obligation bonds to finance various capital projects, and related costs, as specified in the bond measure provisions.

In November 2018, a general obligation bond proposition (Measure P, November 2018) of the Chaffey Community College District was approved by the voters of the district. Measure P, November 2018 provides the district with \$700 million to add an additional campus, construct new buildings and make improvements to the aging infrastructure.

Pursuant to the requirements of Proposition 39 and related State legislation, the Board of Trustees of the District established a Citizens' Oversight Committee and appointed its members. The principal purpose of the Citizens' Oversight Committee, as set out in State law, is to inform the public as to the expenditures made using the proceeds of the bonds issued pursuant to the Measure L, March 2002 and Measure P, November 2018 bond authorization. The Citizens' Oversight Committee is required to issue at least one report annually as to its activities and findings.

Section 1(b)(3)(C) of Article XIII A of the California Constitution requires the District to conduct an annual independent performance audit to ensure that the proceeds of the bonds deposited into the Bond Building Funds have been expended only for the authorized bond projects.

OBJECTIVES

The objectives of our performance audit were to:

- Determine the expenditures charged to the Chaffey Community College District Measure L, March 2002 and Measure P, November 2018 bond funds.
- Determine whether expenditures charged to the Measure L, March 2002 and Measure P, November 2018 bond funds have been made in accordance with the bond project list developed by the District's Board of Trustees, approved by the voters, through the approval of Measure L in March 2002 and the approval of Measure P in November 2018.
- Determine that amounts expended on salaries and benefits were only to the extent employees perform work associated with the Measure L, March 2002 and Measure P, November 2018 projects as allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.

CHAFFEY COMMUNITY COLLEGE DISTRICT
PROPOSITION 39 GENERAL OBLIGATION BONDS
MEASURE L, MARCH 2002 & MEASURE P, NOVEMBER 2018
PERFORMANCE AUDIT

JUNE 30, 2020

SCOPE OF THE AUDIT

The scope of our performance audit covered the fiscal period from July 1, 2019 to June 30, 2020. The sample of expenditures tested included object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other state or local funding sources, other than the proceeds of the bonds, were not included within the scope of our audit. Expenditures incurred subsequent to June 30, 2020 were not reviewed or included within the scope of our audit or in this report.

PROCEDURES PERFORMED

- We identified the expenditures and projects charged to the general obligation bonds proceeds by obtaining the general ledger and project listing for the Measure L, March 2002 and the Measure P, November 2018 Bond Building Funds. The District expended \$615,313 of Measure L, March 2002 Bond Building Funds and expended \$16,040,384 of Measure P, November 2018 Bond Building Funds for the fiscal year ended June 30, 2020.
- We selected a judgmental sample of expenditures for supplies, services and capital outlay considering all projects for the Measure L, March 2002 and Measure P, November 2018 Bond Building Funds for the fiscal year ended June 30, 2020.

We tested 12 non-salary expenditures totaling \$404,700, which is 65% of total non-salary expenditures of \$601,562 for the Measure L, March 2002.

We tested 13 non-salary expenditures totaling \$14,720,971, which is 91% of total non-salary expenditures of \$15,954,797 for the Measure P, November 2018.

- We reviewed the actual invoices and supporting documentation to determine that expenditures charged to projects were:
 - Supported by invoices with evidence of proper approval and documentation of receipt of goods or services;
 - Supported by proper bid documentation, as applicable;
 - Properly expended on the authorized bond projects as listed on the voter-approved bond project lists.
- Our testing of expenditures of the \$13,751 and \$85,588 for salaries and benefits included an analysis of the employees charged to the Measure P, November 2018 and the Measure L, March 2002 Bond Building Funds, respectively.
 - We reviewed the payroll expenditure activity and job descriptions to determine that the amounts expended on salaries and benefits were only to the extent employees perform work associated with the Measure P, November 2018 and the Measure L, March 2002 bond projects as allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.

CHAFFEY COMMUNITY COLLEGE DISTRICT
PROPOSITION 39 GENERAL OBLIGATION BONDS
MEASURE L, MARCH 2002 AND MEASURE P, NOVEMBER 2018
PERFORMANCE AUDIT

JUNE 30, 2020

CONCLUSION

The results of our test indicated that, in all significant respects, the Chaffey Community College District has properly accounted for the expenditures of the funds held in the Measure L, March 2002 and Measure P, November 2018 Bond Building Funds and that such expenditures were made for authorized bond projects. Further, it was noted that the funds held in the Measure L, March 2002 and Measure P, November 2018 Bond Building Funds and expended by the District were used for salaries and benefits only to the extent allowable.

Agenda Item VI
CAMPUS REOPENING

Please refer to “Safe Campus Reopening Document” at
https://www.chaffey.edu/coronavirus/docs/campus_reopening.pdf

Agenda Item VII
COLLEGE UPDATE

**Update from Dr. Henry Shannon
Bond Citizens' Oversight Committee
December 1, 2020**

1. Chaffey College Governing Board Vacancy
2. Student Data
3. Newsletters – October & November 2020
4. Other

Chaffey College

STUDENT PROFILE



84%
are students
of color



35%
are
25 or older



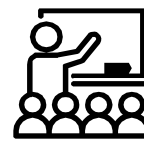
46%
are first-generation
college students



63%
are female



31%
live outside the
Chaffey District



28%
are enrolled
full-time

STUDENT CHALLENGES



25%
lack
Internet access



66%
are economically
disadvantaged



57%
experience
housing insecurities



47%
experience
food insecurities



16%
experience
homelessness

IMPACT OF COVID-19



7,800+
have received CARES/
Student Equity funding



3,300+
have received a loaner
laptop or hotspot



22%
decline in enrollment
among men of color

PRESIDENT'S UPDATE

OCTOBER 2020

Dr. Henry D. Shannon



VISION STATEMENT

*Chaffey College:
Improving lives
through education.*

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A Message from Superintendent/ President Shannon

October was a busy month for Chaffey College. Though our events remain mostly virtual, we hosted a wide variety of activities to keep our campus community engaged.

We continued Hispanic Heritage Month with a celebration of "National Coming Out Day" and learned about leadership from Dr. Daisy Gonzales from the Chancellor's Office. We saw more than 200 students during our first-ever "Drive-Thru Tailgate" event at the Rancho Cucamonga campus and many more joined us for Zoom tailgate events that included a 5K run, yoga and a "Coaches Corner" virtual happy hour.

We also brought our students, faculty and staff together for "Undocumented Action Week" from October 19-23 to share stories of overcoming adversity, and to learn about entrepreneurship, legal rights and activism.

I would like to thank our campus community, alumni, Governing Board and surrounding community for keeping our school spirit alive during the pandemic. I realize it can sometimes be difficult to rejoice in times like these, but it is important to see the positive side of life where we can. After all, what our students accomplish every day is definitely worth celebrating.

Sincerely,

Henry D. Shannon
Henry D. Shannon, Ph.D.

Chaffey Awarding \$2.5 Million in Federal CARES Funding

Chaffey College has begun distributing \$500 grants to students in its second wave of Coronavirus Aid, Relief and Economic Security (CARES) Act funding.



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Chaffey Top Ranked in Latino Enrollment, Degree-Granting

Hispanic Outlook on Education has ranked Chaffey College the No. 3 California community college to grant associate's degrees to Latino students and the No. 4 school in the state in Latino enrollment.

The rankings were included in the magazine's "Top Community Colleges for Hispanics" edition, released in October.

"We are honored to be recognized as one of California's most diverse community colleges," said Chaffey College Superintendent/President Dr. Henry Shannon. "Our student body reflects the diversity of our region, and we take pride in serving students who come from all walks of life."

Chaffey College placed No. 7 nationally out of the top 100 ranked community colleges for the number of Latino students receiving associate's degrees in 2019. Of the more than 3,800 associate's degrees awarded, more than 2,200 went to Latino students, or 59 percent.*

Chaffey ranked No. 9 nationally out of 100 community colleges for Latino student enrollment in the 2018-2019 academic year. Out of nearly 23,000 students, more than 66 percent were Latino.

Hispanic Outlook, founded in 1990, gathered data from the Department of Education's National Center for Education Statistics and Integrated Post-secondary Education Data System (IPEDS) databases to compile its lists.

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As many as 5,000 students will receive the grants in the next month. Students who did not receive CARES funding in May, and who met certain other criteria, were eligible for the funding. Criteria included having a minimum course load and grade-point average, as well as a federal financial aid application on file.

"Our students have displayed amazing bravery and perseverance in the last six months," said Chaffey College Superintendent/President Henry Shannon. "We want to ensure that they have the resources they need to get through this pandemic, whether their needs are financial or academic."

The College will provide similar assistance to international and undocumented students through equity funding.

Chaffey College received \$5.7 million in federal funding in the spring, which has been used for the grants, distribution of technology, as well as cleaning, sanitation and protective supplies.

The CARES Act - a \$2.2 trillion stimulus package - was signed into law on March 27. It allocated roughly \$14 billion to support colleges and students.



Student Athletes Talk Culture, Perseverance at McFarland Screening

The women of Chaffey College's 2015 cross-country team had a rough season, with runners often placing in the back half.

But Coach Rob Lander believed his "Great Eight" would end the season with the ultimate underdog story. And the team didn't disappoint. They wound up winning the conference championships that year.

"I was so proud of those women," he said. "They showed so much fight."

It's a story that aligns with "McFarland, USA," a Disney film that around 30 student-athletes and coaches watched together during a Zoom event on October 2. "McFarland" chronicles the true story of track coach Jim White and the Latino cross-country team from McFarland High School, which won nine state championships, including five in a row.

A student-athlete discussion panel talked about how the movie resonated with them in terms of culture, and also shared the struggles

they've experienced due to COVID-19, which has placed all games and team practices on hold.

Football player Kevin Lukasiewicz said being away from his teammates has been difficult, but it has also been a learning experience.

"With COVID, it's taken the glory out of football, but it has made me realize that I love football beyond the surface glory," he said. "It's taking me back to the basics."

Student-athletes discussed the challenges of staying motivated with training, particularly since gyms have been mostly closed since March.

Volleyball player Elyzabeth Tolentino says she has followed the advice of her coach, who told the team that staying on top of training now will pay off later when pandemic restrictions are lifted.

"When I'm back on the court and feeling good, I'm going to remember it's because I pushed myself," she said.

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President



Lee C. McDougal
Vice President



Kathleen Brugger
Clerk



Gloria Negrete
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Immediate Past
President



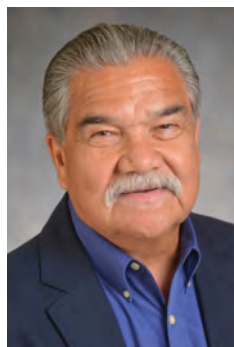
Lauren Sanders
Student Trustee/
CCSG President

Serving the communities of:

Chino, Chino Hills, Fontana,
Montclair, Ontario,
Rancho Cucamonga, Upland

Mission Statement

Chaffey College inspires hope and success by improving lives and our community in a dynamic, supportive, and engaging environment of educational excellence where our diverse students learn and benefit from foundation, career, and transfer programs.



Solorzano

racism, but one incident he detailed in a 1940 essay sheds light on what we now know as a microaggression, said UCLA Professor Daniel Solorzano.

Solorzano, who led a pair of webinars on the topic in September for the Chaffey College community, described DuBois' anecdote from the work, "Dusk of Dawn."

"He wrote that a lady in a train car ordered him to bring her a glass of water, mistaking him for a porter," Solorzano said.

Chaffey College in the last several months has hosted a series of virtual events for students, faculty and staff to foster a greater atmosphere of inclusion. They follow a June directive by the Chancellor's Office for all community colleges to take action against structural racism, citing the death of George Floyd and other people of color as having an impact on everyone.

About 100 people attended the webinars, titled "Racial Microaggressions: Using Critical Race Theory to Respond to Everyday Racism." Microaggressions include verbal and non-

Campus Community Explores Microaggressions

verbal insults targeting marginalized groups. These exchanges can be either intentional or unintentional.

Solorzano, an expert on ethnic studies and race relations, asked participants to identify their personal experiences with microaggressions either on or off campus.

Roni Osifeso, an educational program assistant at the Fontana campus, said she didn't learn about racism until she came to the U.S. from the Caribbean in the 12th grade.

"I started having experiences that I didn't understand, like people following me in the store, or people treating me a certain way in school," she said.

Solorzano also asked the community to consider incorporating "microaffirmations" - small acts of inclusion - in their personal and professional lives.

Chaffey Political Science Professor Monica Carter said she has taken time to teach her children their cultural history by taking them to civil rights museums in the South and teaching them the origin of their names.

"It's my attempt to say 'You are beautiful, you have a history and it's important that you know it,'" Carter said.



Save The Date

November 13

Gender Fluidity Discussion

November 17

Auditions for "The Golden Age of Radio"

November 20

Trans Day of Remembrance

November 30

Artist talk with Nicole Seisler

November 2-6

Dia De Los Muertos

November 5-7

Anon(ymous)

November 10

Artist talk with Danielle Guidici Wallis

PRESIDENT'S UPDATE

NOVEMBER 2020

Dr. Henry D. Shannon



VISION STATEMENT

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A Message from Superintendent/ President Shannon

I have no doubt that most of us have experienced a wide range of emotions in the weeks leading up to and following the 2020 presidential election. I thank you for hanging in there and participating in our democratic process.

We may not have all agreed on the right person to lead the nation when we cast our votes, but I think we can agree on one thing: we are here at Chaffey College to change lives. We are here to build better futures. And that is something that transcends political parties and affiliations.

We are headed into an uncertain and challenging future that includes a \$54.3 billion state budget deficit. Our state community college system has submitted a "plan for an equitable recovery" to fight for continued and added support of community colleges.

I strongly encourage you to connect with your state lawmakers and ask them to:

- Protect the state's 2.1 million community college students from budget cuts
- Invest in the diversification of faculty and staff, which will help all of our students succeed
- Help community colleges address the "digital divide" by investing in infrastructure for broadband connectivity and by expanding online support
- Expand mental health services for our students through Proposition 63 funds
- Provide flexible block grants to address costs associated with COVID-19

Thank you for supporting Chaffey College and its students.

Sincerely,

Henry D. Shannon, Ph.D.



Chaffey to Hold First Drive-In Commencement

Nearly 200 students will participate in Chaffey College's first "drive-in" commencement on December 4.

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Campus Seeks Closure in Post-Election Talks



Chaffey students, faculty and staff gathered to discuss post-election mindset during a pair of talks called "Election 2020 – Moving Forward."

The campaign for the presidency contributed added stress to a country already facing the challenges of COVID-19 and civil rights issues. But even a week after the election, the closure people had been seeking still hadn't come.

"As long as they're still counting ballots and questioning, I don't think we'll be able to move forward as a country to make it better," said Chaffey Counselor Fabiola Espitia.

Dean of Student Life Amy Nevarez agreed that people a week later were still feeling unease but there was also an energy of hopefulness. Creating spaces for people to process the outcome is a great start, she said. And supporting students regardless of political affiliation is critical.

"We need to convey to our students that beginning and completing your education is a part of our democracy," Nevarez said. "We want to make sure our community is civically engaged."

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Students, faculty, administrators and the Governing Board will be in full regalia for the historic event, which will take place at Chaffey's Rancho Cucamonga campus stadium parking lot. At least 190 students have signed up to participate, and to ensure social distancing, they will be distributed between two ceremonies taking place at 10 a.m. and 2 p.m.

Chaffey's annual commencement normally takes place at Toyota Arena in Ontario, but that ceremony was postponed due to COVID-19.

"We look forward to seeing thousands of proud family members and graduates every year at Toyota Arena for commencement, but the pandemic had other plans for us this year," said Chaffey College Superintendent/President Dr. Henry Shannon. "While county and state health regulations dictate that we cannot gather in such large numbers, we recognize the importance of this moment in our students' lives, so we want to honor them as best we can with an official ceremony."

Speakers will include Shannon, student class speakers, Chaffey College Faculty Senate President Nicole DeRose and Children's Fund President and CEO Dr. Ciriaco "Cid" Pinedo, serving as keynote speaker. Students will be invited to step out and stand next to their cars as names of graduates are called.

To comply with San Bernardino County health guidelines, graduates and all guests will be required to wear masks while on campus.

Stories, Cultural Parallels Shared in Dia de los Muertos Celebration



When Sonia Torres talks to students about the holiday Dia de los Muertos, she hopes they can remember a simple takeaway.

"It's not a scary holiday. It's not Spanish Halloween. And it's not a sad day," she said.

That's what the Chaffey alumna, who works as an educational services generalist, shared during the college's first virtual Dia de los Muertos celebration on Nov. 2.

Torres talked about the history of the two-day holiday and its cultural importance.

The event was part of Chaffey College's weeklong celebration of Dia de los Muertos. The campus community also gathered for an artist showcase featuring the work of Chaffey alumna Gloria Toti Bell and a flower-making class led by Stephanie Serrano.

Families celebrate Dia de los Muertos to recognize death as a natural part of the human experience, Torres said. It includes the assembly of an altar – a showcase of family

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Stories, Cultural Parallels Shared in Dia de los Muertos Celebration - continued from page 2

photos, marigolds, food and candles, among other elements.

For Leticia Romo, director of student equity and engagement, Dia de los Muertos gatherings with her family also include music.

"We play the favorite song of every family member who has passed away," she said. "We all sing along and talk about the memories that we have."

Dr. Donna Colondres, counselor and Umoja coordinator, who collaborated with Torres on the event, drew parallels between Dia de los Muertos and African celebrations such as Kwanzaa.

Colondres said Kwanzaa celebrations also include an altar with many of the same elements – lit candles and food. Water is also represented through a "pouring of the libations" ceremony, with water representing purity and cleanliness.

"It's simply a welcoming and evoking of the spirits of our elders, our ancestors – those who have gone before us, whose shoulders we stand on," she said.

Torres and Colondres plan to collaborate on future cultural events.

"We need to keep this conversation going about how alike we are," she said.

Campus Seeks Closure in Post-Election Talks - continued from page 2

Chaffey College Student Government President/Student Trustee Lauren Sanders agreed that added support is needed for students in the wake of the election, particularly for students already facing various adversities.

"We have to keep students motivated, especially now," Sanders said.



Save The Date

December 1

Dulce Soledad Ibarra
artist talk

December 2

I am Chaffey talk with
Maria Fitzpatrick

December 4 and 11

Surviving Finals Discussion

December 9

LGBTQ+ Survival Guide
for the Holidays

December 10

Know Your Rights Workshop

December 14

Cindy Rehm artist talk