

CHAFFEY COMMUNITY COLLEGE DISTRICT  
 CARES Act - Higher Education Emergency relief Fund (HEERF)

<p>1 Acknowledgement that the institution signed and returned to the DOE the Funding Certification and Agreement for Emergency Financial Aid Grants to Students and the assurance that the institution has used, or intends to use, no less than 50% of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to students</p>	
<p>2 The total amount of funds the institution will receive or has received from the DOE pursuant to the institution's Funding Certification and Agreement for Emergency Financial Aid Grants to Students.</p>	<p>The allocation of CARES Act funds received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students was \$5,723,242.</p>
<p>3 The total amount of emergency financial aid grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day report and every 45 days thereafter)</p>	<p>As of March 31, 2021 at total amount distributed to students was \$5,591,098.</p>
<p>4 The estimated total number of students at the institution eligible to participate in programs under Section 484 of Title IV of the Higher Education Act of 1965 and thus eligible to receive emergency financial aid grants to students under Section 18004(a)(1) of the CARES Act</p>	<p>As of March 31, 2021 the estimated total number of students eligible to participate was 11,188 students.</p>
<p>5 The total number of students who have received an emergency financial aid grant to students under Section 18004(a)(1) of the CARES Act</p>	<p>The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act, as of March 31, 2021 is 11,188.</p>
<p>6 The method(s) used by the institution to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act.</p>	<p>Students who met the criteria were emailed to apply for CARES Funding in late August. To be eligible for Fall 2020 CARES Federal Funding, you must meet the following criteria:</p> <ul style="list-style-type: none"> <li>• 6.0 unit course load this fall 2020</li> <li>• Maintain a cumulative GPA of 2.0 (with the exception of new fall students)</li> <li>• Have a 20-21 FAFSA on file</li> <li>• Be eligible for Title IV federal financial aid (completed a FAFSA and making satisfactory academic progress as defined by the Financial Aid Office)</li> </ul>
<p>7 Any instructions, directions, or guidance provided by the institution to students concerning the emergency financial aid grants.</p>	<ul style="list-style-type: none"> <li>• Numerous communications were sent to students who met the CARES Act eligibility criteria. Unique communications were tailored to students who had completed the FAFSA application in the 2019-20 year, as well as students who have not completed the FAFSA application. Calls were also placed to students who needed to complete the FAFSA form in order to establish funding eligibility. Student Equity, Financial Aid, Panther Cares, Student Services, and Institutional Research office staff also addressed individual student questions via e-mail and phone.</li> </ul>

**AGENDA ITEM**  
**Chaffey Community College District**  
**GOVERNING BOARD**

May 28, 2020

Board Meeting Date

TOPIC **HIGHER EDUCATION EMERGENCY RELIEF FUND (HEERF) PROJECT – STUDENT AID ALLOCATION**

Communication No.

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SUPPORTS BOARD POLICY

**Board Policy 3280 Grants** – The Governing Board shall be informed about all grant awards received by the District. The Superintendent/President shall establish procedures to assure the timely application and processing of grant proposal applications and awards, and that the grants that are submitted directly support the purposes of the District.

PROPOSAL

To approve the U.S. Department of Education Higher Education Emergency Relief Fund (HEERF) Project - Student Aid Allocation, in the amount of \$5,723,242, for the period of April 20, 2020 through April 19, 2021.

BACKGROUND

The Purpose of the Higher Education Relief Fund Project is to address the pressing financial need of students due to the disruption of campus operations from coronavirus. Funds shall not be used for any purpose other than the direct payment of grants to students for their expenses related to the disruption of campus operations due to coronavirus, such as food, housing, course materials, technology, health care, and child-care.

BUDGET IMPLICATIONS

*Funding Source* – U.S. Department of Education

*Status of Funds* – The 2019-2020 restricted general fund budget will be increased as indicated below:

48xxx	Income	<u>\$5,723,242</u>
57xxx	Student Financial Aid	<u>\$5,723,242</u>
	Total	<u>\$5,723,242</u>

*Future Implications* – N/A

RECOMMENDATION

It is recommended that the Governing Board approve the U.S. Department of Education Higher Education Emergency Relief Fund (HEERF) Project - Student Aid Allocation, in the amount of \$5,723,242, for the period of April 20, 2020 through April 19, 2021.

Prepared by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Submitted by:	Jim Fillpot, Dean, Institutional Research, Policy and Grants
Reviewed by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

**AGENDA ITEM**  
**Chaffey Community College District**  
**GOVERNING BOARD**

May 28, 2020

Board Meeting Date

TOPIC **HIGHER EDUCATION EMERGENCY RELIEF FUND (HEERF) PROJECT – INSTITUTIONAL ALLOCATION**

Communication No.

SUPPORTS BOARD POLICY

**Board Policy 3280 Grants** – The Governing Board shall be informed about all grant awards received by the District. The Superintendent/President shall establish procedures to assure the timely application and processing of grant proposal applications and awards, and that the grants that are submitted directly support the purposes of the District.

PROPOSAL

To approve the U.S. Department of Education Higher Education Emergency Relief Fund (HEERF) Project - Institutional Allocation, in the amount of \$5,723,242, for the period of April 22, 2020 through April 21, 2021.

BACKGROUND

The Purpose of the Higher Education Relief Fund Project is to address the pressing financial need of students due to the disruption of campus operations from coronavirus. These funds are primarily intended to cover institutional costs associated with significant changes to the delivery of instruction due to the coronavirus; however, institutions may also elect to use funds to provide direct student aid.

BUDGET IMPLICATIONS

*Funding Source* – U.S. Department of Education

*Status of Funds* – The 2019-2020 restricted general fund budget will be increased in the amount of \$5,723,242 as indicated below:

48xxx	Income	\$5,723,242
51xxx	Academic Salaries	\$ 900,000
53xxx	Benefits	243,933
54xxx	Supplies	775,000
55xxx	Other Services	2,654,309
56xxx	Capital Outlay	650,000
57xxx	Student Aid	<u>500,000</u>
	Total	<u>\$5,723,242</u>

*Future Implications* – N/A

RECOMMENDATION

It is recommended that the Governing Board approve the U.S. Department of Education Higher Education Emergency Relief Fund (HEERF) Project - Institutional Allocation, in the amount of \$5,723,242, for the period of April 22, 2020 through April 21, 2021.

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