



MINUTES - CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)

EXECUTIVE BOARD MEETING

Friday, April 21, 2023 | 1:15 – 3:15pm

Rancho Campus - MACC-210 (CCSG Office)

1. CALL TO ORDER

- **MEETING DATE, TIME & LOCATION:** Friday, April 21, 2023 at 1:24pm on Rancho Campus – MACC-210.
 - This meeting was presided over by CCSG President/Student Trustee, Rousselle Douge with Director Martinez as secretary.

2. ATTENDEES

MEMBERS IN ATTENDANCE:

- **CHAIR: President/Student Trustee:** Rousselle Douge
- **Director of Engagement:** Tamia Newman
- **Director of Finance:** Nicola Martinez
- **Director of Outreach:** Qianya Sun
- **Faculty Advisor:** Charles Williams
- **Dean of Student Affairs:** Chris Brunelle

MEMBERS ABSENT:

- **Vice President of Administration:** Delancy Christion

3. APPROVAL OF PREVIOUS MINUTES

- *Motion to approve minutes from the 4/14/2023 meeting, moved and carried by unanimous consent.*

4. APPROVAL OF AGENDA

- *Motion to approve the agenda for the 4/21/2023 meeting, moved and carried by unanimous consent.*

5. PUBLIC COMMENTS*

- No public comments.

6. GUEST SPEAKER(S)

- No guest speaker(s).

7. EXECUTIVE/CCSG COMMITTEE REPORTS

- President Douge, Faculty Advisor, and Dean gave reports.

8. SHARED GOVERNANCE COMMITTEE REPORTS

- No reports.

9. UNFINISHED BUSINESS

- a. **CCSG Canvas Course Shell** – Dir. Sun proposed a layout for the Canvas Course Shell; action taken.
 - *Motion to approve items 1,2,3,4,7,8, and 18 as modules: Moved by Director Newman, the motion was seconded and carried with [3] in favor and [0] against by roll call vote.*
- b. **CCSG Set Up for Success Resource Fair Update** – President Douge presented a walkthrough of this event; action taken.
 - *Motion that current CCSG senators are invited to give a 2min talk at the resource fair regarding the work they have done: Moved by Director Newman, the motion was seconded and carried with [3] in favor and [0] against by roll call vote.*
 - *Motion to cancel the resource fair: Moved by Director Newman, the motion was seconded and NOT carried with [1] in favor and [2] against by roll call vote.*
 - *Motion to change the date of the resource fair to next semester but not end discussion on it for this semester: Moved by Director Martinez, the motion was seconded and carried with [3] in favor and [0] against by roll call vote.*
 - *Motion to extend the meeting by 15-minutes: Moved by Director Martinez, the motion was seconded and carried with [3] in favor and [0] against by roll call vote.*
- c. **CCSG End-of-the-Year Ceremony Update** – Dir. Newman, Dir. Sun and President Douge provided details for the CCSG End-of-the-Year Ceremony; action taken.
 - *Motion to create interest form including senators name for dietary restrictions: Moved by Director Newman, the motion was seconded and withdrawn.*
 - *Motion to have the end of year ceremony at the last senate meeting: Moved by Director Newman, the motion was seconded and carried with [2] in favor and [1] against by roll call vote.*
 - *Motion to extend the meeting by 10-minutes: Moved by Director Sun, the motion was seconded and carried with [3] in favor and [0] against by roll call vote.*

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- d. **CCSG Videos** – This item was postponed.

10. NEW BUSINESS

- a. **CCSG Graduation Sashes** – President Douge lead a discussion on the final order for custom CCSG graduation sashes for graduating CCSG members. Discuss was had regarding removing Delancy and Fredrick from the list due to absences; action taken.
 - **Motion to approve Delancy and remove Fredrick from CCSG graduation sash list: Moved by Dir. Newman, the motion was seconded and carried with [3] in favor and [0] against by consent agenda.**
- b. **Semester-at-a-Glance** –This item was postponed.
- c. **CCSG AB 1736 Compliance** – This item was postponed.
- d. **Texting Student Body** – This item was postponed.
- e. **Club Funding Request – Club/Event – Multicultural Club / Empowering Student Leadership & Career Conference**
 - Dean Brunelle read the funding request information submitted by the Multicultural Club. The E-Board evaluated the funding request and it was not approved for vote due to the lack of an event description.

11. INTRODUCTION OF BILLS

- a. **Bill # 4.2023.19 - \$1,000** – To pay for updated PA system/equipment for CCSG engagement opportunities.
- b. **Bill # 4.2023.20 - \$175** – To pay for a 1-year subscription to Canva Pro for Teams for CCSG.

12. BILLS FOR VOTE

- a. **Bill # 4.2023.11 – \$120.00** – To pay for per diem for CCCSAA Professional Development Conference 2023.
 - **Motion to approve bill 4.2023: Moved by Dir. Martinez, the motion was seconded and carried with [3] in favor and [0] against by roll call vote.**
- b. **Bill # 4.2023.12 – \$1,340.00** – To pay for CCSG advisors to complete several online parliamentary procedure training courses for the objective of being able to better train and serve CCSG members.
 - **Motion to approve bill 4.2023.12: Moved by Dir. Martinez, the motion was seconded and carried with [3] in favor and [0] against by roll call vote.**
- c. **Bill # 4.2023.13 – \$7,740.00** – To pay for giveaways (laptops, Knotts Berry Farm tickets, etc.) and food/beverages for CCSG Set Up for Success Resource Fair.
 - **Bill 4.2023.13 was withdrawn since the event it was funding was moved to next semester.:**
- d. **Bill # 4.2023.18 – (Pending club funding request is approved) – \$500.00** – Club transfer for the Multicultural Club.
 - This item was postponed pending further details from the Multicultural Club.

13. ANNOUNCEMENTS

- a. The next E-Board meeting will be Friday, April 28, 2023 from 1:15-3:15pm.

14. ADJOURNMENT

- **Motion to adjourn the meeting by unanimous consent was made by President Douge at 4:13pm.**