



MINUTES FOR 12/6/21

EVENTS COMMITTEE (SPECIAL) MEETING

CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)

CALL TO ORDER

MEETING DATE, TIME & LOCATION: Monday, December 6, 2021 at 1:20pm online via Zoom.

This meeting was presided over by Director of Events, Christine Cabrera with Senator, Nava as secretary.

ATTENDEES

MEMBERS IN ATTENDANCE:

Chair - Director of Events: Christine Cabrera

CCSG President – Rousselle Douge

Events Secretary Senator: Briana Nava

Senator: Robin Givan

Dean of Student Life: Chris H. Brunelle

MEMBERS ABSENT:

Senator: Marlene Avalos Mier

APPROVAL OF PREVIOUS MINUTES

A motion to approve the previous minutes was made by Senator Nava.

APPROVAL OF AGENDA

A motion to approve the agenda was made by Senator Nava.

PUBLIC COMMENTS

No public comments.

GUEST SPEAKER(S)

No guests.

EXECUTIVE/SUB-COMMITTEE REPORTS

Dir. Cabrera provided a report and Dean Brunelle had no report.

UNFINISHED BUSINESS

- a. **Virtual Escape Room Event** – The Events Committee discussed the details of the virtual escape room event being hosted as a month-long event from December 10th, 2021 to January 10th, 2022. President Douge Senator Nava will work together to create the rules for the Escape Room and it was discussed to give \$50 to each member in the top three teams.
 - **Motion:** Moved by Senator Nava. The motion carried with [3] in favor and [0] against by a roll call to award each team member with \$50 for three teams.
- b. **Coffee with CCSG** – Senator Nava was assigned to pick a new day and time for this event in 2022 and she will find a date in February 2022.

NEW BUSINESS

- a. **December Spirit Week Changed to December Holiday Events** - Committee discussed changing December Spirit Week to Individual Events.
 - **Motion:** Moved by Senator Nava. The motion carried with [3] in favor and [0] against by a roll call to change the week of events into individual events.
- b. **Winter Holiday Movie** – Dir. Christine spoke about the updates for this event and how CCSG will present this as a gift to students for making it through finals.
- c. **Ugly Winter Wear/Holiday Hat Contest** – Senator Nava will come with the rules (simple rules, ex: something of Chaffey, it's only for faculty, staff, and students, dress code, if you're faculty or staff you will not receive a prize, it's just to participate and engage, voting on creativity, originality, effort).
 - **Motion:** Moved by Senator Nava. The motion carried with [3] in favor and [0] against by a roll call to award (1) winner a \$25 Amazon e-gift card.
- d. **Counting the Candy Jar Instagram** - The Events Committee discussed and took action on hosting an online virtual counting the candy in the jar event for social media that will be run by the Outreach Committee. \$25 in an e-gift card (Amazon) for the raffle of correct answers, it'll be one winner.
 - **Motion:** Moved by Senator Nava. The motion carried with [3] in favor and [0] against by a roll call to award (1) winner a \$25 Amazon e-gift card.
- e. **Winter Holiday Card/New Year Card** - The Events Committee voted on a Winter Holiday card to be distributed to students and will confirm which cards will be used and purchased. The Committee discussed emailing this to the Chaffey College campus.
 - **Motion:** Moved by Senator Nava. The motion carried with [3] in favor and [0] against by a roll call to purchase subscription to Renderforest.com to make CCSG holiday card.
- f. **Winter Holiday Toy Drive** - The Events Committee discussed the contributions for the Winter Holiday Toy Drive and promotion for the Panther Pantry, Panther Care Student. The Committee already voted on the purchase and contribution for this event at the last meeting. We will discuss and take action on two-hundred (200) twenty five dollar (\$25) gift cards.
 - **Motion:** Moved by Senator Nava. The motion carried with [3] in favor and [0] against by a roll call to purchase up to (200) \$25 Amazon e-gift cards for students who participate in the Panther Pantry Toy Drive event.

AGENDA

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- g. Instagram Live Candy Making Demonstration with Logans Candy** - Director Christine Cabrera spoke about talking to Logan's Candy about all of this. Outreach Committee will mostly be in charge of this.
- h. Collegiate Events Games** - Director Christine was able to talk about the games that we should be picking out, about 4-5, to prepare for next year. Each Senator will send a top 3 that we'd be interested in to send to Dean Brunelle.

- **Motion:** Moved by Dir. Cabrera to extend the meeting until 2:25pm. The motion carried with [3] in favor and [0] against by a roll call to extend the meeting.

INTRODUCTION OF BILLS

CONSIDERATION OF CONSENT AGENDA

- a. **Bill # 12.2021.1 – \$3,000.00** – Purchase of Virtual Escape room vouchers from Virtualescaping.com and/or Best Collegiate Events and e-gift cards from Amazon.com for winning teams.
- b. **Bill # 12.2021.2 – \$1,050.00** – Purchase of institutional membership for (NACA) National Association for Campus Activities.
- c. **Bill # 12.2021.3 – \$4,000.00** – Purchase of institutional membership for (ACPA) Community College All Campus.
- d. **Bill # 12.2021.4 – \$75.00** – Purchase of a CCSG virtual Ecard for the Holidays and New Year's from Renderforest.
- e. **Bill # 12.2021.5 – \$2,000.00** – Purchase of movie rights for a holiday movie from Swank Motion Pictures Inc. or Criterion.
- f. **Bill # 12.2021.6 - \$300.00** – Purchase Amazon e-gift cards for Instagram Winter Events.
 - **Motion:** Moved by Senator Nava. The motion carried with [3] in favor and [0] against by consent agenda for Bill #'s 12.2021.1 – 12.2021.6.

ANNOUNCEMENTS

- The next Events Committee meeting will be in January 2022 and will be announced prior to Winter Break.

ADJOURNMENT

A motion that the meeting be adjourned was made by Senator, Nava, and this was agreed upon at 2:15pm.