



MINUTES FOR 9/23/21

FINANCE COMMITTEE MEETING

CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)

CALL TO ORDER

MEETING DATE, TIME & LOCATION: Thursday, September 23, 2021 at 1:09pm online via Zoom.

This meeting was presided over by Director of Finance, Elizabeth Hernandez with Senator, Nguyen as secretary.

ATTENDEES

MEMBERS IN ATTENDANCE:

Chair - Director of Finance: Sandra Slattery

Director of Activities: Christine Cabrera

CCSG President/Student Trustee: Rousselle Douge

Senator: Michael Diaz

Senator: Hong Nguyen

Senator: Cesar Velasco

Program Assistant: Julia Penigar

Faculty Advisor: Charles Williams

MEMBERS ABSENT:

None

APPROVAL OF PREVIOUS MINUTES

Previous minutes were approved.

APPROVAL OF AGENDA

A motion to approve the agenda for the 9/23/2021 meeting was made by Dir. Cabrera.

PUBLIC COMMENTS

No public comments.

GUEST SPEAKER(S)

No guests.

EXECUTIVE REPORTS

a. Dir. of Activities and Program Assistant gave reports.

UNFINISHED BUSINESS

None

NEW BUSINESS

a. **Review Club Funding Process & Announcement** – The Dean reviewed and discussed the club funding process.

b. **Review of Consideration of Consent Agenda** – The Dean reviewed and discussed the process for consideration of consent agenda items.

INTRODUCTION OF BILLS

CONSIDERATION OF CONSENT AGENDA

a. **Bill # 9.2021.2 – \$68,508.00** – Open a blanket purchase order (BPO) for CCSG Program Assistant salary for 2021-22.

b. **Bill # 9.2021.3 – \$10,000.00** – Open a purchase order (PO) with Chaffey College Business Services for services rendered to CCSG for 2021-22.

c. **Bill # 9.2021.4 – \$10,000.00** – Open a BPO with 4imprint to purchase CCSG swag.

d. **Bill # 9.2021.5 – \$2,000.00** – Open a PO with Chaffey College Lithography services rendered to CCSG for 2021-22.

e. **Bill # 9.2021.6 – \$1,200.00** – Open a BPO with Engrave 'N Embroider Things to purchase plaques and awards for CCSG for 2021-22.

f. **Bill # 9.2021.7 – \$600.00** – Purchase custom made frames at Michael's for the 2020-21 & 2021-22 CCSG President/Student Trustees.

- **Motion:** Moved by Dir. Cabrera. The motion carried with [5] in favor and [0] against by consent agenda for Bill #'s 9.2021.2 – 9.2021.7.

ANNOUNCEMENTS

The next Finance Committee meeting will be on Thursday, Sep. 9, 2021 at 1:00pm.

ADJOURNMENT

A motion that the meeting be adjourned was made by Senator Velasco, and this was agreed upon at 1:41pm.