



AGENDA

CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)

FINANCE COMMITTEE MEETING

Thursday, August 26th | 11:00am - 12:00pm

Online via Zoom | Call In #: +1 669-900-6833

Meeting ID#: 945 8047 4586 | Passcode: 208069

<https://chaffey-edu.zoom.us/j/94580474586?pwd=dzIKV3ZHN2JlSHJQV2IreEdpRFFldz09>

NOTICE IS HEREBY GIVEN that CCSG Finance Committee will hold a REGULAR meeting. CCSG reserves the right to suspend the order of the agenda at any time if necessary to conduct business. Further notice is given that CCSG reserves the right to record the meetings as it sees fit and use it for business as needed.

1. CALL TO ORDER

2. VOCAL ROLL CALL OF ATTENDANCE

- Chair - Director of Finance: Elizabeth Hernandez
- CCSG President/Student Trustee: Rousselle Douge
- Director of Activities: Christine Cabrera
- Senator: Michael Diaz

- Senator: Hong Nguyen
- Senator: Cesar Velasco
- Program Assistant: Julia Penigar
- Dean of Student Affairs: Chris H. Brunelle

3. APPROVAL OF PREVIOUS MINUTES

4. APPROVAL OF AGENDA

5. PUBLIC COMMENTS*

6. GUEST SPEAKER(S)

7. EXECUTIVE REPORTS

- a. Director of Finance
- b. CCSG President/Student Trustee
- c. Director of Activities
- d. Program Assistant
- e. Dean of Student Affairs

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- a. **Review Finance Committee Bylaw** – The Dean of Student Affairs will review and discuss the Finance Committee Bylaws.
- b. **Review Funding Requests vs. Bill Process** – The Dean of Student Affairs will review and discuss the funding request process and the bill proposal process.
- c. **Discuss Possible Regular Meeting Day/Time** – The committee will discuss possible meeting days and times for the Fall 2021 semester.

10. INTRODUCTION OF BILLS

- a. **\$68,508.00** – Open a blanket purchase order (BPO) for CCSG Program Assistant salary for 2021-22.
- b. **\$10,000.00** – Open a purchase order (PO) with Chaffey College Business Services for services rendered to CCSG for 2021-22.
- c. **\$10,000.00** – Open a BPO with 4imprint to purchase CCSG swag.
- d. **\$2,000.00** – Open a PO with Chaffey College Lithography services rendered to CCSG for 2021-22.
- e. **\$1,200.00** – Open a BPO with Engrave 'N Embroider Things to purchase plaques and awards for CCSG for 2021-22.
- f. **\$600.00** – Purchase custom made frames at Michael's for the 2020-21 & 2021-22 CCSG President/Student Trustees.

11. CONSIDERATION OF CONSENT AGENDA

12. ANNOUNCEMENTS

13. ADJOURNMENT

*CCSG is required in accordance to the Brown Act to allow the public to comment on agenda items before or during consideration by legislative body (54954.3 Ch. IV & V). Comments are limited to three minutes per speaker and fifteen minutes per topic or action item, if there is more than one speaker. It is not required for action to be taken nor is it required for extended discussion of any items not on the agenda. At the conclusion of public comment, CCSG may ask the members to review a matter or may ask that a matter be put on a future agenda. For further information and anyone who requires a disability-related modification or accommodation to participate in the public meeting should contact the CCSG Program Assistant (909) 652-6593 as far in advance of the CCSG meeting as possible.