



## **AP 3501 Campus Security and Access**

During business hours, the District will be open to students, family members, employees, contractors, guests, and invitees. During non-business hours access to all District facilities is by key or access card, if issued, or by admittance via the Campus Police Department. In the case of periods of extended closing, access to appropriate facilities will be provided to authorized employees.

The campus facilities are maintained by Maintenance and Operations and patrolled by the officers of the Campus Police Department. The police officers and police cadets regularly test the emergency phones and submit work orders for repair, recommend the trimming of shrubbery for safety reasons and conduct periodic lighting inspections. Officers report the need for replacement of lights and any other physical hazards they notice to the Maintenance and Operations Office. Periodic crime prevention audits are conducted when a crime trend occurs or upon the physical changes of office space and equipment when requested by an administrator. These audits examine security issues such as landscaping, locks, alarms, lighting, and communications. Additionally, during the academic year, Campus Police, Maintenance and Operations, and a representative from the Health and Safety Committee will meet to discuss campus security and access issues of concern.

Campus security or pressing facility access matters are reviewed and addressed by the Director of Maintenance and Operations and/or the Chief of Police as the situation warrants.

### **Hours of Access**

The hours of operation for District property are 7:00 a.m. to 10:00 p.m. Expressive activities are not permitted outside hours of operation (see BP/AP 3900 Speech: Time, Place, and Manner). Overnight use or sleeping on campus is not permitted, nor is use of the campus areas authorized during hours of operation for sleeping, camping, laying down of bedding, and use of facilities for similar purposes.

No person shall enter, loiter, or remain on any District facility at any time between 11:00 p.m. and 6:00 a.m. of the following day. When District facilities are closed, the use, presence, or occupation of any areas on District property is prohibited without authorization from the Superintendent/President, or authorized representative, or unless the person is a participant in an activity approved or sponsored by the District.



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**District Property Closure**

The Superintendent/President, or a duly authorized representative, may close a District facility at any time there is an apparent danger to the persons using the property itself, or for any cause which would adversely affect the safety and protection of the public. This section may be enforced without concurrence of those individuals or groups involved in the use of the facility. Remaining in an area closed by the Superintendent/President or authorized representative is prohibited.

Refusing or failing to leave immediately upon being requested by the Superintendent/President, or authorized representative, is a violation of Penal Code Section 602 (m).

References: 34 Code of Federal Regulations Section 668.46(b)(3);  
ACCJC Accreditation Standard III.B.1;  
Penal Code Section 602 (m)

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