

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, July 22, 2021, live at the Chaffey College Rancho Cucamonga campus and virtually via videoconference. Board President Ovitt called the meeting to order at 2:01 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. Negrete-McLeod, Mr. Ovitt, Ms. Olivares-Lambert, Ms. Douge (Student Trustee)

Members absent: none

CLOSED SESSION

The public was given an opportunity to address the Governing Board regarding the posted closed session agenda.

No comments were made.

The Board convened in closed session at 2:03 p.m. Closed session was adjourned at 3:02 p.m.

STUDY SESSION

Alumni Partnership Report 2020-2021 – Associate Superintendent Alisha Rosas introduced Dr. Janeth Rodriguez, director, alumni and community relations and Heather Parsons, manager, major and capital gifts fundraising, who presented on the following: alumni; community; governmental relations; high school outreach; connecting with future alumni; informed alumni; *Alumni Panther Connect*; virtual connection for tailgate and Black Student Success week events; opportunities for students and community partners; *The Breeze Takes Flight* video journalism project; impact; Panther Pride; engagement; Undocumented Student Action Week; connection; Women Leading Change; legislative advocacy; high school outreach; and Senior Early Transition (SET).

Dr. Shannon and the Governing Board congratulated Heather Parsons for being named president-elect of the Rancho Cucamonga Chamber Board.

REGULAR SESSION

The regular session reconvened at 3:24 p.m., and Board President Ovitt asked Trustee Brugger to lead the Pledge of Allegiance to the Flag.

ORGANIZATION

Lee McDougal proposed that the Board maintain the same officer positions for the upcoming year due to the pandemic. Trustee Olivares-Lambert seconded this proposal.

The Governing Board elected the following officers to serve in 2021–2022, commencing at the July 22, 2021 Board meeting:

Gary C. Ovitt – President and Alternate Voting Representative to the San Bernardino County Committee on School District Organization
Lee C. McDougal – Vice President
Kathleen Brugger – Clerk
Gloria Negrete McLeod – Voting Representative to the San Bernardino County Committee on School District Organization

PUBLIC COMMENTS

Julie Sanchez, executive assistant in the superintendent/president's office, read a comment received from Christopher Dievendorf, theatre technician, regarding the cost of living (COLA) increase.

COMMUNITY LINKAGES

GOVERNING BOARD

Student Trustee Rousselle Douge reported that the Chaffey College Student Government (CCSG) special election took place July 19 through July 22. The results should be ratified and announced by July 26, which is also the date of the first CCSG Senate meeting. The members will be sworn in at that time.

Trustee McLeod had no report.

Trustee McDougal reported that he is working on a project for the Chaffey College Foundation to be donated for the golf tournament.

Trustee Brugger reported that she made her monthly donations to the College for the Panther Care Program, the Classified Senate Backpack Project, and the Wignall Museum. She also mentioned news articles regarding Chaffey College in the local papers.

Trustee Olivares-Lambert had no report.

Board President Ovitt reported attending an Ontario City Council meeting; a First 5 Commission meeting; a Promise Scholars reception; a Children's Fund meeting; and a Parks and Recreation meeting.

LEGISLATIVE UPDATE

Dr. Janeth Rodriguez provided a written presentation which included updates on: AB 1273, Interagency Advisory Committee on Apprenticeship: The Director of Consumer Affairs and the State Public Health Officer; and AB 1459, Financial Aid Reform.

PRESENTATIONS

The following videos were played for the Governing Board:

- MacKenzie Scott Gift
- Chaffey College Choir Virtual Performance

FOUNDATION

Dr. Lisa Nashua, executive director of the Foundation, provided a written report which included: scholarship fall application period; Foundation Finance and Investment Committee; AAUW Awards for transferring students; HowMet International Foundation; Southern California Edison year-end report submitted; the James Irvine Foundation proposal to be submitted; Chaffey College Foundation golf tournament; community partners; \$2.9 million budget allocation for the InTech Welding Center; San Manuel Band of Mission Indians potential partnership; and Assemblymember Freddie Rodriguez open house and vaccine clinic.

REPORTS

CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote. (Items D.6 – D.14 were pulled at the request of District staff.)

Employment or Ratification of:

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.
Matthew Morin to the temporary, unclassified, professional expert position of assistant dean, intersegmental partnerships and deliveries, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Cheryl Newman-Tarwater to the temporary, unclassified, professional expert position of campus police liaison, effective June 28, 2021, through August 31, 2021, under the terms and conditions of the employment agreement.

Appointment of:

Robert Rundquist to the position of dean, institutional effectiveness, 1.0 FTE, 12 months, range 32, step G of the management salary schedule, effective July 1, 2021.

Misty Burrueal to the position of dean, visual and performing arts, 1.0 FTE, 12 months, range 32, step C of the management salary schedule, effective July 1, 2021.

The Governing Board approved the educational services coordinator assignments for the 2020–21 academic year as identified on the attached list. (This list has been made a part of the meeting minutes.)

The Governing Board approved the educational services coordinator assignments for the 2021–22 academic year as identified on the attached list. (This list has been made a part of the meeting minutes.)

The Governing Board approved the temporary increase in assignments of the .475 contract employees in the Campus Store to work a maximum of eight hours per day for no more than twenty consecutive days and for a period that will not exceed seventy-five days during the 2021–22 fiscal year.

The Governing Board ratified the temporary increase in assignment for the workforce research analyst from .475 to 1.0 FTE for the period of July 1, 2021, through December 31, 2021.

CONSENT AGENDA

A motion was made by Ms. Brugger, seconded by Ms. Negrete-McLeod, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. Negrete-McLeod, Mr. Ovitt,
Ms. Olivares-Lambert, Ms. Douge (advisory)

Nays: None

Through this action, the following were approved (Approval of Minutes, June 24, 2021, through Memorandum of Understanding – Chaffey Community College District and California School Employees Association (CSEA), Chapter 431.)

GOVERNANCE PROCESS

The minutes of the June 24, 2021, regular Board meeting were approved as presented.

The Governing Board changed the date of the September Board meeting to Monday, September 20, 2021.

The Governing Board authorized the Governing Board clerk to attest to actions taken by the Governing Board whenever such certification or attestation is required for any purpose.

ACADEMIC AFFAIRS

The Governing Board approved the College and Career Access Pathways (CCAP) Partnership Agreement between Chaffey Community College District and Fontana Unified School District.

BUSINESS/FISCAL AFFAIRS

The Governing Board approved the revised District authorized signature list to be effective July 22, 2021. (This list has been made a part of the meeting minutes.)

The Governing Board approved:

- a. The designation of the *Inland Valley Daily Bulletin* as the newspaper for the publication of the notice of public hearing on the 2021-2022 budget.
- b. August 23, 24, and 25, 2021 as the dates the 2021-2022 budget will be available for public inspection on the Chaffey Community College website.
- c. August 26, 2021, at 2:00 p.m. as the date and time of the budget public hearing.

The Governing Board adopted Resolution 72221, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

The Governing Board approved the 2023-2027 Five-Year Capital Construction Plan and authorized the superintendent/president of the college to sign the formal documents that authorize action on behalf of the District.

The Governing Board approved the Budget Transfer Board Report for the period of April 1, 2021 through June 30, 2021.

HUMAN RESOURCES

The Governing Board ratified the employment contracts between the Governing Board of the Chaffey Community College District and the dean, institutional effectiveness; dean, visual and performing arts; and director, career and transfer centers.

The Governing Board approved the memorandum of understanding between the Chaffey Community College District and California School Employees Association (CSEA), Chapter 431.

ACTION AGENDA

BUSINESS/FISCAL AFFAIRS

The contract, purchase order, and warrant lists were ratified on the motion of Mr. McDougal, second of Ms. Brugger. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Ms. Negrete-McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Olivares-Lambert, Ms. Douge (advisory)
Nays: None

CEO/STAFF REPORTS

Dr. Henry Shannon, superintendent/president, presented the Board with copies of his monthly report. The report highlighted the Chaffey College 10-Point Plan; InTech Center's new welding lab; CORE Academy Economic Mobility Initiative for Low-Income Residents; and updates from the offices of equity, outreach and communications, instruction and institutional effectiveness, and student services and strategic communications.

Academic Senate President Neil Watkins was not present. Sarah Cotton, academic senate vice president, participated on behalf of Neil Watkins. Ms. Cotton reported that they are excited for the upcoming school year.

Classified Senate President Sarah Schmidt had no report.

CSEA President Sapna Jethani-Prado was not present.

CCFA President Bruce Osburn read a statement regarding part-time faculty.

CDCFA had no report.

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

None.

ADJOURNMENT

The meeting was adjourned at 4:10 p.m.

The next regular meeting of the Chaffey Community College District Governing Board is Thursday, August 26, 2021.

President

Clerk