

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, June 25, 2020, virtually via videoconference. Board President McLeod called the meeting to order at 2:00 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Ms. Sanders (Student Trustee)

Members absent: none

CLOSED SESSION

The public was given an opportunity to address the Governing Board regarding the posted closed session agenda.

No comments were made.

The Board convened in closed session at 2:03 p.m. Closed session was adjourned at 2:30 p.m.

STUDY SESSION

2020-2021 Tentative Budget – Lisa Bailey, associate superintendent, business services and economic development, introduced Anita Undercoffer, executive director, budgeting and fiscal services, who presented the 2020-2021 tentative budget. Ms. Bailey recognized Trustee Ovitt for his assistance in carefully reviewing the budget and for his guidance, and Ms. Undercoffer and her staff for working diligently during these unprecedented times. The presentation included: Student Centered Funding Formula; Full-Time Equivalent Students (FTES); historical perspective of FTES; revenue and expense trend actuals; state budget May Revision for 2020-2021; 2020-2021 tentative budget development; 2020-2021 unrestricted general fund budget projections; State Budget Agreement 2020-2021; SB74; changes after tentative; highlights of AB74; economic outlook; and Chaffey College outlook and challenges.

Superintendent/President Shannon thanked Mr. Ovitt for being the budget liaison for the Board.

Grant Awards and Contracts Report for 2018-2019 – Jim Fillpot, dean, institutional research, policy and grants introduced Ray Cuellar, director, grant development and management, who presented the following: Board Policy 3280; primary areas of focus and support – competitive (new), competitive (renewed), contracts, fee for service and formula based; 2018-19 awards; award trends;

award summary – 2014/15 through June 30, 2019; sneak peek – award trends 2019-2020.

Mr. Cuellar thanked Donna Sandoval for preparing the report and presentation.

REGULAR SESSION

The regular session reconvened at 3:10 p.m., and President McLeod led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

Julie Sanchez, executive assistant to the Superintendent/President and Governing Board, read the public comments received via email from the following individuals who congratulated new CCSG President and Student Trustee Lauren Sanders:

Tariq Azim

Benjamin Blevins

Toni Schiffmaier

Gerardo Chavez

Michael Schouten

Van Dao Minh Anh

Crystal Williams

(These emails have been made a part of the meeting minutes.)

COMMUNITY LINKAGES GOVERNING BOARD

Student Trustee Lauren Sanders stated that she feels honored to be serving on the Board for the 2020-2021 year, and thanked everyone for their messages of support. Ms. Sanders reported that the students held a candlelight vigil for George Floyd and others, and that she participated in town hall meetings. She is looking forward to a productive year.

Trustee Ovitt reported that he participated in a First 5 Commission meeting, the “Chaffey College Virtual Vigil for Racial Justice and the Need for Healing,” and a tentative budget development review meeting. Mr. Ovitt welcomed and congratulated Student Trustee Sanders.

Trustee McDougal reported he attended the drive-by farewell for Dr. Eric Bishop and wished him the best in his new endeavor as the superintendent/president of Ohlone Community College.

Trustee Brugger reported that the Chaffey College commencement activities were featured in the Los Angeles Times.

Trustee Roberts had no report.

Board President McLeod reported that she participated in the swearing-in of Chaffey College Student Government's new members.

Board President McLeod presented Dr. Eric Bishop with a plaque for his service to Chaffey College.

LEGISLATIVE UPDATE

Dr. Eric Bishop provided a presentation which included: California Assembly Constitutional Amendment (ACA) 5 and November 2020 ballot initiatives.

PRESENTATIONS

None

FOUNDATION

Lisa Nashua, executive director of the Foundation, provided a written report which included: planning for 2020-21 scholarships, Fund-A-Dream digital campaign; Foundation Finance and Investment Committee; private funders, in-kind donations; community partnerships; and the postponement of the Foundation golf tournament.

REPORTS

CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

Employment or Ratification of:

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.
Nathaneal Akin to the temporary, unclassified, professional expert position of athletic trainer, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Brashit Vardeh Tarmani to the temporary, unclassified, professional expert position of athletic trainer, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Jonathan Fox to the temporary, unclassified, professional expert position of business liaison, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Deborah Smith to the temporary, unclassified, professional expert position of economic development administrator, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Artie Allen to the temporary, unclassified, professional expert position of first assistant coach, football/out-of-season/all sports, effective August 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Prentice Harris to the temporary, unclassified, professional expert position of first assistant coach, men's basketball, effective October 1, 2020, through March 15, 2021, under the terms and conditions of the employment agreement.

David Slover to the temporary, unclassified, professional expert position of football coordinator/out-of-season, all sports, effective August 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Benjamin Cooper to the temporary, unclassified, professional expert position of head coach, men's soccer, effective August 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Irene Gishwiller to the temporary, unclassified, professional expert position of grant coordinator, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Karena Jimenez to the temporary, unclassified, professional expert position of grant coordinator, effective July 1, 2020 through June 30, 2020, under the terms and conditions of the employment agreement.

Robert Lander to the temporary, unclassified, professional expert position of head coach, cross country, effective August 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Robert Hadaway to the temporary, unclassified, professional expert position of head coach, football, effective August 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Jeff Klein to the temporary, unclassified, professional expert position of head coach, men's basketball, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Christopher Carlson to the temporary, unclassified, professional expert position of head coach, men's water polo, effective August 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

LaTasha Burnett to the temporary, unclassified, professional expert position of head coach, women's basketball, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Graziella Cooper to the temporary, unclassified, professional expert position of head coach, women's soccer, effective August 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Brianna Gonzales to the temporary, unclassified, professional expert position of head coach, women's volleyball, effective August 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Laura Kocsis to the temporary, unclassified, professional expert position of head coach, women's water polo, effective August 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Natalie Weaver to the temporary, unclassified, professional expert position of manager, apprenticeships and grants, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Prentice Harris to the temporary, unclassified, professional expert position of manager, intramural programs, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Christine Flores to the temporary, unclassified, professional expert position of management development expert, effective July 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Sharlene Smith to the temporary, unclassified, professional expert position of transition facilitator, effective July 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Rosalinda Rivas to the temporary, unclassified, professional expert position of workforce development coordinator, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

MONITORING

The following reports were submitted to the Governing Board for their information:

Curriculum Monitoring Report

Grant Development and Management Office Monitoring Report

CONSENT AGENDA

A motion was made by Ms. Brugger, seconded by Mr. Ovitt, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Ms. Sanders (advisory)

Nays: None

Through this action, the following were approved (Approval of Minutes, May 28, 2020, through Allocation Model of Equal Employment Opportunity Fund).

GOVERNANCE PROCESS

The minutes of the May 28, 2020, regular Board meeting were approved as presented.

BUSINESS/FISCAL AFFAIRS

The Governing Board approved the 2020-2021 appropriation limit of \$204,336,119.

The Governing Board adopted the resolution to approve the California Department of Education 2020-2021 California State Preschool Program Contract (CSPP-0424) in the amount of \$505,457 for the period of July 1, 2020 through June 30, 2021.

The Governing Board adopted the resolution to approve the California Department of Education 2020-2021 General Child Care and Development

Programs Contract (CCTR-01927) in the amount of \$527,555 for the period of July 1, 2020 through June 30, 2021.

The Governing Board approved the 2020-2021 tentative budget as submitted.

The Governing Board approved the budget increase of \$5,000 to the 2019-2020 restrict general fund budget for the increase to the Staff Diversity (Equal Employment Opportunity) allocation.

The Governing Board approved the determination that the Rancho Cucamonga Campus Modernization Project Notice of Exemption is the appropriate CEQA compliance document for the project. The proposed project is consistent with Class 1 Existing Facilities (CEQA Guidelines § 15301), and Class 3, New Construction or Conversion of Small Structures (CEQA Guidelines § 15303), and an Exemption is the appropriate CEQA compliance document for the Project.

The Governing Board approved Resolution 62520 authorizing interfund borrowing between all funds held by the San Bernardino County Treasurer for the Chaffey College District for the 2020-2021 fiscal year. (This resolution has been made part of the minutes of this meeting.)

The Governing Board approved the 2022-2026 Five-Year Capital Construction Plan and authorized the superintendent/president of the college to sign the formal documents that authorize action on behalf of the District.

The Governing Board approved the U.S. Department of Education Higher Education Emergency Relief Fund (HEERF) Project – Minority Serving Institutions Allocation in the amount of \$729,652, for the period of June 03, 2020 through June 02, 2021.

The Governing Board accepted as complete, per Contract Number 2020PW277, the work of, and authorized the District to file a notice of completion with the county recorder for the College Drive East Repair Project.

The Governing Board approved the MOU between Saddleback College and Chaffey College in the amount of \$97,500.

The Governing Board approved the MOU between Saddleback College and Chaffey College in the amount of \$25,000.

HUMAN RESOURCES

The Governing Board approved the District's annual submission of the equal employment opportunity fund certification affirming that funding use is in compliance with the Multiple Method Allocation Model pursuant to Title 5.

ACTION AGENDA

BUSINESS/FISCAL AFFAIRS

The contract, purchase order, and warrant lists were ratified on the motion of Ms. Brugger, second of Mr. McDougal. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Roberts, Ms. Sanders (advisory)
Nays: None
Absent: None

CEO/STAFF REPORTS

Henry Shannon, superintendent/president, presented the Board with copies of his monthly report. The report highlighted: spring and summer 2020 semesters; Chaffey College Bond Citizens Oversight Committee; Chaffey College Chino Community Center Oversight Committee; and an update from the Office of Student Services.

Dr. Shannon wished Dr. Bishop well in his new position, and welcomed Student Trustee Sanders to her new position.

Nicole DeRose provided Board Members with the Faculty Senate's monthly report. She highlighted Adam D. Martinez, English faculty; Dr. Deepak Shimkhada, VPA faculty; Mary Beierle, art faculty; and Brandi Mansouri, counseling faculty.

Ms. DeRose also welcomed new Student Trustee Lauren Sanders and bid farewell to Dr. Bishop. She also reported that President-Elect Baron Brown would begin his tenure as Faculty Senate President on July 1.

Classified Senate President Trisha Albertsen submitted a report highlighting Classified Senate student and classified professional scholarships, along with some of her own activities.

CSEA President Monica Han provided a written report (this report has been made a part of the meeting minutes).

CCFA President Jonathan Ausubel provided a written report (this report has been made a part of the meeting minutes).

CDCFA had no report.

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

Student Trustee Lauren Sanders asked Dr. Bishop about legislation on the on the docket, specifically AB2910, AB2388, and AB2884. Dr. Bishop will ask Janeth Rodriquez to report on this legislation at next month's meeting.

ADJOURNMENT

The meeting was adjourned at 4:01 p.m.

The next regular meeting of the Chaffey Community College District Governing Board will be Thursday, July 23, 2020, via videoconference.

President

Clerk