

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, May 28, 2020, virtually via videoconference. Board President McLeod called the meeting to order at 2:02 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Ms. Williams (Student Trustee)

Members absent: none

CLOSED SESSION

The public was given an opportunity to address the Governing Board regarding the posted closed session agenda.

No comments were made.

The Board convened in closed session at 2:02 p.m. Closed session was adjourned at 4:01 p.m.

STUDY SESSION

Associate Superintendent Laura Hope introduced Robert Rundquist, interim dean, institutional effectiveness and intersegmental partnerships, and Matthew Morin, director, intersegmental partnerships and deliveries, who presented on the Student Support Hub. The presentation included: 2020 Innovation Timeline; design principles; dashboard; online library; Success Centers; online counseling; Wellness Center; student prep, feedback and user data; and Chaffey.edu Chatbox. Ms. Hope explained that all student services needed an online platform due to the pandemic, and thanked those on the Distance Education team who have worked on the Hub.

VOTE ON APPEAL OF CCSG ELECTION FINDINGS AND SANCTIONS:

The Board considered the appeal of the May 15, 2020, CCSG Election Findings and Sanctions imposed on a student candidate in closed session. The Board will now vote on the following: "Whether to Affirm the May 15, 2020, Findings and Sanctions imposed on the student candidate." The Board unanimously voted by roll call to affirm on the motion of Mr. McDougal, and second of Mr. Ovitt.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Ms. Williams (advisory)

Nays: None

REGULAR SESSION

The regular session reconvened at 4:24 p.m., and President McLeod led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

Julie Sanchez, executive assistant to the Superintendent/President and Governing Board, read the public comment received via email from the following individual:

CCSG Vice President Xochitl Escamilla

(This email has been made a part of the meeting minutes.)

COMMUNITY LINKAGES GOVERNING BOARD

Student Trustee Nikeenia Williams thanked everyone for a wonderful school year even though it ended in an unprecedented way. She wished everyone all the best, and thanked everyone at the College for their support. She read a poem about racism and George Floyd, and a quote from Martin Luther King, Jr.

Trustee Ovitt reported that he has been under a self-quarantine during this past month. He thanked Student Trustee Nikeenia Williams for her service to Chaffey College and the community.

Trustee McDougal reported that he participated in the drive-thru Grad Fest at Fontana.

Trustee Brugger reported that she participated in the drive-thru Grad Fest at Rancho Cucamonga.

Trustee Roberts proposed adding a congratulatory billboard along the freeway for the 2020 Chaffey College graduates.

Board President McLeod reported that she participated in the drive-thru Grad Fest at the Chino campus.

LEGISLATIVE UPDATE

Dr. Eric Bishop provided a presentation which included: Governor's May Revise; key legislation including AB 2341 – Rising Scholar Network, AB 2388 – Basic Needs Coordinator/Center, AB 2972 – DACA Training, AB 2884 – Lottery Allocations, AB 2416 – Homeless SAP Exception and AB 3137 – College Promise/Active Military.

PRESENTATIONS

President McLeod presented a slide of the plaque to outgoing Student Trustee Nikeenia Williams. The actual plaque will be mailed to Ms. Williams.

FOUNDATION

Lisa Nashua, executive director of the Foundation, provided a written report which included: planning for 2020-21 scholarships; Fund A Dream Digital Campaign; Foundation Finance and Investment Committee; school and program scholarships; community partners including AAUW, Ontario-Montclair School District's Promise Scholars and UFCW Local 1428; Chaffey College Foundation golf tournament on August 10, 2020; and check cashing for Chaffey College students.

Ms. Nashua thanked President Negrete-McLeod for her generous gift to Panther Care and student scholarships, and thanked Ms. Brugger for her purchase of a foursome for the Foundation golf tournament.

REPORTS

CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

Employment or Ratification of:

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.
Myriam Arellano to the temporary, unclassified, professional expert position of accounting manager, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Darryl Seube to the temporary, unclassified, professional expert position of acting chief of police, effective July 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Stephen Lux to the temporary, unclassified, professional expert position of administrator, campus police, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Laura Alvarado to the temporary, unclassified, professional expert position of assistant director, adult education pathways, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Samir Shah to the temporary, unclassified, professional expert position of bond program manager, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Michael Goss to the temporary, unclassified, professional expert position of director, center of excellence, region 9, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Matthew Morin to the temporary, unclassified, professional expert position of director, intersegmental partnerships and deliveries, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Linda Lamp to the temporary, unclassified, professional expert position of grant director, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Dina Mangini to the temporary, unclassified, professional expert position of job developer, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Richard Levine to the temporary, unclassified, professional expert position of maintenance manager, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Isabel Bogue to the temporary, unclassified, professional expert position of manager, administrative application services, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Melissa Pinion to the temporary, unclassified, professional expert position of manager, communications effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Heather Nishioka to the temporary, unclassified, professional expert position of manager, community partnerships and advancement, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Sarah Riley to the temporary, unclassified, professional expert position of manager, facilities development, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Sergio Lopez to the temporary, unclassified, professional expert position of manager, grounds, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Adalberto Rodriguez to the temporary, unclassified, professional expert position of manager, Panther Care, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Marisa Israel to the temporary, unclassified, professional expert position of manager, student success teams/engagement, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Elizabeth Almanza to the temporary, unclassified, professional expert position of project director, upward bound program, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Rustico Antolin to the temporary, unclassified, professional expert position of simulation technology specialist, effective August 3, 2020, through May 19, 2021, under the terms and conditions of the employment agreement.

Ruben Nevarez to the temporary, unclassified, professional expert position of simulation technology specialist, effective June 1, 2020, through June 30, 2020, under the terms and conditions of the employment agreement.

Ruben Nevarez to the temporary, unclassified, professional expert position of simulation technology specialist, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Alan Braggins to the temporary, unclassified, professional expert position of statewide director, advanced manufacturing, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

James Morante to the temporary, unclassified, professional expert position of statewide director, energy, construction and utilities, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Sam Gaddie to the temporary, unclassified, professional expert position of sustainability and environmental safety officer, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Appointment of:

Alisha Rosas to the position of acting vice president, student services/executive director, equity, outreach and communications, 1.0 FTE, 12 months, range 38, step E of the management salary schedule, effective June 1, 2020, through June 30, 2021.

The Governing Board approved the assignment of contract employees to work during non-contract months.

The Governing Board approved the revised educational services coordinator assignments for the 2019-2020 academic year as identified on the attached list (this list has been made a part of the meeting minutes.)

The Governing Board approved an extension of an unpaid parental leave of absence for Athalie Sapp, instructional specialist, for the period of May 1, 2020, through June 30, 2020.

The Governing Board approved the temporary increase in assignment of .475 contract employee, administrative assistant II, health sciences, from .475 to .95 FTE for the period of July 1, 2020, through December 31, 2020.

The Governing Board approved the temporary increase in assignment of .475 contract employee, KNA, to work a maximum of eight hours per day for no more than twenty consecutive days, effective July 1, 2020, through August 31, 2020.

MONITORING

The following reports were submitted to the Governing Board for their information:

Budget Monitoring Report

Chino Campus Monitoring Report

Information Technology Monitoring Report

Quarterly Investment Report

CONSENT AGENDA

A motion was made by Ms. Brugger, seconded by Mr. Ovitt to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Ms. Williams (advisory)

Nays: None

Through this action, the following were approved (Approval of Minutes, April 16, 2020, through Memorandums of Understanding – Chaffey Community College District and Chaffey College Faculty Association - CCFA).

GOVERNANCE PROCESS

The minutes of the April 16, 2020, regular board meeting were approved as presented.

ACADEMIC AFFAIRS

The Governing Board approved 5 new courses, 379 course modifications, 381 distance education courses, 3 course deactivations, 25 program of study

modifications, and 1 new program of study for the *Chaffey College 2020-2021 Catalog*.

The Governing Board denied the pursuit of a compressed 16.5 week calendar for the College.

BUSINESS/FISCAL AFFAIRS

The Governing Board approved the cancellation of the purchase of real property located at 2151 East Convention Center Way, Ontario, California, 91764.

The Governing Board accepted the receipt and approved the amount not-to-exceed \$6,356.25 from the California Department of Education for AB 212, Round 19-20 stipends for eligible Child Development Center teachers for the 2019-2020 fiscal year.

The Governing Board approved the third amendment to the Inland Empire Health Plan (IEHP) agreement to add a 2020/2021 session to design and develop Business Writing Skills training in the amount of \$20,352.

The Governing Board approved the Census Outreach Sponsorship Agreement, between Chaffey Community College and the Foundation for California Community Colleges, in the amount of \$2,700 for the period of January 27, 2020 through August 31, 2020.

The Governing Board approved the receipt of Veterans Affairs (VA) grant funds in the amount of \$5,085 for the 2019-2020 fiscal year.

The Governing Board approved the U.S. Department of Education Higher Education Emergency Relief Fund (HEERF) Project - Institutional Allocation, in the amount of \$5,723,242, for the period of April 22, 2020 through April 21, 2021.

The Governing Board approved the U.S. Department of Education Higher Education Emergency Relief Fund (HEERF) Project - Student Aid Allocation, in the amount of \$5,723,242, for the period of April 20, 2020 through April 19, 2021.

The Governing Board approved Resolution 52820 authorizing interfund borrowing between all funds held by the San Bernardino County Treasurer for the Chaffey College District for the 2020-2021 fiscal year. (This resolution has been made part of the minutes of this meeting.)

The Governing Board approved the California State University Office of the Chancellor Transfer Pathways Mapper Project, in the amount of \$12,500, for the period of March 31, 2020 through December 31, 2020.

The Governing Board approved the Vocational Education and Training Services fee-for-service contract with the County of San Bernardino in amount of \$2,500,000 effective July 1, 2020 through June 30, 2021.

The Governing Board approved the Budget Transfer Board Report for the period of January 1, 2020 through March 31, 2020.

ACTION AGENDA

BUSINESS/FISCAL AFFAIRS

The Governing Board authorized the District to enter into two, five-year term, on-call professional services agreements in the amount not to exceed \$5,000,000 for each agreement with Bernards Bros., Inc. of Ontario, California and Safework, Inc. of Irvine, California for Request for Qualifications/Proposals No. 2020PW579 Construction Management Services., on the motion of Ms. McDougal, second of Mr. Brugger.

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Roberts, Ms. Williams (advisory)
Nays: None
Absent: None

The contract, purchase order, and warrant lists were ratified on the motion of Ms. Brugger, second of Mr. McDougal. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Roberts, Ms. Williams (advisory)
Nays: None
Absent: None

CEO/STAFF REPORTS

Henry Shannon, superintendent/president, presented the Board with copies of his monthly report. The report highlighted Grad Fest 2020; Ardon Alger's retirement parade; Turning Point program; degrees and certificates in which over 6,400 degrees and certificates are to be conferred, the most in the college's history; and updates from instruction and institutional effectiveness and student services.

Nicole DeRose provided Board Members with the Faculty Senate's monthly report. She highlighted Ardon Alger's retirement after 43.5 years of service to the College; a resolution in honor of Professor Ardon Alger; photography successes 2019-2020; journalism successes, professional accomplishments of Professor Marc Meyer.

Classified Senate President Trisha Albertson submitted a report highlighting Classified Professionals Yvonne Vitt, language arts; Lisa Bruchet, accounting services; Hope Ell, office of instruction; Vicky Valle, professional development, Trisha Albertsen, budgeting services; and Classified Senate scholarships.

CSEA had no report.

CCFA President Jonathan Ausubel shared a California Teachers Association document asking everyone to contact their legislator to advocate for passage of a budget with no education cuts.

CDCFA had no report.

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

No comments.

ADJOURNMENT

The meeting was adjourned at 5:07 p.m. in the memory of: Ahmaud Arbery from Georgia; George Floyd from Minnesota; Thuan Vu, mother-in-law of Than Nguyen, plant maintenance mechanic; and Kenneth A. Green, father of Trisha Albertsen, senior accountant; and also in congratulations to Ardon Alger on his retirement after 43.5 years of service to the College.

The next regular meeting of the Chaffey Community College District Governing Board will be Thursday, June 25, 2020, via videoconference.

President

Clerk