

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, April 25, 2019, in the boardroom of the Marie Kane Center for Student Services/Administration. Board President Brugger called the meeting to order at 2:00 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Mr. Rosales (Student Trustee)

Members absent: none

CLOSED SESSION

The public is given an opportunity to address the Governing Board regarding the posted closed session agenda. No comments were made.

The Board convened in closed session at 2:00 p.m. Closed session was adjourned at 2:55 p.m.

STUDY SESSION

A study session commenced on the following topics:

2018-2019 Grant Awards and Contracts Report – Dean Jim Fillpot introduced Ray Cuellar, director, grant development and management, who presented on: history and function; 2017-18 funding; featured awards; program impact, grant closeout, student impact story; director impact story; and synopsis of awards received. Mr. Cuellar thanked Jim Fillpot and the Institutional Research team for the data, and thanked Devoree Ealy for her work on the report. He further explained that the grant process is a group effort and his office relies on assistance from several other departments.

Dr. Shannon thanked Ray Cuellar, Jim Fillpot, and Lisa Nashua for their work on grants, which aligns with Board policy and goals.

Goal Alignment Project – Laura Hope, acting associate superintendent, instruction and institutional effectiveness, provided background information on the Goal Alignment project. She explained that the Goal Alignment Project is a result of AB 1809, which requires all community colleges to establish the following: local goals that are aligned with system-wide goals in the Vision for Success, local goals that are numerically measurable, and local goals that specify the timeline for improvement. Ms. Hope further explained that the Board must adopt the goals by May 31, 2019.

No. 17,303
Study
Session

Ms. Hope also presented on: development of goals; sharing local goals; use of “Local Benchmarks” in local language, work with College Planning Council, draft development and governance, completion system goal and local benchmark, transfer system goal and local benchmark, unit accumulation system goal and local benchmark, workforce system goal and local benchmark, and equity system goals and local benchmarks. Dr. Eva Conrad is serving as the planning consultant for the Educational Master Plan.

Ms. McLeod asked how many African American students attend Chaffey College. Mr. Fillpot responded that nine percent of the student body are African American, which amounts to approximately 1,800 students.

REGULAR SESSION

The regular session reconvened at 3:21 p.m., and Julie Sanchez, executive assistant to the superintendent/president, led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

No public comments were made.

COMMUNITY LINKAGES GOVERNING BOARD

Student Trustee Moises Rosales shared that Chaffey College Student Governing (CCSG): will attend the upcoming Region IX meeting at Norco College; hosted “*The Letter S*” documentary about suicide among young adults; the *Eggstravaganza* egg hunting event for Child Development Center; participated in annual Legal Night; had a booth and giveaways for Grad Fest; attended the Alumni and Athletic Hall of Fame dinner; Wignall Museum Party; and the *Eyes of Freedom* veterans tribute.

Mr. Rosales introduced the CCSG President-Elect Ms. Nikeenia Williams and announced that the newly elected executive board includes all women. He also mentioned that he has only one remaining Board meeting and hopes that Chaffey College continues their support of undocumented students after he is gone.

Gary Ovitt highlighted the following events: Chaffey College Wignall Grand Re-Opening; Chaffey College K-8 Superintendents/Principals luncheon; Chaffey College Alumni of the Year/Athletic Hall of Fame dinner; Chaffey College Faculty Lecturer of the Year presentation; Soroptimist Prism Awards luncheon; Montclair to College Awards and dinner; Chaffey College *Eyes of Freedom* exhibit; memorial service for former teacher Fran Musser, who

passed away at the age of 99; and the Rancho Cucamonga High School *Rancho Remembers* honoring military veterans.

Mr. Ovitt also reported attending: Ontario Parks and Recreation Commission meeting (2); Children's Fund Board meeting; Ontario Chaffey Community Show Band Board meeting; West End YMCA Board meeting (2); Uplander's Club Fundraiser; University of La Verne Scholarship Gala; Esperanza Scholarship Foundation Board meeting; West End YMCA meeting with Board Chair, Heidi Burns; Memorial Day planning meeting at Bellevue Cemetery (2); First 5 workshop; First 5 Commission meeting; Children's Fund *Shine a Light on Child Abuse* breakfast; Ontario-Montclair School District Community Engagement luncheon; Ontario-Montclair Promise Scholars speaking engagement at Hawthorne Elementary School; Pacific Lifeline fundraiser; Soroptimist International of Chino Valley fundraiser; West End YMCA Governance meeting; Chaffey College Trust Scholarship meeting; OMSD Promise Scholars meeting; Ontario Chaffey Community Show Band Board production meeting; ACSA Region 12 Awards dinner; Ontario Chaffey Community Show Band concert; Children's Fund Executive Committee meeting; Ontario-Montclair School District *Models of Excellence Awards*; Ontario-Montclair Promise Scholars golf tournament; Children's Fund scholarship luncheon; Ontario-Montclair meeting with superintendent; and the National Day of Prayer meeting.

Lee McDougal reported attending the Chaffey College Alumni of the Year/Athletic Hall of Fame event, and the Wignall Museum grand re-opening in which he tasted his first and last veggie burger.

Kathy Brugger reported attending: the Classified Meritorious Service Awards honoring Kathy Napoli and Kathy Dutton; K-8 Superintendent/Principals meeting; the Soroptimist Prism luncheon, the *Executary Networking* luncheon, and the Alumni of the Year/Athletic Hall of Fame dinner honoring the following alumni and athletes: Virginia Aguilar-Riley, Steve Jackson, Tim Sandoval, Vince Alvarado, Jordan Carmody, Michael Dickson, and Lifetime Achievement Recognition to author Beverly Cleary.

Vice President Gloria Negrete McLeod announced that she attended five events including the Classified Meritorious Service Awards, the Alumni of the Year/Athletic Hall of Fame dinner; the Soroptimist Prism luncheon, the K-8 Superintendents/Principals meeting, and the Montclair to College graduation.

Katie Roberts reported attending: seven Rotary meetings; YMCA meeting; Alumni of the Year/Athletic Hall of Fame event; and the K-8 Superintendents/Principals luncheon. Ms. Roberts further announced that Student Trustee Moises Rosales recently was engaged.

No. 17,305
Legislative
Update

LEGISLATIVE UPDATE

Lorena Corona, manager, transitional services and governmental relations, provided a written report which included an update on the following legislation: AB 30: Community Colleges: College and Career Access Pathways Partnerships; AB 302: Parking: Homeless Students; AB 897: Community Colleges: Part-Time Employees; AB 943: Community Colleges: Student Equity Plans; SB 291: Post-Secondary Education: California Community College Student Financial Aid Program; SB 554: Public Schools: Adult School Pupils: Advanced Scholastic and Vocational Training Program; and SB 568: Post-Secondary Education: Student Housing: College-Focused Rapid Rehousing Program.

No. 17,306
Presentations

PRESENTATIONS

Phi Theta Kappa Quilt Dedication to Veterans Resource Center - Dr. Eric Bishop introduced Adrienne Grayson, director, special populations and equity. Ms. Grayson introduced Dan Loomis, advisor for PTK, who introduced the PTK Chapter President. It was explained that the quilt was made by a nurse who served in Vietnam and was presented to the Chaffey College Veterans Resource Center.

Ms. Grayson thanked Ray Austin for his work on bringing the *Eyes of Freedom* national traveling tribute to Chaffey College. She then introduced Corporal Mike Strahle to talk about the *Eyes of Freedom* event. Corporal Strahle presented a flag signed by attendees to Ray Austin. He thanked the VRC and Chaffey College for the honor of displaying the exhibit.

Pinto Club Art – Dr. Henry Shannon introduced Rogelio Robles and Hector Martinez, founders of the Pinto Club. Mr. Robles started the Pinto Club in 2015 with a mission to reach out to formerly incarcerated individuals and to provide educational opportunities. He described his art work and dedicated it to Dr. Shannon and the Governing Board. Mr. Robles explained that he received a pardon and is graduating from Chaffey College and transferring to Cal State San Bernardino. He further stated that he was inspired by Professor Misty Burruel and that Professor Charles Williams guided him in starting the club.

No. 17,307
Foundation

FOUNDATION

Lisa Nashua, executive director, Foundation, provided a written report which included: the Alumni of the Year/Hall of Fame event with 184 attendees; Grad Fest; Private Foundations including The James Irvine Foundation; the Arconic Foundation, and the Wells Fargo Foundation; Chaffey College Foundation Golf Tournament at Red Hill Country Club; and Community Partnerships, Fontana Campus Job Expo with the Fontana Chamber of Commerce.

REPORTS

CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

No. 17,308
Closed
Session
Actions

Employment or ratification of:

- Selina Garcia to the position of bookstore accounting assistant, .475 FTE, 12 months, range 11, step A of the CSEA salary schedule, effective May 1, 2019.
 - Carlos Lequerica to the position of financial aid advisor, 1.0 FTE, 12-months, range 15, step A of the CSEA salary schedule, effective May 1, 2019.
 - Stacy Ventura to the position of financial aid specialist, 1.0 FTE, 12-months, range 17, step A of the CSEA salary schedule, effective May 1, 2019.
 - Kaitlin Marsh to the position of library clerk I, .475 FTE, 12 months, range 5, step A of the CSEA salary schedule, effective May 1, 2019.
- Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.

Utilization of volunteer services (This list has been made part of the minutes of this meeting.)

Appointment of:

- Nicole Holderness to the position of educational program assistant, mathematics and science, 1.0 FTE, 12-months, range 20, step E of the CSEA salary schedule, effective May 1, 2019.
- The Governing Board approve a reduced workload assignment for Ardon Alger, instructor, photography, from 1.00 FTE to .76 FTE for the 2019–20 academic year, pursuant to the provisions of Education Code §87483 and contingent upon approval from STRS.
- The Governing Board approved the temporary increase in assignments of the .475 contract employees in Campus Police and Center of Excellence to work a maximum of eight hours per day for no more than twenty consecutive days and for a period that will not exceed seventy-five days during the 2018–19 fiscal year.

MONITORING

The following reports were submitted to the Governing Board for their information:

Budget Monitoring Report

Grant Development and Management Office Monitoring Report

No. 17,309
Monitoring

CONSENT AGENDA

President Brugger announced that item IV.E.5.c was pulled from the agenda.

A motion was made by Trustee McDougal, seconded by Trustee Negrete-McLeod, to approve the consent agenda as amended.

- Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt
Ms. Roberts, Mr. Rosales (advisory)
- Nays: None
- Absent: None

No. 17,310
Consent
Agenda

Through this action, the following were approved (Approval of Minutes, March 21, 2019 through Student Discipline).

GOVERNANCE PROCESS

No. 17,311
Minutes

The minutes of the March 21, 2019 regular board meeting were approved as presented.

No. 17,312
Role and
Privileges of
the Student
Trustee

The Governing Board recommended that, for the year June 1, 2019 – May 31, 2020, the CCSG president also be designated the student trustee and that he/she receive a \$450 stipend for tuition, fees, books, or supplies per semester.

No. 17,313
Curriculum

ACADEMIC AFFAIRS

The Governing Board approved one course deactivation, one new program of study, four program of study modifications, and two program of study deactivations for the *Chaffey College 2019-2020 Catalog*.

No. 17,314
Goal
Alignment
Project

The Governing Board reviewed the goal alignment materials presented at the Study Session in preparation for the Action Item, which will be brought back to the Governing Board in May 2019 for review and action.

No. 17,315
Advanced
Manufacturing
Industry
Specific
Projects in
Common
(ISPIC)
Grant

BUSINESS/FISCAL AFFAIRS

The Governing Board approved the sub-grant between Laney College and Chaffey Community College District, in the amount of \$64,000 to support Advanced Manufacturing program development by providing funding to purchase supplies and equipment for use in our industrial automation, maintenance, and/or robotics programs.

No. 17,316
Budget
Increase-
Restricted
Funds

The Governing Board approved the budget increase of \$825,720 to the 2018-2019 restricted general fund budget for the Veteran's Resource Center, Student Success and Completion Grant, NextUp, and Hunger Free Campus Support allocations.

No. 17,317
Chaffey
College
Bond
Citizens'
Oversight
Committee

The Governing Board approved members to serve on the Chaffey College Bond Citizens' Oversight Committee.

No. 17,318
Disposal of
Electronic
Equipment
and Misc.
Materials

The Governing Board adopted Resolution 42519, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

No. 17,319
Lease
Extension:
InTech
Center

The Governing Board approved the extension to the existing lease agreement with California Steel Industries, Inc. for the property located at 9400 Cherry Avenue, Building A, Fontana, California for an additional 1-year term for the purpose of maintaining the Chaffey College InTech Center.

The Governing Board approved the Budget Transfer Board Report for the period of January 1, 2019 through March 31, 2019.

No. 17,320
Qrtly Budget
Transfer
Report

The Governing Board approved the Quarterly Financial Status Report for the period ending March 31, 2019.

No. 17,321
Qrtly Finan.
Status Report

The Governing Board of Chaffey Community College District adopted Resolution No. 42519A, which enters the election results into the minutes.

No. 17,322
Resolution to
Enter Measure
P Results into
the Minutes

HUMAN RESOURCES

The Governing Board approved the proposed changes to the 2018-21 Athletic Department Professional Expert Personnel Plan.

No. 17,323
Athletic Dept.
Prof. Expert
Personnel
Plan

The Governing Board accepted the bargaining topics in preparation to open negotiations with the Chaffey College Child Development Center Faculty Association (CDCFA).

No. 17,324
CDCFA
Bargaining
Topics

STUDENT SERVICES

The Governing Board reinstated student with identification number 3697 to the Chaffey Community College District effective summer 2019.

No. 17,325
Student
Discipline

The Governing Board recommended the expulsion of student with identification number 8286 from the Chaffey Community College District effective immediately.

No. 17,326
Student
Discipline

ACTION AGENDA

BUSINESS/FISCAL AFFAIRS

A motion was made by Trustee Negrete-McLeod, seconded by Trustee Ovitt, to approve the action agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Mr. Rosales (advisory)

Nays: None

Absent: None

BUSINESS/FISCAL AFFAIRS

The Governing Board ratified the attached contract, purchase order, and warrant lists.

No. 17,327
Contract/PO/
Warrants List

The Governing Board, by a four-fifths vote, ratified the existence of emergency conditions threatening public health, safety and welfare and the continuance of classes resulting from three Central Plant closed water loop leaks located in an area north of the Health Sciences building, on the Rancho Cucamonga

No. 17,328
Emergency
Repair of
Central Plant
Closed Water
Loop

Campus, and the award of a contract to Southland Industries of Garden Grove, CA for repairs necessary to remediate the same, for a total cost not to exceed \$192,930.

CEO/STAFF REPORTS

No. 17,329
Supt/Pres
Report

Henry Shannon, superintendent/president, highlighted the *Eyes of Freedom* traveling veterans tribute; the Montclair to College graduation; Community College Public Relations Organization Awards; the Chaffey College *Who's Who* booklet; a Measure P update; and updates from the Offices of Instruction and Institutional Effectiveness and Student Services. Dr. Shannon also mentioned that commencement is coming up on May 23.

No. 17,330
Faculty
Senate

Faculty Senate President Misty Burrue highlighted Faculty Lecturer of the Year, Julie Song; 2019 Meritorious Service Award selection Marylee Requa; Individual Creative Works and Professional Accomplishments by Steve Shelton, Professor, Communication Studies; Mark Forde, Professor, Culinary Arts; Issa Jraisat, Adjunct Faculty, Sociology; educational services coordinators highlights, including Neil Watkins, Coordinator of English and Journalism; Jane Clark-Frize, Director of Vocational Nursing and Director of the Certified Nursing Assistant Program; Tim Greene, Coordinator of Economics, History, Humanities, Philosophy, and Political Science; and Doug Yegge, Coordinator of Chemistry.

No. 17,331
Classified
Senate

Ashira Murphy represented Classified Senate President Trisha Albertsen and highlighted classified employees Trisha Albertsen, Accountant, Budgeting and Fiscal Services; and Valeen Gonzales, Program Assistant, Placement and Testing Center. Ms. Murphy also reported that Classified Senate hosted the Meritorious Service awards honoring Kathy Napoli and Kathy Dutton.

CSEA had no report.

No. 17,332
CCFA

CCFA President Jonathan Ausubel announced that he is honored to report that he has been re-elected as president of CCFA and is looking forward to continuing to work with Misty Burrue. He also mentioned that this upcoming weekend CCFA is sending its second largest delegation to the CCA Spring Conference and Council.

CDCFA had no report.

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

None.

ADJOURNMENT

The meeting was adjourned at 4:13 p.m.

The next regular meeting of the Chaffey Community College District Governing Board will be Wednesday, May 22, 2019.

President

Clerk