

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Wednesday, November 14, 2018, in the boardroom of the Marie Kane Center for Student Services/Administration. Board President Brugger called the meeting to order at 2:00 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Mr. Rosales (Student Trustee)

Members absent: none

CLOSED SESSION

The public is given an opportunity to address the Governing Board regarding the posted closed session agenda. No comments were made.

The Board convened in closed session at 2:00 p.m. Closed session was adjourned at 2:49 p.m.

STUDY SESSION

A study session commenced on the following topic:

Dr. Meridith Randall introduced the professors and their sabbatical reports.

Sabbatical Report – Stephen Calebotta, English faculty, discussed his report on Native American literature. Professor Calebotta explained that he is working on a Pre-Columbian Native America novel, which explores themes of colonialism, genocide, displacement and forced removal, loss of culture, racial identity, family dysfunction and domestic violence.

Sabbatical Report – Sandra Collins, from the School and Math and Science, biology professor, provided a PowerPoint presentation on Women in STEM. Professor Collins explained that her objectives of helping her students reduce the achievement, gender and leadership gaps will be a life-long pursuit. As part of her sabbatical, she took a total of six courses at the Claremont Colleges and Cal Poly Pomona in the area of gender and ethnic studies.

Sabbatical Report – Douglas Duno, School of Language Arts, Spanish professor. Professor Duno explained that the two main purposes of his sabbatical were to obtain an online teaching certification and to collect and share cultural knowledge including language pedagogy through a couple of

No. 17,168
Study
Session

academies in Cuba and Uruguay to improve the way the Spanish department enriches the lives of its students through language learning.

REGULAR SESSION

The regular session reconvened at 3:15 p.m., and Trustee McDougal led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

No public comments were made.

COMMUNITY LINKAGES GOVERNING BOARD

Student Trustee Moises Rosales shared that the Chaffey College Student Government (CCSG) participated in the following events: Trunk or Treat, Halloween Spooky Movie Night with over 100 students in attendance, represented the country of Jordan for International Students Week, Unity Meal distribution of over 700 meals to students in observance of Thanksgiving, Veterans' event, and the Report to the Community.

Mr. Rosales reported that CCSG was also involved in the Measure P bond by working the phone bank and canvassing. He expressed his excitement for the passage of the measure. He also reported that CCSG's delegation team is working on dual enrollment and textbook costs. Mr. Rosales thanked Theresa Rees from Dr. Bishop's office for arranging for him to attend the CIW graduation.

Trustee Ovitt highlighted the California School Board Association (CSBA) Fall Joint Meeting in which he voted on behalf of Lee McDougal, representative to CSBA. He explained that three incumbents were re-elected. Dan Rather also spoke at the event.

Gary Ovitt also reported that he attended the following events: Ontario Parks and Recreation Commission meeting; Ontario Chaffey Community Show Band board meeting; Rancho Cucamonga High School varsity football game; Cuning Dental Group 50th Anniversary Gala; The Leaven Dr. Phil taping in Hollywood; West End YMCA Board meeting; Ontario Parks and Recreation Halloween costume judging; Chaffey College Report to the Community; OPARC Turkey Bowl fundraiser; Chaffey College Governing Board Ethics and Sexual Harassment Training; Veterans' appreciation plaque dedication; Edison Elementary School first grade presentation, *Why Education is Important*; San Bernardino County adoption finalization; election victory party for Ontario Mayor ProTem; Children's Fund *Bonnes Meres* Auxiliary Christmas gathering; Promise Scholars Board meeting; Assembly member Freddie Rodriguez's 52nd District Educator of the Year event in which Misty Burruel was recognized;

Children's Fund Marketing Committee meeting; Ontario Chaffey Community Show Band concert; West End YMCA Governance Committee meeting; and the Children's Fund Audit Committee meeting.

Lee McDougal reported that he attended the 2018 ACCT Leadership Congress in New York in which Dr. Shannon was selected as CEO of the year for the nation, as well as for the Pacific Region. Trustee McDougal stated that he thought the Report to the Community event was the best ever. He also reported that he attended the CIW/CIM advisory committee meeting. Mr. McDougal also mentioned the Chaffey College football game this weekend. He thanked Dr. Shannon for his work on the passage of Measure P, as well as the work that will go on for the next 10 to 15 years. He also attended the sexual harassment and ethics training. Mr. McDougal congratulated Professor Misty Burrue on her award.

Katie Roberts congratulated the College on the passage of Measure P and thanked the students for their work on its passage. Trustee Roberts reported that she attended the Veterans' event, the Measure P fundraiser, a Travelers Aid function, sexual harassment and ethics training, and a student luncheon in which food was donated and distributed to the students.

Vice President Gloria Negrete McLeod announced that she attended the Report to the Community, the CIW graduation, the CCLFSA event, and the Veterans' event. Ms. McLeod thanked the faculty and staff for putting on the CCLFSA event year after year and congratulated Dr. Shannon on his award.

Board President Kathy Brugger announced that she attended many of the same events as mentioned by the other Board members, as well as the Halloween event in Fontana. She thanked Dr. Friday for putting on the event. She stated her belief that the Report to the Community event probably put Measure P over the top. She thanked everyone for their efforts in its passage, and explained that the funding for signs and mailers came from the community, not from the College's budget.

Ms. Brugger also praised the College's Success Centers for the work they do.

Ms. McLeod announced that she also attended the Halloween event at the Chino campus.

Ms. Roberts added that she judged the Rancho Cucamonga Halloween event.

LEGISLATIVE UPDATE

Lorena Corona, manager, transitional services and governmental relations, provided a written report, which is attached to these minutes.

No. 17,170
Legislative
Update

Ms. Corona stated that the City of San Bernardino's election results are not official yet, but she will bring the results back to the next meeting.

No. 17,171
Foundation

FOUNDATION

Lisa Nashua, executive director, Foundation, thanked Gary Ovitt for partnering with the Foundation for a scholarship honoring Sue Ovitt for her tenure on the Foundation Board. She also reported that Sherm Taylor was instrumental in acquiring the CA Automotive Technical Committee Derek Maseuli Scholarship endowment. She thanked Trustee McLeod and Dr. Shannon for attending the CCLFSA event and shaking the hand of every student. All but two of the 33 graduates attended the event.

Ms. Nashua also provided a written report which included the following: Alumni of the Year/Hall of Fame Dinner save the date – April 11, 2019; annual giving appeal fall mailing this month; scholarship honoring Sue Ovitt's 12 years of service on the Foundation Board; new radiologic technology endowment; CA Automotive technical Committee Derek Maseuli Scholarship; Ontario Montclair Promise Scholars; City of Ontario's Community College Promise; Wells Fargo Foundation; Foundation Golf Tournament save the date – Monday, June 10, 2019; Foundation mini-grant programs; The Breeze editors attended Adobe Max in Los Angeles; Trunk or Treat; Snacks for Success during finals week; Chaffeyans Retiree Association update; and campus partnerships update.

REPORTS

No. 17,172
Closed
Session
Actions

CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

Employment or ratification of:

Melody Wu to the position of accounting technician, 1.0 FTE, 12-months, range 17, step A of the CSEA salary schedule, effective January 7, 2019.

Chinyere Obasi to the position of instructional assistant IV, interior design, .475 FTE, 10-months, range 19, step A of the CSEA salary schedule, effective November 5, 2018.

Jackie Contreras to the position of program assistant, counseling 1.0 FTE, 12-months, range 13, step A of the CSEA salary schedule, effective December 3, 2018.

Aisha Dawson to the position of program assistant, financial aid, .475 FTE, 12-months, range 13, step A of the CSEA salary schedule, effective December 3, 2018.

Mayra Ramirez to the position of program assistant, financial aid, .475 FTE, 12-months, range 13, step A of the CSEA salary schedule, effective December 3, 2018.

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.

Breck Weiny to the temporary, unclassified, professional expert position of interim head coach, men's swimming, effective January 1, 2019, through May 31, 2019, under the terms and conditions of the employment agreement.

Utilization of volunteer services (This list has been made part of the minutes of this meeting.)

Appointment of:

Rebecca Dawn Hatfield to the position of campus store administrator, 1.0 FTE, 12-months, range 18, step E of the management salary schedule, effective December 3, 2018.

The Governing Board approved the amended reduced workload assignment for Catherine Bacus, instructor, gerontology, from .6233 FTE to .8134 FTE for the 2018–19 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.

MONITORING

The following reports were submitted to the Governing Board for their information:

Quarterly Investment Report and Annual Statements of Investment Guidelines

CONSENT AGENDA

A motion was made by Trustee McDougal, seconded by Ms. Roberts, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt
Ms. Roberts, Mr. Rosales (advisory)

Nays: None

Absent: None

Through this action, the following were approved (Approval of Minutes, October 22, 2018 through Student Worker Position Certification).

GOVERNANCE PROCESS

The minutes of the October 22, 2018 regular board meeting were approved as presented.

ACADEMIC AFFAIRS

The Governing Board approved the 2019 summer academic calendar.

The Governing Board approved seven new courses, two course modifications, five distance education courses, one course deactivation, one new program of study, two program of study modifications, and two program of study deactivations for the *Chaffey College 2019-2020 Catalog*.

No. 17,173
Monitoring

No. 17,174
Consent
Agenda

No. 17,175
Minutes

No. 17,176
2019
Summer
Calendar

No. 17,177
Curriculum

No. 17,178
Sabbatical
Report-
Stephen
Calebotta

The Governing Board reviewed and accepted the sabbatical leave report from Stephen Calebotta, School of Language Arts, who was granted a sabbatical leave for the spring 2018 semester.

No. 17,179
Sabbatical
Report
Sandra
Collins

The Governing Board reviewed and accepted the sabbatical leave report from Sandra Collins, School of Math and Science, who was granted a sabbatical leave for the 2017-2018 academic year.

No. 17,180
Sabbatical
Report
Douglas
Duno

The Governing Board reviewed and accepted the sabbatical leave report from Douglas Duno, School of Language Arts, who was granted a sabbatical leave for the 2017-2018 academic year.

No. 17,181
2018-19 CA
State
Preschool
Amendment

BUSINESS/FISCAL AFFAIRS

The Governing Board approved Amendment 01 to increase the amount of the California Department of Education 2018-2019 California State Preschool program by \$19,677.

No. 17,182
2018-19
General
Child Care &
Dev
Programs
Amendment

The Governing Board approved Amendment 01 to increase the amount of the California Department of Education 2018-2019 General Child Care and Development Program contract (CCTR-8190) by \$85,920.

No. 17,183
Upward
Bound
Amendment

The Governing Board approved Amendment 01 to increase the Upward Bound (UB) Program grant by \$42,508 for the 2018-2019 fiscal year.

No. 17,184
Police
Dispatch
Services
with Fontana
USD

The Governing Board waived the competitive bidding process and issued a contract with Fontana Unified School District of Fontana, CA (FUSD), for a total not-to-exceed amount of \$180,000 for police dispatch services, pursuant to California Public Contract Code, Section 10340 (b)(3)(A).

No. 17,185
Budget
Increase-
Restricted
General
Fund

The Governing Board approved the budget increase of \$1,456,211 to the 2018-2019 restricted general fund budget for the California College Promise, Cooperating Agencies Foster Youth Educational Support (NEXTUP), and Strong Workforce programs.

No. 17,186
Broadband
Connectivity
Equip Grant

The Governing Board approved the California Community Colleges Broadband Connectivity Equipment Grant for \$50,000 for the 10 GB firewall upgrade completed at Chaffey Community College District.

No. 17,187
Broadband
Connectivity
Equip Grant,
Fontana
Campus

The Governing Board approved the California Community Colleges Broadband Connectivity Equipment Grant for \$50,000 for the 10 GB firewall upgrade completed at the Chaffey Community College District Fontana Campus.

The Governing Board approved the contract agreement between Riverside Community College District, on behalf of Moreno Valley College, and Chaffey College, Center of Excellence for the Inland Empire/Desert Region for

support of the Strong Workforce P15 Regional Data Analysis and Alignment Project in the amount of \$331,085 for the period of November 14, 2018, through December 31, 2020.

No. 17,188
Center of
Excellence
Contract
Agreement
RCCD

The Governing Board approved the four-year funding award for the Child Care Access Means Parents in School Program (CCAMPIS) grant in the amount of \$757,888 for the period of October 1, 2018 - September 30, 2022.

No. 17,189
2018-22
CCAMPIS
Grant

The Governing Board adopted Resolution 111418, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

No. 17,190
Disposal of
Electronic
Equipment
and Misc.
Materials

The Governing Board approved the supplemental grant award from the United States Department of Education Grant for Developing Hispanic Serving Institutions Program, for 2018–2019 fiscal year in the amount of \$109,240.

No. 17,191
Supplement
Award for
Title V 2018-
19

The Governing Board approved Agreement No. 18-PUENTE-CC-05 between the Regents of the University of California Puente Project and Chaffey College, in the amount of \$25,000 for fiscal years 2018-2021.

No. 17,192
Puente
Project
Agreement

HUMAN RESOURCES

The Governing Board approved the short-term worker and apprentice position and salary schedule effective January 1, 2019.

No. 17,193
Hourly
Position
Certification

The Governing Board approved the student worker salary schedule effective January 1, 2019.

No. 17,194
Student
Worker
Position
Certification

ACTION AGENDA

A motion was made by Ms. McLeod, seconded by Mr. Ovitt, to approve the action agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Mr. Rosales (advisory)

Nays: None

Absent: None

BUSINESS/FISCAL AFFAIRS

The Governing Board ratified the attached contract, purchase order, and warrant lists.

No. 17,195
Contract/PO/
Warrants
List

CEO/STAFF REPORTS

Henry Shannon, superintendent/president, congratulated Alisha Rosas for her amazing work on the Report to the Community, Misty BurrueI for her Educator of the Year award, and thanked Mr. McDougal, Ms. Bailey, and Ms. Sanchez for attending the ACCT Leadership Congress in New York while he received his national CEO of the Year award, which he stated was an award not for him personally, but for Chaffey College.

He also announced that English Professor Victoria Barras-Tulacro had been selected by former student Aeron Alan Parks to receive a Stanford University Teacher Tribute formally acknowledging an educator who played a significant role in an incoming transfer student's intellectual, academic, and personal development.

President Shannon also provided a written report which highlighted: 2018 ACCT Leadership Congress; Chaffey College Latino Faculty and Staff Association (CCLFSA) Scholarship Reception; Educator of the Year event; CIW graduation; and updates from Instruction and Institutional Effectiveness and Student Services.

Faculty Senate President Misty BurrueI provided a written report which highlighted: Academic Senate for California Community College (ASCCC) 2018 Fall Plenary Session; Stan Hunter, Art Professor; Sonia Diaz, Biology Professor; Melissa DiLorenzo, Psychology Professor, and Deanna Hernandez, English Professor.

Classified Senate President Trisha Albertsen congratulated Dr. Shannon and Misty BurrueI on their awards. She highlighted classified employees Monique Alston, program assistant, counseling; Hope Ell, executive assistant, superintendent/president's office; and stated that representatives from Classified Senate attended the Report to the Community luncheon.

CSEA President Monica Han had no report.

Rod Elsdon stated that his first Chaffey College Board meeting was over 20 years ago and he sees some of the same faces. He stated that Chaffey College has improved so much over the years. When he first came, there was no online registration, grades could not be entered online, and he is so excited about the changes.

Professor Elsdon made the following announcement on behalf of CCFA President Jonathan Ausubel:

CCFA is delighted to congratulate our re-elected Board members Kathy Brugger and Katie Roberts and to also offer a giant mazel tov on the passage of Measure P. On behalf of all faculty, staff, and students, we thank the District for its commitment to provide the finest educational facilities for the communities we serve into the Twenty-First Century.

CDCFA had no report.

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

No comments were made.

ADJOURNMENT

The meeting was adjourned at 4:01 p.m. in memory of George Vincent Wallace, father-in-law of Michelle Wallace, financial aid coordinator; the victims of the tragic shootings in Pittsburgh and Thousand Oaks; and the victims of the California wildfires.

The next regular meeting of the Chaffey Community College District Governing Board will be Thursday, December 13, 2018.

President

Clerk