



AGENDA
**MEETINGS OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

Thursday, March 19, 2020

Chaffey College Chino Community Center
5890 College Park Avenue, Chino, CA 91710

- I. **REGULAR SESSION**
 - A. CALL TO ORDER (2:00 p.m.)
- II. **CLOSED SESSION**
 - A. PUBLIC COMMENTS ON CLOSED SESSION AGENDA
 - B. RECESS TO CLOSED SESSION
- III. **STUDY SESSION**
 - A. CONVENE IN OPEN SESSION
 - B. AGENDA
 1. Fontana Campus Report
- IV. **REGULAR SESSION**
 - A. RECONVENE IN REGULAR SESSION
 1. Pledge of Allegiance
 - B. PUBLIC COMMENTS
 - C. COMMUNITY LINKAGES
 1. Governing Board
 2. Legislative Update
 3. Foundation
 - D. REPORTS
 1. Closed Session Actions
 2. Monitoring
 - a. Fontana Campus Monitoring Report
 - E. CONSENT AGENDA
 1. Governance Process
 - a. Approval of Minutes, February 27, 2020
 - b. Board Meeting Date Change
 - c. California Community College Trustees Board of Directors Election - 2020
 2. Academic Affairs
 - a. Curriculum
 - b. Educational Master Plan
 3. Business/Fiscal Affairs
 - a. Disposal of District Property: Electronic Equipment and Miscellaneous Materials
 - b. Fee Schedule Updates

F. ACTION AGENDA

1. Business/Fiscal Affairs
 - a. Approval to Purchase Five Parcels of Vacant Land in Fontana, California
 - b. Contract, Purchase Order, and Warrant Lists

G. CEO/STAFF REPORTS

1. Superintendent/President
2. Faculty Senate
3. Classified Senate
4. California School Employees Association (CSEA)
5. Chaffey College Faculty Association (CCFA)
6. Child Development Center Faculty Association (CDCFA)

H. BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

V. **ADJOURNMENT**

The next regular meeting of the Governing Board will be Thursday, April 16, 2020.

Complete agenda may be viewed at [www.chaffey.edu/governing board](http://www.chaffey.edu/governing%20board)

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

(Information)

March 19, 2020

Board Meeting Date

TOPIC FONTANA CAMPUS MONITORING REPORT

Communication No. IV.2.a

SUPPORTS BOARD ENDS STATEMENT/POLICY

Board Policy 1250 Board Goals for Student Success – Chaffey College values, supports, and assesses student success and achievement. The District’s strategic, educational, and other plans shall be designed to achieve the following Governing Board expectations for student success:

1. Students demonstrate success in basic skills courses and are prepared to succeed in college-level courses.
2. Students demonstrate success in career and technical education that prepares them for employment success.
3. Students demonstrate success in transfer-level courses and are prepared to succeed at transfer institutions.
4. Students achieve core competencies upon completion of their general education program including: effective communication and comprehension skills, critical thinking and information competency, community/global awareness and responsibility, and personal, academic, and career development skills.
5. Students maximize their ability to complete courses, persist through program or course completion, and achieve their educational goals.

Board Policy 1400 Core Values – The Governing Board, administrators, faculty and staff of the Chaffey Community College District fulfill the organization’s purpose through the application of these core values: student success, educational excellence, climate of inclusion and respect, dynamic student services, responsiveness to the community, and environmental responsibility.

INTRODUCTION AND FONTANA CAMPUS CONTRIBUTION TO EDUCATIONAL VISION

Founded in 1996, the Chaffey College Fontana Campus, located in the southern corridor on the edge of downtown Fontana, operates as a fully functioning campus within the district. This campus maintains and enforces the District’s values, policies and mission, and serves as a vehicle for the District to provide access to quality higher education to Chaffey College students, particularly those residing within the southeastern portion of the District. The Fontana Campus ensures access to educational opportunities and student services, allowing current and potential students an integrated student services and instructional model for completing their education.

The information provided below illustrates how the Fontana Campus delivered instruction and student services in relation to the educational strategic vision for the 2019-2020 academic year.

FONTANA CAMPUS INSTRUCTION, STUDENTS AND FACULTY

Examining the 4,745 credit enrollments that were generated in the Fall 2019 semester, the tables below identify the top ten courses that students most frequently enrolled in at the Fontana Campus.

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DEPARTMENT	Total Enrollments	Percent
English 1A	315	6.6
Mathematics 25	233	4.9
Engl 495	192	4.0
Engl 1B	189	4.0
Psych 1	183	3.9
Stat 10	164	3.5
Chem 10	102	2.1
Biol 22	96	2.0
PS 1	94	2.0
Biol 1	90	1.9

STUDENTS

In the Fall 2019 semester, 3,087 students were actively enrolled in one or more courses at the Fontana Campus. This represents an 8.45% decline from the Fall 2018 semester. Numerically, 285 fewer students were actively enrolled at the Fontana Campus in Fall 2019 than in Fall 2018.

Among the 3,087 students served at the Fontana Campus in the Fall 2019 semester, 66.4% were district residents. The majority of students served at the Fontana Campus are City of Fontana residents. Approximately 50% of students served at the Fontana Campus reside in the City of Fontana.

Demographic Characteristics of Fontana Campus Students:

The tables below compare demographic characteristics of students who took one or more courses at the Fontana Campus in Fall 2019:

GENDER	Fall 2019	
	Number of Students	%
Male	1,124	36.4
Female	1,957	63.4
Unknown	6	0.2
TOTAL	3,087	100.0

ETHNICITY	Fall 2019	
	Number of Students	%
African American	259	8.4
Asian	111	3.6
Caucasian	302	9.8
Hispanic	2,386	77.3
Native American	n/a	n/a
Pacific Islander	n/a	n/a
Two or More Races	n/a	n/a
Other	52	1.7
TOTAL	3,087	100.0

n/a- Not available at time of submission

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AGE RANGE	Fall 2019	
	Number of Students	%
19 or Younger	1,006	32.6
20 to 24	1,086	35.2
25 to 29	444	14.4
30 to 49	484	15.7
50 or Older	64	2.1
TOTAL	3,087	100.0

- Considering full-time versus part-time enrollment, 3.8% of Fontana students were full-time, and 96.2 were part-time.
- In total, 1,303 of the 3,087 students enrolled at the Fontana Campus (42.2%) were also taking one or more courses at the Rancho Campus.
- Examining enrollments in online distance learning courses, 276 of the 3,087 students enrolled at the Fontana Campus (8.9%) were also taking one or more online distance learning courses.

FONTANA CAMPUS FACULTY

Access to full-time faculty for students attending the Fontana Campus has been a continued priority for the college. There are 17 full-time faculty assigned to the Fontana Campus representing the following areas: counseling (general, GPS, and EOP), success center, library, mathematics, English, English as a second language, communication studies, sociology, studio art, biology, and geology. A number of full-time faculty from the Rancho Cucamonga campus share part of their load in Fontana.

Examining sections offered at the Fontana Campus over the past eleven primary terms (Fall 2014 thru Fall 2019), the table below identifies: a) the unduplicated number of full-time and part-time faculty who teach at the Fontana Campus; b) the number of sections taught by full- and part-time faculty; and c) the total number of sections offered at the Fontana Campus and the percentage of total sections taught by full-time faculty. As the table illustrates, over the past eleven primary terms the percentage of sections offered at the Fontana Campus that were taught by full-time faculty gradually increased. In Fall 2014, 20.0% of the total sections offered at the Fontana Campus were taught by full-time faculty. In Fall 2019, 26.2% of all sections offered at the Fontana Campus were taught by full-time faculty. Over this period the number of full-time faculty who taught one or more sections at the Fontana Campus also increased, rising from 15 in Fall 2014 to 18 in Fall 2019.

Semester	FT Faculty	FT Faculty Sections	Adjunct Faculty	Adj. Faculty Sections	Total Sections	Sections Taught by FT Faculty
Fall 2019	18	44	92	124	195	26.2%
Spring 2020	19	47	97	129	176	26.7%
Fall 2018	21	55	106	140	195	28.2%
Spring 2019	18	54	101	140	194	27.8%
Fall 2017	21	57	118	161	218	26.1%
Spring 2018	15	45	109	151	195	23.0%
Fall 2016	19	51	121	177	228	22.4%
Spring 2017	16	50	106	158	208	24.0%
Fall 2015	18	54	109	154	208	26.0%
Spring 2016	19	49	105	150	199	24.6%
Fall 2014	15	35	98	140	175	20.0%
Spring 2015	18	39	93	131	170	22.9%

Fontana Advisory Committee (FAC)

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All Fontana faculty and staff are invited to attend FAC meetings to receive updates on the Fontana campus, specific campus initiatives, and share information. The meetings typically occur monthly and often include guest speakers from off-campus, including college representatives. This spring the meetings will include presentations from Chaffey Campus Safety, the Disabled Student Programs Department, and campus leadership to discuss the use of available space at the campus in preparation for the new campus initiatives, such as Measure P.

LIBRARY AND SUCCESS CENTERS

The Fontana Campus Multidisciplinary Success Center and Fontana Campus Library provide excellent support to all Fontana Campus students and faculty. Bulletin boards are strategically placed to inform students of available resources.

Embedded Librarian Projects

Fontana Librarian, Shelley Marcus, teamed with Adjunct English Professor Rita Coronado for an embedded librarian project for Professor Coronado's English 1A class during the fall semester. The librarian took part in multiple class sessions in order to convey a greater depth of various facets of the research process. Also, aiming to increase equity and promote Guided Pathways, the team organized small group exercises on such concepts as "cultural wealth," and "grit." Assessment results indicated that the team project resulted in improvement of students' ability to do college-level research and the wherewithal to succeed.

Research Instruction Sessions

The Fontana Librarian conducts research instruction sessions for various classes, tailored to each subject and assignment. Classes include English, sociology, psychology, biology, economics, earth science, history and communication studies.

- During the Fall 2019 semester, 49 classes were taught, reaching 1,088 students.
- For the Spring 2020 semester, at the time of this report, halfway through the semester, 25 classes were taught, reaching 492 students.

In addition, the Fontana Librarian conducts specialized workshops through the Fontana Success Center on fake news, academic journals and research methods.

Readers' Advisory

The Fontana Librarian presents readers' advisories, book talks, periodically to classes and library users to promote recreational reading. These presentations are based on a collection of new books, specifically selected for the Fontana Library, consisting of fiction and non-fiction, with an emphasis on those titles that would interest our multicultural student population.

Success Center Subject Specific Tutoring

The Fontana Campus Multidisciplinary Success Center offers tutoring in Biology, Chemistry, English/Writing, Math, Social Statistics, Spanish, American Sign Language and Statistics. Students also may utilize the COW (Chaffey Online Writing Center) for help remotely.

Success Center Workshops

There is a robust schedule of workshops students can take advantage of throughout the year in English, English as a Second Language, Math, and Student Success.

STRATEGIC PARTNERSHIPS WITH HIGH SCHOOLS, EMPLOYERS AND COMMUNITY LEADERS

Meetings with District Personnel, Fontana City Leaders, and Statewide Agencies

During the 2019-2020 Academic Year, the Fontana Campus Dean participated in the Mayor's Education Roundtable - a collection of Fontana Unified School District leaders, local business and non-profit leaders - to discuss the growing needs for Workforce Development in Fontana and across the Inland Region. The Dean also served as the Treasurer for the Fontana Unified School District Foundation, and as a member of the California Highway Patrol's Citizens' Advisory Board.

Chaffey Classes at Fontana High Schools 2019-2020 through High School Partnerships

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The college offered classes at the high schools in the Fontana Unified School District, which gave students an opportunity to earn general education credit and credit toward university transfer. These courses are housed in the departments of: Theater, Psychology, Journalism, Math, EMT, FireTec, Criminal Justice, Music, Spanish, Computer Information Systems, AutoTech, Communication Studies, Cinema, Guidance, and Accounting. In Fall 2019, the district had 235 students in Fontana participate, and 253 students to date are participating in the partnerships program in Spring 2020.

Career and Technical Education (CTE)

The Chaffey College CTE Career Transitions program has course-to-course articulation agreements with A.B. Miller, Henry J. Kaiser, Summit, Jurupa Hills, Fontana, and Citrus high schools. The institution also has an agreement with the Fontana Adult School. Courses taught originate from the departments of: Biology, Business Management, Business Office Technologies, Computer Information Systems, Criminal Justice, Drafting, Emergency Medical Technology, Fire Technology, Nursing, and Photography.

Upward Bound Program at A.B. Miller and Fontana High School

The Upward Bound program at Chaffey College, a college access program and federal grant funded by the US Department of Education, is currently in the third year of the second grant cycle (2017-2022). Upward Bound is one of eight TRIO program under the US Department of Education and aims at increasing the number of economically and educationally disadvantaged students who successfully graduate from high school and enroll and graduate from a college or university.

Based out of the Fontana Campus, there are 77 students enrolled in the Upward Bound program at Chaffey College between two target local high schools: A.B. Miller and Fontana. The program provides opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. Services include after-school tutoring, college and university campus visits, cultural trips, academic enrichment during Saturday and Summer Academies, financial literacy, financial aid assistance, college and career exploration, ACT and SAT prep, college and scholarship application assistance, and academic advising.

In the 2018-2019 Annual Performance Report submitted to the U.S. Department of Education it was reported that:

- 96% of Upward Bound participants had a 2.5 grade point average or higher
- 100% of the class of 2019 had successfully graduated high school
- 78% of the 2019 graduating class had completed a rigorous program (*A-G course pattern to be eligible for UC/CSU admission*)
- 96% of 2019 graduates had enrolled in a college or university directly following high school graduation
 - 24% Community College (*Chaffey College*)
 - 72% 4-year University
 - 56% at the California State University (*Pomona, Dominguez Hills, Long Beach, San Bernardino*)
 - 16% at the University of California (*Davis, San Diego, Santa Barbara, Santa Cruz*)

100% of Upward Bound graduates from our first high school graduating year (2013) have completed a post-secondary degree within 6 years of graduating high school.

Eighteen (18) participants in the class of 2020 will graduate this spring (May 2020). These participants submitted their UC, CSU and FAFSA applications in the fall of 2019 and have ALL received a college acceptance letter to at least one four-year University. They will make their final decision on the National College Decision Day on Friday, May 1, 2020. The Upward Bound program will honor them at the Annual Banquet held on Wednesday May 6, 2020, at the Jessie Turner Center in Fontana, CA.

In Summer 2020, the Upward Bound program will initiate a new Summer Academy model in collaboration with the Dean of Fontana and High School Partnership Program. In this new model, the Fontana campus will host the Upward Bound Summer Academy (*previously at Fontana High School*) and students will have the opportunity to take one college course with built-in support through tutoring, team builders, personal development and academic enrichment workshops and field trips tied to courses. This will ensure that participants receive college credits toward their general education, graduate from college quicker, prepare for the college environment and build confidence in their abilities.

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Fontana Campus Job Expo (in partnership with Fontana Chamber of Commerce)

The Fontana Campus hosted a fifth Job Expo on April 23, 2019. Chaffey College Foundation received a donation from the Chamber and Chaffey College Student Government (CCSG) to sponsor the event and help alleviate district costs. The Fontana Police Foundation provided grilled burgers and hot dogs, the Chaffey Foundation provided beverages and the California Highway Patrol provided reusable bags for participants.

The featured organizations included: ACA Wireless, Adecco, Amazon, American Home Remodeling, American Medical Response, AmeriCorps, APEX Personnel, Advantage Resourcing, California Highway Patrol, Chaffey College Career Center, Chaffey College Dean's Office (Admissions and Records/Financial Aid information), Chaffey College Success Centers, Chaffey College Police Cadets, Chaffey College Career and Technical Education Programs, Chaffey College Human Resources, Childcare Careers, CoWorx/Access Staffing, Crown Technical Systems, Consolidated Staffing Solutions, City of Fontana-Human Resources, Door Components Inc., FedEx Ground, Fontana Police Department, InTech Center, Jensen PreCast, Kelly Staffing, Lids Sports Group, Medline Industries, mVentix, Norco College, NOVA management (hiring for UPS), Ontario Fury Professional Soccer Team, OnTrac, OPARC, Professional Multi Family Staffing Agency, RadNet, Residence Inn, Riverside County Probation, Ryder, San Bernardino County Superintendent of Schools, San Bernardino County Sheriff's Department, San Manuel Band of Mission Indians, Staffmark, TRL Systems, Inc., Target, TCSE, Inc., Temps Plus, US Army, US Navy, US Securities Associates, Veterans Partnering with Communities, Western-Southern Life, Worthington Industries.

The campus will once again be partnering with the Fontana Chamber of Commerce to host its sixth Job Expo on April 16, 2020, in the Fontana campus quad area.

COLLEGE RESOURCES AND SUPPORT FOR PRE AND POST ENROLLMENT PROCESSES

Financial aid, assessment and testing services, admissions and records, cashiering, EOPS, DPS, Puente, and counseling services are available to all Fontana Campus students. Fontana Campus students have opportunities to apply for book grants and book rentals. The GPS Center continues to have the assistance of a career counseling faculty member, two adjunct career technical education counselors, and a transfer center staff member, a full time counselor with 50% time devoted to Puente, and now a full time DPS counselor.

The Fontana counseling faculty improved pathway identification for students via counseling conversations centered around problem-solving, decision-making, motivation, stress and time management, personal/family priorities, etc. all of which impact academic goal completion and success. In addition, the Fontana counseling faculty participated in the following training and professional development opportunities: weekly and monthly counselor meetings; Ensuring Transfer Success Conference, the Annual High School Counselor Breakfast, and most recently a counselor roundtable hosted by the district for counselors within the areas Chaffey serves.

Guiding Panthers to Success (GPS) Center

The GPS Center at Fontana provides new and returning Chaffey College students with assistance in registration, unit load planning, using of the student portal, campus resources, as well as the development and creation of abbreviated educational plans. Current Chaffey College students can also visit the GPS center to check progress on their academic goals. Additionally, students can benefit from workshops facilitated by the GPS Center including: academic success workshop, exploration of the new student planning tool, and hope and mindset workshop. All services are offered on a walk-in basis; however, appointments are encouraged for the workshops.

The GPS Center is staffed with nine adjunct counselors, one full-time program assistant, one hourly worker, one short-term worker, two office apprentices, and nineteen success guides.

The GPS Center at Fontana offer varies workshops throughout the year: New Student Orientation (year round), New Student Orientation (Spanish) (year round), Academic Success Workshop (month of March in spring). Special initiatives through GPS include:

- "Graduation Awareness Week" – to promote graduation and assist students in applying
- "Panther Welcome Day"

Placement and Testing Center:

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The Fontana Campus Placement and Testing Center is open to students to complete placement for English, English as a Second Language and math placement, to students who need to take a make-up exam or who wish to take a language prerequisite challenge exam. Make-up exams are administered at the direction of the instructor of the course and language prerequisite challenge exams are administered after the student has met with a counselor to determine if the student will benefit from the challenge process.

Test Proctoring (Non-DPS) & Foreign Language Diagnostics: 705 to date

Providing intrusive academic support in key areas:

The GPS Center assists students to navigate the critical enrollment, retention, and completion resources and services at the Fontana Campus. Students receive assistance with admissions, orientation, assessment testing, educational planning, transfer assistance, career exploration and financial aid. In addition, students who miss their placement appointments are called to reschedule and a new App (Grad Guru) is being utilized to send text messages to students about important deadlines and tips for success.

Requiring students to define academic, occupational and career goals:

Students define their academic goal upon completion of their application and their goal is verified upon completion of their abbreviated educational plan.

Monitoring progress on goals with intrusive action during key momentum points:

The Fontana counseling faculty conduct follow up services to assist students toward goal completion by exposing students to career technical education programs, Associate Degrees for transfer, conducting graduation checks, transcript evaluations, career counseling and exploration, educational plans, and academic progress checks.

GPS hosted several events promoting student engagement and completion on the Fontana Campus. The GPS Center also collaborated with EOPS and faculty advising to promote awareness of the benefit of the services to Fontana students.

Graduation Awareness Week:

The Fontana GPS Center hosts "Graduation Awareness Week" (GAW) every fall and spring. The goal is to encourage students to apply for graduation if they are eligible. Students receive assistance with the application and/or check their status after applying. Staff run degree audits for students who are not ready to graduate that semester to show their progress towards graduation. In recognition of their success, light refreshments are available for them in the student lounge. During the week, students have an opportunity to participate in a raffle to win a gift basket that the bookstore donates with Chaffey gear.

Puente Program:

In the summer of 2018, Chaffey College began the Puente Project for the first time at the Fontana Campus. Twenty-three students were recruited to participate in the program. Students enrolled in a cohort based Guidance 2 course, taught by Full-time faculty Counselor Lizzete Garcia and English 495 course taught by Sean Connelly.

Recruitment for the next cohort of Puente Project students began in spring of 2019. Puente Co-coordinators outreached to local high schools and provided information sessions on Puente Program Services and assisted students with the application process. Twenty-three students were recruited to participate in the program. Of the 23 students that began in the fall semester, 20 students continued their participation in the spring. In Fall, students enrolled in two cohort-based courses: Guidance 2, taught by Full-time faculty Counselor Lizzete Garcia, and English 495, taught by Full-time Language Arts faculty Sean Connelly.

In August, students attended a mandatory program orientation where they participated in a campus tour, received information from Student Service programs guest speakers, and met with Puente Phase 3 students from 2018-2019. The Puente Phase 3 students shared with the new cohort their experiences as Chaffey College Puente students, and advised them on adjusting to the college experience.

On September 24, 2019, the Fontana campus hosted Puente students and their family members for the Noche De Familia Event. Students and their families received a warm welcome from Fontana dean, Dr. Yolanda Friday. Students and family members were presented with information on Puente program services and events for the 2019-2020 academic year. They also received information on campus resources, including

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Financial Aid, Undocumented Student Support resources and EOPS. Parents were able to meet Phase 3 Puente students and hear their journey as a Puente student. During this event, a great emphasis was placed on the importance for First Generation support services and navigating the educational process.

In October, Puente students attended the Transfer Motivational Conference at UC San Diego. The program was gracious to receive support from counselors Fabiola Espitia and Joan Godinez, who volunteered their time to drive students to the conference along with Puente Program Co-Coordinator Lizzete Garcia. It was very rewarding to see the Puente students interact with counseling faculty during this program field trip. Award-winning author and motivational speaker Reyna Grande greeted students. During her speech, Reyna discussed her struggles as a First Generation and undocumented student, navigating community college and transferring to UC Santa Cruz. Students also received admission and academic discipline updates from the UC campuses. Students attended workshops on UC campus resources, developing an academic profile, campus organizations. The trip ended with a tour of UCSD and its Marine Biology department along the beach. Students were amazed by the UCSD campus.

During the month of October, program Co-Coordinator Sean Connelly and EOPS counselor Myra Andrade chaperoned Chaffey students and Phase 3 Puentistas to the HACU (Hispanic Association of Colleges and Universities) conference in Chicago. Participants received an array of resources on university transfer options, professional development, and networking.

Puente mentor training took place in early February 2020, and students attended a Puente Mentor Meet and Greet Event. During this time, students met their mentors, had dinner together, and socialized with peers. Turnout was strong, and students left feeling excited about having another faculty member available for support and guidance.

The Puente program will travel to their Northern California university tours on April 1st to 3rd of this year. We look forward to visiting various UC campuses. Campus tours and admission workshops have been set up for the students.

Disabled Students Programs and Services (DPS):

DPS provided services for nearly 1700 Chaffey College students this year. To date, there were 463 DPS students who attended counseling appointments at the Fontana Campus for the 2019-2020 academic year. These appointments included priority registrations appointments, disabilities counseling, and academic counseling. The Fontana campus now has a full time DPS Counselor who provides bi-lingual support to students and attends local High School district meetings to maintain collaboration between the High Schools and Chaffey College. DPS held its annual Disabilities Awareness Fair at the Fontana Over 20 vendors, agency representatives, and guest speakers attended the event with the goal of providing awareness of programs and services available to persons with disabilities. Vendors showcased a variety of services ranging from technology services to companion and service animals.

Food and drink were provided through equity funding. Raffle items were donated by different departments and participating vendors. In March 2020 the DPS office will be hosting its annual Fontana DPS Parent Night. The Parent Nights are amazing events where students/potential students and their family members can attend and get vital information about disability services here at Chaffey College. These events focus on the difference in disability services from High school to college. In addition, students with disabilities have been able to receive testing accommodations five days a week now at the Fontana campus.

Other DPS activities for the 19-20 Academic Year to date include:

- Facilitated classroom presentations in GUID-2 and GUID-507 courses in the Fontana campus to build awareness of what makes a student eligible for the program and educate students on the services offered by joining the DPS program.
- DPS will host a Student/Family Night on March 12th for prospective students that are participating in the Senior Early Transition program. This event will be inviting current high school seniors and their families to the Fontana campus to discuss the services and resources accessible to their students at Chaffey College.

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- DPS Counselors will also be facilitating the following workshops in Fontana this spring:
 - Understanding Your Testing Accommodations
 - Self-Advocacy
 - Preparing for Summer/Fall 2020 Registration
 - DPS Dessert Reception: Let's Celebrate Your Accomplishments!

Extended Opportunity Programs and Services (EOPS)

EOPS is proud and committed to continuing to provide counseling service hours at the Fontana campus. For the 19-20 academic year we have maintained extended program hours to include Mondays from 12:00-7:00 in addition to scheduled hours are on Wednesdays from 8:00-3:00, Thursdays 8:00-7:00 and Fridays 9:00-12:00. EOPS Fontana additionally featured counseling support hours in the Summer 2020 (June 14th, June 20th, July 5th, July 31st, August 8th) and Saturday counseling support hours in Spring 2020, on Feb 1st and April 4th. EOPS counseling faculty, Myra Andrade is assigned to work most closely with students, staff and faculty at the Fontana campus in representation of the EOPS program, along with counseling support provided by adjunct counseling faculty, Isaiah Whitfield. Myra is also the designated EOPS DREAMer (undocumented student) counselor, who works closely with program staff and faculty at the Fontana campus, in order to feature program specific activities to EOPS DREAMer students uniquely at the Fontana campus.

EOPS continues to provide the services of a supportive staff member (office apprentice) in addition to the counseling faculty that are present at Fontana, which has greatly assisted with encouraging students to remain engaged, in addition to providing an opportunity to build upon outreach and recruitment strategies. Starting in the Fall 2018, EOPS designated the support of an EOPS Success Guide, who is working most closely with counseling faculty and staff to assist students at Fontana with EOPS related activities/events. EOPS counseling faculty and staff were available to assist EOPS students at the Fontana Campus serving a total of 104 students in Fall 2019 (96 students in fall 2017, which is an 8% increase) and are presently serving 101 students in spring 2020. Serving a total of 203 students for 19-20 so far as compared to the total of 176 students in 16-17, demonstrates the steady increase in services and students served. As a comparison, in past years, during the fall 2013 EOPS served 39 students and 38 in the spring 2014 respectively. Participation in EOPS services at Fontana has steadily increased, representing a growth percentage of nearly 200% (from Fall 2013-Spring 2020).

For the current 19-20 academic year EOPS at Fontana has thus far completed 467 student sessions to date (not including contacts that will be completed in March-June 2020). We anticipate we will complete a little over 600 counseling sessions by June for 19-20. These counseling sessions consisted of educational planning appointments, drop-in sessions, follow up sessions, as well the standard mandatory appointments that participating students are required to attend (1st, 2nd, and 3rd counseling appointments). When comparing previous academic years, for example, 441 contacts completed for the entire 15-16 academic year, to the over 600 contacts anticipated for 19-20, the 40% increase in counseling appointments/interaction between Spring 2016 to Spring 2020 with EOPS students is apparent.

EOPS continues to build upon our effort to coordinate EOPS staff availability during the first day of our application window, as it is intended to assist students and Fontana staff with any encountered questions that may come up as a result of the online application. EOPS assigned Fontana staff also regularly conduct classroom presentations with instructional faculty interested in providing students with information related to EOPS. EOPS has participated in the following in reach/outreach related activities for this academic year:

- Classroom Presentations
 - Sociology 15 – Thursday October 2nd (26 students)
 - Sociology 16 – Monday October 7th (27 students)
 - Biology 30 – Wednesday August 28th (40 students)
- Information Tables/Collaborative Events
 - Grad Awareness (Spring 2020)
 - Info Table – October 17th

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In an effort to assist students with launching into the semester successfully, EOPS has hosted kick off days at all three campuses including Fontana (for Fall 19 July 31st , Spring 2020 January 6th) serving approximately 50 students before the start of each term with EOPS benefits, in addition to enjoying food provided by the program. EOPS also continues to host workshops/activities targeted to EOPS Fontana students throughout the course of the academic year. Activities are a reflection of sessions facilitated by counseling faculty or in collaboration with campus/community partners. Workshops and cultural awareness activities featured focus on building upon the sense of community and connectedness that is so instrumental to student success.

- Workshops/Activities featured for 2019-20 include:
 - Fall 19
 - "Transfer Platica"
 - "Border Angels" (Donation Drive)
 - Spring 2020
 - "From Chaffey College to Graduation"
 - Cinco De Mayo celebration – featuring educational literature, pan dulce and coffee

EOPS anticipates celebrating the graduation of approximately 20-30 EOPS Fontana specific graduates at our approaching luncheon this academic year. Below are a couple of Fontana student spotlight success stories, which demonstrate the impact of EOPS supportive services at Fontana.

Lauretta Jones

Lauretta is a returning college student in her 60's, who was nervous and uncertain about her interest in reigniting a college journey. She returned to complete her education at Chaffey in the spring 2015, and began her EOPS experience in Fall 2015. Lauretta recently completed the requirements needed for the Anthropology associate degree for transfer, and is aiming to transfer to California State University, San Bernardino where she will begin in the fall 2020. She overcame a variety of obstacles which included both transportation and financial hardships in addition to overcoming a fear of Math. In the fall 2019 Lauretta had to take public transportation to the Chino campus to complete one of the last classes she needed, riding the bus for approximately 3 hours from Fontana in a course that ended at nearly 10:00 p.m. Lauretta would have to Uber back to her home every week. Despite the increased challenges, Lauretta never focused on the difficulty, rather she referenced the hardship as further fuel to stay committed and build on her focus, thankful for the counseling support and financial assistance provided by EOPS. Lauretta completed her Chino course with an A and she will be walking in commencement this spring 2020.

Viridiana De Anda Venegas

Viridiana is an undocumented student who returned to school after taking many years off following high school graduation. In the context of the political and socio-economic environment, Viridiana did not feel as if she could reach any academic/career goals. Despite the obstacles confronted, Viridiana is now on track to complete a Sociology associate degree for transfer at the end of spring 2020. Viridiana has participated in EOPS since the fall 2018. At the start of her experience with Chaffey, Viridiana maintained a part time schedule enrolling in one or two classes each term, however as she realized that she was successful, her goals grew and so did her unit load. During her time at Chaffey Viridiana has challenged herself to enroll in up to 16 units per term in order to continue to move forward in pursuit of her goal of transferring and beginning at California State University, San Bernardino, for the fall of 2020. When Viridiana submitted her application for graduation early spring 2020 she was very emotional and could not believe that she was not only completing a degree but also soon transferring to complete a bachelor's degree. She shared that if it was not for programs like EOPS she would not have been able to complete this goal alone.

STUDENT ENGAGEMENT WITH THE COLLEGE AND THE FONTANA COMMUNITY

CCSG (Chaffey College Student Government)-CCSG continues its outreach at the Fontana Campus holding numerous events Constitution Day, Pizza with the President, and CCSG elections.

FONTANA CAMPUS MONITORING REPORT

March 19, 2020

Page 11

International Student Services- hosted their International Education Week at the Fontana Campus in November 2019 which included lunch, a parade, and music.

Hispanic Heritage Month-October 16th, 2019, featured a talk with poet Jose Olivarez co-sponsored by the School of Language Arts

Black History Month- In celebration of Black History Month in February 2019, the Fontana Campus Dean’s Office in partnership with Student Equity Hosted 2 campus events featuring soul food and activities and a lecture with Professor Oman Dphrepaulezz on the life of the late activist Fred Hampton and the Black Panther Party.

Other Fontana campus activities include:

- Fontana Adult School Tour - October 17, 2019
- Fontana Halloween/ Dia de los Muertos altar presentations - October 31, 2019
- Dreamer/Umoja Thanksgiving Unity Meal - November 2019
- CCSG Mocktails event with the CHP - November 2019
- Cesar Chavez recognition ceremony - March 2020 - date TBA
- Women’s History Month Film Screening - March 2020 - date TBA
- Chaffey Celebrates Completion - May 2020 - date TBA

Transfer Center Activities

The Transfer Center advances Fontana students’ completion goals by providing individual transfer advising sessions, reviewing of transcripts in preparation for four-year transfer, guidance on the personal statement, and giving students access to four-year representatives by individual appointments. In March 2020, the Transfer Center will host 20 four-year schools at a college fair, providing students access to speak directly with the school representatives. Fontana Campus students also have the opportunity to visit four-year schools for free through the Transfer Center’s robust campus visit program. A Transfer Center staff member visits the Fontana Campus twice a semester on average and provides classroom presentations upon request.

USE OF RESULTS FOR PLANNING

Activities are assessed quantitatively or qualitatively with the responsible parties as a means of analysis and planning for future events/activities. These processes occur on an ongoing basis for continued improvement and currency. Ongoing data and information is supplied by the Office of Institutional Research to assess and reassess the activities and outcomes at the Fontana Campus. Dialogue is also maintained with the Office of Institutional Research to determine the necessary reports and information that is needed to plan effectively.

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Prepared by:	Yolanda Friday, Dean, Fontana Campus
Submitted by:	Laura Hope, Associate Superintendent, Instruction and Institutional Effectiveness
Recommended by:	Henry D. Shannon, Superintendent/President

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

March 19, 2020

Board Meeting Date

TOPIC APPROVAL OF MINUTES, FEBRUARY 27, 2020

Communication No. IV.E.1.a

SUPPORTS BOARD POLICY

Board Policy 2360 Minutes – The minutes shall record all actions taken by the Governing Board. The minutes shall be public records and shall be available to the public.

PROPOSAL

To approve the minutes of the February 27, 2020, regular meeting.

BACKGROUND

It is the practice of the board to approve the minutes of the board meeting(s) held the previous month. Those minutes are then made available to the public in the Chaffey College Library and on the college website.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

Approval of the minutes of the February 27, 2020, regular board meeting.

Submitted by:	Henry D. Shannon, Superintendent/President
Recommended by:	Henry D. Shannon, Superintendent/President

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, February 27, 2020, in the boardroom of the Marie Kane Center for Student Services/Administration. Board President McLeod called the meeting to order at 2:07 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt, Ms. Roberts, Ms. Williams (Student Trustee)

Members absent: none

CLOSED SESSION

The public was given an opportunity to address the Governing Board regarding the posted closed session agenda.

No comments were made.

The Board convened in closed session at 2:07 p.m. Closed session was adjourned at 3:03 p.m.

STUDY SESSION

Jim Fillpot, dean of institutional research, presented the Board Partnership Report. Dr. Shannon stated that this report has been changed from an annual to a biennial report. The presentation included: Board Policy 2200 (Governing Board Duties and Responsibilities); Accreditation Standard IV.C.4; and collaborative partnerships. Dean Fillpot stated that Governing Board members reported participating in 378 events in 2019, including community and Chaffey College events. These included within District, regional, state and national events. The Board activities encourage diversity in viewpoints, emphasize an outward vision, emphasize strategic leadership, and act as stewards of the public interest in line with Board Policy 2200.

Melanie Siddiqi, associate superintendent of administrative services, presented on Design/Build – Overview and Best Practices. She explained that the design/build delivery method is not new, but is new to Chaffey College. The only project at Chaffey in which the design/build delivery system was used was for the solar carport project.

Ms. Siddiqi introduced Mike Villegas, vice president, SafeworksCM, who presented on design-build overview and best practices. The presentation

included: traditional project delivery outcomes; project delivery challenges; project delivery research; why public owners choose design/build; what is design build – one contract for design and construction and single point of responsibility; design and build flow chart; percentage of design in the RFP; design/build best practices; design/build procurement process; step one – request for Statement of Qualifications, and step two – Request for Proposal; executing delivery; design/build advantages; and resources.

Kevin K. Wang, partner, Best Best & Krieger LLP, presented a design/build legal review. The presentation included: governed by Education Code section 81700; project qualification requirements; initial Board action; procurement process overview; RFQ overview; RFP overview; labor requirements – skilled and trained workforce; and contract award process.

In response to a question from President McLeod, Mr. Wang explained that generally speaking, the design/build delivery method expedites projects by ten percent.

REGULAR SESSION

The regular session reconvened at 3:41 p.m., and Sarah Schmidt, vice president of Classified Senate, led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

President McLeod read former faculty member Robin Ikeda's invitation to the burrowing owl festival taking place Saturday at the Chino Campus.

Chris Walsh, member of the Honors Society, addressed the Board regarding a plan to help Chaffey College's best undergraduates publish. He distributed a handout describing the plan.

Students DeAndre Conley (treasurer) and Sean Granados (president), members of the Environmental Action Club, addressed the Board regarding hydration stations on campus.

April Moreil, Chaffey College student, addressed the Board regarding Chaffey College Student Government (CCSG) and hydration stations. President McLeod announced that she would attend the CCSG meeting on Monday. Ms. Moreil stated that the hydration stations need to be promoted with signage.

Cherese Russell, student and CCSG member, addressed the Board regarding student government. She distributed the most recent CCSG agenda.

Lauren Sanders, student and CCSG member, addressed the Board regarding student government. She distributed a resolution of no confidence in

Nikeenia Williams, Chaffey College student government president/student trustee from the Black Caucus of the California Community Colleges.

Rhane Moore, Chaffey College student, addressed the Board regarding CCSG. He urged the Board to not believe everything they hear, but to attend a CCSG meeting to see for themselves how it is run.

Xochitl Escamilla addressed the Board regarding CCSG. Ms. Escamilla spoke about the activities of CCSG over the past month.

UMOJA members addressed the Board regarding the statewide mission statement and objectives. They distributed flyers for Black History Month. They thanked the marketing department for making the campus more welcoming for all students. They also thanked Dr. Henry Shannon, Chaffey College, superintendent/president, for attending UMOJA events.

Antonio Banks, from the UMOJA Educational Foundation, addressed the Board regarding the Chaffey College UMOJA students. He stated that their programming has been wonderful.

COMMUNITY LINKAGES GOVERNING BOARD

Student Trustee Nikeenia Williams distributed a written report. Her report included SSCCC Spring General Assembly, Coffee with CCSG, scholarships, Burrowing Owl Festival, First Annual Chino Campus Edible Car Race and Contest, donation of T-84 calculators to success centers and library, Club Rush, Promise Grant ambassadors, and Report to the Community.

Trustee Ovitt reported that he attended the Rancho Cucamonga State of the City, which highlighted Chaffey College; a Chaffey College basketball game; Report to the Community; Chaffey Joint Union High School District Honor Band concert; Ontario Museum community reception honoring Sam Maloof; Children's Fund West End Auxiliary, English Tea; Parks and Recreation Commission meeting (2); Chaffey Joint Union High School District Family and Community Engagement Forum; Children's Fund Board meeting; National Day of Prayer Committee meeting (2); Chaffey College Board Retreat; Esperanza Scholarship Foundation Leadership dinner; The Leaven Inland Empire Advisory meeting; San Bernardino County State of the County; Children's Fund Development Committee meeting; Esperanza Scholarship Foundation Board meeting; Chaffey College Trust Board meeting; West End YMCA Governance Committee meeting; First 5 Commissioner orientation; Promise Scholars Board meeting; Etiwanda High School basketball game; Ontario Chaffey Community Show Band Concert; Children's Fund Executive and Governance Committee meetings; Chino Valley Mayor's Prayer Breakfast; Ontario Chaffey Community Show Band Memorial Day meeting; and West End YMCA Board meeting.

Trustee McDougal reported that he attended the Fontana Chamber of Commerce Board's annual retreat in La Quinta; Fontana State of the City; Chaffey College women's and men's basketball games; Dialogue with the Board; moderated a panel discussion for the Fontana Chamber of Commerce about Chaffey College; Report to the Community; and spoke to Upward Bound program high school students in Fontana about service and leadership.

Trustee Brugger reported that she attended Fontana State of the City breakfast; Rancho Cucamonga State of the City; the Senior Disabled Fund Board meeting; and the Report to the Community. Ms. Brugger stated that the College is fortunate that the cities in the College district mention Chaffey College at their events. She also thanked Alisha Rosas, executive director of equity, outreach, and communications, and her staff for making the Report to the Community event a success.

Ms. Brugger also mentioned that she makes monthly donations to the Panther Care Program, Classified Senate Backpack Project, and the Wignall Museum.

Trustee Roberts reported that circumstances beyond her control have prohibited her from attending events this past month.

Board President McLeod reported that she attended the Chaffey College Governing Board Retreat and the Report to the Community.

LEGISLATIVE UPDATE

Dr. Eric Bishop, associate superintendent of student services and legislative engagement, provided a PowerPoint presentation which included: CCLC Financial Aid Report; community college related legislation AB 2156 – concurrent diploma/degrees, AB 2176 – free student transit passes, and AB 2353 – affordable housing. Dr. Bishop also distributed a document titled *Increasing Student Access, Success and Equity: California Community College Student Focused Financial Aid Policies* from the Community College League of California.

Dr. Bishop also presented his plan for displaying the past and present student government presidents' pictures in the Panther Victory Hall. President McLeod suggested that the photos be uniform in size.

CCSG President Nikeenia Williams added that she is working with the bookstore to possibly add lounge seating and coffee machines for students in Panther Victory Hall. President McLeod asked Troy Ament, executive director of facilities and construction, about fire standards for this area. Mr. Ament responded that Panther Hall is meant for egress only and not as a lounge.

PRESENTATIONS

There were no presentations at the February meeting.

FOUNDATION

Lisa Nashua, executive director of the Foundation, provided a written report which included: spring award scholarship cycle; Chino Rotary endowment and Fund a Dream scholarship donations; Foundation Board Finance and Investment Committee; Chaffey College Foundation 30th Annual Golf Tournament save the date – June 22, 2020 at Red Hill Country Club; Rome Study Abroad program; InTech Center; and support for our athletes.

Ms. Nashua stated that the Foundation received over 700 scholarship applications and she thanked the faculty, staff and community members who volunteered to help with the review process.

REPORTS

CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

Employment or Ratification of:

Dariia Zamrii to the position of digital media lab specialist, .475 FTE, 10 months, range 27, step A of the CSEA salary schedule, effective March 2, 2020.

La'Dejah Dillard to the position of program assistant, extended opportunity programs and services, 1.0 FTE, 12-months, range 13, step A of the CSEA salary schedule, effective March 2, 2020.

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.

Prentice Harris to the temporary, unclassified, professional expert position of manager, intramural programs, effective February 18, 2020, through June 30, 2020, under the terms and conditions of the employment agreement.

Ruben Nevarez to the temporary, unclassified, professional expert position of simulation technology specialist, effective March 2, 2020, through May 20, 2020, under the terms and conditions of the employment agreement.

Alan Braggins to the temporary, unclassified, professional expert position of statewide director, advanced manufacturing, effective March 1, 2020, through June 30, 2020, under the terms and conditions of the employment agreement.

James Morante to the temporary, unclassified, professional expert position of statewide director, energy, construction and utilities, effective March 1, 2020, through June 30, 2020, under the terms and conditions of the employment agreement.

Appointment of:

Valeen Gonzales to the position of administrative assistant II, CalWorks/Nextup, 1.0 FTE, 12-months, range 18, step E of the CSEA salary schedule, effective March 2, 2020.

The Governing Board approved a reduced workload assignment for Rachel Arciniega, instructor, associate degree nursing, from 1.00 FTE to .60 FTE for the 2020–21 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.

- The Governing Board approved a reduced workload assignment for Mercedes Limón, instructor, Spanish, from 1.00 FTE to .53 FTE for the 2020–21 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.
- The Governing Board approved a reduced workload assignment for Heather MacDonald, instructor, associate degree nursing, from 1.00 FTE to .570 FTE for the 2020–21 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.
- The Governing Board approved a reduced workload assignment for Mary Jane Ross, instructional specialist, from 1.00 FTE to .80 FTE for the 2020–21 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.
- The Governing Board ratified the temporary increase in assignment for Administrative Assistant II, Health Sciences from .475 to .85 FTE for the period of January 6, 2020, through April 30, 2020
- The Governing Board approved the temporary increase in assignments of .475 contract employees in Visual and Performing Arts to work a maximum of eight hours per day for no more than twenty consecutive days and for a period that will not exceed seventy-five days during the 2019–20 fiscal year
- The Governing Board confirmed regular status with the district for Brent Bracamontes, instructor, communication studies.
- The Governing Board confirmed regular status with the district for Maryline Chemama, instructor, chemistry.
- The Governing Board confirmed regular status with the district for Jayne Clark-Frize, instructor, vocational nursing.
- The Governing Board confirmed regular status with the district for Susanna Galvez, counselor, extended opportunity programs and services.
- The Governing Board confirmed regular status with the district for Lizzete Garcia, counselor.
- The Governing Board confirmed regular status with the district for Rocio Garcia, counselor.
- The Governing Board confirmed regular status with the district for Bradley Hughes, instructor, astronomy.
- The Governing Board confirmed regular status with the district for Megan Keebler, instructional specialist.
- The Governing Board confirmed regular status with the district for Julie Law, counselor, at-risk.
- The Governing Board confirmed regular status with the district for Karin Nelson, instructor, accounting.
- The Governing Board confirmed regular status with the district for Ava Nguyen, instructor, communication studies.
- The Governing Board confirmed regular status with the district for William O'Neil, instructor, industrial electrical technology.
- The Governing Board confirmed regular status with the district for Don Schroeder, instructor, broadcasting.
- The Governing Board confirmed regular status with the district for Hannah Seidler-Wright, instructor, mathematics.
- The Governing Board confirmed regular status with the district for Allison Tripp, instructor, anthropology.

MONITORING

The following report was submitted to the Governing Board for their information:

Board Partnership Report

Recruitment Analysis Monitoring Report

Quarterly Investment Report

CONSENT AGENDA

A motion was made by Ms. Brugger, seconded by Mr. McDougal to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Ms. Williams (advisory)
Nays: None
Absent: None

Through this action, the following were approved (2020-2021 Board Meeting Dates through Student Discipline).

GOVERNANCE PROCESS

The Governing Board approved the 2020-2021 Board meeting dates.

The minutes of the January 23, 2020, regular board meeting were approved as presented.

The minutes of the January 31, 2020, special board meeting were approved as presented.

The Governing Board approved the date change of the March Board meeting to Thursday, March 19, 2020.

The Governing Board approved a resolution to order a biennial election for governing board members whose terms expire April 3, 2020.

ACADEMIC AFFAIRS

The Governing Board approved 30 course modifications and 2 distance education courses for the Chaffey College 2020-2021 Catalog.

The Governing Board received the draft of the Educational Master Plan for first reading and discussion.

BUSINESS/FISCAL AFFAIRS

The Governing Board approved Amendment 02 to increase the amount of the California Department of Education 2019-2020 California State Preschool program (CSPP-9418) by \$131,305.

The Governing Board approved the Statewide Director, Advanced Manufacturing Grant from the California Community Colleges Chancellor's Office in the amount of \$372,000 for the period of October 7, 2019 through September 30, 2020.

The Governing Board adopted the non-resident tuition fee of \$290 per semester unit for the 2020-2021 fiscal year with a capital outlay fee of \$16.

The Governing Board approved the determination that the Chino Campus Instructional Building project does not meet any of the circumstances from Section 15162 of the California Environmental Quality Act (CEQA) Guidelines and that an Addendum (per Section 15164 of the CEQA Guidelines) to the previously-certified College Park Specific Plan Environmental Impact report (EIR) is the appropriate CEQA compliance document for the Project.

The Governing Board adopted Resolution 22720, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

The Governing Board approved the Memorandum of Understanding between the Riverside Community College District (RCCD) and the Chaffey College Community District for the Workforce Accelerator Grant (WAF) 7.0 award in the amount of \$25,000 from the date executed until the expiration of funds and/or October 31, 2020.

HUMAN RESOURCES

The Governing Board adopted the District's initial proposal and to open contract negotiations with the California School Employees Association, Chapter 431.

The Governing Board approved the employment contract between the Governing Board of the Chaffey Community College District and the Superintendent/President.

The Governing Board approved a memorandum of understanding between the Chaffey Community College District and the Chaffey College Faculty Association (CCFA).

STUDENT SERVICES

The Governing Board denied future readmission to the college for the

non-student with identification number 6276 from the Chaffey Community College District for violations of the Student Behavior Code and California Penal Code sections.

ACTION AGENDA
BUSINESS/FISCAL AFFAIRS

The Governing Board approved Resolution No. 22720A, a Resolution of the Governing Board of Chaffey Community College District authorizing the issuance of Chaffey Community College District (San Bernardino County, California) 2020 general obligation refunding bonds on the motion of Ms. Brugger, second of Mr. McDougal.

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Roberts, Ms. Williams (advisory)
Nays: None
Absent: None

The Governing Board authorized the District to enter into eight, five-year term, on-call professional services agreements in the amount not to exceed \$1,000,000 for each agreement with Carrier Johnson + Culture of Los Angeles, California; DLR Group of Riverside, California; HGA of Santa Monica, California; HMC Architects of Ontario, California; IBI Group of Los Angeles, California; Lionakis of Newport Beach, California; LPA of Irvine, California; and PBWS Architects of Pasadena, California, for Request for Qualifications (RFQ) No. 2020PW394 Architect, Criteria Architect, and Commissioning Services, on the motion of Mr. Ovitt, second of Mr. McDougal.

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Roberts, Ms. Williams (advisory)
Nays: None
Absent: None

The Governing Board authorized the District to enter into two, five-year term, on-call professional services agreements with Psomas of Riverside, California, and Site Scan of Rancho Cucamonga, California, for Request for Qualifications (RFQ) No. 2020PW395 Underground Utilities Locate Services in the amount not to exceed \$1,000,000 for both firms, on the motion of Ms. Brugger, second of Mr. Ovitt.

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Roberts, Ms. Williams (advisory)
Nays: None
Absent: None

The Governing Board authorized Chaffey Community College District to enter into a contract with Ocelot (CareerAmerica, LLC) of Boulder, Colorado for the Ocelot cloud-based chatbot and video content platform, which is a customizable online learning platform designed to assist students on a 24-hour basis with routine questions through the Chaffey website, on a sole source basis for the services they exclusively provide as described herein, pursuant to California Public Contract Code, Section 3400, in the amount not to exceed \$128,334, on the motion of Mr. McDougal, second of Mr. Ovitt.

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Roberts, Ms. Williams (advisory)
Nays: None
Absent: None

The Governing Board authorized the District to enter into Contract No. 2020PW393 with 19Six Architects of Corona, California, for Request for Qualifications (RFQ) No. 2020PW393 for Professional Services – Americans with Disabilities Assessment (ADA) and develop an updated implementation plan in the amount not to exceed \$185,800 for all services including reimbursable expenses, on the motion of Mr. Ovitt, second of Ms. Brugger.

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Roberts, Ms. Williams (advisory)
Nays: None
Absent: None

The Governing Board approved the agreement with B. Braun Medical Inc. to design, develop and deliver Industrial Maintenance Skills training in the amount of \$189,700, on the motion of Mr. McDougal, second of Mr. Ovitt.

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Roberts, Ms. Williams (advisory)
Nays: None
Absent: None

The contract, purchase order, and warrant lists were ratified on the motion of Ms. Brugger, second of Mr. McDougal. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Roberts, Ms. Williams (advisory)
Nays: None
Absent: None

CEO/STAFF REPORTS

Henry Shannon presented the Board with copies of his monthly report. The report highlighted the Dialogue with the Board quarterly meeting, National CORE potential partnership meeting, superintendent meetings with Ontario-Montclair and Fontana School Districts, San Bernardino County Regional Business Summit, Rancho Cucamonga Mayor's State of the City Address, California Labor Secretary Julie Su's visit to the InTech Center, and student services highlights.

Dr. Shannon announced that Dr. Bishop received the W.E.B. Du Bois Award from the Inland Valley News. Dr. Shannon also announced that the College recently received budget news from the State and asked Lisa Bailey, associate superintendent, business services and economic development, to give a brief update on the 2018-19 budget revise. Ms. Bailey explained that implementation of the new Student Centered Funding Formula (SCFF) in 2018-19 was challenging, with the college experiencing a deficit of approximately \$7 million last year. The College has received some positive improvements about adjustments to funding.

Ms. Bailey explained that preliminary recalculations released this week by the Chancellor's Office indicate that Chaffey College will receive all but \$279,271 of earned funding, totaling \$107,337,933 for 2018-19, although much of the augmentation is one-time funding. However, the projection for 2019-20 from the Chancellor's Office of available ongoing Chaffey revenue has been reduced from \$107 million in 2018-19 to \$104 million in 2019-20. This reduction may signal a potential decline in funding and/or increased fiscal uncertainty. Ongoing monitoring and advocacy efforts will be a priority.

Interim Faculty Senate President Nicole DeRose provided Board members with the Faculty Senate's monthly report, and she highlighted faculty members Stan Hunter, visual and performing arts; Stephen Calebotta, language arts; and John Fay, math and science.

Ms. DeRose read a resolution regarding information technology failures (the resolution is attached).

President McLeod expressed concern that Faculty Senate passed a resolution when it was her understanding that this issue was addressed at the Dialogue with the Board meeting and that it was resolved that a plan would be developed to address these concerns.

Dr. Shannon responded that this issue was discussed at the Executive Team meeting and a plan is currently under development. Dr. Shannon

suggested that members of Faculty Senate be involved in the process to find solutions.

Trustee McDougal questioned the deadline of April 1 mentioned in the Faculty Senate resolution. Ms. Siddiqi, associate superintendent of administrative services, responded that work has begun and her staff can provide an update of what has already been completed to date, but that some of the plan may take a significant amount of time to complete.

CCSG President Nikeenia Williams added that kiosks where DPS students can access and print their schedules using USB should be included in an IT plan.

Classified Senate vice president, Sarah Schmidt provided a monthly report and highlighted Kelly Kindred, instructional assistant IV at the Fontana Success Center.

CSEA President Monica Han gave a shout out to UMOJA for their events honoring Black History Month and for sharing their buttons. Ms. Han made a statement regarding the minutes from the January Governing Board meeting regarding CSEA automatically receiving COLA. (This statement has been made a part of the meeting minutes.)

President McLeod inquired as to how the Board was notified of the CSEA-sponsored Chaffey College Governing Board candidates' forum. She stated that she was not notified. Ms. Han responded that the invitation was sent to Chaffey College email addresses. Ms. McLeod stated that she never uses her Chaffey email address.

CCFA President Jonathan Ausubel stated that the California Teachers Association is strongly supporting Proposition 13. He provided a handout titled *Schools and Community First*. Mr. Ausubel indicated that he would like to work with CCSG to organize a voter registration drive. He commented that a large amount of Chaffey students are not registered to vote and do not care to be. He stated that we have a very large voter base at the College.

CDCFA had no report.

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

Gary Ovitt thanked Dr. David Rentz and the choral group for their performance at the Report to the Community.

President McLeod asked for an update on the Information Technology issue by April 1.

Trustee McDougal urged everyone to vote on March 3, and expressed his support of Proposition 13, which would benefit students and schools.

Trustee McDougal requested that the oversight responsibilities of the Board over CCSG be discussed at an upcoming Governing Board meeting.

Mr. McDougal also requested that hydration stations be added to the next Dialogue with the Board agenda.

Nikeenia Williams stated that EBT is not being accepted at the student stores at Fontana and Chino campuses, but is being accepted at the Panther Express on the Rancho Cucamonga campus. She explained that students rely on this to pay for their food. Dr. Shannon replied that the College would look into this.

ADJOURNMENT

The meeting was adjourned at 5:29 p.m.

The next regular meeting of the Chaffey Community College District Governing Board will be Thursday, March 19, 2020, at the Chino Campus Community Center.

President

Clerk

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

March 19, 2020
Board Meeting Date

TOPIC BOARD MEETING DATE CHANGE

Communication No. IV.E.1.b

SUPPORTS BOARD POLICY

Board Policy 2310 Regular Meetings of the Governing Board – By Governing Board action taken at a prior meeting, any future meetings may be added, cancelled, or rescheduled.

PROPOSAL

To change the date of the April Board meeting to Thursday, April 16, 2020.

BACKGROUND

It is proposed that the date of the April Board meeting be changed to comply with organizational meeting requirements,

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the Governing Board change the date of the April Board meeting to Thursday, April 16, 2020.

Prepared by: <u>Henry D. Shannon, Superintendent/President</u>
Recommended by: <u>Henry D. Shannon, Superintendent/President</u>

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

March 19, 2020

Board Meeting Date

TOPIC CALIFORNIA COMMUNITY COLLEGE TRUSTEES BOARD OF DIRECTORS ELECTION – 2020

Communication No. IV.E.1.c

SUPPORTS BOARD POLICY

N/A

PROPOSAL

To vote for five seats up for re-election on the California Community College Trustees (CCCT) Board of Directors.

BACKGROUND

The election of members to the CCCT board of the Community College League of California will take place between March 10 and April 25. Each member community college district has one vote for each of the nine seats up for re-election on the CCCT board.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended the Governing Board cast a vote for nine seats up for re-election on the CCCT Board of Directors.

Submitted by:	Henry D. Shannon, Superintendent/President
Recommended by:	Henry D. Shannon, Superintendent/President



2020 CCCT BOARD ELECTION
CANDIDATES LISTED IN SECRETARY OF STATE'S
RANDOM DRAWING ORDER OF JANUARY 23, 2020

1. Adrienne Grey, West Valley-Mission CCD*
2. Andra Hoffman, Los Angeles CCD*
3. Pam Haynes, Los Rios CCD*
4. Barbara Dunsheath, North Orange County CCD
5. Suzanne Lee Chan, Ohlone CCD
6. Barbara Jean Calhoun, Compton CCD
7. Cindi Reiss, Peralta CCD
8. Thomas J. Prendergast, III, South Orange County CCD
9. Marisa Perez, Cerritos CCD*
10. Larry Kennedy, Ventura County CCD*
11. Barry Snell, Santa Monica CCD
12. Loren Steck, Monterey Peninsula CCD*

* Incumbent

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

March 19, 2020
Board Meeting Date

TOPIC **CURRICULUM**

Communication No. IV.E.2.a

SUPPORTS BOARD POLICY

Board Policy 4020 Program, Curriculum, and Course Development – The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Superintendent/President shall establish procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance.

PROPOSAL

To approve the following changes to the *Chaffey College 2020-2021 Catalog*, as recommended by the Faculty Senate, the college Curriculum Committee, and the Associate Superintendent of Instruction and Institutional Effectiveness:

- 3 new courses
- 79 course modifications
- 10 distance education courses
- 3 program of study modifications

BACKGROUND

AB 1725 and Section 53200(c) of Title 5 define the role of the Faculty Senate in assuming primary responsibility for making recommendations in the areas of curriculum and academic standards. The Curriculum Committee has reviewed the new courses, course modifications, distance education courses, and program of study modifications, which are not currently in the college curriculum. As a result of deliberations, the college Curriculum Committee, the Faculty Senate, and the Associate Superintendent of Instruction and Institutional Effectiveness are recommending these curriculum changes.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the Governing Board approve three new courses, 79 course modifications, ten distance education courses, and three program of study modifications for the *Chaffey College 2020-2021 Catalog*.

Prepared by:	<u>Angela Burk-Herrick, Curriculum Chairperson</u>
Submitted by:	<u>Laura Hope, Associate Superintendent, Instruction and Institutional Effectiveness</u>
Recommended by:	<u>Henry D. Shannon, Superintendent/President</u>

Curriculum 2019-2020

NEW COURSES					
	Discipline	Course ID	TOP Code	Title	Units
1.	Computer Information Systems	CIS-65	0707.30	Digital Forensics Fundamentals	3
2.	Computer Information Systems: Networking	CISNTWK-25	0708.10	Cyber Security Operations & Analysis	3
3.	Computer Information Systems: Networking	CISNTWK-471	0708.00	AWS Academy Cloud Computing Architecture	4
COURSES – MODIFICATIONS					
	Discipline	Course ID	TOP Code	Title	Units
1.	Business	BUS-496ABCD	0501.00	Internships in Business	1-4
2.	Business	BUS-60	0506.00	Business Ethics	3
3.	Business Management	BUSMGT-11	0506.50	Retail Merchandising and Management	3
4.	Business Management	BUSMGT-13	0510.00	Supply Chain Management	3
5.	Business Management	BUSMGT-14	0510.00	Transportation Management	3
6.	Business Management	BUSMGT-436	0510.00	Introduction to Logistics Management	3
7.	Business Management	BUSMGT-44	0506.30	Introduction to Human Relations	3
8.	Business Management	BUSMGT-470	0506.30	Essentials of Facilities Management	3
9.	Criminal Justice	CJ-1	2105.00	Introduction to the Criminal Justice System	3
10.	Criminal Justice	CJ-57	2105.20	Probation and Parole	3
11.	Criminal Justice	CJ-58	2105.10	Ethnic Group Relations	3
12.	Criminal Justice	CJ-7	2105.00	Criminal Investigation	3
13.	Criminal Justice	CJ-8	2105.00	Criminology	3
14.	Criminal Justice	CJ-9	2105.40	Crime Scene Management and Forensic Evidence	3
15.	Culinary	CUL-15	1307.10	Sanitation, Safety, and Equipment Management	3
16.	Culinary	CUL-17	1306.30	Principles of Food Preparation	3
17.	Culinary	CUL-440	1306.30	Introduction to Baking	4
18.	Culinary	CUL-441	1306.30	Advanced Professional Baking	4
19.	Culinary	CUL-442	1306.30	Professional Cooking	4
20.	Culinary	CUL-443	1306.30	Artisan Breads	4
21.	Culinary	CUL-444	1306.30	World Cuisine	3
22.	Engineering Technology	EGTECH-12	0924.00	Principles of Engineering	4
23.	History	HIST-9	2205.00	History of Asian Civilizations I	3

24.	Hospitality Management	HOTFS-10	1307.00	Introduction to Hospitality Management	3
25.	Industrial Electrical Technology	IET-401B	0934.40	Industrial Basic Controls	2.5
26.	Industrial Electrical Technology	IET-403B	0934.40	Electrical Motors and Controls II	2.5
27.	Industrial Electrical Technology	IET-405	0934.40	National Electric Code	3
28.	Industrial Electrical Technology	IET-407	0934.40	Electrical Blueprints	3
29.	Industrial Electrical Technology	IET-413	0934.40	Intermediate Programmable Logic Controllers	3
30.	Industrial Electrical Technology	IET-422	0956.70	OSHA Safety Training	2
31.	Industrial Maintenance Mechanic	INDMM-400	0945.00	Intro to Construction Safety, Trade Math, Rigging, and Tools	3
32.	Industrial Maintenance Mechanic	INDMM-600	0945.00	Intro to Construction Safety, Trade Math, Rigging, and Tools	0
33.	Industrial Maintenance Mechanic	INDMM-604	0945.00	Industrial Mechanical Math and Precision Tools	0
34.	Industrial Maintenance Mechanic	INDMM-605	0945.00	Introduction to Industrial Piping	0
35.	Industrial Maintenance Mechanic	INDMM-606	0945.00	Introduction to Valves, Bearings and Testing	0
36.	Industrial Maintenance Mechanic	INDMM-607	0945.00	Installation of Bearings, Couplings, Seals, and Drives	0
37.	Industrial Maintenance Mechanic	INDMM-608	0945.00	Setting Baseplates and Alignment	0
38.	Industrial Maintenance Mechanic	INDMM-609	0945.00	Advanced Alignment	0
39.	Industrial Maintenance Mechanic	INDMM-610	0945.00	Fundamentals of Pressure, Heating & Cooling Systems	0
40.	Industrial Maintenance Mechanic	INDMM-611	0945.00	Troubleshooting Pumps and Gearboxes	0
41.	Industrial Maintenance Mechanic	INDMM-612	0945.00	Advanced Blueprint Reading and Introduction to Supervisory Skills	0
42.	Industrial Maintenance Mechanic	INDMM-613	0945.00	Advanced Mechanical Topics I	0
43.	Industrial Maintenance Mechanic	INDMM-614	0945.00	Advanced Mechanical Topics II	0
44.	Kinesiology: Activity	KINACT-31	0835.10	Introduction to Self-Defense and Personal Safety	1
45.	Mathematics	MATH-85	1701.00	Differential Equations	4
46.	Music	MUSIC-26	1004.00	World Music	3
47.	Music	MUSIC-2A	1004.00	Music History and Literature	3
48.	Music	MUSIC-2B	1004.00	Music History and Literature	3
49.	Music	MUSIC-35	1004.00	Piano for Music Majors I	1

50.	Music	MUSIC-36	1004.00	Piano for Music Majors II	1
51.	Music	MUSIC-37	1004.00	Intermediate Piano	1
52.	Music	MUSIC-38	1004.00	Studio Piano	1
53.	Music	MUSIC-58	1004.00	Applied Music	0.5
54.	Music	MUSIC-75	1004.00	Concert Choir	1
55.	Music	MUSIC-76	1004.00	Chamber Choir	1.5
56.	Nursing: Associate Degree	NURADN-14	1230.10	Nursing Process 1	4
57.	Nursing: Associate Degree	NURADN-14L	1230.10	Nursing Process 1 Laboratory	3.5
58.	Nursing: Associate Degree	NURADN-26	1230.10	Maternal-Newborn Nursing	2
59.	Nursing: Associate Degree	NURADN-26L	1230.10	Maternal-Newborn Nursing Laboratory	1
60.	Nursing: Associate Degree	NURADN-27	1230.10	Nursing Process 2	4
61.	Nursing: Associate Degree	NURADN-27L	1230.10	Nursing Process 2 Laboratory	3
62.	Nursing: Associate Degree	NURADN-3	1230.10	Transition in Nursing	1.5
63.	Nursing: Associate Degree	NURADN-3L	1230.10	Transition in Nursing Laboratory	0.5
64.	Nursing: Associate Degree	NURVN-414	123.20	Acute Care Nursing Assistant: Vocational Nursing Foundations	6
65.	Philosophy	PHIL-75	1509.00	Symbolic Logic	3
66.	Physics	PHYS-20A	1902.00	Algebra/Trigonometry College Physics I	4
67.	Physics	PHYS-20B	1902.00	Algebra/Trigonometry College Physics II	4
68.	Physics	PHYS-30A	1902.00	Physics for the Medical and Life Sciences I	4
69.	Physics	PHYS-30B	1902.00	Physics for the Medical and Life Sciences II	4
70.	Physics	PHYS-44	1902.00	Introduction to Motion	4
71.	Physics	PHYS-45	1902.00	Physics for Scientists and Engineers I	5
72.	Physics	PHYS-46	1902.00	Physics for Scientists and Engineers II	5
73.	Physics	PHYS-47	1902.00	Physics for Scientists and Engineers III	5
74.	Physics	PHYS-6	1902.00	The Ideas of Physics Laboratory	1
75.	Psychology	PSYCH-5	2001.00	Personal and Social Awareness	3
76.	Psychology	PSYCH-65	2001.00	Social Psychology	3
77.	Sociology	SOC-26	2203.00	Introduction to Latin American Societies	3
78.	Sociology	SOC-80	2208.00	Introduction to Research Methods in Sociology	4
79.	Theatre	THEATRE-32	1006.00	Theatre Design-Lighting	3

COURSES – DISTANCE EDUCATION

	Discipline	Course ID	TOP Code	Title	Units
1.	Business Management	BUSMGT-11	0506.50	Retail Merchandising and Management	3
2.	Business Management	BUSMGT-13	0510.00	Supply Chain Management	3

3.	Business Management	BUSMGT-14	0510.00	Transportation Management	3
4.	Business Management	BUSMGT-436	0510.00	Introduction to Logistics Management	3
5.	Computer Information Systems	CIS-65	0707.30	Digital Forensics Fundamentals	3
6.	Computer Information Systems: Networking	CISNTWK-25	0708.10	Cyber Security Operations & Analysis	3
7.	Computer Information Systems: Networking	CISNTWK-471	0708.00	AWS Academy Cloud Computing Architecture	4
8.	Hospitality Management	HOTFS-10	1307.00	Introduction to Hospitality Management	3
9.	Industrial Electrical Technology	IET-422	0956.70	OSHA Safety Training	2
10.	Psychology	PSYCH-5	2001.00	Personal and Social Awareness	3

PROGRAMS OF STUDY – PROGRAM MODIFICATIONS

	Program of Study	AA/AS/C	TOP Code	Title	Units
1.	Culinary Arts	A.S.	1306.30	Culinary Arts	30
2.	Culinary Arts	Certificate of Achievement	1306.30	Culinary Arts	30
3.	Computer Information Systems	A.S.	0708.00	Cyber Security Professional	29.5-31.5

March 19, 2019 Curriculum Board Report

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

March 19, 2020
Board Meeting Date

TOPIC EDUCATIONAL MASTER PLAN

Communication No. IV.E.2.b

SUPPORTS BOARD POLICY

Board Policy 3250 Institutional Planning – The Superintendent/President shall ensure that the District has and implements a broad-based comprehensive, systematic, and integrated system of planning and evaluation that involves appropriate segments of the college community and is supported by institutional effectiveness research. The planning system shall include plans required by law, including but not limited to:

- Long Range Educational Vision which shall be updated as deemed necessary by the Governing Board
- Facilities Plan
- Equal Employment Opportunity Plan
- Student Equity Plan
- Student Success and Support Plan
- Transfer Center Plan
- Cooperative Work Experience Plan
- Extended Opportunity Programs and Services (EOPS) Plan
- Integrated Planning Manual

The Superintendent/President shall inform the Governing Board about the status of planning and the various plans and ensure that the Governing Board has an opportunity to assist in developing the general institutional mission and goals for the comprehensive plans.

PROPOSAL

To receive the Educational Master Plan for second reading and adoption.

BACKGROUND

Since the fall of 2018, College Planning Council has been working on an updated Educational Master Plan. This participatory governance group, with representation from all College stakeholders, monitors and assesses all College-wide planning efforts. This group, co-chaired by Garrett Kenehan (faculty), David Karp (faculty), Timothy McClaury (classified professional), and Laura Hope (administration), provided direction and input throughout the development of the Chaffey Goals and the planning process. Specifically, the group was charged with the following tasks:

- Foster openness and inclusion in the educational planning process through dialogue and communication with the College's stakeholders
- Participate in the discussion of key finding and recommendations
- Ensure that the master planning process was coordinated with other campus planning processes and was consistent with the established direction and focus of the College
- Guide and review the College-wide vetting of Vision 2030, including gathering feedback on the challenges and opportunities supporting the Chaffey Goals
- Provide feedback on the drafts of the chapters that comprise Vision 2030

With the draft now complete, the College Planning Council submits it to the Chaffey College Governing Board for formal consideration and approval.

As a result of these efforts and with support of HMC Architects and the College’s consultant, former Chancellor, Dr. Eva Conrad, College Planning Council has completed the Educational Master Plan.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the Governing Board receive the educational master plan for second reading and approval.

Prepared by:	Laura Hope, Associate Superintendent, Instruction and Institutional Effectiveness
Submitted by:	Laura Hope, Associate Superintendent, Instruction and Institutional Effectiveness
Recommended by:	Henry D. Shannon, Superintendent/President

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

March 19, 2020

Board Meeting Date

TOPIC **DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT
AND MISCELLANEOUS MATERIALS**

Communication No. IV.E.3.a

SUPPORTS BOARD POLICIES

Supports and complies with Policies: 2710 Conflict of Interest, 6100 Delegation of Authority, 6330 Purchasing, 6340 Contracts, and 6550 Disposal of Property.

PROPOSAL

To adopt attached Resolution 31920, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

BACKGROUND

The Chaffey Community College District is owner of the electronic equipment and miscellaneous materials listed on Exhibit A, attached to the resolution. The listed items have exceeded their useful life and are no longer suitable for district purposes and may be disposed of through auction sale.

Pursuant to California Education Code Section 81450 et seq., the resolution must be adopted by majority vote of those members present to be valid.

In accordance with the district's Governing Board Policy 6550 and California Education Code Section 81450 et seq., Resolution 31920 delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the listed items and to execute all documents in connection therewith, subject to the terms and conditions of the resolution.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the Governing Board adopt Resolution 31920, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

Attachment: Resolution 31920

Prepared by:	Kim Erickson, Executive Director, Business Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

RESOLUTION NO. 31920

**A RESOLUTION OF THE GOVERNING BOARD OF CHAFFEY
COMMUNITY COLLEGE DISTRICT AUTHORIZING THE DISPOSAL OF
ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS**

WHEREAS, the Chaffey Community College District ("District") is owner of the electronic equipment and miscellaneous materials listed on the attached Exhibit A; and

WHEREAS, the listed items have exceeded their useful life and are no longer suitable for district purposes and may be disposed of through auction sale; and

WHEREAS, pursuant to California Education Code Section 81450 et seq., this resolution must be adopted by majority vote of those members present to be valid; and

WHEREAS, in accordance with the District's Governing Board Policy 6550, this resolution delegates authority to the superintendent/president, or his designee, to sell or otherwise dispose of the listed items, and to execute all documents in connection therewith, in accordance with Education Code Sections 81450 and 81452.

NOW, THEREFORE, BE IT RESOLVED BY CHAFFEY COMMUNITY COLLEGE DISTRICT, AS FOLLOWS:

Section 1. The Governing Board finds and determines that all of the recitals set forth above are true and correct.

Section 2. The Governing Board approves the delegation of authority to the district's superintendent/president, or his designee, to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in the attached Exhibit A, and to execute all documents in connection therewith, in accordance with Education Code Sections 81450 and 81452.

Section 3. That this delegation of authority shall be valid for the sale or disposal of the items listed in the attached Exhibit A, or until rescinded by the Governing Board.

Section 4. That this resolution shall become effective upon its adoption.

PASSED AND ADOPTED by the Governing Board of the Chaffey Community College District at Rancho Cucamonga, California, this 19th day of March 2020, at a regular meeting by the following vote:

Ayes:
Noes:
Abstentions:
Absent:

I, Lee McDougal, Clerk of the Governing Board of the Chaffey College Community College District of San Bernardino County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said board at the regular meeting thereof at the date and place and by vote stated, which resolution is on file and of record in the office of said board.

Lee McDougal
Clerk, Governing Board

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

March, 19, 2020
Board Meeting Date

TOPIC **FEE SCHEDULE UPDATES**

Communication No. IV.E.3.b

SUPPORTS BOARD ENDS STATEMENT/POLICY

Board Policy 5030 Fees – The Superintendent/President shall establish procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those who are exempt from the fee, or for whom the fee is waived, are properly enrolled and accounted for. Fee amounts shall be published in the college catalog.

PROPOSAL

To approve the attached changes to the fee schedule as authorized by the applicable provisions of the Education Code.

BACKGROUND

The attached list is a reflection of the updates to previously approved fees. The materials fees updates will be effective beginning with the fall 2020 semester and the other fees are effective beginning with the summer 2020 semester. The fees have been reviewed to ensure that the most current legal opinion by the Chancellor’s Office is enforced and that the fees are charged appropriately.

BUDGET IMPLICATIONS

Funding Source – General Fund

Status of Funds – Funds will be deposited in appropriate accounts to meet state requirements.

Future Implications – N/A

RECOMMENDATION

It is recommended the Governing Board approve the changes to the fee schedule as authorized by the applicable provisions of the Education Code.

Prepared by:	Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

CHAFFEY COMMUNITY COLLEGE DISTRICT

PROPOSED FEE SCHEDULE CHANGES

Materials Fees Effective Fall 2020

New Courses with Material Fees

Course	Title	Division	Course AR Code	Units	Proposed Fee
EGTECH-30	Introduction to Additive Manufacturing - 3D Printing	EGTEC	ENG	4	\$5.00
RADTEC-67	Anatomy and Radiographic Positioning III	RADTE	RAD	2.5	\$4.00
RADTEC-67L	Laboratory for Anatomy and Radiographic Positioning III	RADTE	RAD	0.75	\$26.00
RADTEC-472	Pharmacology and Venipuncture for Imaging Professionals	RADTE	RAD	1.5	\$4.00
RADTEC-472L	Lab for Pharmacology and Venipuncture for Imaging Professionals	RADTE	RAD	0.5	\$14.00

Existing Courses with Material Fee Changes

Course	Title	Division	Course AR Code	Units	Current Fee	Proposed Fee
ARABIC-1	Elementary Modern Standard Arabic I	ARAB	ARB	4	\$4.00	\$0.00
ARABIC-2	Elementary Modern Standard Arabic II	ARAB	ARB	4	\$4.00	\$0.00
ARABIC-3	Intermediate Modern Standard Arabic	ARAB	ARB	4	\$4.00	\$0.00
ARABIC-4	Intermediate Modern Standard Arabic	ARAB	ARB	4	\$4.00	\$0.00
ART-12	Fund of Design in 3 Dimensions	ART	AG	4	\$5.00	\$10.00
ART-14	Introduction to Drawing	ART	AG	3	\$4.00	\$5.00
ART-15	Color Theory	ART	AG	3	\$4.00	\$5.00
ART-16	Introduction to Painting	ART	AG	3	\$4.00	\$5.00
ART-18	Introduction to Ceramics	ART	AG	3	\$4.00	\$8.00
ART-20	Ceramic Sculpture	ART	AG	4	\$5.00	\$15.00
ART-30	Figure Drawing	ART	AG	3	\$4.00	\$5.00
ART-32	Intermediate Drawing	ART	AG	4	\$4.00	\$5.00
ART-34	Intermediate Painting	ART	AG	4	\$4.00	\$5.00
ART-35	Intermediate Ceramics	ART	AG	3	\$4.00	\$8.00
ART-40	Advanced Ceramics	ART	AG	3	\$14.00	\$15.00
ART-407	History of Design	ART	AG	3	\$3.00	\$0.00
ART-44	Mixed-Media Studio & Theory	ART	AG	3	\$4.00	\$5.00

Course	Title	Division	Course AR Code	Units	Current Fee	Proposed Fee
ART-50	Intro to Sculpture	ART	AG	4	\$5.00	\$10.00
ART-62A	Illustration I	ART	AG	3	\$4.00	\$0.00
ART-89	Student Invitational Exhibit	ART	AG	4	\$4.00	\$10.00
ARTH-19	Contemp Art: 1945-Present	ARTH	AG	3	\$2.00	\$0.00
ASL-1	Elementary American Sign Language I	ASL	ASL	4	\$4.00	\$0.00
ASL-2	Elementary American Sign Language II	ASL	ASL	4	\$4.00	\$0.00
ASL-3	Intermediate American Sign Language III	ASL	ASL	4	\$4.00	\$0.00
ASL-4	Intermediate American Sign Language IV	ASL	ASL	4	\$4.00	\$0.00
ASL-18	Introduction to Deaf Studies	ASL	ASL	3	\$4.00	\$0.00
ASTRON-26	Stars and Galaxies	ASTRO	AST	3	\$2.00	\$0.00
ASTRON-27	Life in the Universe	ASTRO	AST	3	\$2.00	\$0.00
ASTRON-35	Planets and the Solar System With Lab	ASTRO	AST	4	\$3.00	\$0.00
CHIN-1	Elementary Mandarin Chinese I	CHIN	CHI	4	\$4.00	\$0.00
CHIN-2	Elementary Mandarin Chinese II	CHIN	CHI	4	\$4.00	\$0.00
CHIN-3	Intermediate Mandarin Chinese I	CHIN	CHI	4	\$4.00	\$0.00
CHIN-4	Intermediate Mandarin Chinese II	CHIN	CHI	4	\$4.00	\$0.00
CHIN-18	Chinese Civilization and Culture	CHIN	CHI	3	\$4.00	\$0.00
COMSTD-2	Fundamentals of Effective Speaking	COMST	COM	3	\$4.00	\$0.00
COMSTD-4	Fundamentals of Interpersonal Communication	COMST	COM	3	\$4.00	\$0.00
COMSTD-6	Fundamentals of Small Group Communication	COMST	COM	3	\$4.00	\$0.00
COMSTD-8	Fundamentals of Speech Communication	COMST	COM	3	\$4.00	\$0.00
COMSTD-12	Mass Communication and Society	COMST	COM	3	\$4.00	\$0.00
COMSTD-14	Oral Interpretation of Literature	COMST	COM	3	\$4.00	\$0.00
COMSTD-72	Logic and Argumentation	COMST	COM	3	\$4.00	\$0.00
COMSTD-74	Intercultural Communication	COMST	COM	3	\$4.00	\$0.00
COMSTD-76	Gender & Communication	COMST	COM	3	\$4.00	\$0.00
COMSTD-78	Family Communication	COMST	COM	3	\$4.00	\$0.00
CUL-15	Sanitation, Safety & Equipment	CUL	CUL	3	\$5.00	\$0.00
CUL-17	Principles of Food Preparation	CUL	CUL	3	\$30.00	\$40.00
CUL-22	Restaurant/Catering Operations	CUL	CUL	3	\$30.00	\$40.00
CUL-440	Introduction to Baking	CUL	CUL	4	\$30.00	\$40.00
CUL-441	Advanced Professional Baking	CUL	CUL	4	\$30.00	\$40.00
CUL-442	Professional Cooking	CUL	CUL	4	\$30.00	\$40.00
CUL-444	World Cuisine	CUL	CUL	3	\$30.00	\$40.00
CUL-445	Cake/Pastry Art & Chocolates	CUL	CUL	3	\$30.00	\$40.00

Course	Title	Division	Course AR Code	Units	Current Fee	Proposed Fee
DANCE-42	Dance Production I	DANCE	TAD	3	\$2.00	\$0.00
ENGL-1A	Composition	ENGL	EL	3	\$2.00	\$0.00
ENGL-32	Introduction to the Novel	ENGL	EL	3	\$3.00	\$0.00
ENGL-35	Literary Magazine Publication	ENGL	EL	4	\$2.00	\$0.00
ENGL-73	LGBT Literature	ENGL	EL	3	\$3.00	\$0.00
ENGL-74	Asian-American Literature	ENGL	EL	3	\$3.00	\$0.00
ENGL-77	Latino Literature	ENGL	EL	3	\$3.00	\$0.00
ENGL-7A	Creative Writing: Short Fiction	ENGL	EL	3	\$2.00	\$0.00
ENGL-7B	Creative Writing: Fiction	ENGL	EL	3	\$2.00	\$0.00
ENGL-7D	Creative Writing: Poetry	ENGL	EL	3	\$2.00	\$0.00
ENGL-7E	Creative Writing: Nonfiction	ENGL	EL	3	\$2.00	\$0.00
ENGL-81	Shakespeare	ENGL	EL	3	\$3.00	\$0.00
ESL-475	Fundamentals of College Reading and Writing for ESL Students	ESL	ESL	4	\$4.00	\$0.00
ESL-650	English and Citizenship	ESL	ESL	0	\$2.00	\$0.00
FASHD-20	History of Fashion	FASHD	FD	3	\$3.00	\$0.00
FASHD-482	Internship: Fashion Design	FASHD	FD	1	\$3.00	\$0.00
FASHM-10	Intro/Fashion Industry	FASHM	FD	3	\$3.00	\$0.00
FASHM-11	Fashion Retail Merch & Mgmt	FASHM	FD	3	\$3.00	\$0.00
FASHM-12	Visual Merchandising	FASHM	FD	3	\$3.00	\$0.00
FASHM-15	Image and Fashion Selection	FASHM	FD	3	\$3.00	\$0.00
FASHM-482	Internship: Fashion Merchandis	FASHM	FD	1	\$3.00	\$0.00
FASHM-60	Textiles	FASHM	FD	3	\$10.00	\$0.00
FR-1	Elementary French I	FR	FC	4	\$4.00	\$0.00
FR-2	Elementary French II	FR	FC	4	\$4.00	\$0.00
HOTFS-10	Intro/Hospitality Mgmt	HOTFS	FS	3	\$3.00	\$0.00
HOTFS-14	Food and Beverage Management	HOTFS	FS	3	\$5.00	\$0.00
HOTFS-17	Principles of Food Preparation	HOTFS	FS	3	\$5.00	\$0.00
HOTFS-21	Purchase/Cost Cntrl/Menu Plan	HOTFS	FS	3	\$3.00	\$0.00
HOTFS-32	Hospitality Law	HOTFS	FS	3	\$3.00	\$0.00
HOTFS-42	Hotel Operations	HOTFS	FS	3	\$3.00	\$0.00
HOTFS-428	Hospitality Human Resources	HOTFS	FS	3	\$3.00	\$0.00
HOTFS-431	Hospitality Marketing Mgmt	HOTFS	FS	3	\$3.00	\$0.00
HOTFS-450	Prin. Pub. & Priv. Events	HOTFS	FS	3	\$3.00	\$0.00
HOTFS-451	Soc. Events & Conv. Pln.	HOTFS	FS	3	\$3.00	\$0.00
HOTFS-452	Event Sales, Mark. Fin. Manag.	HOTFS	FS	3	\$3.00	\$0.00
HOTFS-482	Hospitality Internship	HOTFS	FS	1	\$3.00	\$0.00
ID-10	Intro to Interior Design	ID	ID	3	\$3.00	\$0.00
ID-12	Hist Architec/Interior II	ID	ID	3	\$3.00	\$0.00
ID-14	Fundamentals of Design for Interiors	ID	ID	3	\$5.00	\$10.00

Course	Title	Division	Course AR Code	Units	Current Fee	Proposed Fee
ID-15	Architectural Drafting for Interior Designers	ID	ID	3	\$3.00	\$10.00
ID-16	Quick Sketch/Interior Designer	ID	ID	3	\$5.00	\$0.00
ID-17	Introduction to Lighting	ID	ID	3	\$5.00	\$0.00
ID-21	Space Planning	ID	ID	3	\$3.00	\$5.00
ID-22	Interior Design Materials	ID	ID	3	\$3.00	\$0.00
ID-27	CADD for Interiors	ID	ID	3	\$8.00	\$10.00
ID-30	Interior Design Studio	ID	ID	4	\$8.00	\$0.00
ID-426	Pro Practice ID	ID	ID	3	\$3.00	\$0.00
ID-45	Codes and Building Systems	ID	ID	3	\$3.00	\$0.00
ID-482	Co-op: Interior Design	ID	ID	1	\$3.00	\$0.00
JOUR-10	Newswriting	JOUR	JR	3	\$3.00	\$0.00
JOUR-11	Multimedia Reporting	JOUR	JR	3	\$3.00	\$0.00
JOUR-30	Student Media Practicum I	JOUR	JR	3	\$3.00	\$0.00
JOUR-31	Student Media Practicum II	JOUR	JR	3	\$3.00	\$0.00
KINLEC-11	Theory & Analysis of Football	KINLEC	PEL	2	\$2.00	\$0.00
KINLEC-14	Lifeguard Training	KINLEC	PEL	3	\$3.00	\$0.00
KINLEC-17	1st Aid & Disasters	KINLEC	PEL	3	\$3.00	\$0.00
KINLEC-19	Athletic Training I	KINLEC	PEL	2	\$4.00	\$0.00
KINLEC-2	Intro to Athletic Training	KINLEC	PEL	3	\$2.00	\$0.00
KINLEC-21	Athletic Training II	KINLEC	PEL	2	\$4.00	\$0.00
KINLEC-22	Athletic Training III	KINLEC	PEL	3	\$4.00	\$0.00
KINLEC-24	Biomechanics	KINLEC	PEL	3	\$3.00	\$0.00
KINLEC-32	Outdoor Adventure(s)	KINLEC	PEL	2	\$3.00	\$0.00
KINTM-1	Football Team Activity	KINTM	PET	1	\$4.00	\$0.00
KINTM-1A	Football Team Activity	KINTM	PET	1	\$2.00	\$0.00
KINTM-27	Baseball Team Class, Men	KINTM	PET	2	\$2.00	\$0.00
KINTM-41	Intercollegiate Football	KINTM	PET	3	\$3.00	\$0.00
KINTM-42	Collegiate Volleyball, Women	KINTM	PET	3	\$2.00	\$0.00
KINTM-44	Collegiate Softball, Women	KINTM	PET	3	\$2.00	\$0.00
KINTM-45	Collegiate Water Polo, Men	KINTM	PET	3	\$2.00	\$0.00
KINTM-47	Collegiate Baseball, Men	KINTM	PET	3	\$2.00	\$0.00
KINTM-51	College Swimming, Men & Women	KINTM	PET	3	\$2.00	\$0.00
KINTM-54	Intercollegiate Soccer, Men	KINTM	PET	3	\$2.00	\$0.00
KINTM-55	Intercollegiate Soccer, Women	KINTM	PET	3	\$2.00	\$0.00
KINTM-56A	College Basketball, Women (Fa)	KINTM	PET	2	\$2.00	\$0.00
KINTM-56B	College Basketball, Women (Sp)	KINTM	PET	2	\$2.00	\$0.00
KINTM-57B	College Basketball, Men (Sp)	KINTM	PET	2	\$2.00	\$0.00
KINTM-59	Collegiate Water Polo, Women	KINTM	PET	3	\$2.00	\$0.00
KINTM-66	Baseball Strength and Condi.	KINTM	PET	1	\$1.00	\$0.00
MUSIC-40	Beginning Guitar	MUSIC	MU	1	\$2.00	\$0.00
NF-11	Food Service Mgmt Supervision	NF	NF	3	\$4.00	\$0.00

Course	Title	Division	Course AR Code	Units	Current Fee	Proposed Fee
NF-15	Nutrition I: Sci of Nutrition	NF	NF	3	\$4.00	\$0.00
NF-19	Nutrition II: Modified Diets	NF	NF	3	\$5.00	\$0.00
NF-27	Healthy Cooking	NF	NF	2	\$5.00	\$0.00
NF-471	Dietetic Service Supervisor I	NF	NF	1	\$2.00	\$0.00
NF-471L	Diet Service Supervisor I Lab	NF	NF	2	\$2.00	\$0.00
NF-472	Dietetic Service Supvr II	NF	NF	1	\$2.00	\$0.00
NF-472L	Diet Service Supervisor II Lab	NF	NF	2	\$2.00	\$0.00
NF-5	Nutrition for Life	NF	NF	3	\$4.00	\$0.00
PHOTO-50	Intro/Color Photography	PHOTO	PH	4	\$0.00	\$17.00
SPAN-1	Elementary Spanish I	SPAN	SPN	4	\$4.00	\$0.00
SPAN-13	Survey of Mexican Literature	SPAN	SPN	3	\$4.00	\$0.00
SPAN-14	Latin American Literature	SPAN	SPN	3	\$4.00	\$0.00
SPAN-2	Elementary Spanish II	SPAN	SPN	4	\$4.00	\$0.00
SPAN-3	Intermediate Spanish I	SPAN	SPN	4	\$4.00	\$0.00
SPAN-4	Intermediate Spanish II	SPAN	SPN	4	\$4.00	\$0.00
SPAN-8	Survey of Hispanic Literature: 1700 - Present	SPAN	SPN	3	\$4.00	\$0.00
THEATRE-35	Musical Theatre Performance I	THEATRE	TA	3	\$2.00	\$0.00
THEATRE-50	Main Stage Rehearse & Perform	THEATRE	TA	3	\$2.00	\$0.00
THEATRE-52	Main Stage Tech Theatre	THEATRE	TA	2	\$2.00	\$0.00

CHAFFEY COMMUNITY COLLEGE DISTRICT

PROPOSED FEE SCHEDULE CHANGES

March 19, 2020

Other Fees

	<u>Current</u>	<u>Proposed</u>
Miscellaneous Fees		
Advanced First Aid	\$15.20	\$24.00
First Aid CPR Card	\$21.60	\$24.00
Lifeguarding (Water Safety Certification)	\$28.00	\$30.40
Water Safety Certification	\$24.00	\$0.00
Campus Police Fees/Fines		
Auto Parking Permit, fall and spring	\$50.00	\$55.00
Invalid Parking Permit Displayed	\$0.00	\$35.00
Parked in Fire Lane	\$0.00	\$65.00
Motorcycle Daily Parking Permit	\$2.00	\$0.00
Police Report	\$5.00	.10/page
State Regulated		
Health Fee – Spring & Fall 20/21, Non-BOG & BOG B&C	\$17.00	\$21.00
Health Fee – Spring & Fall 20/21 BOG A	\$8.50	\$10.50
Health Fee – Summer 20/21, Non-BOG & BOG B&C	\$14.00	\$18.00
Health Fee – Summer 20/21 BOG A	\$7.00	\$9.00
Testing Fees		
Career Assessment Test (optional) MBTI at cost	\$13.25	\$0.00

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

March 19, 2020

Board Meeting Date

TOPIC APPROVAL TO PURCHASE FIVE PARCELS OF VACANT LAND IN FONTANA, CALIFORNIA

Communication No. IV.F.1.a

SUPPORTS BOARD POLICY

Supports and complies with Policies: 2710 Conflict of Interest, 6100 Delegation of Authority, and 6330 Purchasing.

PROPOSAL

To approve the purchase of real property containing approximately 4.78 acres (one parcel) located in Fontana, CA for a purchase price of \$4,372,553 plus closing costs estimated at \$10,000 and real property containing approximately 9.58 acres (four parcels) located in Fontana, CA for a purchase price of \$9,076,370 plus closing costs estimated at \$10,000.

BACKGROUND

In November 2018, voters in the Chaffey Community College District approved Measure P, a \$700,000,000 general obligation bond to provide the District with significant improvements to career/vocational, science, computer classrooms and labs, student safety and facilities. The projects that will be funded from Measure P are outlined in the District's Vision 2025 Facilities Master Plan and associated addendum. One of the projects identified in the Facilities Master Plan includes the expansion of the Fontana Campus. District staff worked with a local real estate broker to identify appropriate vacant land that would be ideal to build a new educational center to provide greater services to the Fontana community. There were five parcels identified that were located at the intersection of Sierra Avenue and Underwood Drive on the west side of the street, south of the 10 freeway. The first four parcels are approximately 9.58 acres and are designated as APNs 0255-101-05-0000, 0255-101-06-0000, 0255-101-07-0000, and 0255-101-08-0000. The purchase price for these parcels are \$9,076,379. The second parcel is approximately 4.78 acres of land and is designated as APN 0255-101-09-0000. The purchase price for this parcel is \$4,372,553. The District believes the \$13,448,932 purchase price reflects the fair market value for the property. The purchase price for the five parcels equates to \$22 PSF, which is the middle lower range for parcels in the 10 – 20 acre range located within a five mile radius.

In November 2019, the district entered into two escrows for the five parcels. As part of its due diligence and to identify environmental constraints, if any, related to future development of the site, Chaffey College contacted firms to provide a Phase 1 Environmental Site Assessment (ESA) study and report for the parcels referenced above. Geocon West Inc. was hired to conduct the assessment, which was completed in mid-February. The results of that report indicated that the land had been previously used for Agriculture purposes and, as such, there was the potential for pesticides and arsenic to be present in the surface soil at the site. Geocon West Inc. was subsequently contracted to conduct a Phase 2 ESA, which included the evaluation and laboratory analysis of surface soil samples. The results revealed that the level of arsenic detected in the soil is consistent with background concentrations in San Bernardino County, and the level of organochlorine pesticides detected is lower than the screening levels for industrial and residential purposes. It should be noted, however, that as the property is developed, the Division of State Architect (DSA) may require removal and disposal of some of the soil and replacement with new soil.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

The Board finds that its approval of the property purchase Agreement is not a "project" under CEQA or, alternatively, is exempt from CEQA review. Nonetheless, the Board expressly conditions any future use of the site on the completion of all appropriate CEQA review.

CEQA review should be completed early enough in the planning process that environmental considerations can influence project design, but late enough that meaningful information is available for environmental assessment. (State CEQA Guidelines § 15004.) Here, the Agreement does not approve any construction project, does not commit the Board to any other particular use, and the Board does not have a concrete proposal for how or when it may use the property. As such, there is not yet enough information available to enable meaningful environmental review, and attempting to conduct CEQA review on numerous potential future options would be speculative and serve no purpose. Additionally, the purchase of property alone – which is a mere title transfer – will not result in any impacts on the environment.

Finally, the timing, design, and approval (if any) of a future project is dependent on future funding availability, need, feasibility planning, CEQA review, and numerous other factors. Thus, a specific project may not be brought forward for several years. For all the above reasons, the Board finds that its approval of the purchase Agreement is not a “project” under CEQA pursuant to State CEQA Guidelines § 15378 or, alternatively, is exempt from CEQA review pursuant to the “common sense” exemption under CEQA Guidelines § 15061(b)(3). Nonetheless, the Board expressly conditions any future use of the site on the completion of all appropriate CEQA review when and if a specific project is brought forward.

BUDGET IMPLICATIONS

Funding Source – Measure P bond funds; project 7.1 Site Acquisitions.

Status of Funds – Funds of \$13,468,932 for this purchase are included in the 2019-2020 bond fund budget.

Future Implications – N/A

RECOMMENDATION

It is recommended that the Governing Board approve the purchase of real property containing approximately 4.78 acres (one parcel) located in Fontana, CA for a purchase price of \$4,372,553 plus closing costs estimated at \$10,000 and real property containing approximately 9.58 acres (four parcels) located in Fontana, CA for a purchase price of \$9,076,370 plus closing costs estimated at \$10,000.

Prepared by:	<u>Kim Erickson, Executive Director, Business Services</u>
Submitted by:	<u>Lisa Bailey, Associate Superintendent, Business Services and Economic Development</u>
Recommended by:	<u>Henry D. Shannon, Superintendent/President</u>

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

March 19, 2020

Board Meeting Date

TOPIC CONTRACT, PURCHASE ORDER, AND WARRANT LISTS

Communication No. IV.F.1.b

SUPPORTS BOARD POLICY

Board Policy 6310 Accounting – Present to the Governing Board at a regular Governing Board meeting a list of all purchase orders and/or District warrants for Governing Board review and ratification.

PROPOSAL

To ratify the contract, purchase order, and warrant lists as presented.

BACKGROUND

The attached reports represent all contracts, purchase orders, and district warrants for the month of February 2020.

BUDGET IMPLICATIONS

Funding Source – All Funds

Status of Funds – Funding for these contracts, purchase orders, and warrants are included in the 2019-2020 adopted district budgets.

Future Implications – None

RECOMMENDATION

It is recommended the Governing Board ratify the attached contract, purchase order, and warrant lists.

Prepared by:	Kim Erickson, Executive Director, Business Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

CONTRACT AND CHANGE ORDER LIST¹

Contract Number	Vendor	City, State	Description of Service	Amount	Funding Source
2020CS79	American Business Catalyst	Redlands, CA	Amendment 1 to increase the not-to-exceed amount to provide additional training services, as approved by Economic Development. ²	\$5,000.00	Restricted and Unrestricted General Fund
2020CS492	Brandon Allen Juezan William	Inglewood, CA	For a not-to-exceed amount, provide a dance performance at the Hip Hop Studies Summit, on February 28, 2020, as approved by Special Populations and Equity Program. ³	100.00	Restricted General Fund
2020CS503	BSN Sports, LLC	Corona, CA	For a not-to-exceed amount, to provide softball netting repairs at the Rancho Cucamonga Campus, for the period of February 20, 2020 through June 30, 2020, as approved by Business Services.	2,215.68	Unrestricted General Fund
2020CS60	Cindy Dillingham	Rancho Cucamonga, CA	Amendment 1 to increase the not-to-exceed amount, for additional artwork installations, as approved by Wignall Museum.	300.00	Unrestricted General Fund
2020CS486	Claudia Gonzalez	Ontario, CA	For a not-to-exceed amount, to record and broadcast District athletic games, for the period of January 17, 2020 through June 30, 2020, as approved by Student Services. ⁴	600.00	Restricted General Fund
2020CS498	Corey Kwok	Arcadia, CA	For a not-to-exceed amount, to serve as announcer for home baseball, softball and swim contests, for the period of January 30, 2020 through April 23, 2020, as approved by Kinesiology, Nutrition, and Athletics.	675.00	Auxiliary Services Fund
2020CS460	Epic Solutions	Lake Elsinore, CA	For a not-to-exceed amount, to design and develop open digital badges and online master course shell curricula to support the New World of Work (NWOW) noncredit courses, for the period of January 17, 2020 through June 30, 2020, as approved by Instructional Support. ⁵	19,500.00	Restricted General Fund
2020CS491	Ernesto Galarza	Pacoima, CA	For a not-to-exceed amount, perform a dance for the Hip Hop Studies Summit, on February 28, 2020, as approved by Special Populations and Equity Program. ⁶	100.00	Restricted General Fund
2020CS481	Eryn Akili Parker- Ross	Pasadena, CA	For a not-to-exceed amount, provide workshop assistance at the Hip Hop Studies Summit, on February 28, 2020, as approved by Special Populations and Equity Program. ⁷	325.00	Restricted General Fund
2020PW502	Inland Signs Inc.	Ontario, CA	For a not-exceed amount, to provide all labor, material, and equipment necessary to manufacture and install room identification signage for rooms Campus Center East (CCE) Building, located at the Rancho Cucamonga Campus, for the period of February 11, 2020 through March 31, 2020, as approved by Facilities Development.	1,952.00	Unrestricted General Fund

¹ Funding for all contracts and change orders on this list are included in the 2019-2020 adopted district budgets.

² Funded by Economic Development grant funds.

³ Funded by Student Equity budget.

⁴ Funded by California Promise budget.

⁵ Funded by Online Education Initiative grant.

⁶ Funded by Student Equity budget.

⁷ Funded by Student Equity budget.

2020CS495	Jamie Robinson	Alta Loma, CA	For a not-to-exceed amount, to operate Softball table scoreboard and maintain scorebook for home contests, for the period of January 31, 2020 through April 22, 2020, as approved by Kinesiology, Nutrition, and Athletics.	\$600.00	Auxiliary Services Fund
2020CS472	Kone Inc.	Cypress, CA	For a not-to-exceed amount, to provide maintenance services to three (3) elevators at Chaffey located at the Rancho Cucamonga Campus, for the period of July 1, 2019 through June 30, 2020, as approved by Facilities and Construction.	8,348.40	Unrestricted General Fund
2020CS474	Lorbel Inc.	Rancho Cucamonga, CA	For a not-to-exceed amount, to provide as-needed lighting inverter maintenance services at the Chino, Fontana, Rancho Cucamonga and off-site centers, for the period of February 1, 2020 through June 30, 2020, as approved by Facilities and Construction.	15,000.00	Unrestricted General Fund
2020CS475	LVI Technologies	Los Angeles, CA	For a not-to-exceed amount, to install single-mode fiber throughout Campus Police, the Bookstore basement, Disability Programs & Services and Vocational & Student Support buildings at the Rancho Cucamonga Campus, for the period of February 11, 2020 through April 1, 2020, as approved by Technical Services.	48,992.00	Unrestricted General Fund
2020CS490	Lynne Berman	Rio Verde, AZ	For a not-to-exceed amount, to collaborate with Health Sciences in developing a Dental Hygiene Program Initiation, for the period of February 24, 2020 through October 1, 2020, as approved by Health Sciences. ⁸	14,700.00	Restricted General Fund
2020CS19	Michael Wahome	Rancho Cucamonga, CA	Amendment 1 to increase the not-to-exceed amount and to modify the scope of work to include ETP training, curriculum development and consulting services to the contractor's area of study, as approved by Economic Development. ⁹	5,000.00	Restricted General Fund
2020CS505	Morgan Avery McCoy, Inc,	Midlothian, VA	For a not-to-exceed amount, to provide a presentation titled, "Evolution of a Black Girl: From the Slave House to the White House" in Wargin Hall on March 23, 2020, as approved by Student Services. ¹⁰	5,000.00	Restricted General Fund
2020CS448	Ricardo Aguirre	Murrieta, CA	For a not-to-exceed amount, lead a Q&A session regarding his profession as an anesthesiologist, on October 23, 2019, as approved by Math and Science. ¹¹	300.00	Restricted General Fund
2020CS485	Romaine Washington	Rancho Cucamonga, CA	For a not-to-exceed amount, serve as keynote speaker during "Courageous Conversation," a Black History Month event on February 24, 2020, as approved by Special Populations and Equity Program. ¹²	250.00	Restricted General Fund
2020CS155	Ronald J. Maiorano	Upland, CA	Amendment 1 to increase the not-to-exceed amount for additional training services, as approved by Economic Development. ¹³	8,400.00	Restricted General Fund

⁸ Funded by Strong Workforce budget.

⁹ Funded by Economic Development grant funds.

¹⁰ Funded by California Promise budget.

¹¹ Funded by Title III, STEM grant funds.

¹² Funded by Student Equity budget.

¹³ Funded by Economic Development grant funds.

2020CS500	Shawn Jordison	Thousand Oaks, CA	For a not-to-exceed amount, to perform consulting services for the California Virtual Campus – Online Education Initiative (CVC-OEI), for the period of February 10, 2020 through June 1, 2020, as approved by Instructional Support. ¹⁴	\$3,450.00	Restricted General Fund
2020CS397	Siemens Industry Inc.	Cypress, CA	For a not-to-exceed amount, to provide emergency phone and on-site response services, as well as software support and update services for security door lock automation systems for the Chino, Fontana, and Rancho Cucamonga Campuses, for the period of October 1, 2019 through September 30, 2020, as approved by Facilities and Construction.	13,755.00	Unrestricted General Fund
2020CS497	Stephanie Schoppe	Redlands, CA	For a not-exceed amount, to serve as statistician for home baseball and softball sport events, for the period of January 8, 2020 through April 4, 2020, as approved by Kinesiology, Nutrition, and Athletics.	180.00	Auxiliary Services Fund
2020CS494	PlanetBids	Studio City, CA	Year 1 of a 5-Year Agreement for PlanetBids, where vendor will provide procurement licenses for vendor management and bid management, advanced eBidding, evaluation management, quick quote and read only licenses, for the period of February 27, 2020 through February 26, 2025, as approved by Purchasing Services.	24,075.00	Measure P Bond Fund and Unrestricted General Fund
2020CS512	BSN Sports, LLC	Corona, CA	For a not-exceed amount, to replace the backstop on the softball net panel with 25' x 30' net panel, located at the Rancho Cucamonga Campus, for the period of February 24, 2020 through June 30, 2020, as approved by Business Services and Economic Development.	3,548.77	Unrestricted General Fund
2020CS496	Shannon Smith	Pomona, CA	For a not-exceed amount, to serve as announcer for home baseball and softball games, and swim meets, for the period of January 25, 2020 through May 17, 2020, as approved by Kinesiology, Nutrition, and Athletics.	575.00	Auxiliary Services Fund

List reflects contracts entered into and change orders to existing contracts through February 27, 2020.¹⁵

¹⁴ Funded by Online Education Initiative grant.

¹⁵ Funding for all contracts and change orders on this list are included in the 2019-2020 adopted district budgets.

CHAFFEY COMMUNITY COLLEGE

WARRANT REGISTER REPORT

FOR THE MONTH OF FEBRUARY 2020

GENERAL FUNDS (10)

PAYROLL	7,279,248.75	
COMMERCIAL	4,649,965.08	
TOTAL FUND (10)		11,929,213.83

SCHEDULED MAINTENANCE FUND (42) 14,218.06

BUILDING FUND (40 and 43) 204,651.25

EARLY RETIREMENT FUND (61) 1,168.27

VACATION LIABILITY (69) -

CAPITAL OUTLAY PROJECT FUND (41) 143,348.72

CHILD DEVELOPMENT FUND (33)

PAYROLL	91,011.15	
COMMERCIAL	11,211.72	
TOTAL FUND (33)		102,222.87

TOTAL ALL FUNDS **\$ 12,394,823.00**

PAYROLL WARRANT/ADVICE NUMBERS

126607-126711 425139-427166

COMMERCIAL WARRANT NUMBERS

1014797-1014932 1727005-1728256

PURCHASE ORDER NUMBERS

BPO's	14508-14515	\$	7,585.00	(Void 14511-14512)
PO's	54071-54241	\$	610,389.89	(Void 54183)