



AGENDA
MEETINGS OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT
Thursday, October 24, 2019
Board Room, Marie Kane
Center for Student Services/Administration

- I. **REGULAR SESSION**
 - A. CALL TO ORDER (2:00 p.m.)
- II. **CLOSED SESSION**
 - A. PUBLIC COMMENTS ON CLOSED SESSION AGENDA
 - B. RECESS TO CLOSED SESSION
- III. **STUDY SESSION**
 - A. CONVENE IN OPEN SESSION
 - B. AGENDA
 1. Chaffey College Chino Community Center Report
- IV. **REGULAR SESSION**
 - A. RECONVENE IN REGULAR SESSION
 1. Pledge of Allegiance
 - B. PUBLIC COMMENTS
 - C. COMMUNITY LINKAGES
 1. Governing Board
 2. Legislative Update
 3. Foundation
 - D. REPORTS
 1. Closed Session Actions
 2. Monitoring
 - a. Budget Monitoring Report
 - E. CONSENT AGENDA
 1. Governance Process
 - a. Approval of Minutes, September 19, 2019
 - b. Resolution – Compensation for Trustee When Absent
 2. Academic Affairs
 - a. Curriculum
 3. Business/Fiscal Affairs
 - a. 2019-2020 Child Development Training Consortium (CDTC) Agreement
 - b. Disposal of District Property: Electronic Equipment and Miscellaneous Materials
 - c. MDRC Agreement – Scaling Up Community College Efforts for Student Success Project
 - d. Regional Director, Industry Engagement – Advanced Manufacturing

- e. Quarterly Budget Transfer Report
- f. Quarterly Financial Status Report

F. ACTION AGENDA

- 1. Business/Fiscal Affairs
 - a. Approve and Authorize Architectural Design Services Contract: Chino Instructional Building
 - b. Contract, Purchase Order, and Warrant Lists

G. CEO/STAFF REPORTS

- 1. Superintendent/President
- 2. Faculty Senate
- 3. Classified Senate
- 4. California School Employees Association (CSEA)
- 5. Chaffey College Faculty Association (CCFA)
- 6. Child Development Center Faculty Association (CDCFA)

H. BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

V. **ADJOURNMENT**

The next regular meeting of the Governing Board will be Wednesday, November 20, 2019.

Complete agenda may be viewed at www.chaffey.edu/governing board

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

(Information)

October 24, 2019
Board Meeting Date

TOPIC **BUDGET MONITORING REPORT**

Communication No. IV.D.2.a

SUPPORTS BOARD POLICY

Board Policy 6300 Fiscal Management – The Superintendent/President shall establish procedures to assure that the fiscal condition and activity of the District promotes fiscal health and stability, supports Governing Board priorities and financial planning and budgeting, and is consistent with generally accepted principles of accounting and business practices.

PROPOSAL

To provide a budget monitoring report for information only.

BACKGROUND

Throughout the fiscal year, the status of the adopted budget is reviewed to evaluate the District’s fiscal strength. The quarterly monitoring report presented herein indicates the percentage of the adopted budget that has been expended/encumbered as of the quarter ended September 30, 2019. It also provides three years of historical information so historical trends can be used in the analysis of the current year budget.

This quarterly comparison report is a monitoring tool used to identify the status of the district’s budget.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

This item is for information only.

Prepared by:	Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

CHAFFEY COMMUNITY COLLEGE DISTRICT
Quarterly Comparison
Unrestricted General Fund
As of September 30, 2019

	2016-2017				2017-2018				2018-2019				2019-2020		
	Adopted Budget	30-Sep	EOY Actual	September % of Budget	Adopted Budget	30-Sep	EOY Actual	September % of Budget	Adopted Budget	30-Sep	EOY Actual	September % of Budget	Adopted Budget	30-Sep	September % of Budget
INCOME SOURCE															
Prior Year Ending Balance Re-allocation	3,677,289				3,928,578				0				5,399,749		
State General Apportionment	75,666,883	16,946,591	76,826,331	22.40%	81,382,469	16,132,047	80,783,224	19.82%	91,380,855	16,996,226	84,452,984	18.60%	88,764,527	14,506,476	16.34%
Education Protection Act (EPA)	13,114,000	3,229,131	12,750,807	24.62%	12,165,352	0	12,843,991	0.00%	14,801,508	3,700,664	16,205,427	25.00%	16,519,214	4,129,803	25.00%
Miscellaneous	10,319,891	3,462,152	10,207,311	33.55%	9,801,247	2,079,637	7,769,154	21.22%	8,423,626	2,320,181	9,768,252	27.54%	11,047,945	2,426,426	21.96%
Lottery	2,315,180	0	2,507,263	0.00%	2,424,980	0	2,693,531	0.00%	2,474,135	0	2,208,651	0.00%	2,588,148	0	0.00%
Total Income	101,415,954	23,637,874	102,291,712	23.31%	105,774,048	18,211,684	104,089,900	17.22%	117,080,124	23,017,071	112,635,314	19.66%	118,919,834	21,062,705	17.71%
EXPENDITURES															
Operational	105,093,243	28,025,266	99,964,739	26.67%	109,702,626	24,837,364	103,952,122	22.64%	116,772,681	32,002,938	111,735,006	27.41%	124,319,583	32,185,183	25.89%
Total Expenditures	105,093,243	28,025,266	99,964,739	26.67%	109,702,626	24,837,364	103,952,122	22.64%	116,772,681	32,002,938	111,735,006	27.41%	124,319,583	32,185,183	25.89%
Surplus or (Deficit)	-	(4,387,392)	2,326,973	-	-	(6,625,680)	137,778	-	-	(8,985,867)	900,308	-	-	(11,122,478)	-
Net Surplus or (Deficit)	-	(4,387,392)	2,326,973	-	-	(6,625,680)	137,778	-	-	(8,985,867)	900,308	-	-	(11,122,478)	-
SUMMARY, ENDING BAL/RESERVES*															
7% Board Designated Reserves	7,356,527	7,356,527	6,997,532	100.00%	7,679,184	7,679,184	7,276,649	100.00%	8,174,088	8,174,088	7,821,450	100.00%	8,702,371	8,702,371	100.00%
GASB 45 Reserve	500,000	500,000	500,000	-	500,000	500,000	500,000	-	500,000	500,000	500,000	-	500,000	500,000	-
Technology Replacement Reserve	600,000	600,000	600,000	-	600,000	600,000	600,000	-	600,000	600,000	600,000	-	600,000	600,000	-
Vehicle Replacement Plan	100,000	100,000	100,000	-	100,000	100,000	100,000	-	100,000	100,000	100,000	-	100,000	100,000	-
Resource Allocation (RAC) Reserve	500,000	500,000	500,000	-	500,000	500,000	300,000	-	300,000	300,000	300,000	-	300,000	300,000	-
Capital Outlay Replacement	200,000	200,000	200,000	-	200,000	200,000	300,000	-	300,000	300,000	300,000	-	300,000	300,000	-
PERS/STRS Reserve	1,343,999	1,343,999	1,343,999	-	1,343,999	1,343,999	1,343,999	-	1,343,999	1,343,999	1,343,999	-	1,343,999	1,343,999	-
One-Time Funding	2,661,425	2,661,425	2,661,425	-	2,661,425	2,661,425	2,161,425	-	1,661,425	1,661,425	2,161,425	-	1,661,425	1,661,425	-
Undistributed Reserve	1,441,723	1,441,723	7,804,980	-	3,194,750	3,194,750	8,263,641	-	8,173,644	8,173,644	8,619,148	-	2,838,478	2,838,478	-
Total Ending Balances/Reserves	14,703,674	14,703,674	20,707,936	100.00%	16,779,358	16,779,358	20,845,714	100.00%	21,153,156	21,153,156	21,746,022	100.00%	16,346,273	16,346,273	100.00%
Ending Balance %	13.99%		20.72%		15.30%		20.05%		18.11%		19.46%		13.15%		

*Reserve balances remain unchanged until yearend.

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

October 24, 2019

Board Meeting Date

TOPIC APPROVAL OF MINUTES, SEPTEMBER 19, 2019

Communication No. IV.E.1.a

SUPPORTS BOARD POLICY

Board Policy 2360 Minutes – The minutes shall record all actions taken by the Governing Board. The minutes shall be public records and shall be available to the public.

PROPOSAL

To approve the minutes of the September 19, 2019, regular meeting.

BACKGROUND

It is the practice of the board to approve the minutes of the board meeting(s) held the previous month. Those minutes are then made available to the public in the Chaffey College Library and on the college website.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

Approval of the minutes of the September 19, 2019, regular board meeting.

Submitted by:	Henry D. Shannon, Superintendent/President
Recommended by:	Henry D. Shannon, Superintendent/President

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, September 19, 2019, in the boardroom of the Marie Kane Center for Student Services/Administration. Board President McLeod called the meeting to order at 2:00 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod,
Ms. Williams (Student Trustee)

Members absent: Mr. Ovitt, Ms. Roberts

CLOSED SESSION

The public was given an opportunity to address the Governing Board regarding the posted closed session agenda. No comments were made.

The Board convened in closed session at 2:01 p.m. Closed session was adjourned at 2:45 p.m.

STUDY SESSION

President McLeod announced a change to the agenda allowing Assemblymember Eloise Reyes to make her presentation before the study session presentations as she had another meeting to attend.

Proclamation Presentation – The Honorable Assemblymember Eloise Reyes presented an assembly resolution on behalf of herself; the Honorable Freddie Rodriguez, 52nd Assembly District; and the Honorable Connie Leyva, 20th Senatorial District, to commend Dr. Henry Shannon for being selected by the Association of Community College Trustees as the recipient of the prestigious national 2018 Marie Y. Martin Chief Executive Officer Award in recognition of his commitment to excellence in advancing the community college movement.

Dr. Shannon thanked Assemblymember Reyes and her husband, Frank Reyes, Governing Board member for the San Bernardino Community College District, who was also present, for the award. President McLeod thanked her for attending this meeting.

A study session commenced on the following topics:

Maintenance and Operations/Environmental Sustainability Report –

Melanie Siddiqi, associate superintendent, administrative services, introduced Troy Ament, executive director, facilities and construction, and Sam Gaddie, sustainability and environmental safety officer.

Mr. Gaddie presented on: solar carport system which has been operational for over a year now, and electricity billing savings for all three campuses; generation of over 13 million kWh of electricity; reduction of Chaffey's carbon footprint; total of five dual port EV charging stations on all campuses; and monthly report from Charge Point, illustrating usage of charging stations. Mr. Gaddie also reported that the College is continuing with the recycling program and hazardous materials management. The Green Earth Movement Sustainability Committee (GEM) is also continuing outreach with an annual Earth Day event. He further mentioned that some college program are utilizing components of solar energy production as part of class curriculum.

Mr. Ament presented on maintenance, grounds, operations, School Dude work order system, central plant, thermal energy storage, boilers, xeriscaping projects, facilities development, and outside agency collaboration/partnerships. Student Trustee Nikeenia Williams mentioned that students would like seating in the new plaza shade area. President McLeod agreed that it would be nice for students to be able to sit in the shade on the grass and do homework. Mr. Ament responded that there are concrete benches currently built in, but confirmed that Ms. Williams was referring to additional lawn seating in the east plaza area and that he would look into it.

Adult Education and High School Partnerships – Matthew Morin, director, intersegmental partnerships, presented on dual enrollment growth trends, return on investment, all dual enrollment programs in study generate net positive results, equity and the future, student success rates increased from 82-88%, first college in state with online enrollment system, distance education dual enrollment, adult education growth trends, and the Chino Valley Adult School HVAC program. Dr. Morin praised Candace Brock for her automation of the enrollment system and stated that she received the PUCK award for this work. Dr. Morin further discussed Chaffey-inspired legislation, SB 554, which has received a 100% approval through all committees, and is currently on the Governor's desk for approval.

REGULAR SESSION

The regular session reconvened, and Trustee McDougal led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

Tariq Azim, Chaffey student, announced the September 20 Region IX meeting at Victor Valley College. The topics to be discussed are how to

implement shared governance, Guided Pathways implementation, Undocumented Student Week of Action, and AB 1504.

Brandon Washington, Gabriel Akinmoladun, Joshua Abrams, Barbara, Ashley, Anthony, and Terry, members of the UMOJA Club, read their mission statement. They thanked Dr. Shannon for attending their recent meeting, and they mentioned that their meetings are held on Mondays 12:30 to 1:30 p.m. in AD-151.

Michael Everman, Chaffey College Student Government (CCSG) member, expressed concerns regarding the CCSG president and vice president. President McLeod responded that the Governing Board is prohibited from interfering with student body work and that this issue is for the student body to handle. The Governing Board can only act as a sounding board but cannot take action. She stated that this is the purview of the dean of student life.

Xochitl Escamilla, vice president of CCSG, addressed the Board about creating a community at Chaffey and providing more leadership opportunities. She stated that she has reached out to Deans Teresa Hull and Yolanda Friday and she is working with them to make a better experience for our students. She also mentioned that the CCSG meetings are also held on Mondays at 12:30 to 1:30.

COMMUNITY LINKAGES GOVERNING BOARD

Student Trustee Nikeenia Williams provided a CCSG report which included: working on special gifts for students, being on the 99.1 KGGI FM Morning Show, creating a game/recreation room, Pizza with the Presidents at all three campuses, Hispanic Heritage Month, the book grant amount was changed from \$50 to \$75, the CCSG finance director and one senator resigned, and Chereese Russell was appointed as the director of finance.

Ms. Williams read and provided a statement in writing (This statement has been made part of the minutes of this meeting.)

Trustee McDougal reported that he attended the Chaffey College tailgate event, and the Fontana Mayor's Gala event at the Boys and Girls Club in Fontana. Mr. McDougal stated that he is so impressed by the genuineness of the people of Fontana. Trustee McDougal also attended the Chaffey College Measure of our Success event, and tonight he will attend the kick-off event for Rancho Cucamonga Councilmember Lynne Kennedy.

Trustee Brugger reported that she attended the American Association of University Women program which highlighted STEM, and the Measure of our Success event. She enjoyed all of the presentations.

Board President McLeod reported that she attended the Measure of our Success event and she really enjoyed the outdoor event.

LEGISLATIVE UPDATE

Dr. Eric Bishop presented on AB 302 update, AB 48 – State Education Bond, SB 554 – adult education, and the Public Charge Rule, which is intended to prevent immigrants from obtaining permanent residency if the applicant could be dependent on public resources.

PRESENTATIONS

Proclamation Presentation – Assemblymember Eloise Reyes – presented during study session.

New Employee Introductions – Associate Superintendent Eric Bishop introduced the following new employees:

- Misty Burruel
- Robert Rundquist
- Robert Frost
- Mary Romero
- Henry Leonor
- Elizabeth Encarnacion
- Julie Leahy
- Jinny Lee
- Christina Holdiness
- Timi Brown
- Kirk Collins
- Donald Essex
- Joan Godinez
- Diana Sanchez

Dr. Shannon welcomed the group and commented that this is a large cohort of new Chaffey employees. He also mentioned that he worked with Robert Frost in St. Louis.

FOUNDATION

Lisa Nashua, executive director of the Foundation, provided a written report which included: Fall 2019 scholarship process with almost 700 applications received and over 55 volunteer reviewers; Soroptimist International of Montclair scholarships; The Community Foundation fall awarding; Arconic Foundation grant; Wells Fargo Foundation; JPMorgan Chase Philanthropy; save the date for the Chaffey College Foundation 30th Annual Golf Tournament on June 22, 2020 at Red Hill Country Club; Foundation mini grants; gifts for athletics; and Feeding America potential partnership for food bank.

She mentioned that two members from the Foundation Board were present at today's meeting. She introduced alumna Virginia Aguilar Riley and Brett Leavitt.

REPORTS

CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (3:0) vote.

Employment or Ratification of:

Michelle Sims to the position of administrative assistant II, health sciences, 1.0 FTE, 12-months, range 18, step A of the CSEA salary schedule, effective October 1, 2019.

Megan Robles to the position of instructional assistant II, language success center, .475 FTE, 10 months, range 9, step A of the CSEA salary schedule, effective October 1, 2019.

Noel Quinones to the position of outreach specialist, 1.0 FTE, 12-months, range 13, step A of the CSEA salary schedule, effective October 1, 2019.

Jocelyn Carbajal to the position of program assistant, counseling, 1.0 FTE, 12-months, range 13, step A of the CSEA salary schedule, effective October 1, 2019.

Mike Mwirigi to the position of research analyst, 1.0 FTE, 12-months, range 33, step A of the CSEA salary schedule, effective October 1, 2019.

Ching-Yun Lin to the position of systems specialist, 1.0 FTE, 12 months, range 33, step A of the CSEA salary schedule, effective October 14, 2019.

Ashley Bilz to the position of theatre coordinator, 1.0 FTE, 12 months, range 24, step D of the CSEA salary schedule, effective October 1, 2019.

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers. Utilization of volunteer services (This list has been made part of the minutes of this meeting.)

Appointment of:

Jennifer Arroyo to the position of administrative assistant, economic development, 1.0 FTE, 12-months, range 18, step A of the CSEA salary schedule, effective October 1, 2019.

Alisa Vaughn to the position of educational program assistant, health sciences, 1.0 FTE, 12 months, range 20, step H of the CSEA salary schedule, effective October 1, 2019.

Charmaine Abioro to the position of educational services generalist, 1.0 FTE, 12-months, range 15, step E of the CSEA salary schedule, effective October 1, 2019.

Priscilla Stigler to the position of educational services generalist, 1.0 FTE, 12-months, range 15, step B of the CSEA salary schedule, effective October 1, 2019.

The Governing Board ratified the temporary increase in assignments of the .475 contract employees in visual and performing arts to work a maximum of eight hours per day for no more than twenty consecutive days and for a period that will not exceed seventy-five days during the 2019–20 fiscal year..

MONITORING

The following reports were submitted to the Governing Board for their information:

Libraries/Cybraries Monitoring Report

CONSENT AGENDA

A motion was made by Ms. Brugger, seconded by Mr. McDougal to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod,
Ms. Williams (advisory)
Nays: None
Absent: Mr. Ovitt, Ms. Roberts

Through this action, the following were approved (Approval of Minutes, August 29, 2019, through Notice of Completion: Solar Carport Project).

GOVERNANCE PROCESS

The minutes of the August 29, 2019, regular board meeting were approved as presented.

The Governing Board adopted the attached resolution to compensate Katherine Roberts, Governing Board member, for the August 29, 2019, meeting from which she was absent.

GENERAL INSTITUTION

The Governing Board approved the 2019-2022 Chaffey College Student Equity Plan.

ACADEMIC AFFAIRS

The Governing Board approved seven course modifications, three distance education courses, and two program of study modifications for the *Chaffey College 2020-2021 Catalog*.

BUSINESS/FISCAL AFFAIRS

The Governing Board adopted Resolution No. 91919, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution. (This resolution has been made part of the minutes of this meeting.)

The Governing Board accepted as complete, per Contract Number 17P30, the work of, and authorized the District to file a notice of completion with the county recorder for the Solar Carport Project.

ACTION AGENDA
BUSINESS/FISCAL AFFAIRS

The contract, purchase order, and warrant lists were ratified on the motion of Ms. Brugger, second of Mr. McDougal. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal,
Ms. Williams (advisory)
Nays: None
Absent: Mr. Ovitt, Ms. Roberts

CEO/STAFF REPORTS

Henry Shannon, superintendent/president, presented the Board with copies of his monthly report. The report highlighted the Measure of Our Success event, Faculty Senate presentation, Chaffey College Foundation Board annual retreat, ACCT membership, Guided Pathways Institute, and highlights from instruction and institutional effectiveness and student services. He mentioned that the Measure of our Success event was phenomenal and thanked Heather Nishioka and Janeth Rodriguez. Dr. Shannon also thanked Nicole DeRose for inviting him to present at the Faculty Senate meeting. He commended the Umoja students for the work they are doing and thanked them for having him at their meeting.

Nicole DeRose provided Board Members with the Faculty Senate's monthly report, in which she highlighted Annette Young, library, and Dr. Marc Meyer, anthropology.

Trisha Albertsen, Classified Senate president, provided a monthly report which highlighted Candice Brock, and Guided Pathways workshops for Classified Professionals.

CSEA had no report.

CCFA President Jonathan Ausubel stated that the College needs a large conference room on campus and ways to improve holding meetings virtually.

CDCFA had no report.

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

President McLeod reminded everyone that the November Governing Board meeting will be held at the Fontana City Council Chambers, and the January meeting will be held at the Chaffey College Chino Community Center.

ADJOURNMENT

The meeting was adjourned at 4:11 p.m.

The next regular meeting of the Chaffey Community College District Governing Board will be Thursday, October 24, 2019.

President

Clerk

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

October 24, 2019

Board Meeting Date

TOPIC RESOLUTION – COMPENSATION FOR TRUSTEE WHEN ABSENT

Communication No. IV.E.1.b

SUPPORTS BOARD ENDS STATEMENT/POLICY

Board Policy 2725 Governing Board Member Compensation – Upon a resolution by the Governing Board, members may be paid for any meeting when absent if the Governing Board, by resolution duly adopted and included in its minutes, finds that at the time of the meeting, she/he is performing services outside the meeting for the community college district, she/he was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Governing Board.

PROPOSAL

To adopt the attached resolution to compensate Katherine Roberts, Governing Board member, for the September 19, 2019, meeting from which she was absent.

BACKGROUND

Ms. Roberts was absent on September 19, 2019, due to illness.

BUDGET IMPLICATIONS

Funding Source – Unrestricted general fund

Status of Funds – Funding for board member compensation is in the appropriate fund and is included in the 2019–2020 adopted budget.

Future Implications – None

RECOMMENDATION

It is recommended that the Governing Board adopt the attached resolution to compensate Katherine Roberts, Governing Board member, for the September 19, 2019, meeting from which she was absent.

Submitted by:	Henry D. Shannon, Superintendent/President
Reviewed by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

**A RESOLUTION OF THE GOVERNING BOARD OF
CHAFFEY COMMUNITY COLLEGE DISTRICT**

WHEREAS, Education Code §72024(d) provides that “A member may be paid for any meeting when absent if the board, by resolution duly adopted and included in its minutes, finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board;” and

WHEREAS, on September 19, 2019, Katherine Roberts, Governing Board member, was absent due to illness; and

WHEREAS governing board members, per Education Code §72024(a)(3) and §72024(b), receive \$400 per month for attending all board meetings in the month and a pro rata share if absent from any meeting; and

WHEREAS there was one meeting in the month of September;

NOW THEREFORE BE IT RESOLVED THAT the Governing Board of the Chaffey Community College District does hereby find that at the time of the scheduled meeting of the Governing Board September 19, 2019, Katherine Roberts, Governing Board member, was absent due to illness, and, as such, is entitled to receive compensation of \$400.00 for that meeting.

Ayes:
Nays:
Abstain:
Absent:

As secretary of the Governing Board of the Chaffey Community College District of San Bernardino County, California, I hereby certify that the above and foregoing resolution was duly adopted by the Board at a regular meeting thereof on the 24th day of October, 2019, and passed by a majority of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand this 24th day of October, 2019.

Henry D. Shannon, Ph.D.
Secretary, Governing Board
Chaffey Community College District

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

October 24, 2019

Board Meeting Date

TOPIC **CURRICULUM**

Communication No. IV.E.2.a

SUPPORTS BOARD POLICY

Board Policy 4020 Program, Curriculum, and Course Development – The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Superintendent/President shall establish procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance.

PROPOSAL

To approve the following changes to the *Chaffey College 2020-2021 Catalog*, as recommended by the Faculty Senate, the college Curriculum Committee, and the Interim Associate Superintendent of Instruction and Institutional Effectiveness:

- 9 course modifications
- 5 distance education courses
- 1 program of study modification
- 1 program of study deactivation

BACKGROUND

AB 1725 and Section 53200(c) of Title 5 define the role of the Faculty Senate in assuming primary responsibility for making recommendations in the areas of curriculum and academic standards. The Curriculum Committee has reviewed the course modifications, distance education courses, and program of study modifications, which are not currently in the college curriculum. As a result of deliberations, the college Curriculum Committee, the Faculty Senate, and the Acting Associate Superintendent of Instruction and Institutional Effectiveness are recommending these curriculum changes.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the Governing Board approve nine course modifications, five distance education courses, one program of study modification, and one program of study deactivation for the *Chaffey College 2020-2021 Catalog*.

Prepared by:	Angela Burk-Herrick, Curriculum Chairperson
Submitted by:	Laura Hope, Acting Associate Superintendent, Instruction and Institutional Effectiveness
Recommended by:	Henry D. Shannon, Superintendent/President

Curriculum 2019-2020

COURSES - MODIFICATIONS					
	Discipline	Course ID	TOP Code	Title	Units
1.	Art	ART-63	0614.60	Introduction to Graphic Design	4
2.	Computer Information Systems: Programming	CISPROG-1	0707.10	Introduction to Computer Programming	3
3.	Industrial Electrical Technology	IET-415	0934.40	Advanced Electricity Laboratory	2
4.	Industrial Electrical Technology	IET-417	0934.40	Electrical Troubleshooting	3
5.	Industrial Electrical Technology	IET-420	0934.40	Fundamentals of Control Systems Technology	4
6.	Industrial Electrical Technology Electromechanical Technology	IETELMT-430	0935.00	Hydraulic Fundamentals	2
7.	Industrial Electrical Technology Electromechanical Technology	IETELMT-432	0935.00	Electrical Control of Hydraulic Systems	2
8.	Industrial Electrical Technology Electromechanical Technology	IETELMT-436	0935.00	Pneumatics Fundamentals	2
9.	Industrial Electrical Technology Electromechanical Technology	IETELMT-438	0935.00	Electrical Control of Pneumatic Systems	2
COURSES – DISTANCE EDUCATION					
	Discipline	Course ID	TOP Code	Title	Units
1.	Industrial Electrical Technology	IET-420	0934.40	Fundamentals of Control Systems Technology	4
2.	Industrial Electrical Technology Electromechanical Technology	IETELMT-430	0935.00	Hydraulic Fundamentals	2
3.	Industrial Electrical Technology Electromechanical Technology	IETELMT-432	0935.00	Electrical Control of Hydraulic Systems	2
4.	Industrial Electrical Technology Electromechanical Technology	IETELMT-436	0935.00	Pneumatics Fundamentals	2
5.	Industrial Electrical Technology Electromechanical Technology	IETELMT-438	0935.00	Electrical Control of Pneumatic Systems	2
PROGRAMS OF STUDY - MODIFICATIONS					
	Program of Study	AA/AS/C	TOP Code	Title	Units
1.	Nutrition and Food	Certificate of Achievement	1306.00	Nutrition and Food	20

PROGRAMS OF STUDY - DEACTIVATIONS

	Program of Study	AA/AS/C	TOP Code	Title	Units
1.	Chemistry	A.S.	1905.00	Chemistry	40

October 24, 2019 Curriculum Board Report

AGENDA ITEM Chaffey Community College District GOVERNING BOARD

October 24, 2019
Board Meeting Date

TOPIC 2019-2020 CHILD DEVELOPMENT TRAINING CONSORTIUM (CDTC) AGREEMENT

Communication No. IV.E.3.a

SUPPORTS BOARD POLICY

Board Policy 3280 (Grants) – The Governing Board shall be informed about all grant awards received by the District. The Superintendent/President shall establish procedures to assure the timely application and processing of grant proposal applications and awards, and that the grants that are submitted directly support the purposes of the District.

PROPOSAL

To approve the Child Development Training Consortium Grant Agreement between Chaffey College and Yosemite Community College District for the 2019-2020 year in the amount of \$7,800.

BACKGROUND

Chaffey College has participated in the Child Development Training Consortium program on an annual basis since 1993. These funds will provide direct financial support for the tuition to child development students who are enrolled in courses required by the California Commission on Teacher Credentialing. The funds may also be used to pay the fees to obtain a new or renew a child development permit. The grant, under the direction of Christina McPeck, provides educational stipends and other items, such as instructional supplies, for the students in the college's child development program.

BUDGET IMPLICATIONS

Funding Source – California Department of Education, Child Development Division, and administered by Yosemite Community College.

Status of Funds – The 2019-2020 restricted general fund budget will be increased as indicated below for this grant:

48xxx	Income	<u>\$7,800</u>
57xxx	Student Aid	<u>\$7,800</u>
	Total	<u>\$7,800</u>

Future Implications – These funds are available through an annual application process dependent upon the availability of the federal block grant.

RECOMMENDATION

It is recommended that the Governing Board approve the Child Development Training Consortium Grant Agreement between Chaffey College and Yosemite Community College District for the 2019-2020 year in the amount of \$7,800.

Prepared by:	Cory Schwartz, Dean, School of Social and Behavioral Sciences
Submitted by:	Jim Fillpot, Dean, Institutional Research and Resource Development
Reviewed by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

October 24, 2019

Board Meeting Date

TOPIC **DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT
AND MISCELLANEOUS MATERIALS**

Communication No. IV.E.3.b

SUPPORTS BOARD POLICIES

Supports and complies with Policies: 2710 Conflict of Interest, 6100 Delegation of Authority, 6330 Purchasing, 6340 Contracts, and 6550 Disposal of Property.

PROPOSAL

To adopt attached Resolution 102419 which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

BACKGROUND

The Chaffey Community College District is owner of the electronic equipment and miscellaneous materials listed on Exhibit A, attached to the resolution. The listed items have exceeded their useful life and are no longer suitable for district purposes and may be disposed of through auction sale.

Pursuant to California Education Code Section 81450 et seq., the resolution must be adopted by majority vote of those members present to be valid.

In accordance with the district's Governing Board Policy 6550 and California Education Code Section 81450 et seq., Resolution 102419 delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the listed items and to execute all documents in connection therewith, subject to the terms and conditions of the resolution.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the Governing Board adopt Resolution 102419, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

Attachment: Resolution 102419

Prepared by:	Kim Erickson, Executive Director, Business Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

RESOLUTION NO. 102419

**A RESOLUTION OF THE GOVERNING BOARD OF CHAFFEY
COMMUNITY COLLEGE DISTRICT AUTHORIZING THE DISPOSAL OF
ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS**

WHEREAS, the Chaffey Community College District (“District”) is owner of the electronic equipment and miscellaneous materials listed on the attached Exhibit A; and

WHEREAS, the listed items have exceeded their useful life and are no longer suitable for district purposes and may be disposed of through auction sale; and

WHEREAS, pursuant to California Education Code Section 81450 et seq., this resolution must be adopted by majority vote of those members present to be valid; and

WHEREAS, in accordance with the District’s Governing Board Policy 6550, this resolution delegates authority to the superintendent/president, or his designee, to sell or otherwise dispose of the listed items, and to execute all documents in connection therewith, in accordance with Education Code Sections 81450 and 81452.

NOW, THEREFORE, BE IT RESOLVED BY CHAFFEY COMMUNITY COLLEGE DISTRICT, AS FOLLOWS:

Section 1. The Governing Board finds and determines that all of the recitals set forth above are true and correct.

Section 2. The Governing Board approves the delegation of authority to the district’s superintendent/president, or his designee, to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in the attached Exhibit A, and to execute all documents in connection therewith, in accordance with Education Code Sections 81450 and 81452.

Section 3. That this delegation of authority shall be valid for the sale or disposal of the items listed in the attached Exhibit A, or until rescinded by the Governing Board.

Section 4. That this resolution shall become effective upon its adoption.

PASSED AND ADOPTED by the Governing Board of the Chaffey Community College District at Rancho Cucamonga, California, this 24th day of October 2019, at a regular meeting by the following vote:

Ayes:
Noes:
Abstentions:
Absent:

I, Lee McDougal, Clerk of the Governing Board of the Chaffey College Community College District of San Bernardino County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said board at the regular meeting thereof at the date and place and by vote stated, which resolution is on file and of record in the office of said board.

Lee McDougal
Clerk, Governing Board

EXHIBIT A

**DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND
MISCELLANEOUS MATERIALS**

BOARD MEETING DATE: SEPTEMBER 19, 2019

<u>Quantity</u>	<u>Description (Make, Model, Color, Dimensions, Etc.)</u>	<u>Serial #s (Asset #'s)</u>
1	Chino Community Center Dance Floor	N/A (N/A)
1	Hobart HL200 Commercial Mixer, Gray	31-1405-323 (N/A)
1	Panasonic NE-1757R Microwave, Stainless Steel	6A48090308 (N/A)

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

October 24, 2019

Board Meeting Date

TOPIC **MDRC AGREEMENT - SCALING UP COMMUNITY COLLEGE EFFORTS FOR STUDENT SUCCESS PROJECT**

Communication No. IV.E.3.c

SUPPORTS BOARD POLICY

Board Policy 3280 Grants – The Governing Board shall be informed about all grant awards received by the District. The Superintendent/President shall establish procedures to assure the timely application and processing of grant proposal applications and awards, and that the grants that are submitted directly support the purposes of the District.

PROPOSAL

To approve the five-year agreement with MDRC for the Scaling Up Community College Efforts for Student Success project (SUCCESS) in the amount of \$120,000 for the period of July 1, 2019 through December 31, 2024.

BACKGROUND

Chaffey College was selected to partner with MDRC to develop a SUCCESS program and study the impact of the program. The goal of SUCCESS is to increase low-income community college students' graduation rates and reduce achievement gaps.

The goal of SUCCESS is to build financially viable, highly effective programs that dramatically increase three-year graduation rates. MDRC has designed the SUCCESS model to combine the most effective elements from interventions proven effective in past rigorous research. MDRC and Chaffey College will partner to design a program based on this model that works for the local context, student population, and college resources, with a goal of creating a program that improves academic outcomes and is financially sustainable. Using a random selection of students, MDRC will evaluate the impact of the program on students' academic outcomes. The evaluation will assess three main components: impacts on academic outcomes (e.g., progress and completion), implementation (e.g., fidelity to the model), and cost effectiveness. The total funding for 2019 – 2024 is \$120,000. The first-year budget for the 2019–2020 fiscal year is \$50,000.

BUDGET IMPLICATIONS

Funding Source – MDRC

Status of Funds – The 2019–2020 restricted general fund budget will be increased as indicated below for the first year of this five-year agreement:

48xxx	Income	<u>\$50,000</u>
54xxx	Supplies	\$25,000
55xxx	Other Services	<u>25,000</u>
	Total	<u>\$50,000</u>

Future Implications – Funds for years two and three of the agreement will be included in the 2020-2021 and 2021-2022 restricted general fund budgets.

RECOMMENDATION

It is recommended that the Governing Board approve the five-year agreement with MDRC for the Scaling Up Community College Efforts for Student Success project (SUCCESS) in the amount of \$120,000 for the period of July 1, 2019 through December 31, 2024.

Prepared by:	Robert M. Rundquist, Dean, Institutional Effectiveness and Intersegmental Partnerships
Submitted by:	Jim Fillpot, Dean, Institutional Research, Policy and Grants
Reviewed by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

October 24, 2019
Board Meeting Date

TOPIC REGIONAL DIRECTOR, INDUSTRY ENGAGEMENT - ADVANCED MANUFACTURING

Communication No. IV.E.3.d

SUPPORTS BOARD POLICY

Board Policy 3280 Grants – The Governing Board shall be informed about all grant awards received by the District. The Superintendent/President shall establish procedures to assure the timely application and processing of grant proposal applications and awards, and that the grants that are submitted directly support the purposes of the District.

PROPOSAL

To approve the Regional Director, Industry Engagement - Advanced Manufacturing Grant from the California Community Colleges Chancellor's Office in the amount of \$200,000 for the period of July 1, 2019 through September 30, 2020.

BACKGROUND

The purpose of this grant funding is to supply in-demand skills for employers by convening regional industry employer led skills panels and advisory groups to create relevant career pathways and stackable credentials, promote student success, and place Californians into open jobs. Key activities under this framework include: a focus on regional priority/emergent sectors and industry clusters in the area of Advanced Manufacturing; scaling effective strategies statewide; integrating and leveraging programming among funding streams; promoting common metrics for student success; and removing structural barriers to execution.

BUDGET IMPLICATIONS

Funding Source – California Community Colleges Chancellor's Office with Rancho Santiago Community College District as the fiscal agent.

Status of Funds – The 2019-2020 restricted general fund adopted budget will be increased by \$200,000 as indicated below:

48xxx	Income	<u>\$200,000</u>
52xxx	Classified Salaries	\$117,535
53xxx	Benefits	37,083
54xxx	Supplies	2,500
55xxx	Other	39,424
56xxx	Computer Equipment	<u>3,458</u>
	Total	<u>\$200,000</u>

Future Implications – None

RECOMMENDATION

It is recommended that the Governing Board approve the Regional Director, Industry Engagement - Advanced Manufacturing Grant from the California Community Colleges Chancellor's Office in the amount of \$200,000 for the period of July 1, 2019 through September 30, 2020.

Prepared by:	<u>Sandra Sisco, Director, Economic Development</u>
Submitted by:	<u>Jim Fillpot, Dean, Institutional Research, Policy and Grants</u>
Reviewed by:	<u>Lisa Bailey, Associate Superintendent, Business Services and Economic Development</u>
Recommended by:	<u>Henry D. Shannon, Superintendent/President</u>

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

October 24, 2019
Board Meeting Date

TOPIC QUARTERLY BUDGET TRANSFER REPORT

Communication No. IV.E.3.e

SUPPORTS BOARD POLICY

Board Policy 6250 Budget Management – The budget shall be managed in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. Budget revisions shall be made only in accordance with these policies and as provided by law.

PROPOSAL

To approve the Budget Transfer Board Reports for the 2018-2019 fiscal yearend closing and the period of July 1, 2019 through September 30, 2019.

BACKGROUND

Board Policy 6250, Budget Management, requires that transfers between major expenditure classifications must be approved by a majority vote of the members of the Governing Board. Budget transfers between major expenditure classifications for district funds are routinely processed to facilitate modifications to the adopted budget. These modifications only affect the expenditure classification and do not increase or decrease the adopted budget.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the Governing Board approve the Budget Transfer Board Reports for the 2018-2019 fiscal year-end closing and the period of July 1, 2019 through September 30, 2019.

Prepared by:	Anita D. Undercoffer, Executive Director, Budgeting & Fiscal Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

**CHAFFEY COMMUNITY COLLEGE DISTRICT
QUARTLERY BUDGET TRANSFER REPORT - PRIOR YEAR**

**From 06/26/2019 To 09/30/2019
October 24, 2019 Board Meeting**

BUDGET TRANSFERS	FROM	TO
<u>Fund 10: General Fund Unrestricted</u>		
1000 Academic Salaries		12,335
2000 Classified Salaries	73,190	
3000 Benefits		39,526
4000 Supplies & Materials	3,454	
5000 Other Operating Expenses & Services		34,712
6000 Capital Outlay	9,929	
	<hr/>	<hr/>
Total Transfer Fund 10 Unrestricted	86,573	86,573
<u>Fund 10: General Fund Restricted</u>		
1000 Academic Salaries		358,115
2000 Classified Salaries		8,361
3000 Benefits		105,018
4000 Supplies & Materials	218,275	
5000 Other Operating Expenses & Services	188,321	
6000 Capital Outlay		8,955
7000 Other Outgo	73,853	
	<hr/>	<hr/>
Total Transfer Fund 10 Restricted	480,449	480,449
<u>Fund 33: Children's Center</u>		
1000 Academic Salaries	3,318	
2000 Classified Salaries		7,043
3000 Benefits		1,515
4000 Supplies & Materials	2,401	
5000 Other Operating Expenses & Services	1,904	
6000 Capital Outlay	935	
	<hr/>	<hr/>
Total Transfer Fund 33	8,558	8,558
<u>Fund 40: Measure L Bond Fund</u>		
2000 Classified Salaries		1,105
3000 Benefits	450	
7000 Other Outgo	655	
	<hr/>	<hr/>
Total Transfer Fund 40	1,105	1,105
Total Transfers All Funds	576,685	576,685
	<hr/> <hr/>	<hr/> <hr/>

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

October 24, 2019

Board Meeting Date

TOPIC QUARTERLY FINANCIAL STATUS REPORT FOR THE PERIOD ENDING SEPTEMBER 30, 2019

Communication No. IV.E.3.f

SUPPORTS BOARD POLICY

Board Policy 6300 Fiscal Management – The Superintendent/President shall establish procedures to assure that the fiscal condition and activity of the District promotes fiscal health and stability, supports Governing Board priorities and financial planning and budgeting, and is consistent with generally accepted principles of accounting and business practices.

PROPOSAL

To approve the Quarterly Financial Status Report for the period ending September 30, 2019.

BACKGROUND

The Quarterly Financial Status Report is provided to apprise the Governing Board of the district's fiscal condition and is presented for approval, as required by the Chancellor's Office of the California Community Colleges. The report is consistent with the 2019-2020 adopted budget.

BUDGET IMPLICATIONS

Funding Source – The unrestricted general fund budget

Status of Funds – The report is within appropriations indicated in the 2019-2020 adopted budget.

Future Implications – None

RECOMMENDATION

It is recommended the Governing Board approve the Quarterly Financial Status Report for the period ending September 30, 2019.

Prepared by:	Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

California Community Colleges
QUARTERLY FINANCIAL STATUS REPORT, CCFS-311Q
 Fiscal Year 2019-2020

District: (920) Chaffey Community College

Quarter Ended: September 30, 2019

I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

As of June 30 for fiscal year specified.

	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Projected
Revenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, and 8800)	102,248,246	104,076,905	112,620,680	118,894,834
Other Financing Sources (Objects 8900)	43,467	12,995	14,634	25,000
Total Unrestricted Revenues	102,291,713	104,089,900	112,635,314	118,919,834
Expenditures:				
(Objects 1000-6000)	98,620,033	102,597,275	109,452,792	120,962,406
Other Outgo (Objects 7100, 7300, 7400, 7500, & 7600)	1,344,707	1,354,847	2,282,214	3,357,177
Total Unrestricted Expenditures	99,964,740	103,952,122	111,735,006	124,319,583
Revenues Over(Under)Expenditures	2,326,973	137,778	900,308	(5,399,749)
Fund Balance, Beginning	18,380,963	20,707,936	20,845,714	21,746,022
Prior Year Adjustments + (-)	0	0	0	0
Adjusted Fund Balance, Beginning	18,380,963	20,707,936	20,845,714	21,746,022
Fund Balance, Ending	20,707,936	20,845,714	21,746,022	16,346,273
% of GF Balance to GF Expenditures	20.72%	20.05%	19.46%	13.15%

II. Annualized Attendance FTES:

Annualized FTES				
(Excluding apprentices and non-residents)	16,385	16,385	16,916	17,085

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	As of the specified quarter ended for each fiscal year presented			
	2016-17	2017-18	2018-19	2019-20
Cash, excluding borrowed funds	35,209,307	31,865,436	37,975,061	43,142,037
Cash, borrowed funds only	0	0	0	0
Total Cash	35,209,307	31,865,436	37,975,061	43,142,037

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col.2)
Revenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	118,894,834	118,894,834	21,030,757	17.7%
Other Financing Sources (Objects 8900)	25,000	25,000	31,948	127.8%
Total Unrestricted Revenues	118,919,834	118,919,834	21,062,705	17.7%
Expenditures:				
Unrestricted General Fund Expenditures (Objects 1000-6000)	120,962,406	120,987,175	25,499,078	21.1%
Other Outgo (Objects 7100, 7300, 7500, & 7600)	3,357,177	3,332,408	1,277,647	38.3%
Total Unrestricted Expenditures	124,319,583	124,319,583	26,776,725	21.5%
Revenues Over(Under) Expenditures	(5,399,749)	(5,399,749)	(5,714,020)	
Adjusted Fund Balance, Beginning	21,746,022	21,746,022	21,746,022	
Fund Balance, Ending	16,346,273	16,346,273	16,032,002	
% of UGF Fund Balance to UGF Expenditures	13.15%	13.15%		

V. Has the district settled any employee contracts during this quarter? YES NO
 If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

SALARIES

Contract Period Settled (Specify)	Management		Academic-Permanent		Academic-Temporary		Classified/Confidential	
	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%
Year 1	-		30,689	-	-			
Year 2	-		12,503	3	-		-	
Year 3	-		8,790	3	-		-	

*As specified in Collective Bargaining Agreement.

BENEFITS

Contract Period Settled (Specify)	Management		Academic-Permanent		Academic-Temporary		Classified/Confidential	
	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%
Year 1	-		6,276					
Year 2	-		2,557					
Year 3	-		1,797					

c. Include a statement regarding the source of revenues to pay salary and benefit increases, Child Development Center Faculty Association contract costs will be funded by Child Development Center Fund and Unrestricted General Fund.

VI. Did the district have significant events for the quarter (include incidence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

YES NO

If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

In September, the District received \$200m for the first issuance of its 2018 \$700m Measure P general obligation bond. Measure P provides funds for new construction, repairs, and upgrades to infrastructure and facilities.

VII. Does the district have significant fiscal problems that must be addressed this year?

YES NO

Next Year?

YES NO

CERTIFICATION

Chaffey Community College District

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of that meeting.

 District Chief Business Officer Date

 District Superintendent Date

Quarter Ended: September 30, 2019

Governing Board Meeting Date: October 24, 2019

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

October 24, 2019

Board Meeting Date

TOPIC **APPROVE AND AUTHORIZE ARCHITECTURAL DESIGN SERVICES CONTRACT:
CHINO INSTRUCTIONAL BUILDING**

Communication No. IV.F.1.a

SUPPORTS BOARD POLICY

Supports and complies with policies: 2710 Conflict of Interest, 6100 Delegation of Authority, 6330 Purchasing, 6340 Contracts, and 6600 Capital Construction.

PROPOSAL

To authorize the District to enter into Contract 2020PW98 with HMC Group, of Ontario, California, for Request for Qualifications (RFQ) No. 2020PW98 Architectural Design Services Contract – Chino Instructional Building which includes the construction of a new two-story 22,960 assignable square foot building in the amount not to exceed \$1,830,200.

BACKGROUND

On August 7, 2019, the district released RFQ No.2020PW98 for Architectural Design Services – Chino Instructional Building. This project includes the design and construction administration of a state approved and partially state funded instructional building on the Chino campus. The instructional building will be a two-story 22,960 assignable square foot building comprised of lecture, office, library, AV/TV and other meeting space. Twenty-two architectural firms submitted proposals by the RFQ deadline on August 30, 2019. District staff evaluated each proposal based on the evaluation criteria as identified in the RFQ. Five firms were selected for an interview. Upon completion of the interview process and due diligence review, HMC Group of Ontario, California was determined by staff to provide the best overall value and it is recommended that the District accept HMC Group’s proposal in the amount not to exceed \$1,830,200.

BUDGET IMPLICATIONS

Funding Source – State Capital projects budget, and Measure P and Measure L bond funds; Project number 1.2; Total project budget is \$30,984,078

Status of Funds – Funds of \$1,830,200 for this contract are included in the 2019-2020 capital projects budget and the bond fund budgets.

Future Implications – N/A

RECOMMENDATION

It is recommended that the Governing Board authorize the district to enter into Contract No. 2020PW98 with HMC Group of Ontario, California, for Architectural Design Services – Chino Instructional Building in the amount not to exceed \$1,830,200 for all architectural and engineering services including reimbursable expenses.

Attachment: RFQ 2020PW98: Architectural Design Services – Chino Instructional Building, Architectural Firm Proposals

Prepared by:	Kim Erickson, Executive Director, Business Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

RFQ 2020PW98 Architectural Design Services Chino Instructional Building

Architectural Firm Name	City	State
196 Architects	Santa Barbara	CA
Antunovich Associates, Inc.	Culver City	CA
Architecture for Education	Pasadena	CA
Carrier Johnson*	San Diego	CA
DLR Group, Inc.*	Riverside	CA
GO Architects, Inc.	Upland	CA
Hammel, Green and Abrahamson	Santa Monica	CA
HMC Group dba HMC Architects*	Ontario	CA
Huitt Zollars, INC.	Los Angeles	CA
John Friedman Alice Kimm, Architects	Los Angeles	CA
Johnson Favaro, LLP	Culver City	CA
Lionakis*	Sacramento	CA
LPA, Inc	Irvine	CA
M.Arthur Gensler Jr, and Associates, Inc.*	Los Angeles	CA
PBK Architects, Inc.	Ontario	CA
Pfeiffer Partners Architects, Inc.	Los Angeles	CA
Rachlin Partners	Culver City	CA
SGH Architects, Inc.	Redlands	CA
TBP/ Architecture, Inc.	Newport Beach	CA
Westberg White, Inc.	Riverside	CA
Westgroup Designs	Irvine	CA
WLC Architects, Inc.	Rancho Cucamonga	CA

* Firms invited for an interview with RFQ selection committee

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

October 24, 2019
Board Meeting Date

TOPIC **CONTRACT, PURCHASE ORDER, AND WARRANT LISTS**

Communication No. IV.F.1.b

SUPPORTS BOARD POLICY

Board Policy 6310 Accounting – Present to the Governing Board at a regular Governing Board meeting a list of all purchase orders and/or District warrants for Governing Board review and ratification.

PROPOSAL

To ratify the contract, purchase order, and warrant lists as presented.

BACKGROUND

The attached reports represent all contracts, purchase orders, and district warrants for the month of September 2019.

BUDGET IMPLICATIONS

Funding Source – All Funds

Status of Funds – Funding for these contracts, purchase orders, and warrants are included in the 2019-2020 adopted district budgets.

Future Implications – None

RECOMMENDATION

It is recommended the Governing Board ratify the attached contract, purchase order, and warrant lists.

Prepared by:	Kim Erickson, Executive Director, Business Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry Shannon, Superintendent/President

CONTRACT AND CHANGE ORDER LIST¹

Contract Number	Vendor	City, State	Description of Service	Amount	Funding Source
2020CS203	Abel Alcocer	Sylmar, CA	For a not-to-exceed amount, provide research services, for the period of July 28, 2019 through July 30, 2019, as approved by Center of Excellence. ²	\$400.00	Restricted General Fund
2020PW237	Alert Security Systems	Upland, CA	For a not-to-exceed amount, to install insulation and smooth plywood to cover a large area of glass in office 181-A in Wargin Hall located at Chaffey College Rancho Cucamonga Campus, for the period of October 1, 2019 through December 31, 2019, as approved by Facilities Development.	950.00	Unrestricted General Fund
2020PW209	Alert Security Systems Inc.	Upland, CA	For a not-to-exceed amount, terminate data drops in the VSS Building, Room 100, located at the Rancho Cucamonga Campus, for the period of August 23, 2019 through September 30, 2019, as approved by Facilities Development.	1,800.00	Unrestricted General Fund
2020CS217	Angelique Rogers	Highland, CA	For a not-to-exceed amount, to present professional development workshop titled "Building Successful Habits" at the Rancho Cucamonga Campus, on September 19, 2019, as approved by CalWORKs. ³	500.00	Restricted General Fund
2020CS213	Avery Cox	Montclair, CA	For a not-to-exceed amount, to assist with drafting and engineering activities for the STEM Open House, on September 28, 2019, as approved by Math and Science. ⁴	100.00	Restricted General Fund
2020CS222	Bradford Hurte	Woodinville, WA	For a not-to-exceed amount, to provide marketing and communication services to support the Energy, Construction and Utilities Sector with its goals to align instructional programs with industry needs while maximizing the employability of graduates, for the following period July 1, 2019 through June 30, 2020, as approved by Economic Development. ⁵	48,500.00	Restricted General Fund
2019CS666	Cambridge West partnership	Tustin, CA	Amendment 1, to increase the not-to-exceed amount for services needed to complete the compressed calendar study.	8,000.00	Unrestricted General Fund
2020CS106	CampusEAI	Chicago, IL	For a not-to-exceed amount, to provide professional consulting services to load test the portal for anticipated registration activity, for the period of July 25, 2019 through January 28, 2020, as approved by Administrative Systems.	8,000.00	Unrestricted General Fund
2020CS226	Carolina Hicks	Rolling Hills, CA	For a not-to-exceed amount, to conduct a Zine workshop at Wignall Museum of Contemporary Art, at the Rancho Cucamonga campus, on October 2, 2019, as approved by Wignall Museum.	150.00	Unrestricted General Fund
2020CS197	Cassidy Boone	Rancho Cucamonga, CA	For a not-to-exceed amount, operate volleyball table scoreboard and maintain scorebook for home contests, for the period of August 28, 2019 through August 30, 2019, as approved by PE Athletics.	40.00	Auxiliary Fund

¹ Funding for all contracts and change orders on this list are included in the 2019-2020 adopted district budgets.

² Funded by Center of Excellence grant funds.

³ Funded by Career Development grant funds.

⁴ Funded by Title III, STEM grant funds.

⁵ Funded by Economic Development grant funds.

2019PW756	Champion Electric, Inc.	Riverside, CA	Amendment 1, to extend completion date to September 13, 2019 for electrical work at the Baseball Field Located at the Rancho Cucamonga Campus. ⁶	No Cost Impact	Restricted General Fund
2020CS227	Christy Roberts	Upland, CA	For a not-to-exceed amount, to conceptualize a video artwork for "Fashion-Conscious" exhibition at Wignall Museum of Contemporary Art, for the period of September 10, 2019 through December 31, 2019, as approved by Wignall Museum.	\$200.00	Unrestricted General Fund
2020CS228	Christy Roberts	Upland, CA	For a not-to-exceed amount, provide DJ services for "These Creatures" reception at Wignall Museum of Contemporary Art, on September 10, 2019, as approved by Wignall Museum.	350.00	Unrestricted General Fund
2020CS225	Cindy Rehm	Los Angeles, CA	For a not-to-exceed amount, to write Curator's essay for the Wignall Museum exhibition guide, for the period of July 1, 2019 through September 8, 2019 as approved by Wignall Museum.	500.00	Unrestricted General Fund
2020CS183	Clifton Larson Allen, LLP	Minneapolis, MN	For a not-to-exceed amount, to conduct a bond performance audit for fiscal year ending June 30, 2019, as approved by Business Services.	8,850.00	Unrestricted General Fund
2020CS211	Edgar Paul Pazmino	Ontario, CA	For a not-to-exceed amount, provide DJ services for the Transfer Fair event at the Rancho Cucamonga Campus, on September 24, 2019, as approved by Transfer Center. ⁷	210.00	Restricted General Fund
2020CS235	Eloy Morales	Rancho Cucamonga, CA	For a not-to-exceed amount, to provide musician guitar performance at the City Hall exhibition, Rancho Cucamonga, held on September 17, 2019, as approved by Wignall Museum.	125.00	Unrestricted General Fund
2020CS194	Emily Silva	Chino, CA	For a not-to-exceed amount, to operate volleyball table scoreboard and maintain scorebook for home contests, for the period of August 28, 2019 through November 22, 2019, as approved by PE Athletics.	70.00	Auxiliary Fund
2020CS240	Enviser	Garden Grove, CA	For a not-to-exceed amount, to provide all labor, materials and equipment necessary to repair the air conditioning unit at the Chino Community Center located at the Chaffey College, Chino Campus, for the period of July 15, 2019 through September 30, 2019, as approved by Facilities and Construction.	1,973.76	Unrestricted General Fund
2020CS258	Erika Jimenez	Moreno Valley, CA	For a not-to-exceed amount, provide ECERS assessment for the preschool classroom, for the period of September 26, 2019 through September 30, 2019, as approved by Child Development Center.	100.00	Children's Center Fund
2020CS259	Estephania Rodriguez	Ontario, CA	For a not-to-exceed amount, provide ECERS assessment for the toddler classroom, for the period of September 23, 2019 through September 25, 2019, as approved by Child Development Center.	200.00	Children's Center Fund
2020CS170	Evisions Inc	Irvine, CA	For a not-to-exceed amount, to renew Form Fusion annual subscription agreement, for the period of July 1, 2019 through June 30, 2020, as approved by Administrative Services.	4,693.00	Unrestricted General Fund

⁶ Funded by Physical Plant & Instructional Support Block grant budget.

⁷ Funded by Student Equity budget.

2020CS181	Finished Results	Menifee, CA	For a not-to-exceed amount, to provide timing services for IE Athletic Conference Championship cross country event, located at Chaffey College, Rancho Cucamonga Campus, on October 25, 2019, as approved by PE Athletics.	\$950.00	Unrestricted General Fund
2020CS202	Floor Technology Group	Orange, CA	For a not-to-exceed amount, to remove and dispose of existing glued down carpet and replace with new carpet tiles at Gymnasium, Rooms GYM-129 and GYM-130, located at the Rancho Cucamonga Campus, for the period of July 2, 2019 through September 28, 2019, as approved by Facilities Development.	5,322.00	Unrestricted General Fund
2020CS189	Get Community Inc.	Orange, CA	For a not-to-exceed amount, to create a social media ad campaign for the district's interior design program, for the period of July 1, 2019 through June 30, 2020, as approved by Interior Design. ⁸	12,000.00	Restricted General Fund
2020CS249	Gregg D. Ander, LLC	Sacramento, CA	For a not-to-exceed amount, to engage energy and climate change leaders on initiatives, activities, research results and fact-based directives being executed through the California Community College System and individual colleges across the state of California, for the period of August 21, 2019 through June 30, 2020, as approved by Economic Development. ⁹	55,000.00	Restricted General Fund
2020CS232	Heather Rasmussen	Los Angeles, CA	For a not-to-exceed amount, oversee installation of artists artwork in "These Creatures" exhibition at Wignall Museum of Contemporary Art, on August 26, 2019, as approved by Wignall Museum.	150.00	Unrestricted General Fund
2020CS218	Inland Signs Inc.	Ontario, CA	For a not-to-exceed amount, to provide installation of exterior signage at the Chino, Fontana, and Rancho Cucamonga campuses, for the period of September 16, 2019 through June 30, 2020, as approved by Facilities Development.	9,019.77	Unrestricted General Fund
2020CS233	Jaklin Romine	Los Angeles, CA	For a not-to-exceed amount, oversee installation of artists artwork in "These Creatures" exhibition at Wignall Museum of Contemporary Art, on August 26, 2019, as approved by Wignall Museum.	150.00	Unrestricted General Fund
2020CS265	James R. Des Lauriers	Claremont, CA	For a not-to-exceed amount, to provide professional services for the tree committee, for the period of July 1, 2019 through June 30, 2020, as approved by Associate Superintendent, Administrative Services.	1,300.00	Unrestricted General Fund
2020CS248	Jazel Perez	Rialto, CA	For a not-to-exceed amount, to operate volleyball table scoreboard and maintain scorebook for home contests, for the period of August 28, 2019 through November 22, 2019, as approved by PE Athletics.	40.00	Auxiliary
2020CS184	Jeanine Hill	Orange, CA	For a not-to-exceed amount, to provide photography services for marketing advertising of District campuses, students, faculty, events and classrooms, for the period of August 1, 2019 through June 27, 2020, as approved by Marketing and Public Relations.	11,500.00	Unrestricted General Fund
2020CS178	Jeffrey Thomas Daigneault	Riverside, CA	For a not-to-exceed amount, to provide training and consulting services for workers of district's business clients and community partners in the areas of, but not limited to: business skills, continuous improvement, manufacturing skills, commercial skills, health care, literacy skills, computer skills, management skills and safety skills, for the period of July 1, 2019 through June 30, 2020, as approved by Economic Development. ¹⁰	2,000.00	Restricted General Fund

⁸ Funded by Strong Workforce budget.

⁹ Funded by Economic Development grant funds.

¹⁰ Funded by Economic Development grant funds.

2020CS216	JoAnn Ruth Simmons	Rancho Cucamonga, CA	For a not-to-exceed amount, to provide counseling services for staff, faculty and students as requested by the department of Human Resources, for the period of September 13, 2019 through June 30, 2020, as approved by Human Resources.	\$1,000.00	Unrestricted General Fund
2020CS251	Joshua Raby	Chino Hills, CA	For a not-to-exceed amount, to provide sign language interpretation services, for the period of September 24, 2019 through June 30, 2020, as approved by Disability Programs and Services. ¹¹	25,000.00	Restricted General Fund
2020CS195	Kanessa Gardner	Rialto, CA	For a not-to-exceed amount, to operate volleyball table scoreboard and maintain scorebook for home contests, for the period of August 28, 2019 through November 22, 2019, as approved by PE Athletics.	90.00	Auxiliary Fund
2020CS157	Kaplan Nursing	Alpharetta, GA	For a not-to-exceed amount, to fund a portion of nursing students' tuition fee for NCLEX-RN course and adaptive test fees, as approved by Health Science. ¹²	16,000.00	Restricted General Fund
2020CS17	Katherine J. Edwards	Huntington Beach, CA	Amendment 1 to increase the not-to-exceed amount for additional workplace investigation services.	20,000.00	Unrestricted General Fund
2020CS196	Kiara Johnson	Fontana, CA	For a not-to-exceed amount, to operate volleyball table scoreboard and maintain scorebook for home contests, for the period of August 28, 2019 through November 22, 2019, as approved by PE Athletics.	80.00	Auxiliary Fund
2020CS260	Kitzya Aguilar	Fontana, CA	For a not-to-exceed amount, provide ITERS and ECERS assessments in toddler classrooms, for the period of September 25, 2019 through September 26, 2019, as approved by Child Development Center.	400.00	Children's Center Fund
2020CS257	Lizet Garcia	Rialto, CA	For a not-to-exceed amount, provide ECERS assessment in preschool classroom, for the period of September 27, 2019 through September 30, 2019, as approved by Child Development Center.	100.00	Children's Center Fund
2020CS230	Michelle Carla Handel	Los Angeles, CA	For a not-to-exceed amount, oversee installation of artists artwork in "These Creatures" exhibition at Wignall Museum of Contemporary Art, on August 26, 2019, as approved by Wignall Museum.	150.00	Unrestricted General Fund
2020CS200	Miller Electric MFG.	Appleton, WI	For a not-to-exceed amount, to provide business clients and community partners in the following area: Miller Masters Certification, welding skills and repairs, for the period of August 1, 2019 through June 30, 2020, as approved by Economic Development. ¹³	6,000.00	Restricted General Fund
2020CS198	Precision Security and Protective Services Inc.	Santa Ana, CA	For a not-to-exceed amount, to provide unarmed security guards at the Chaffey College Community Center, Chino Campus, for the period of July 1, 2019 through June 30, 2020, as approved by Chino Community Center.	14,150.00	Chino Community Center
2020CS193	QK Company, Inc.	New York, NY	For a not-to-exceed amount, to provide four performances titled "Intrusion/They Call Me Q" at the Rancho Cucamonga Campus, for the period of September 12, 2019 through September 13, 2019, as approved by Student Services.	10,600.00	Unrestricted General Fund

¹¹ Funded by Disability Programs and Services (DPS) budget.

¹² Funded by Nursing Program Support grant funds.

¹³ Funded by Economic Development grant funds.

2019PW703	Quark Communications, Inc.	Cardiff, CA	Amendment 1 to increase not-to-exceed amount to provide and install kitchen and hallway indoor lighting automation system at the Chino Community Center building located at Chaffey College, Chino Campus and extend the completion date to December 31, 2019, as approved by Facilities Development. ¹⁴	\$18,160.00	Restricted General Fund
2020CS75	Richard Cortez	Rancho Cucamonga, CA	Amendment 1 to correct the hourly rate for new prospective client training from \$75.00 per hour to \$85.00 per hour for training services to District's business clients and community partners, as approved by Economic Development. ¹⁵	No cost impact	Restricted General Fund
2020CS86	Robin Oaks	Goleta, CA	For a not-to-exceed amount, to provide the District with as-needed legal and investigative services, for the period of July 1, 2019 through June 30, 2020, as approved by Human Resources.	10,000.00	Unrestricted General Fund
2020CS179	Salytics Corp	Pasadena, CA	For a not-to-exceed amount, to provide work with the Inland Empire/Desert COE director, staff, and other outside project contractors to ensure timely delivery of quality products including; data identification, data analysis, project input, narrative writing and other assignments, for the period of August 15, 2019 through June 30, 2020, as approved by Center of Excellence. ¹⁶	30,000.00	Restricted General Fund
2020CS231	Sarana Mehra	Los Angeles, CA	For a not-to-exceed amount, to provide an artist talk in concert with "These Creatures" exhibition at Wignall Museum of Contemporary Art, Rancho Cucamonga, held on October 7, 2019, as approved by Wignall Museum.	150.00	Unrestricted General Fund
2020CS250	Scot Childress	Rancho Cucamonga, CA	For a not-to-exceed amount, provide statistical analysis and quantitative verification of supply and demand for middle skilled occupations in rural California, for the period of August 31, 2019 through September 2, 2019, as approved by Center of Excellence. ¹⁷	300.00	Restricted General Fund
2020CS271	Shannon Smith	Pomona, CA	For a not-to-exceed amount, to provide announcing services for all home contests VB, H20, M/W Basketball and softball games, for the period of September 18, 2019 through June 30, 2020, as approved by PE Athletics.	1,025.00	Auxiliary
2020CS187	Shasta-Tehama-Trinity Joint Community College	Redding, CA	For a not-to-exceed amount, to host two-day New World Training for 21 st Century employability skills, for the period of September 26, 2019 through September 27, 2019, as approved by Strong Workforce. ¹⁸	20,000.00	Restricted General Fund
2020CS44	Sheila Forsberg, dba	Roseville, CA	For a not-to-exceed amount, to provide consulting services as requested by human resources, related to classification, compensation, and general human resources matters, for the period of July 1, 2019 through June 30, 2020, as approved by Human Resources.	10,000.00	Unrestricted General Fund
2019CS362	Siemens Industry	Cypress, CA	Amendment 1, to increase the not-to-exceed amount for additional fire alarm testing and security services at the Rancho Cucamonga, Chino, and Fontana Campuses.	7,000.00	Unrestricted General Fund
2018PW233	Smith-Emery Laboratories	Los Angeles, CA	Amendment 6, to increase the not-to-exceed amount for additional services and extend the term end date to March 31, 2020, for the measure L Build Out Project.	10,539.91	Measure L Bond Fund

¹⁴ Funded by Physical Plant & Instructional Support Block grant budget.

¹⁵ Funded by Economic Development grant funds.

¹⁶ Funded by Center of Excellence grant funds.

¹⁷ Funded by Center of Excellence grant funds.

¹⁸ Funded by Strong Workforce budget.

2020CS133	SoCal Compliance Services	Rancho Cucamonga, CA	For a not-to-exceed amount, to conduct monthly walk-through inspections on all underground fuel storage tanks and leak detection equipment, located at the Rancho Cucamonga Campus, for the period of July 1, 2019 through June 30, 2020, as approved by Facilities and Construction.	\$3,500.00	Unrestricted General Fund
2020CS81	Soloman Law, APC	Los Angeles, CA	For a not-to-exceed amount, to provide the district with as-needed workplace investigations, for the period July 1, 2019 through June 30, 2020, as approved by Human Resources.	20,000.00	Unrestricted General Fund
2019PW765	Spec Construction Co., Inc.	Ontario, CA	For a not-to-exceed amount, repair roof leaks at the Theatre and Wignall Museum buildings, located at the Rancho Cucamonga Campus, for the period of January 15, 2019 through March 30, 2019, as approved by Facilities Development.	3,820.30	Unrestricted General Fund
2019PW587	Steven L. Craig & Associates, Inc	Newport Beach, CA	Amendment 1, to extend the completion date to September 30, 2019, at no additional cost.	No Cost Impact	Unrestricted General Fund
2020CS210	Tabco Construction and Electrical, Inc.	Alta Loma, CA	For a not-to-exceed amount, to install lighting at the Chino Community Center Courtyard located at Chino Campus, for the period of July 16, 2019 through September 30, 2019, as approved by Chino Community Center.	17,900.00	Chino Community Center Fund
2020CS242	The Business Cavalry LLC	San Pedro, CA	For a not-to-exceed amount, to provide training and consulting services for workers of District's business clients and community partners in the areas of, but not limited to: business skills continuous improvement, manufacturing skills, commercial skills, health care, literacy skills, computer skills, management skills and safety skills, for the period of September 1, 2019 through June 30, 2020, as approved by Economic Development. ¹⁹	500.00	Restricted General Fund
2020CS207	Tishanna Pope	Rancho Cucamonga, CA	For a not-to-exceed amount, to operate volleyball table scoreboard and maintain scorebook for home contests, for the period of August 28, 2019 through November 22, 2019, as approved by PE Athletics.	80.00	Auxiliary Services Fund
2019CS561	Trane, U.S., Inc.	Brea, CA	Amendment 1, to extend the completion date to September 30, 2019, at no additional cost.	No Cost Impact	Capital Projects
2020CS256	Trinity Construction, Inc.	Upland, CA	For a not-to-exceed amount, to remove and relocate the existing base cabinet at the Campus Store, located at the Fontana Campus, for the period of September 24, 2019 through November 30, 2019, as approved by Facilities Development.	6,896.00	Campus Store Fund
2020CS185	University Enterprises Corp	San Bernardino, CA	For a not-to-exceed amount, to provide entrepreneurship, leadership, and communication training consisting of "EntreTech" and "Own It" workshops to workers of District's business clients and community partners, for the period of August 1, 2019 through June 30, 2020, as approved by Economic Development. ²⁰	3,000.00	Restricted General Fund
2020CS229	Ursula Brookbank	Seattle, WA	For a not-to-exceed amount, oversee installation of artists artwork in "These Creatures" exhibition at Wignall Museum of Contemporary Art, on August 26, 2019, as approved by Wignall Museum.	150.00	Unrestricted General Fund

¹⁹ Funded by Economic Development grant funds.

²⁰ Funded by Economic Development grant funds.

2020CS234	Virginia Broersma	Long Beach, CA	For a not-to-exceed amount, to give a lecture at Wignall Museum of Contemporary Art, Rancho Cucamonga, on September 19, 2019, as approved by Wignall Museum.	\$150.00	Unrestricted General Fund
2020CS212	Vital Link Education Business Consortium	Tustin, CA	For a not-to-exceed amount, to present career exploration exhibition consisting of five booths to introduce students to industries such as: Vex Robotics, Double Robotics, Sandvik (CNC Machining), 3D Printing and Computer Aided Design on October 4, 2019, as approved by Contract Education.	5,750.00	Unrestricted General Fund
2019CS203	WAXIE Sanitary Supply	San Diego, CA	Amendment 2, to exercise the renewal option to extend the contract term date to June 30, 2020, and increase the not-to-exceed amount, for additional Janitorial Inventory services as approved by Facilities Development.	2,564.00	Unrestricted General Fund
2020CS245	Western Indoor Environmental Services	Montebello, CA	For a not-to-exceed amount, to provide all labor, materials, and equipment necessary to clean and degrease four kitchen exhaust fans and hoods, in the main kitchen in the Chino Community Center building located at the Chino Campus, for the period of September 3, 2019 through October 31, 2019, as approved by Facilities Development.	3,995.00	Unrestricted General Fund
2019CS795	White House Photo, Inc.	Alta Loma, CA	For a not-to-exceed amount, provide photography services during the EOPS Graduation Luncheon held on May 3, 2019, as approved by Extended Opportunity Programs and Services. ²¹	1,462.50	Restricted General Fund

List reflects contracts entered into and change orders to existing contracts through August 31, 2019.²²

²¹ Funded by restricted Extended Opportunities Programs and Services funds.

²² Funding for all contracts and change orders on this list are included in the 2019-2020 adopted district budgets.

CHAFFEY COMMUNITY COLLEGE

WARRANT REGISTER REPORT

FOR THE MONTH OF SEPTEMBER 2019

GENERAL FUNDS (10)

PAYROLL	7,381,586.55	
COMMERCIAL	<u>7,449,682.19</u>	
TOTAL FUND (10)		14,831,268.74

SCHEDULED MAINTENANCE FUND (42) 15,686.18

BUILDING FUND (40) 55,938.79

EARLY RETIREMENT FUND (61) 961.19

VACATION LIABILITY (69) -

CAPITAL OUTLAY PROJECT FUND (41) 23,729.84

CHILD DEVELOPMENT FUND (33)

PAYROLL	77,949.28	
COMMERCIAL	<u>90,851.24</u>	
TOTAL FUND (33)		168,800.52

TOTAL ALL FUNDS **\$ 15,096,385.26**

PAYROLL WARRANT/ADVICE NUMBERS

126041-126153 414941-416903

COMMERCIAL WARRANT NUMBERS

1014126-1014258 1720955-1722493

PURCHASE ORDER NUMBERS

BPO's	14395-14431	\$ 2,719,339.76
PO's	53217-53375	\$ 621,443.58