

**CHAFFEY COLLEGE  
CURRICULUM COMMITTEE MEETING  
SUMMARY NOTES  
February 21, 2024  
1:30pm-3:00pm  
RANCHO CAMPUS, BEB-204  
CHINO CAMPUS CONFERENCE ROOM, CHMB-242  
FONTANA CAMPUS CONFERENCE ROOM, FNAC-119  
FONTANA CAMPUS OFFICE, FNLC-116  
INTECH CENTER, CLASSROOM-3/ELECTRICAL LAB  
RANCHO SAN ANTONIO MEDICAL PLAZA, RSA-8**

**Members Present:**

Adeel Rizvi, Health and Wellness, (elected as Health Sciences representative)  
Angela Burk-Herrick, Curriculum Chairperson  
Carol Hutte, Educational Support Units (by position as Library Learning Resources)  
Christina Holdiness, Educational Support Units (elected as Instructional Support)  
Elaine Martinez, Health and Wellness (elected as Kinesiology, Nutrition and Athletics representative)  
Garrett Kenehan, Arts, Communication, and Design (elected as Visual and Performing Arts representative)  
Grace Wong, Business, Technology, and Hospitality (elected as Hospitality, Fashion, Interior & Culinary Arts representative)  
Jennika Celo, Educational Support Units (elected as Academic and Career Counseling representative)  
Joan Godinez, Educational Support Units (elected as Academic and Career Counseling representative)  
Joann Eisberg, Science, Technology, Engineering, and Mathematics (elected as Mathematics and Science representative)

Jonathan Polidano, CTE Liaison  
Julie Law, Articulation Officer  
Laura Picklesimer, SLO Facilitator  
Markazan Romero, Business, Technology, and Hospitality, (elected as Business and Applied Technology representative)  
Nicole DeRose, Academic Senate President  
Nicole Farrand, Arts, Communication, and Design (elected as Visual and Performing Arts representative)  
Paula Snyder, Public Service, Culture, and Society (elected as Social and Behavioral Sciences representative)  
Rob Rundquist, Dean Institutional Effectiveness/CIO Designee  
Ryan Sipma, Catalog/Schedule Coordinator  
Sharon Alton, Arts, Communication, and Design (elected as Language Arts representative)  
Shireen Awad, Curriculum Specialist  
Stephen Calebotta, Arts, Communication, and Design (elected as Language Arts representative)

**Members Absent:**

Candice Hines-Tinsley, Health and Wellness (elected as Kinesiology, Nutrition and Athletics representative)  
Marlene Soto, Health and Wellness, (elected as Health Sciences representative)  
Maryline Chemama, Science, Technology, Engineering, and Mathematics (elected as Mathematics and Science representative)

Michael Wangler, Science, Technology, Engineering, and Mathematics  
Tracy Kocher, Business, Technology, and Hospitality, (elected as Business and Applied Technology representative)

**Guests:**

None

1. **Call to Order/Roll Call:** The meeting was called to order at 1:36p.m.
2. **Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes): None.
3. **Review and Approval of February 7, 2024 Expanded Summary Notes:** The summary notes were approved 16/0/1.
4. **Curriculum Office Reports**
  - 4.1. **Curriculum Chair:** No report.

- 4.2. Curriculum Specialist:** The Specialist shared that the ACD and BTH comprehensive cycle will conclude at our next meeting with the CIS package. She thanked the committee for their dedication to making DEIA recommendations for CORs and for their thorough reviews.
- 4.3. Catalog and Schedule Coordinator:** The Catalog and Schedule Coordinator shared that the 2024-2025 catalog production process is mid-way through. The catalog is anticipated to be released between March 29 and April 15, marking the first time that the catalog will be published before the schedule of classes. The Summer and Fall Schedule of Classes will be combined into a single publication and is anticipated to be released on April 15. The Spring 2025 Schedule of Classes will also be available in self-service for students on April 15 as well. The official publication of the Spring 2025 Schedule is anticipated for mid-October.
- 4.4. Articulation Officer (AO):** The AO shared that there is a lot of conversation and movement around Cal-GETC, Title 5 Changes, and Common Course Numbering. While she is facilitating most of these conversations with the Curriculum Committee, she is more than happy to meet with individual departments and encourages them to reach out to her if they are interested.
- 4.5. Chief Instructional Officer (CIO)/Designee of CIO:** Dean Rundquist shared that he attended a meeting with the AO with the Student Ready Strategies Group. This group is comprised of representatives from the community colleges and the four-years. This group's intention is to discuss and remediate issues with ADTs being unpacked by the CSUs when students transfer. The group identified a "single ADT" idea that would essentially streamline the pathway for each ADT by eliminating the "or's" in all ADTs. The group is piloting this idea with the Sociology, Business, and Biology ADTs. The main goal is to create a defined clear path for students that cannot be unpacked at CSUs. The Chair shared that it is important to note that this group is not part of the statewide ASCCC C-ID group who historically and currently works on C-IDs, TMC templates, and ADT structures. The ASCCC group is the one that actually facilitates changes in partnership with the Chancellor's Office. The ASCCC group also calls on to community college faculty statewide to participate in these discussions and contribute to any changes. The Chair encouraged faculty to participate in conversations at the state level, because once templates are established, the colleges must follow those templates based upon those who participated in those discussions. These conversations with ASCCC provides discipline faculty the opportunity to provide input and potentially influence ADT/C-ID changes at the state level.
- 4.6. Academic Senate President:** No report.
- 5. Consent Agenda:** The consent agenda was approved 17/0/0.
- 5.1. Culinary Arts Clean Up (Culinary Arts Package approved by the Committee on October 18, 2023):**
1. Removed CUL-446 from the Culinary Arts AS and Certificate requirements
  2. Removed CUL-438 from the Professional Baking and Patisserie AS and Certificate requirements
  3. Added HOTFS-10 to the Professional Baking and Patisserie AS requirements
- 5.2. General Business Certificate Clean Up (approved by the Committee on January 24, 2024):**
1. Removed BUSMGT-48 from the electives list
- 5.3. Real Estate AS Clean-up (approved by the Committee on January 24, 2024):**
1. Removed the following statement from the catalog description. Note: This statement was used on many CTE degrees to help distinguish the difference between a CTE degree and certificate that had the same requirements. This statement is no longer recommended:
    - "To become a well-rounded person capable of fully participating in society and the modern economy, the student will need a strong foundation in the major areas of human study and endeavor. The Real Estate A.S. degree also includes coursework in General Education. Entry-level courses in General Education (arts and humanities, mathematics and natural sciences, and the social sciences) can help you gain a greater understanding of and appreciation for the world and its people. These general education courses will enhance communication skills, improve critical thinking skills, and help with a professional career in the Real Estate industry. A degree is not, however, required for licensure. Students may pursue either a certificate or a degree to satisfy the Department of Real Estate course guidelines."

## 6. Curriculum Proposals:

The AO shared the [General Education Pattern Presentation](#) that showcases the three GE patterns, new [Revisions to Associate Degree Regulations](#), and the [Cal-GETC Administrative Implementation Guidance](#). A committee member asked if a student will still have the option to use the local GE pattern for local degrees. The AO shared that they still have that option

and that Cal-GETC will only override IGETC and CSUGE in Fall 2025. Courses that are in IGETC will be grandfathered into Cal-GETC. Cal-GETC submissions will begin December 2024. Catalog Rights do apply to Cal-GETC. The Cal-GETC guidance provides a helpful chart regarding catalog rights:

**Cal-GETC certification is NOT required for:**

- Students with continuous enrollment prior to Fall 2025 (see [Title 5, section 40401](#)).
- Students with official transcripts indicating GE certification:
  - Conferral of an Associate Degree for Transfer (ADT)
  - Full GE certification for CSU GE Breadth or IGETC

**Cal-GETC certification applies to the following:**

- Fall 2025 and thereafter if students do not have continuous enrollment (no catalog rights).
- Students from UC, in-state-private and/or out-of-state institutions with no claim to catalog rights.
- Students who have catalog rights prior to Fall 2025 may elect to complete Cal-GETC but it is not required.

	Enrolled at CCC Summer 2025 or earlier	Enrolled at CCC Fall 2025 or later
<b>High school students including dual enrollment (currently enrolled in high school)</b>	Student has no catalog rights because CSU defines dual enrollment as a first-time freshman (see <a href="#">Admission Handbook Frequently Asked Questions</a> ).	Considered a new student on the Cal-GETC pattern.
<b>High school graduates including dual enrollment who enroll in college after graduation</b>	Student has no catalog rights because CSU defines dual enrollment as a first-time freshman (see <a href="#">Admission Handbook Frequently Asked Questions</a> ).	Considered a new student on the Cal-GETC pattern.
<b>Continuous CCC student</b>	Student has CCC and CSU catalog rights if attendance in regular terms.	Student has CCC and CSU catalog rights if attendance in regular terms.
<b>Continuous CSU student</b>	Student has CSU and CCC catalog rights if attendance in regular terms.	Student has CSU and CCC catalog rights if attendance in regular terms.
<b>Non-credit student</b>	Has no catalog rights.	Considered a new student.

Note: The UC has no systemwide catalog rights policy. UC will continue to accept appropriate CCC certifications of IGETC and Cal-GETC for incoming students for the time being.

**Program Modifications:**

The AO shared that the current GE patterns are what will display in the 2024-2025 Catalog. Colleges will be notified of new GE approvals in April/May/June which is after the publication of the catalog. As a result, any additions to the GE patterns will be included as an addendum to the catalog. The AO shared the list of submissions for GE approval below. These courses have not yet been approved and are not guaranteed approval.

<b>California State University - General Education</b>	Certificate of Achievement	Approval: 17/0/0
<b>Chaffey College General Education Requirements for the Associate Degree</b>	Local GE Pattern	Approval: 17/0/0
<b>Intersegmental General Education Transfer Curriculum: UC or CSU</b>	Certificate of Achievement	Approval: 17/0/0

The following courses have been submitted for the following GE patterns. None of the following courses have been approved as of 02/21/2024. The notification of approvals are expected end of spring 2024. Once the courses have been approved, the GE patterns will be updated.

IGETC Pattern	CSUGE Pattern
COMSTD 72 - Area 1B	KINLEC 3 - Area D
PHIL 76 - Area 1B	KINLEC 4 - Area D
COMSTD 4 - Area 1C	KINLEC 5 - Area D
COMSTD 14 - Area 3A	CJ 10 - Area D
FASHD 20 - Area 3A	NF 5 - Area D
Art 10/12/15/20/44 (resubmission) - Area 3A	HIST 12 - American Ideals
Theatre 7/10/12 (resubmission) - Area 3A	HIST 20 - American Ideals
SPAN 3SS - Area 3B	HIST 37 - American Ideals
CJ 1 - Area 4	HIST 50 - American Ideals
CJ 8 - Area 4	HIST 51 - American Ideals
CJ 10 - Area 4	HIST 70 - American Ideals
CJ 58 - Area 4	HIST 71 - American Ideals
COMSTD 76 - Area 4	PS 3 - American Ideals
COMSTD 78 - Area 4	PS 25 - American Ideals
GERO 11 - Area 4	
GERO 22 - Area 4	
GERO 23 - Area 4	
GUID 3 - Area 4	
KINLEC 15 - Area 4	
NF 5 - Area 4	
PH 30 - Area 4	
PH 40 - Area 4	
PS 3 - Area 4	
SCSCI 17 - Area 4	

## 7. Discussion/Information/Action Items:

**7.1. COR DEIA Textbox Cleanup:** The Chair shared that there is a need to remove the DEIA Textbox from the DEIA page in META due to the textbox not serving the true intention of the page. As mentioned at the last curriculum meeting:

The original intention of the question in the old DEIA page was to ask faculty to identify where they placed DEIA into their CORs. Instead, many departments wrote a statement about DEIA. The Committee discussed in previous meetings that they would not evaluate a department's philosophy on DEIA and that the question in META was misleading.

The committee approved to remove the DEIA textbox 17/0/0.

**7.2. Partnership with FSC on Professional Development Activities & Resources Aligned with COR Components (e.g., Methods of Instruction & Evaluation):** The Curriculum Committee has done extensive work with discipline faculty in providing DEIA suggestions to CORs. All areas who have gone through a comprehensive review have incorporated DEIA in various ways throughout their CORs and programs. Because the COR is a legal binding

document and is used to guide classroom instruction, the Chair would like the Curriculum Committee to partner with the FSC to begin the institutional support of incorporating these DEIA additions into the classroom. The Committee agreed this is needed and expressed the need to reinforce that the COR is the guiding design document for classes. The Chair also shared that there needs to be consistent messaging regarding the systemic DEIA changes done to CORs and the need for institutional support to help facilitate these changes. Partnering with the FSC would provide training and support opportunities for faculty. A committee member expressed the importance of expanding this training to adjunct faculty as well. The Evaluation Forms Committee is another avenue for support. The Chair expressed interest in doing a road show to different committees to present on all of the DEIA work that has been done in CORs.

**8. Next Agenda Forecast (Anticipated Packages):**

**8.1.** March 6, 2024: CIS Package - Please have all reading completed by Wednesday, February 28, 2024.

**9. Floor Items:** (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#). Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

**10. Adjournment:** The meeting was adjourned at 2:55p.m.

Name	ATTENDANCE	M: Approval of Summary Notes 1 <sup>st</sup> : 2 <sup>nd</sup> :	M: Approval of Consent Agenda 1 <sup>st</sup> : 2 <sup>nd</sup> :	M: Approval of General Education Package 1 <sup>st</sup> : 2 <sup>nd</sup> :	M: Approval of COR DEIA Textbox Cleanup 1 <sup>st</sup> : 2 <sup>nd</sup> :	M: 1 <sup>st</sup> : 2 <sup>nd</sup> :
Adeel Rizvi	X	X	X	X	X	X
Candice Hines-Tinsley						
Carol Hutte	X	X	X	X	X	X
Christina Holdiness	X	X	X	X	X	X
Elaine Martinez	X	X	X	X	X	X
Garrett Kenehan	X	X	X	X	X	X
Grace Wong	X	X	X	X	X	X
Jennika Celo	X	X	X	X	X	X
Joan Godinez	X	X	X	X	X	X
Joann Eisberg	X	X	X	X	X	X
Julie Law	X	X	X	X	X	X
Markazan Romero	X	X	X	X	X	X
Marlene Soto						
Maryline Chemama						
Michael Wangler						
Nicole Farrand	X	X	X	X	X	X
Paula Snyder	X	A	X	X	X	X
Rob Rundquist (as CIO Designee)	X	X	X	X	X	X
Ryan Sipma	X	X	X	X	X	X
Sharon Alton	X	X	X	X	X	X
Stephen Calebotta	X	X	X	X	X	X
Tracy Kocher						
<b>TOTAL COUNTS</b>	17	17	17	17	17	17

Quorum= 22/2=11+1=12 (as of 12/11/2023)

Non-Voting	
Angela Burk-Herrick	X
Jonathan Polidano	X
Laura Picklesimer	X
Nicole DeRose	X
Shireen Awad	X