

**CHAFFEY COLLEGE  
CURRICULUM COMMITTEE MEETING  
SUMMARY NOTES  
November 15, 2023  
1:30pm-3:00pm  
RANCHO CAMPUS, BEB-204  
CHINO CAMPUS CONFERENCE ROOM, CHMB-102  
FONTANA CAMPUS CONFERENCE ROOM, FNAC-119  
FONTANA CAMPUS OFFICE, FNLC-116  
RANCHO SAN ANTONIO MEDICAL PLAZA, RSA-8**

**Members Present:**

Adeel Rizvi, Health and Wellness, (elected as Health Sciences representative)  
Angela Burk-Herrick, Curriculum Chairperson  
Carol Hutte, Educational Support Units (by position as Library Learning Resources)  
Christina Holdiness, Educational Support Units (elected as Instructional Support)  
Elaine Martinez, Health and Wellness (elected as Kinesiology, Nutrition and Athletics representative)  
Garrett Kenehan, Arts, Communication, and Design (elected as Visual and Performing Arts representative)  
Grace Wong, Business, Technology, and Hospitality (elected as Hospitality, Fashion, Interior & Culinary Arts representative)  
Joan Godinez, Educational Support Units (elected as Academic and Career Counseling representative)  
Joann Eisberg, Science, Technology, Engineering, and Mathematics (elected as Mathematics and Science representative)

Jonathan Polidano, CTE Liaison  
Julie Law, Articulation Officer  
Laura Picklesimer, SLO Facilitator  
Maryline Chemama, Science, Technology, Engineering, and Mathematics (elected as Mathematics and Science representative)  
Michael Wangler, Science, Technology, Engineering, and Mathematics  
Nicole DeRose, Academic Senate President  
Nicole Farrand, Arts, Communication, and Design (elected as Visual and Performing Arts representative)  
Paula Snyder, Public Service, Culture, and Society (elected as Social and Behavioral Sciences representative)  
Ryan Sipma, Catalog/Schedule Coordinator  
Shireen Awad, Curriculum Specialist  
Stephen Calebotta, Arts, Communication, and Design (elected as Language Arts representative)  
Xochitl Sanchez, Student Representative CCSG

**Members Absent:**

Candice Hines-Tinsley, Health and Wellness (elected as Kinesiology, Nutrition and Athletics representative)  
Jennika Celo, Educational Support Units (elected as Academic and Career Counseling representative)  
Marlene Soto, Health and Wellness, (elected as Health Sciences representative)

Rob Rundquist, Dean Institutional Effectiveness/CIO Designee  
Tracy Kocher, Business, Technology, and Hospitality, (elected as Business and Applied Technology representative)

**Guests:**

1. **Call to Order/Roll Call:** The meeting was called to order at 1:38pm.
2. **Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes): None.
3. **Review and Approval of November 1, 2023 Expanded Summary Notes:** The summary notes were approved 13/0/0.
4. **Curriculum Office Reports**

**4.1. Curriculum Chair:**

1. Baccalaureate Degrees: Academic Senate will likely delegate the exploration of Baccalaureate Degree programs at Chaffey College to the Curriculum Committee. This will result in a Curriculum Committee workgroup. The workgroup will focus on the curricular components of BA/BS degrees. The Librarian shared a financial consideration. Subscriptions charge the college based upon the two-year Carnegie Classification. If Chaffey is classified as a four-year, subscriptions may charge the college accordingly. The Committee shared the importance of involving other areas on campus (e.g. Student Services) in the discussion. The Chair shared that Academic Senate will likely lead the collaborative work with other areas. The Chair also shared the resource [Top 10 Reasons to Champion Community College Bachelor's Degrees.](#)

2. **Noncredit Taskforce:** This taskforce is a subcommittee from CEAC that consists of deans, faculty, and classified professionals. The Chair, Specialist, Jonathan Polidano (CTE Liaison/Automotive Faculty), and Tracy Kocher (CIS Faculty) are also on the taskforce. The group's goal is to develop a toolkit and guidance for noncredit.

**4.2. Curriculum Specialist:** The curriculum for the next meeting has already entered the Committee's queues for review.

**4.3. Catalog and Schedule Coordinator:** No report

**4.4. Articulation Officer (AO):**

- Potentially new ADTs
  - Music Technology
  - Cyber Security
  - Women's Studies
- AB 1291 – Associate Degree for Transfer Pilot Program (Program for the UC system)
  - UCLA is choosing the community colleges they will partner with – strong equity considerations in choosing the CCCs to participate. Which CCCs will benefit the most from participating in the pilot – there are particular parameters in place in choosing (major offered, geographic location, number of transfer students, etc.)
  - 2028-2029 Four other UC campuses will enter the pilot program
- New Initiative: Campaign for Transfer Excellence (*Different from the AB 1291 Pilot Program*)
  - Accelerating Transfer Grant from Bloomberg Philanthropies
  - Two Year efforts (2023-2025) aimed at 69 selected CCCs to impact high-achieving transfer-intending high schools and CCC students with high financial need
  - Desired outcome: Increase transfer preparation and successful CCC>UC Transfer
  - Virtual Transfer Center will be more of a resource/link access not a lobby with reps/staff to assist
  - 69 CCCs now (update from the original 65) (photo)
    - Article: <https://edsources.org/2023/university-of-california-planning-to-expand-outreach-at-65-california-community-colleges/684591>
- Targeted Colleges: <chrome-extension://efaidnbmnnnibpcajpegglefindmkaj/https://edsources.org/wp-content/uploads/2023/01/Targeted-colleges.pdf>

**4.5. Chief Instructional Officer (CIO)/Designee of CIO:** None

**4.6. Academic Senate President:** No report.

**5. Consent Agenda:** The consent agenda was amended to add item 5.4 and was approved 13/0/0.

- 5.1. ART-44 has been removed from the Art History AA-T (approved by the Committee on September 20, 2023) due to it being launched for a deactivation by the Art department.
  1. ART-44 has also been removed from the draft versions of CSUGE and the Local GE Pattern.
- 5.2. BIOL-14 was removed from the following degrees and certificates with faculty consent as cleanup for the deactivation below. Please note: BIOL-14 was also removed from the draft version of the CSUGE pattern.
  1. Community Caregiver Certificate of Achievement
  2. Community Health Worker Certificate of Achievement
  3. Gerontology AS
  4. Gerontology Certificate of Achievement
- 5.3. PHLEB-600L switched back to 96-108 hours; PHLEB-605 switched from 48-54 hours to 36-40.5 hours. The certificate was adjusted accordingly.
- 5.4. HUMAN-5: Title changed to Arts and Ideas of Europe: Antiquity to Renaissance.

## 6. Curriculum Proposals:

### BIOLOGY

*This course was extremely similar to PH-10. Since it did not have a public health focus, it was denied C-ID. The Biology department decided to deactivate the course.*

#### Course Deactivations:

<b>BIOL-14</b>	Health Science	Approval: 14/0/0
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### HUMANITIES

*The faculty member made the committee's suggestion to rename the course to highlight the European focus of this course.*

#### Course Modifications w/ DE:

<b>HUMAN-6</b>	Arts and Ideas of Europe: Renaissance to Present	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
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### GRAPHIC DESIGN/DIGITAL MEDIA PACKAGE

*The Chair shared the [Graphic Design/Digital Media Program Presentation](#) that highlights the program's accomplishments, labor market analysis, and DEIA inclusion. The Digital Media/Art department incorporated DEI into their courses in a variety of ways, including in their content, assignments, and objectives. Faculty are applauded for encouraging students to integrate their cultural perspectives in their digital media assignments.*

#### Course Modifications w/ DE:

<b>ART-13</b>	History of Graphic Design	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>ART-474</b>	Identity System Design	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>ART-478</b>	Illustration on the Computer	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>ART-63</b>	Introduction to Graphic Design	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>ART-73</b>	Typography and Layout	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>ART-82</b>	Introduction to Digital Media	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>ART-83</b>	Web Design	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>ART-84</b>	Motion Graphic Animation	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0

**Program Modifications:**

<b>Graphic Design for Digital Media</b>	AA	Approval: 15/0/0
<b>Graphic Design for Digital Media</b>	Certificate of Achievement	Approval: 15/0/0

**MUSIC PACKAGE**

The Chair shared the [Music Program Presentation](#) that highlights the program's accomplishments, labor market analysis, and DEIA inclusion. The Specialist shared in an email that MUSIC-98ABC was listed on the agenda as a modification, but it is actually a deactivation. This will be corrected in the summary notes.

**Course Modifications w/ DE:**

<b>MUSIC-15</b>	Introduction to Music Business	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-16</b>	Introduction to Recording Arts	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-17</b>	Electronic Music	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-18</b>	Introduction to Pro Tools	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-19</b>	Introduction to Logic and Live	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-20</b>	Studio Experience	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-21</b>	History of Jazz	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-22</b>	History of Rock and Pop	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-23</b>	Hip-Hop	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-26</b>	World Music	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-35</b>	Piano for Music Majors I	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-36</b>	Piano for Music Majors II	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-37</b>	Intermediate Piano	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-38</b>	Studio Piano	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0

<b>MUSIC-4</b>	Music Appreciation	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-40</b>	Beginning Guitar	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-41</b>	Intermediate Guitar	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-5</b>	Music Theory and Musicianship I	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-58</b>	Applied Music	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-6</b>	Music Theory and Musicianship II	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-7</b>	Music Theory and Musicianship III	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-75</b>	Concert Choir	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-76</b>	Chamber Choir	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-77</b>	Community Concert Band	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-78</b>	Jazz Band	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0
<b>MUSIC-8</b>	Music Theory and Musicianship IV	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0

**Course Deactivations:**

<b>MUSIC-98ABC</b>	Independent Study: Music	Approval: 15/0/0
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**Program Modifications:**

<b>Commercial Music</b>	AS	Approval: 15/0/0
<b>Music for Transfer</b>	AA-T	Approval: 15/0/0
<b>Recording Arts Technician</b>	Certificate of Achievement	Approval: 15/0/0

**7. Discussion/Information/Action Items:**

**7.1.** Development of Mid-Cycle Review Guidance for Faculty: The Chair shared a draft guide for faculty based upon the Committee's feedback from the last meeting. The Committee emphasized the use of the guide as opportunities faculty can consider when modifying their degrees and certificates. The Chair asked the Committee if the guide should be divided into degree types (e.g., Local, CTE, ADT) or stay as a singular document. This will be discussed at a future meeting.

**8. Next Agenda Forecast (Anticipated Packages):**

**8.1.** November 29, 2023: ASL

**8.2.** December 6, 2023: Art, Kinesiology, and Theatre

**9. Floor Items:** (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#). Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

**9.1.** A committee member asked if the recently deactivated Dance courses will be removed from the academic maps. The Chair shared that they will be cleaned up with the Data Cleanup Tool (DCT).

**10. Adjournment:** The meeting was adjourned at 2:20pm.

Name	ATTENDANCE	M: Approval of Summary Notes 11/1/2023 1 <sup>st</sup> : Joann Eisberg 2 <sup>nd</sup> : Christina Holdiness	M: Amendment of Consent Agenda 1 <sup>st</sup> : Joann Eisberg 2 <sup>nd</sup> : Christina Holdiness	M: Approval of Consent Agenda 1 <sup>st</sup> : Garrett Kenehan 2 <sup>nd</sup> : Christina Holdiness	M: Approval of BIOL-14 1 <sup>st</sup> : Julie Law 2 <sup>nd</sup> : Christina Holdiness	M: Approval of HUMAN-6 1 <sup>st</sup> : Joann Eisberg 2 <sup>nd</sup> : Christina Holdiness	M: Approval of Graphic Design/Digital Media Package 1 <sup>st</sup> : Joann Eisberg 2 <sup>nd</sup> : Christina Holdiness	M: Approval of Music Package 1 <sup>st</sup> : Garrett Kenehan 2 <sup>nd</sup> : Joann Eisberg
Adeel Rizvi	X	X	X	X	X	X	X	X
Candice Hines-Tinsley								
Carol Hutte	X	X	X	X	X	X	X	X
Christina Holdiness	X	X	X	X	X	X	X	X
Elaine Martinez	X				X	X	X	X
Garrett Kenehan	X	X	X	X	X	X	X	X
Grace Wong	X						X	X
Jennika Celo								
Joan Godinez	X	X	X	X	X	X	X	X
Joann Eisberg	X	X	X	X	X	X	X	X
Julie Law	X	X	X	X	X	X	X	X
Marlene Soto								
Maryline Chemama	X	X	X	X	X	X	X	X
Michael Wangler	X	X	X	X	X	X	X	X
Nicole Farrand	X	X	X	X	X	X	X	X
Paula Snyder	X	X	X	X	X	X	X	X
Rob Rundquist (as CIO Designee)								
Ryan Sipma	X	X	X	X	X	X	X	X
Stephen Calebotta	X	X	X	X	X	X	X	X
Tracy Kocher								
<b>TOTAL COUNTS</b>	15	13	13	13	14	14	15	15

Quorum= 20/2=10+1=11 (as of 8/24/23)

Non-Voting	
Angela Burk-Herrick	X
Xochitl Sanchez	X
Jonathan Polidano	X
Laura Picklesimer	X
Nicole DeRose	X
Shireen Awad	X