

CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
SUMMARY NOTES
December 7, 2022
1:30pm-3:00pm
VIA ZOOM ONLY

MEETING LINK: [Curriculum Committee Zoom Room](#)

BY PHONE: +1 669 900 6833 (US Toll)

MEETING ID: 960 6672 0245

Members Present:

Adeel Rizvi, Health Sciences
Angela Burk-Herrick, Curriculum Chairperson
Candice Hines-Tinsley, Kinesiology, Nutrition and Athletics
Carol Hutte, Library Learning Resources
Chingping (Grace) Wong, Hospitality, Fashion, Interior & Culinary Arts
Christina Holdiness, Instructional Support
Christina McPeck, Social and Behavioral Sciences
Joan Godinez, Counseling/Matriculation
Joann Eisberg, Mathematics and Science
Jonathan Polidano, CTE Liaison
Julie Law, Articulation Officer

Julie Leahy, Health Sciences
Kathy Galipeau, Hospitality, Fashion, Interior & Culinary Arts
Markazan Romero, Business and Applied Technology
Maryline Chemama, Mathematics and Science
Neil Watkins, Academic Senate President
Nicole Farrand, Visual and Performing Arts
Rob Rundquist, CIO Designee
RuthAnn Valencia, Director of Transfer Center
Sharon Alton, Language Arts
Shireen Awad, Curriculum Specialist
Stephen Calebotta, Language Arts
Tracy Kocher, Business and Applied Technology

Members Absent:

Alisha Serrano, Director Admissions and Records
Annette Henry, Kinesiology, Nutrition and Athletics
Jo Alvarez, PSR Representative
John Machado, Visual and Performing Arts
Kirk Collins, Counseling/Matriculation

Patricia Bopko, Director of Financial Aid
Paula Snyder, Social and Behavioral Sciences
Rousselle Douge, Student Representative
Ryan Sipma, Catalog/Schedule Coordinator

Guests:

Brandelyn Neal, Mathematics and Science
David Nimri, Business and Applied Technology

Joseph Lee, Business and Applied Technology
Robin Witt, Mathematics and Science

1. **Call to Order/Roll Call:** The meeting was called to order at 1:33p.m.
2. **Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes): None.
3. **Review and Approval of November 30, 2022 Expanded Summary Notes:** The summary notes were approved 14/0/1.
4. **Curriculum Office Reports**
 - 4.1. **Curriculum Chair:** The Chair asked the Academic Senate President to report on the new changes with Brown Act as outlined in the new law [AB 2449](#). The main points of AB 2449 in relation to Academic Senate and the Curriculum Committee include:
 1. Senators/Representatives based at Rancho must attend in person.
 2. Senators/Representatives based at Chino and Fontana may attend remotely occasionally, but not exclusively. The old teleconference rooms should be available for those representatives.

3. The public and guests can only attend in-person in Rancho and/or in the designated teleconference rooms for Chino and Fontana.

4.2. Curriculum Specialist: The Specialist would like to thank the Curriculum Committee for their commitment to the readings and for their commitment to incorporating DEIA into the curriculum. This amazing work leads to beneficial institutional and systemic DEIA changes by incorporating DEIA into the course outlines. For the MIT, PCS, and HWA cycle, the committee has read and approved thus far:

1. New Courses: 4
2. Course Modifications: 316
3. Distance Education Addenda: 275
4. Correspondence Courses: 3
5. Course Deactivations: 23
6. Program Modifications: 58
7. Program Deactivations: 4

The MIT, PCS, and HWA review cycle is projected to wrap up in January 2023.

4.3. Catalog and Schedule Coordinator: No report.

4.4. Articulation Officer (AO): No report.

4.5. Chief Instructional Officer (CIO)/Designee of CIO: Dean Rundquist thanked the Specialist for her report and thanked the committee for their hard work this semester.

5. Workgroup Updates:

- 5.1. META Workgroup: The Curriculum Office thanked Christina Holdiness, Christina McPeck, and Ryan Sipma for their amazing work on the suggestions. They are so appreciative of the detailed document. They will work on these suggestions with META and report back to the committee what changes were made and what suggestions will be discussed with the committee.
- 5.2. DEI Workgroup: Sharon Alton has gathered exemplar DEI statements in META to serve as examples for faculty when they complete this page. The group will meet to refine the DEI page in META.
- 5.3. Handbook Workgroup: No update.

6. Consent Agenda: None

7. Curriculum Proposals:

Course Deactivations: *(These course deactivations are in the GE patterns only and will be removed by the AO in alignment with the catalog publishing timeline).*

MUSIC-2A	Music History and Literature	Approval: 16/0/0
MUSIC-2B	Music History and Literature	Approval: 16/0/0

CYBERSECURITY and CLOUD SECURITY PACKAGE

David Nimri and Joseph Lee were in attendance. David Nimri thanked the committee for their suggestions which were made to the courses. The faculty also added the DEI suggestions made by the committee to these courses.

New Courses w/ DE:

CISCYBR-404	Certified Information Systems Security Professional (CISSP) Certification Preparation	Approval: 16/0/0	Distance Education Fully Online and Hybrid: 16/0/0
--------------------	---	---------------------	--

CISNTWK-80	Microsoft Azure Fundamentals	Approval: 16/0/0	Distance Education Fully Online and Hybrid: 16/0/0
-------------------	------------------------------	---------------------	--

Program Modifications:

Cloud Analyst	Certificate of Achievement	Approval: 16/0/0
Cloud Security	A.S.	Approval: 16/0/0
Cloud Solutions Architecture	A.S.	Approval: 16/0/0
Cybersecurity Defender	Certificate of Achievement	Approval: 16/0/0
Cybersecurity Professional	A.S.	Approval: 16/0/0

COURSE MODIFICATIONS FOR IGETC SUBMISSIONS

Course Modifications w/ DE:

ART-10	2D Design: Concepts, Theory, and Practice	Approval: 16/0/0	Distance Education Fully Online and Hybrid: 16/0/0
ART-12	3D Design: Concepts, Theory, and Practice	Approval: 16/0/0	Distance Education Fully Online and Hybrid: 16/0/0
ART-15	Color Theory	Approval: 16/0/0	Distance Education Fully Online and Hybrid: 16/0/0
ART-20	Ceramic Sculpture: Concepts, Theory, and Practice	Approval: 16/0/0	Distance Education Fully Online and Hybrid: 16/0/0
SPAN-3SS	Spanish for Heritage Speakers I	Approval: 16/0/0	Distance Education Fully Online and Hybrid: 16/0/0
THEATRE-7	Theatrical Script Analysis	Approval: 16/0/0	Distance Education Fully Online and Hybrid: 16/0/0
THEATRE-10	Principle of Acting I	Approval: 16/0/0	Distance Education Fully Online and Hybrid: 16/0/0
THEATRE-12	Principle of Acting II	Approval: 16/0/0	Distance Education Fully Online and Hybrid: 16/0/0

Course Modifications:

THEATRE-31	Introduction to Design	Tabled: 16/0/0
-------------------	------------------------	-------------------

MATHEMATICS PACKAGE

Math faculty and coordinators, Robin Witt and Brandelyn Neal, were in attendance. They shared that the modifications below are due to a majority vote from the Math department to update the DE modalities for these courses. The highest levels of math have changed to “hybrid always and fully online emergency conditions only”. If synchronous online modalities are an option in the future, the department may revisit these changed modalities. Ninety-two percent of all other sections are able to be offered fully online and hybrid. MATH-61 was also updated in hopes of attaining C-ID approval. The faculty also added the DEI suggestions made by the committee.

Course Modifications w/ DE:

MATH-31	Plane Trigonometry	Approval: 17/0/0	Distance Education Fully Online and Hybrid: 17/0/0
MATH-60	Calculus for Business	Approval: 17/0/0	Distance Education Fully Online and Hybrid: 17/0/0
MATH-61	Pre-Calculus	Approval: 17/0/0	Distance Education Fully Online and Hybrid: 17/0/0
MATH-65A	Calculus I	Approval: 17/0/0	Distance Education Fully Online and Hybrid: 17/0/0
MATH-65B	Calculus II	Approval: 17/0/0	Distance Education Hybrid (Always) and Fully Online (Emergency Conditions Only): 17/0/0
MATH-75	Calculus III	Approval: 17/0/0	Distance Education Hybrid (Always) and Fully Online (Emergency Conditions Only): 17/0/0
MATH-81	Linear Algebra	Approval: 17/0/0	Distance Education Hybrid (Always) and Fully Online (Emergency Conditions Only):17/0/0
MATH-401	Mathematics for Health Science	Approval: 17/0/0	Distance Education Fully Online and Hybrid: 17/0/0

8. Discussion/Action Items: None.

9. Next Agenda Forecast: Child Development/Education, English as a Second Language, History, and Physical Therapy Assistant packages.

10. Floor Items: (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#). Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

10.1. The Chair thanked the committee for their dedication and contributions to curriculum. She believes they should be extremely proud of all they have accomplished. She is looking forward to the next semester.

11. Adjournment: The meeting was called to order at 2:15p.m.

Name	ATTENDANCE	M: Approval of Summary Notes 11/30/2022 1 st : Sharon Alton 2 nd : Christina Holdiness	M: Approval of Course Deactivations 1 st : Julie Law 2 nd : Tracy Kocher	M: Approval of Cybersecurity/Cloud Package 1 st : Julie Law 2 nd : Joann Eisberg	M: Approval of Course Mods for IGETC without THEATRE-31 1 st : Julie Law 2 nd : Joann Eisberg	M: Tabling of THEATRE-31 1 st : Julie Law 2 nd : Christina Holdiness	M: Approval of Mathematics Package 1 st : Joann Eisberg 2 nd : Julie Law
Adeel Rizvi	X	X	X	X	X	X	X
Annette Henry							
Candice Hines-Tinsley	X	X	X	X	X	X	X
Carol Hutte	X	X	X	X	X	X	X
Christina Holdiness	X	X	X	X	X	X	X
Christina McPeck	X	X	X	X	X	X	X
Grace Wong	X						X
Joan Godinez	X	X	X	X	X	X	X
Joann Eisberg	X	X	X	X	X	X	X
John Machado							
Julie Law	X	A	X	X	X	X	X
Julie Leahy	X	X	X	X	X	X	X
Kathy Galipeau	X						X
Kirk Collins							
Markazan Romero	X	X	X	X	X	X	X
Maryline Chemama	X	X	X	X	X	X	X
Nicole Farrand	X	X	X	X	X	X	X
Paula Snyder							
Rob Rundquist (as CIO Designee)	X	X	X	X	X	X	X
Ryan Sipma							
Sharon Alton	X	X	X	X	X	X	X
Stephen Calebotta	X	X	X	X	X	X	
Tracy Kocher	X		X	X	X	X	X
TOTAL COUNTS	18	15	16	16	16	16	17

Quorum= 23/2=11.5+1=12.5=13

Non-Voting	
Alisha Serrano	
Angela Burk-Herrick	X
Jo Alvarez	
Jonathan Polidano	X
Neil Watkins	X
Patricia Bopko	
Rousselle Douge	
RuthAnn Valencia	X
Shireen Awad	X