

**CHAFFEY COLLEGE**  
**CURRICULUM COMMITTEE MEETING**  
**SUMMARY NOTES**  
**January 11, 2023**  
**1:30pm-3:00pm**  
**RANCHO CAMPUS, BEB-204**  
**CHINO CAMPUS OFFICE, CHCM-233A**  
**FONTANA CAMPUS OFFICE, FNLC 116**  
**FONTANA IN-TECH CENTER, Classroom 3 or Electrical Lab 2**  
**RANCHO SAN ANTONIO MEDICAL PLAZA, RSA-7**

**Members Present:**

Adeel Rizvi, Health Sciences  
Angela Burk-Herrick, Curriculum Chairperson  
Carol Hutte, Library Learning Resources  
Christina Holdiness, Instructional Support  
Joan Godinez, Counseling/Matriculation  
Joann Eisberg, Mathematics and Science  
Julie Leahy, Health Sciences  
Kathy Galipeau, Hospitality, Fashion, Interior & Culinary Arts  
Laura Picklesimer, SLO Facilitator

Markazan Romero, Business and Applied Technology  
Maryline Chemama, Mathematics and Science  
Neil Watkins, Academic Senate President  
Patricia Bopko, Director of Financial Aid  
Paula Snyder, Social and Behavioral Sciences  
Rob Rundquist, CIO Designee  
Ryan Sipma, Catalog/Schedule Coordinator  
Sharon Alton, Language Arts  
Shireen Awad, Curriculum Specialist

**Members Absent:**

Alisha Serrano, Director Admissions and Records  
Annette Henry, Kinesiology, Nutrition and Athletics  
Candice Hines-Tinsley, Kinesiology, Nutrition and Athletics  
Christina McPeck, Social and Behavioral Sciences  
Chingping (Grace) Wong, Hospitality, Fashion, Interior & Culinary Arts  
Jo Alvarez, PSR Representative  
Jonathan Polidano, CTE Liaison

John Machado, Visual and Performing Arts  
Julie Law, Articulation Officer  
Kirk Collins, Counseling/Matriculation  
Nicole Farrand, Visual and Performing Arts  
Rousselle Douge, Student Representative  
RuthAnn Valencia, Director of Transfer Center  
Stephen Calebotta, Language Arts  
Tracy Kocher, Business and Applied Technology

**Guests:**

Charmaine Phipps, Language Arts  
Michael Wrangler, Dean of Mathematics and Science  
Robin Witt, Mathematics and Science

1. **Call to Order/Roll Call:** The meeting was called to order at 1:46p.m.
2. **Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes): None.
3. **Review and Approval of December 7, 2022 Expanded Summary Notes:** The summary notes were approved 12/0/1.
4. **Curriculum Office Reports**
  - 4.1. **Curriculum Chair:** The Chair shared the passing of former Academic Senate President, Photography Faculty, and Curriculum Committee member, Ardon Alger. Ardon was an important part of Chaffey's legacy and made extraordinary contributions. She spoke of the incredible care he had for her during a difficult time in her life. She appreciated his guidance and his ability to mediate and navigate multiple concerns. The Chair invited others to speak about Ardon. Joann Eisberg shared that she admired how capaciously able Ardon was to understand and problem-solve matters across the campus. Ardon had his heart and mind in many areas and was extremely comforting in his approach. He was great at understanding the "why's" of concerns and then guiding or redirecting faculty towards a solution. Dean Rundquist expressed how great of a faculty colleague Ardon was to administration, staff, and faculty. Maryline Chemama admired how Ardon made time for everyone and would give extremely helpful advice. The Specialist shared how much she enjoyed working closely with Ardon in the Curriculum Office. Ardon treated her and

her colleague, Tara Johnson, like his own daughters. He was extremely protective, caring, and motivating. She enjoyed his humor and the positive environment he created in the office. To honor Ardon's legacy, a memorial service will be held on campus on April 15.

**4.2. Curriculum Specialist:** The Specialist asked all members who are based at the Chino, Fontana, Intech, and RSA sites to let her know if their locations listed on this agenda will change by Wednesday of next week. Moving forward, if they are remoting from a location different than what is listed, it is their responsibility to inform the Specialist the Wednesday after each meeting.

**4.3. Catalog and Schedule Coordinator:** No report.

**4.4. Articulation Officer (AO):** No report.

**4.5. Chief Instructional Officer (CIO)/Designee of CIO:** Dean Rundquist reminded the committee that catalog deadlines are quickly approaching. The committee can also anticipate discussion and work with CalGETC, which is coming soon. CalGETC is not finalized yet, but colleges are thinking of the impact and waiting on more details on action and implementation. The Chair shared that, as the committee discussed in fall, most of our CSUGE courses are already IGETC approved. Chaffey does have some CSUGE courses that are not in IGETC, but several of these courses have been proactively revised and submitted for IGETC in anticipation of CalGETC. Dean Rundquist mentioned most of CalGETC consists of three unit courses in which some of these courses are four units at Chaffey and elsewhere. Discussion on lecture/lab course structures ensued. A committee member mentioned the importance of revisiting courses that are currently approved for CSUGE but not IGETC because the UCs do not have some of these programs, for example, Interior Design. If these classes are not included in CalGETC, students in those areas will be disadvantaged. Dean Rundquist agreed this is a concern that is being discussed. The Chair suggested that these areas work with her and the Articulation Officer to see what adjustments can be made for submission and possible approval for IGETC.

**4.6. Academic Senate President:** No report.

**5. Workgroup Updates:** None.

**6. Consent Agenda:** The consent agenda was approved 13/0/0.

**6.1. MATH-31, MATH-65A, MATH-65B, and MATH-75:** Faculty removed the graphing utility statement from the course descriptions.

**6.2. MATH-42** has been changed to MATH-45.

**7. Curriculum Proposals:**

**CHILD DEVELOPMENT AND EDUCATION PACKAGE**

The Chair shared the [Child Development and Education Presentation](#) that covers the highlights, accomplishments, and labor market data for the programs below.

**New Courses w/ DE:**

<b>CDE-27 (Replacing CDE-24 and CDE-24W)</b>	Introduction to Curriculum Theory	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
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**New Courses:**

<b>CDE-28 (Replacing CDE-25 and CDE-25W)</b>	Advanced Curriculum Theory and Practicum	Approval: 13/0/0
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**Course Deactivations:**

<b>CDE-24</b>	Introduction to Curriculum Theory	Approval: 13/0/0
<b>CDE-24W</b>	Practicum I: Supervised Occupational Work Experience	Approval: 13/0/0
<b>CDE-25</b>	Advanced Curriculum Theory	Approval: 13/0/0
<b>CDE-25W</b>	Practicum II: Supervised Occupational Work Experience	Approval: 13/0/0

**Course Modifications w/ DE:**

<b>CDE-1</b>	Principles & Practices in Early Childhood Education	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>CDE-2</b>	Child Growth and Development	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>CDE-23</b>	Introduction to Children with Special Needs	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>CDE-3</b>	Observation and Assessment	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>CDE-4</b>	Child, Family, and Community	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>CDE-415</b>	Dynamics of Play	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>CDE-416</b>	Brain Research and the Implications for Classroom Teaching	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>CDE-430A</b>	Infant and Toddler: Group Caregiving I	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>CDE-5</b>	Health, Safety and Nutrition	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>CDE-50</b>	Administration of Child Development Programs	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>CDE-6</b>	Teaching in a Diverse Society	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>CDE-7</b>	Curriculum Development: The Creative Arts	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>CDE-8</b>	Curriculum Development: Math and Sciences	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>ED-400</b>	Introduction to Education and Teaching	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0

**Course Modifications:**

<b>ED-10</b>	Elementary Classroom Fieldwork	Approval: 13/0/0
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**Program Modifications:**

<b>Child Development</b>	A.S. Degree	Approval: 13/0/0
<b>Early Childhood Education</b>	AS-T	Approval: 13/0/0
<b>Elementary Teacher Education</b>	AA-T	Approval: 13/0/0

**ENGLISH AS A SECOND LANGUAGE PACKAGE**

*Charmaine Phipps was in attendance and shared with the committee that industry partners (such as Amazon and local high schools) approached Chaffey for these ESL courses. The ESL department worked with these partners and created the courses below to meet industry needs. The committee commended the faculty on their exemplar DEI statement which should be used as a model for other statements.*

**New Courses w/ DE:**

<b>ESL-603</b>	English for Technical Trades I	Approval: 13/0/0	Distance Education Hybrid Only: 13/0/0
<b>ESL-604</b>	English for the Technical Trades II	Approval: 13/0/0	Distance Education Hybrid Only: 13/0/0
<b>ESL-607</b>	Conversation and Pronunciation	Approval: 13/0/0	Distance Education Fully Online and Hybrid: 13/0/0
<b>ESL-622A</b>	English as a Second Language IIA	Approval: 13/0/0	Distance Education Fully Online and Hybrid: 13/0/0
<b>ESL-622B</b>	English as a Second Language IIB	Approval: 13/0/0	Distance Education Fully Online and Hybrid: 13/0/0
<b>ESL-632A</b>	English as a Second Language IIIA	Approval: 13/0/0	Distance Education Fully Online and Hybrid: 13/0/0
<b>ESL-632B</b>	English as a Second Language IIIB	Approval: 13/0/0	Distance Education Fully Online and Hybrid: 13/0/0

**Program Modifications:**

<b>English as a Second Language</b>	Certificate of Competency	Approval: 13/0/0
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**HISTORY PACKAGE**

*The Chair shared the [History Program Presentation](#) that covers the highlights, accomplishments, and labor market data for the program.*

**Course Modifications w/ DE:**

<b>HIST-1</b>	World History: Pre-Civilization to 1500	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-10</b>	History of Asian Civilizations II	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0

<b>HIST-12</b>	Asian American History	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-16</b>	Westward Movement and the Indian Wars 1840-90	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-17</b>	United States History through 1877	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-18</b>	United States History from 1865	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-19</b>	History of Ethnic Relations in the United States	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-2</b>	World History: 1500 to Present	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-20</b>	History of the United States from 1945- Present	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-21</b>	The Sixties in American History	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-25</b>	Women in United States History	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-37</b>	California History	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-4</b>	History of Slavery	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-40</b>	Retrospective of World War II	Approval: 13/0/0	Distance Education Approval Fully Online Emergency Only: 13/0/0
<b>HIST-5</b>	Early Western Civilizations	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-50</b>	African-American History I	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-51</b>	African-American History II	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-6</b>	Modern Western Civilizations	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-7</b>	History of the Middle East	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-70</b>	Chicanos: The Common History of Mexico and the US	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0
<b>HIST-71</b>	Chicanos: The Chicano Minority in the United States	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0

<b>HIST-9</b>	History of Asian Civilizations I	Approval: 13/0/0	Distance Education Approval Fully Online: 13/0/0
<b>HUMAN-5</b>	Arts and Ideas: Antiquity to Renaissance	Approval: 13/0/0	Distance Education Approval Fully Online and Hybrid: 13/0/0

**Program Modifications:**

<b>History</b>	AA-T	Approval: 13/0/0
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**PHYSICAL THERAPY ASSISTANT PROGRAM**

*Adeel Rizvi, originator of the new PTA program, shared that with this program, Chaffey will be one of six programs in the entire country where students can become a PTA in one year. All courses in the program are also zero textbook costs (ZTC) through a grant. The Specialist shared that Curriculum Committee members commended Adeel on his DEIA incorporation into the CORs during their review. Based upon committee suggestions, Adeel added implicit bias assignments to PTA-1 and PTA-21, and implicit bias training to PTA-21. A committee member asked if this program has a pathway to becoming a Physical Therapist (PT). Adeel shared that there are only two programs in the nation (in Ohio and Texas) that have a direct pathway from PTA to PT. Adeel is working to create the first PTA to PT pathway on the west coast in partnership with CSUSB.*

**New Courses w/ DE:**

<b>PTA-1</b>	Introduction to Physical Therapy	Approval: 13/0/0	Distance Education Fully Online and Hybrid: 13/0/0
<b>PTA-11</b>	Documenting Red Flags	Approval: 13/0/0	Distance Education Fully Online and Hybrid: 13/0/0
<b>PTA-12</b>	Patient Care	Approval: 13/0/0	Distance Education Hybrid Only: 13/0/0
<b>PTA-13</b>	Biophysical Agents and Modalities	Approval: 13/0/0	Distance Education Hybrid Only: 13/0/0
<b>PTA-14</b>	Orthopedics	Approval: 13/0/0	Distance Education Hybrid Only: 13/0/0
<b>PTA-21</b>	Professionalism and Ethics	Approval: 13/0/0	Distance Education Fully Online and Hybrid: 13/0/0
<b>PTA-22</b>	Therapeutic Exercise	Approval: 13/0/0	Distance Education Hybrid Only: 13/0/0
<b>PTA-23</b>	Acute Care	Approval: 13/0/0	Distance Education Hybrid Only: 13/0/0
<b>PTA-24</b>	Neuromotor Development	Approval: 13/0/0	Distance Education Hybrid Only: 13/0/0
<b>PTA-31</b>	PTA Licensure Preparation	Approval: 13/0/0	Distance Education Fully Online and Hybrid: 13/0/0
<b>PTA-32</b>	Clinical I	Approval: 13/0/0	Distance Education Hybrid (Emergency Conditions Only): 13/0/0
<b>PTA-33</b>	Clinical II	Approval: 13/0/0	Distance Education Hybrid (Emergency Conditions Only): 13/0/0

**Program Modifications:**

<b>Physical Therapy Assistant</b>	A.S. Degree	Approval: 13/0/0
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**8. Discussion/Action Items:** None.

- 9. Next Agenda Forecast:** Aviation Maintenance Technology Package and new Math support courses.
- 10. Floor Items:** (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#). Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).
  - 10.1. Course Unit Structure**
  - 10.2. Retreat Planning**
- 11. Adjournment:** The meeting was adjourned at 2:55p.m.

Name	ATTENDANCE	M: Approval of Summary Notes 12/7/22 1 <sup>st</sup> : Joann Eisberg 2 <sup>nd</sup> : Christina Holdiness	M: Approval of Consent Agenda 1 <sup>st</sup> : Christina Holdiness 2 <sup>nd</sup> : Joann Eisberg	M: Approval of Child Development/Education Package 1 <sup>st</sup> : Markazan Romero 2 <sup>nd</sup> : Joann Eisberg	M: Approval of English as a Second Language Package 1 <sup>st</sup> : Joann Eisberg 2 <sup>nd</sup> : Carol Hutte	M: Approval of History Package 1 <sup>st</sup> : Joann Eisberg 2 <sup>nd</sup> : Maryline Chemama	M: Approval of Physical Therapy Assistant Package 1 <sup>st</sup> : Carol Hutte 2 <sup>nd</sup> : Joann Eisberg
Adeel Rizvi	X	X	X	X	X	X	X
Annette Henry							
Candice Hines-Tinsley							
Carol Hutte	X	X	X	X	X	X	X
Christina Holdiness	X	X	X	X	X	X	X
Christina McPeck							
Grace Wong							
Joan Godinez	X	X	X	X	X	X	X
Joann Eisberg	X	X	X	X	X	X	X
John Machado							
Julie Law							
Julie Leahy	X	X	X	X	X	X	X
Kathy Galipeau	X	X	X	X	X	X	X
Kirk Collins							
Markazan Romero	X	X	X	X	X	X	X
Maryline Chemama	X	X	X	X	X	X	X
Nicole Farrand							
Paula Snyder	X	A	X	X	X	X	X
Rob Rundquist (as CIO Designee)	X	X	X	X	X	X	X
Ryan Sipma	X	X	X	X	X	X	X
Sharon Alton	X	X	X	X	X	X	X
Stephen Calebotta							
Tracy Kocher							
<b>TOTAL COUNTS</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>

Quorum= 23/2=11.5+1=12.5=13

Non-Voting	
Alisha Serrano	
Angela Burk-Herrick	X
Jo Alvarez	
Jonathan Polidano	
Laura Picklesimer	X
Neil Watkins	
Patricia Bopko	X
Rousselle Douge	X
RuthAnn Valencia	
Shireen Awad	X