

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204
FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143**

TELECONFERENCE VIA CCC Confer: 1-888-886-3951, Passcode: 755479

[Click Here for Meeting Link](#)

SUMMARY NOTES

March 21, 2018

1:30pm-3:00pm

Members Present:

Angela Burk-Herrick, Mathematics & Science
Ardon Alger, Faculty Senate President
Charmaine Phipps, Language Arts
Daniel Jacobo, Visual and Performing Arts
Elaine Martinez, Kinesiology, Nutrition, & Athletics
Helen Leung, Counseling
Jason Chevalier, Dean, Visual & Performing Arts
Jeffrey Laguna, Health Sciences
John Machado, Visual & Performing Arts
Kathy Lucero, Admissions and Records
Linda Marcotte, Social & Behavioral Sciences
Lucy Serrano, Counseling
Marie Boyd, Curriculum Chair
Mark Forde, Chino Representative

Megan Keebler, Instructional Support
Meridith Randall, Associate Superintendent of Instruction and Institutional Effectiveness
Naomi McCool, Social and Behavioral Sciences
Rob Kopp, Mathematics & Science
Sean Stratton, Articulation Officer
Sharon Awad, Administrative Assistant II, Curriculum
Shelley Marcus, Library Learning Resources
Stephen Shelton, Vice Chair
Tracy Kocher, Business & Applied Technology
Wanda Baker, Business & Applied Technology
Vanessa Thomas, Business and Applied Technology, High School Articulation

Members Absent:

Annette Henry, Kinesiology, Nutrition, & Athletics
Marlene Soto, Health Sciences
Michael Escobosa, Health Sciences
RuthAnn Garcia, Transfer Center

Patricia Bopko, Financial Aid
Stephen Calebotta, Language Arts (On Sabbatical Spring 2018)

Guests:

None

1. **Call To Order/New Committee Members:** The meeting was called to order at 1:36p.m.
2. **Public Comment:** No comment.
3. **Review and Approval of February 28, 2018 Expanded Summary Notes:** The summary notes were approved 17/0/0.
4. **Discussion Items:**
 - 4.1. **Elections (Reminder):** The committee discussed the members who will either return or join the Curriculum Committee in Fall 2018.
 1. **Business and Applied Technology:** Vacant
 2. **Chino Representative:** Mark Forde (returning)
 3. **Health Sciences:** Vacant
 4. **Kinesiology, Nutrition, and Athletics:** Elaine Martinez (returning)
 5. **Language Arts:** Charmaine Phipps (returning)
 6. **Mathematics and Science:** Vacant
 7. **Social and Behavioral Sciences:** Naomi McCool (returning)
 8. **Student Services:** Vacant
 9. **Visual and Performing Arts:** Daniel Jacobo (returning)

For the positions that are currently vacant, members will have until April 4, 2018 to announce final names. The Chair would like the new members to attend the final curriculum meeting on April 18, 2018.

5. Guided Pathways: The Chair repeated the announcement of the FLEX Activity that will take place on April 17, 2018 in which areas of interests will be decided and the disciplines will work on backwards design for their programs.

6. Miscellaneous:

6.1. Charmaine Phipps announced that there is a new book from One Book, One College called *Exit West* by Mohsin Hamid.

6.2. Kathy Lucero followed up on her concern of having courses change from non-degree applicable to degree-applicable. In the past, students who took the non-degree applicable course could not repeat the course for degree applicability. She checked with the Chancellor's Office and they said as long as the Dean or anyone from the academic side approves, the student can receive credit for the degree applicable course. The Faculty Senate President and the Chair believe a faculty member, such as the Coordinator, should sign off on this equation as opposed to the Dean. Kathy and the Faculty Senate President will work together on generating a written policy to solidify this process.

7. Consent Agenda: The consent agenda was approved 17/0/0.

7.1. PHOTO-429: Unit configuration for units changed from 2 units lecture and 2 units lab to 3 units lecture and 1 unit lab.

7.2. ENGL-475 Prerequisite Change to ENGL-495

1. BIOL-20
2. BUSL-10
3. ED-10
4. ENGL-33
5. ENGL-35
6. ENGL-68
7. ENGL-74
8. ENGL-76
9. ENGL-7A
10. ENGL-7B
11. ENGL-7D
12. ENGL-7E
13. HUMAN-20
14. JOUR-10
15. Home Health Aide Certificate of Career Preparation

7.3. ENGL-475 Prerequisite Removal

1. HIST-1
2. HIST-17
3. HIST-18
4. HIST-2
5. HIST-37
6. HIST-7
7. HUMAN-5
8. HUMAN-6
9. PHIL-70
10. PHIL-71
11. PHIL-72
12. PHIL-73
13. PHIL-77
14. PHIL-78
15. PHIL-80

16. PHIL-81
17. PHIL-82

7.4. ENGL-475 Prerequisite Removal with ENGL-495 added as Advisory

1. SOC-10

7.5. ENGL-495 Advisory Addition to ENGL-475 Advisory

1. CHEM-8

7.6. ENGL-475 Advisory Removal:

1. ANTHRO-1 (modification launched by Faculty and moved forward to follow processes launched by Curriculum Office)
2. ANTHRO-2 (modification launched by Faculty and moved forward to follow processes launched by Curriculum Office)
3. ANTHRO-3 (modification launched by Faculty and moved forward to follow processes launched by Curriculum Office)
4. COMSTD-2
5. COMSTD-6
6. COMSTD-74: (up for modification to do Distance Education): Approval of Consent item is also approval of Distance Education Addendum.
7. COMSTD-76: (up for modification to do Distance Education): Approval of Consent item is also approval of Distance Education Addendum.
8. COMSTD-78
9. DANCE-1
10. HIST-20
11. PSYCH-1
12. SOC-16
13. THEATRE-1
14. THEATRE-4
15. THEATRE-5
16. THEATRE-7

7.7. ENGL-575 Prerequisite Change to ENGL-495

1. JOUR-30 (up for modification to do Distance Education): Edits were made to the existing modification: added ENGL-495 as a prerequisite in the Fall. Added ENGL-475 as a prerequisite as well. Approval of Consent item is also approval of Distance Education Addendum.

7.8. ENGL-575 Advisory Removal

1. CJ-412 (modification launched by Faculty and moved forward to follow processes launched by Curriculum Office)
2. PS-21 (modification launched by Faculty and moved forward to follow processes launched by Curriculum Office)

7.9. MATH-425 Prerequisite Change to MATH-450 and MATH-420

1. EGTECH-12
2. EGTECH-14
3. SCSCI-10 (modification launched by Faculty and moved forward to follow processes launched by Curriculum Office)

7.10. MATH-410 Advisory Removal:

1. ASTRON-26
2. ASTRON-27
3. ASTRON-35

7.11. MATH-410 Prerequisite Change

1. ECON-2

2. ECON-4

7.12. MATH-410 Prerequisite Removal:

1. PHYS-5

7.13. MATH-425 Advisory Removal

1. ECON-2
2. ECON-4

7.14. MATH-520 Prerequisite Removal

1. PHARMT-415

7.15. Various Changes in MATH (Changes made to existing proposals in queue launched by Faculty)

1. CHEM-7
2. CHEM-8 (approval of consent agenda is also approval of DE proposal).
3. CHEM-9
4. CHEM-10
5. CHEM-24A
6. PHSCI-10 (for prerequisite and advisory)

8. NEW BUSINESS:

Course Modifications with DE: First and Second Reading

| | | |
|---------------------------------------|--|------------------|
| ART-63 (GLITCH COURSE) | Introduction to Graphic Design | Approval: 18/0/0 |
| ESC-5 | Oceanography | Approval: 18/0/0 |
| ESC-5L | Oceanography Laboratory | Approval: 18/0/0 |
| FIRETEC-420 | Fire Inspector 1A - Duties and Administration | Approval: 18/0/0 |
| FIRETEC-421 | Fire Inspector 1B, Fire and Life Safety | Approval: 18/0/0 |
| FIRETEC-422 | Fire Inspector 1C - Field Inspection | Approval: 18/0/0 |
| FIRETEC-423 | Fire Inspector 1D: Field Inspection-California Specific | Approval: 18/0/0 |
| MATH-420 | Essentials of Intermediate Algebra <i>Pending revision to Advisories based upon discussion with Faculty, the AAI in Curriculum, the Curriculum Chair, Lucy Serrano, and the Catalog and Schedule Coordinator.</i> | Approval: 19/0/0 |
| MATH-450 | Intermediate Algebra: A Critical Thinking Approach <i>Pending revision to Advisories based upon discussion with Faculty, the AAI in Curriculum, the Curriculum Chair, Lucy Serrano, and the Catalog and Schedule Coordinator.</i> | Approval: 19/0/0 |
| MUSIC-22 | History and Survey of Rock Music | Approval: 20/0/0 |

Course Modifications: First and Second Reading

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|------------------|------------------|------------------|
| DANCE-10A | Jazz Dance IA | Approval: 20/0/0 |
| DANCE-10B | Jazz Dance IB | Approval: 20/0/0 |
| DANCE-2 | Theatrical Dance | Approval: 20/0/0 |
| DANCE-30A | Tap Dance IA | Approval: 20/0/0 |
| DANCE-50A | Jazz Dance IIA | Approval: 20/0/0 |

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|-------------------|--|------------------|
| DANCE-50B | Jazz Dance IIB | Approval: 20/0/0 |
| DANCE-60A | Tap Dance IIA | Approval: 20/0/0 |
| GEOL-2 | Historical Geology | Approval: 20/0/0 |
| ID-12 | History of Architecture and Interiors II | Approval: 20/0/0 |
| ID-16 | Quick Sketching for Interior Designers | Approval: 20/0/0 |
| ID-17 | Introduction to Lighting | Approval: 20/0/0 |
| ID-21 | Space Planning | Approval: 20/0/0 |
| ID-22 | Interior Design Materials | Approval: 20/0/0 |
| ID-30 | Interior Design Studio | Approval: 20/0/0 |
| ID-427 | Computer Drafting & Design for Interiors | Approval: 20/0/0 |
| MATH-550 | Introduction to Algebra | Approval: 20/0/0 |
| NURADN-34 | Nursing Process 3 | Approval: 20/0/0 |
| THEATRE-2 | Theatrical Dance | Approval: 20/0/0 |
| THEATRE-57 | Community Outreach Theatre | Approval: 20/0/0 |

Course Modifications: First Reading

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| DRAFT-98ABC | Independent Study: Drafting <i>Description, unit value, and purpose of course need to be discussed.</i> | Approval: TABLED |
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Program Modifications: Final Reading

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| Associate in Arts in Kinesiology for Transfer | AA-T | Approval: 20/0/0 |
| Associate in Arts in Philosophy for Transfer | AA-T | Approval: 20/0/0 |
| English | AA-T | Approval: 20/0/0 |

PACKAGE: Nursing-Acute Care Technician

Course Deactivations: Final Reading

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| NURACT-420 | Acute Care Technician | Approval: 20/0/0 |
| NURACT-420L | Acute Care Technician Laboratory | Approval: 20/0/0 |
| NURACT-450 | Professional Development for the Acute Care Technician | Approval: 20/0/0 |

Program Deactivations: Final Reading

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|------------------------------|----------------------------|------------------|
| Acute Care Technician | Certificate of Achievement | Approval: 20/0/0 |
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PACKAGE: Nursing-Vocational

New Courses: First and Second Reading

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| NURVN-414 | Acute Care Nursing Assistant: Vocational Nursing Foundations | Approval: 20/0/0 |
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Course Deactivations: Final Reading

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| NURVN-401 | Foundations of Vocational Nursing Practice | Approval: 20/0/0 |
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Program Modifications: Final Reading

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|----------------------------|----------------------------|------------------|
| Nursing: Vocational | A.S. | Approval: 20/0/0 |
| Nursing: Vocational | Certificate of Achievement | Approval: 20/0/0 |

Package: Theatre**New Courses: First and Second Reading**

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|------------------------|--|------------------|
| THEATRE-52 | Main Stage Production Workshop- Technical Theatre | Approval: 20/0/0 |
| THEATRE-62 | Showcase Development Workshop | Approval: 20/0/0 |
| THEATRE-496ABCD | Internships in Technical Theatre and Entertainment Design <i>Faculty used new COOPED Template as a guide. After discussion about the use of the word internship in the title, the committee discussed using the word internship consistently for all occupational COOPED courses as it more recognized by industry employers, unless a discipline requires different wording. The number 496ABCD will also be used for COOPED courses. The committee voted for the aforementioned wording and course numbering for COOPED courses 20/0/0.</i> | Approval: 20/0/0 |

Course Modifications: First and Second Reading

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| THEATRE-50 | Main Stage Production | Approval: 20/0/0 |
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Course Deactivations: Final Reading

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| THEATRE-21 | Directing for the Stage II | Approval: 20/0/0 |
| THEATRE-51 | Main Stage Production Workshop II | Approval: 20/0/0 |
| THEATRE-55 | Technical Theatre in Production | Approval: 20/0/0 |
| THEATRE-60 | Seminar: Acting | Approval: 20/0/0 |

Program Modifications: Final Reading

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|----------------------------|----------------------------|------------------|
| Technical Theatre | Certificate of Achievement | Approval: 20/0/0 |
| Theatre Arts | AA-T | Approval: 20/0/0 |
| Theatre Performance | A.A. | Approval: 20/0/0 |

9. **Adjournment:** The meeting was adjourned at 2:39p.m.

| Name | ATTENDANCE | SUMMARY NOTES | CONSENT AGENDA | Internships and 496 Course Numbering | ART-63 1 ST /2 ND READING | ESC-5 1 ST /2 ND READING | ESC-5L 1 ST /2 ND READING | FIRETEC-420 1 ST /2 ND READING | FIRETEC-421 1 ST /2 ND READING | FIRETEC-422 1 ST /2 ND READING | FIRETEC-423 1 ST /2 ND READING | MATH-420 1 ST /2 ND READING | MATH-450 1 ST /2 ND READING | MUSIC-22 1 ST /2 ND READING | DANCE-10A 1 ST /2 ND READING | DANCE-10B 1 ST /2 ND READING | DANCE-2 1 ST /2 ND READING | DANCE-30A 1 ST /2 ND READING |
|---------------------|------------|---------------|----------------|--------------------------------------|---|--|---|--|--|--|--|---|---|---|--|--|--|--|
| Angela Burk-Herrick | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Annette Henry | | | | | | | | | | | | | | | | | | |
| Ardon Alger | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Charmaine Phipps | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Daniel Jacobo | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Elaine Martinez | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Helen Leung | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Jason Chevalier | X | | | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Jeffrey Laguna | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| John Machado | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Linda Marcotte | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Lucy Serrano | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Mark Forde | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Marlene Soto | | | | | | | | | | | | | | | | | | |
| Megan Keebler | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Michael Escobosa | | | | | | | | | | | | | | | | | | |
| Naomi McCool | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Rob Kopp | X | | | X | | | | | | | | X | X | X | X | X | X | X |
| RuthAnn Garcia | | | | | | | | | | | | | | | | | | |
| Sean Stratton | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Shelley Marcus | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Tracy Kocher | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Vanessa Thomas | X | | | X | | | | | | | | | | | X | X | X | X |
| Wanda Baker | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Total Counts | 20 | 17 | 17 | 20 | 18 | 18 | 18 | 18 | 18 | 18 | 18 | 19 | 19 | 20 | 20 | 20 | 20 | 20 |

| Non-Voting | |
|------------------|---|
| Kathy Lucero | X |
| Marie Boyd | X |
| Meridith Randall | X |
| Patricia Bopko | |
| Sharon Awad | X |
| Stephen Shelton | X |

| Name | THEATRE ARTS AAT | THEATRE PERFORMANCE AA |
|---------------------|------------------|------------------------|
| Angela Burk-Herrick | X | X |
| Annette Henry | | |
| Ardon Alger | X | X |
| Charmaine Phipps | X | X |
| Daniel Jacobo | X | X |
| Elaine Martinez | X | X |
| Helen Leung | X | X |
| Jason Chevalier | X | X |
| Jeffrey Laguna | X | X |
| John Machado | X | X |
| Linda Marcotte | X | X |
| Lucy Serrano | X | X |
| Mark Forde | X | X |
| Marlene Soto | | |
| Megan Keebler | X | X |
| Michael Escobosa | | |
| Naomi McCool | X | X |
| Rob Kopp | X | X |
| RuthAnn Garcia | | |
| Sean Stratton | X | X |
| Shelley Marcus | X | X |
| Tracy Kocher | X | X |
| Vanessa Thomas | X | X |
| Wanda Baker | X | X |
| Total Counts | 20 | 20 |