

CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204
FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143
SUMMARY NOTES
November 30, 2016
1:30pm-3:00pm

Members Present:

Andrew Schnurr, Visual & Performing Arts
Angela Burk-Herrick, Mathematics & Science
Annette Henry, Kinesiology, Nutrition, & Athletics
Ardon Alger, Faculty Senate President
Charmaine Phipps, Language Arts
Cherlou Opulencia, Counseling
Elaine Martinez, Kinesiology, Nutrition, & Athletics
Jason Chevalier, Dean, Visual & Performing Arts
Lucy Serrano, Counseling
Marie Boyd, Curriculum Chair

Meridith Randall, Associate Superintendent of Instruction and Institutional Effectiveness
Sean Stratton, Articulation Officer
Sharon Awad, Administrative Assistant II, Curriculum
Shelley Marcus, Library Learning Resources
Stephen Calebotta, Language Arts
Tom Vitzelio, Instructional Support
Tracy Kocher, Business & Applied Technology
Wanda Baker, Business & Applied Technology

Members Absent:

Daniel Jacobo, Visual & Performing Arts
David Schlanger, Catalog/Schedule Coordinator
Erik Sanchez, Student
Julie Song, Social & Behavioral Sciences
Kathy Lucero, Admissions and Records

Linda Marcotte, Social & Behavioral Sciences
Marlene Soto, Health Sciences
Michael Escobosa, Health Sciences
Patricia Bopko, Financial Aid
Rob Kopp, Mathematics & Science

Guests:

Steve Shelton, Language Arts

1. **Call To Order/New Committee Members:** The meeting was called to order at 1:39p.m.
2. **Review and Approval of November 9, 2016 Expanded Summary Notes:** The summary notes were approved 13/0/2.
3. **Discussion Items: TABLED**
 - 3.1. **CCCCO Annual Credit Course Certification**
 - 3.2. **Low Unit Certificate Policy (AP 4100)**
 - 3.3. **COCI Pilot**
4. **University Studies-Review of the Queue:** The Chair opened the floor for discussion on the replacement drafts that are currently in Curricunet. Lucy Serrano shared that the counseling is happy with having a degree that supports students who do not want a CTE degree or do not want to transfer. She welcomes and encourages feedback from discipline faculty on these degrees. Andrew Schnurr shared he understood the Counselors, but feels the need to have discipline faculty as stakeholders in these degrees. He expressed a concern that the titles of the degrees may be misleading. He suggested creating broader titles that do not mislead students. Dr. Randall shared that she thinks Andrew's comments are valid and that idea would serve a beneficial purpose. An Interdisciplinary Studies or Liberal Arts title could be the solution. Lucy Serrano discussed that the counselors support a compliant degree with content created by discipline faculty, as long as it serves the purpose of supporting students who do not want to transfer and/or have a CTE degree. Annette Henry suggested waiting for a response from the state so that the creation of these degrees have state guidance. Dr. Randall shared that waiting is a possibility, but she knows there is a need to remove the transfer language as soon as possible. This would allow the degree to remain for the next catalog year as we continue to work on drafts and wait for the state's response. The Chair shared that the state is working with the Chancellor's Office Legal Department to update the descriptions of the degrees in the new Program and Course Approval Handbook (PCAH). At the previous Faculty Senate meeting, Misty Burrueal suggested there be a workgroup to determine PSR and SLO ownership of these degrees. Lucy and Angela shared an agreement that cleaning up what is wrong with the current degrees needs to happen while holding

the original degrees. They both suggested ensuring that the replacement degrees are correct, compliant, and complete without the motivation of rushing the creation of these degrees. Angela and Lucy further discussed their agreements and suggested that one Interdisciplinary Studies is all that may be needed. After further discussion, the committee decided that working from the proposed Interdisciplinary Studies degrees would be a start. The degree would need to be revised to ensure students receiving a genuine breadth of knowledge and are not taking more than two courses in a discipline that has an ADT. Otherwise, the student should be directed to take the ADT. The Chair encouraged the committee to review the other drafts as well.

5. Regional Consortium Approvals

5.1. Business Information Worker Stage One and Two.

6. Board Report

New Courses

	Discipline	Course ID	TOP Code	Title	Units
1.	Business and Applied Technology	FIRETEC-12	2133.00	Occupational Safety and Health for Emergency Services	3
2.	Business and Applied Technology	IM-400	0945.00	Intro to Construction Safety	3
3.	Business and Applied Technology	IM-401	0945.00	Basic Communication and Employability Skills, and Core Testing	2.5
4.	Business and Applied Technology	IM-402	0945.00	Fundamentals of Industrial Maintenance, Oxyfuel, and Craft Skills	3.5
5.	Business and Applied Technology	IM-403	0945.00	Trade Math and Drawings, Material Handling, and Mobile Equipment	2.5
6.	Social and Behavioral Sciences	SOC-30	2208.00	Introduction to LGBTQ Studies	3
7.	Social and Behavioral Sciences	SOC-33	2208.00	Introduction to Social Justice Studies	3

Courses – Modifications

	Discipline	Course ID	TOP Code	Title	Units
1.	Visual and Performing Arts	ART-407	1030.00	History of Design	3
2.	Business and Applied Technology	BUSOT-60B	0514.00	Microsoft Office Word	3
3.	Social and Behavioral Sciences	CJ-1	2105.00	Introduction to the Criminal Justice System	3
4.	Social and Behavioral Sciences	CJ-2	2105.00	Concepts of Criminal Law	3
5.	Social and Behavioral Sciences	CJ-3	2105.00	Criminal Court Process	3
6.	Social and Behavioral Sciences	CJ-4	2105.00	Community and the Justice System	3
7.	Social and Behavioral Sciences	CJ-5	2105.00	Legal Aspects of Evidence	3
8.	Social and Behavioral Sciences	CJ-6	2105.00	Juvenile Procedures	3
9.	Social and Behavioral Sciences	CJ-7	2105.00	Criminal Investigation	3

10.	Social and Behavioral Sciences	CJ-8	2105.00	Criminology	3
11.	Social and Behavioral Sciences	CJ-9	2105.00	Crime Scene Management and Forensic Evidence	3
12.	Social and Behavioral Sciences	CJ-10	2105.10	Violence in America	3
13.	Social and Behavioral Sciences	CJ-51	2105.10	Introduction to Corrections	3
14.	Social and Behavioral Sciences	CJ-52	2105.10	Control and Supervision of Inmates	3
15.	Social and Behavioral Sciences	CJ-53	2105.10	Correctional Law	3
16.	Social and Behavioral Sciences	CJ-54	2105.10	Public Relations and Corrections	3
17.	Social and Behavioral Sciences	CJ-55	2105.10	Crime and Delinquency	3
18.	Social and Behavioral Sciences	CJ-56	2105.10	Correctional Interviewing and Counseling	3
19.	Social and Behavioral Sciences	CJ-57	2105.20	Probation and Parole	3
20.	Social and Behavioral Sciences	CJ-58	2105.10	Ethnic Group Relations	3
21.	Social and Behavioral Sciences	CJ-408	2105.00	Patrol Operations	3
22.	Social and Behavioral Sciences	CJ-410	2105.00	Narcotics and Vice Investigation	3
23.	Social and Behavioral Sciences	CJ-412	2105.00	Writing for Criminal Justice Professionals	3
24.	Social and Behavioral Sciences	CJ-413	2105.00	Police Supervision, Leadership and Management	3
25.	Health Sciences	GERO-22	1309.00	Dying and Death	3
26.	Mathematics and Science	MATH-520	1701.00	Pre-Algebra	4
27.	Visual and Performing Arts	MUSIC-5	1004.00	Music Theory and Musicianship I	4
28.	Health Sciences	NURAST-400	1230.30	Nursing Assistant	3.5
29.	Health Sciences	NURAST-400L	1230.30	Nursing Assistant Laboratory	2
30.	Health Sciences	NURVN-415A	1230.20	Growth/Development: Psychology Adult - Geriatric	1
31.	Visual and Performing Arts	THEATRE-35	1007.00	Musical Theatre Performance I	3

Courses – Deactivations

	Discipline	Course ID	TOP Code	Title	Units
1.	Health Sciences	GERO-422	1309.00	Dementia Care	3
2.	Kinesiology, Nutrition, & Athletics	KINTM-12	0835.50	Track and Field Team Activity, Men	1

3.	Kinesiology, Nutrition, & Athletics	KINTM-13	0835.50	Track and Field Team Activity, Women	1
4.	Kinesiology, Nutrition, & Athletics	KINTM-52	0835.50	Intercollegiate Track and Field Team, Men	3
5.	Kinesiology, Nutrition, & Athletics	KINTM-53	0835.50	Intercollegiate Track and Field Team, Women	3
6.	Kinesiology, Nutrition, & Athletics	KINTM-68	0835.50	Track/Field Strength and Conditioning for Athletes	1

Programs of Study – New Programs

	Program of Study	AA/AS/C	TOP Code	Title	Units
1.	Business and Office Technologies	Certificate of Achievement	0514.00	Business Information Worker Stage One	21
2.	Administration of Justice	Certificate of Achievement	2105.00	Leadership in Criminal Justice	18
3.	Administration of Justice	Certificate of Career Preparation	0707.10	Programming Foundations	15

Programs of Study –Modifications

	Program of Study	AA/AS/C	TOP Code	Title	Units
1.	Geography	A.A.-T	2206.00	Associate in Arts in Geography	19-20
2.	Computer Science	A.S.-T	0706.00	Associates in Computer Science	30

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7. Curriculum Inventory

7.1. Recent Approvals

Course Modifications:

- ART-484
- BIOL-30
- HOTFS-482
- ID-22
- ID-25
- ID-30
- IET-411
- NURAST-420L
- NURVN-417A

7.2. Submittals Awaiting Approvals

New Courses:

- FIRETEC-11

8. Miscellaneous:

- 8.1.** Dr. Randall shared that Chaffey College has received their draft version of the Accreditation Report. The Accreditation team said Chaffey’s Distance Education needs to work on regular student-instructor contact; however,

it was not a failure to meet the standard. The team also took away the recommendation to lower Chaffey's Institutional Goals.

8.2. The Chair shared the draft of another DE Addendum from Saddleback College. Our current draft will be subject to revision to include components from Saddleback's DE addendum. The committee will look at a final draft in January.

9. **Consent Agenda:** The consent agenda was approved 16/0/0.

9.1. Music 5 was approved for second reading via email in order for the Articulation Officer to meet the CSUGE submission deadline.

9.2. ESL-551 Per faculty request, supplemental hours in the description was increased from six to eight.

9.3. ESL-531 Per faculty request, supplemental hours in the description was increased from five to eight.

10. Old Business

New Courses: Second Reading

PHIL-74	Seminar in Philosophy in Feminism	Approval: 15/0/0
RADTEC-51	Radiographic Clinical Education III	Approval: 15/0/0
RADTEC-82	Radiographic Clinical Education VI	Approval: 15/0/0

Program Modifications: Final Reading

California State University – General Education	Certificate of Achievement: <i>Please see committee member's comments on "Check Status" page. The phrasing "also satisfies US 3" should be placed under US 2, not US 1.</i>	Approval: Tabled
Correctional Science	A.S.	Approval: 16/0/0
Correctional Science	Certificate of Achievement	Approval: 16/0/0
Criminal Justice	Certificate of Achievement	Approval: 16/0/0
Custom Dressmaking	Certificate of Achievement	Approval: 16/0/0
Emergency Medical Provider	Certificate of Achievement	Approval: 16/0/0
Fashion Design	Certificate of Achievement: <i>The committee removed the note about Cal Poly Pomona on the Word Report.</i>	Approval: 16/0/0
Fire Technology: Professional Firefighter	A.S.	Approval: 16/0/0
Fire Technology: Professional Firefighter	Certificate of Achievement	Approval: 16/0/0
Geology	A.S.-T	Approval: 16/0/0
Industrial Sewing	Certificate of Career Preparation	Approval: 16/0/0
Interior Design	A.S. Degree	Approval: 16/0/0
Intersegmental General Education Transfer Curriculum	Certificate of Achievement: <i>The statement in the description regarding transferring should be revised for student clarity. The description was edited during the meeting to ensure student clarity.</i>	Approval: 16/0/0
Nursing: ADN	A.S.	Approval: 16/0/0
Nursing Assistant	Certificate of Career Preparation	Approval: 16/0/0
Nursing VN to RN	A.S.	Approval: 16/0/0
Nursing VN to RN: Non-Degree Option	Certificate of Achievement	Approval: 16/0/0

11. New Business

New Courses: First Reading

ESL-531	English as a Second Language III	Approval: 16/0/0
ESL-551	English as a Second Language V	Approval: 16/0/0
THEATRE-7	Theatrical Script Analysis	Approval: 16/0/0
THEATRE-44	Audio/Visual Design in Theatre and Live Entertainment	Approval: 16/0/0

New Courses: First and Second Reading

HOTFS-15	Sanitation, Safety, and Equipment Management	Approval: 16/0/0
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Course Modifications: First Reading

CIS-435	Fundamentals of Microsoft Visio: <i>This modification also has DE addenda.</i>	Approval: 16/0/0
ENGL-77	Latino Literature: <i>This modification also has DE addenda.</i>	Approval: 16/0/0

Course Modifications: First and Second Reading

ASTRON-35	Planets and the Solar System with the Lab: <i>This modification also has DE addenda. This DE has the current DE addendum draft attached.</i>	Approval: 16/0/0
ESC-1L	Earth Science Laboratory	Approval: 15/0/0
NF-11	Food Service Management	Approval: 15/0/0
NURVN-411	Advanced Medical Surgical Nursing	Approval: 15/0/0

Course Deactivations:

GUID-508	Bridging to College Success: <i>This course does not impact any degrees.</i>	Approval: 16/0/0
KINLEC-13	Professional Activities: Coaching Team Sports: <i>The Coaching C.A. has been launched for Deactivation. The Physical Education A.A. has been launched to reflect this course's deactivation.</i>	Approval: 16/0/0

Courses: Distance Education

COMSTD-4	Fundamentals of Interpersonal Communication: <i>This DE has the current DE addendum draft attached.</i>	Approval: 16/0/0
COMSTD-6	Fundamentals of Interpersonal Communication: <i>This DE has the current DE addendum draft attached.</i>	Approval: 16/0/0
ESC-1	Earth Science: <i>This DE has the current DE addendum draft attached.</i>	Approval: 16/0/0
MATH-61	Pre-Calculus: <i>This DE has the current DE addendum draft attached.</i>	Approval: 16/0/0

New Programs: Final Reading

Social Justice Studies	A.A.-T: <i>Marie will email a blank copy of the ADT Template for committee reference.</i>	Approval: 15/0/1
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Program Modifications: Final Reading

Communication Studies	A.A.-T	Approval: 16/0/0
Fashion Design	A.S. Degree: <i>The committee removed the note about Cal Poly Pomona on the Word Report.</i>	Approval: 16/0/0

Nutrition and Dietetics	A.S.-T	Approval: 16/0/0
Philosophy: Religious Studies	A.A.	Approval: Tabled

Program Deactivations:

Coaching	Certificate of Achievement	Approval: 16/0/0
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12. Adjournment: The meeting was adjourned at 3:22p.m.

Name	SOCIAL JUSTIC AAT	COMMUNICATION STUDIES AAT	FASHION DESIGN AS	NUTRITION AND DIETETICS AST	PHILOSOPHY: RELIGIOUS STUDIES	COACHING CA DEACTIVATION
Andrew Schnurr	X	X	X	X	X	X
Angela Burk-Herrick	X	X	X	X	X	X
Annette Henry	X	X	X	X	X	X
Ardon Alger	X	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X	X
Cherlou Opulencia	X	X	X	X	X	X
Daniel Jacobo						
David Schlanger						
Elaine Martinez	X	X	X	X	X	X
Jason Chevalier	X	X	X	X	X	X
Julie Song						
Linda Marcotte						
Kathy Lucero						
Lucy Serrano	X	X	X	X	X	X
Marlene Soto						
Meridith Randall	X	X	X	X	X	X
Michael Escobosa (Via Teleconference -CHMB 143)						
Patricia Bopko						
Rob Kopp						
Sean Stratton	X	X	X	X	X	X
Shelly Marcus (Via Teleconference -FNAC 100)	X	X	X	X	X	X
Stephen Calebotta	X	X	X	X	X	X
Tom Vitzelio	X	X	X	X	X	X
Tracy Kocher	X	X	X	X	X	X
Wanda Baker	X	X	X	X	X	X
Total Counts	16	16	16	16	16	16

Non Voting	
Erik Sanchez	
Marie Boyd	X
Sharon Awad	X

Guests
Steve Shelton