

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
AGENDA
April 12, 2023
1:30pm-3:00pm
RANCHO CAMPUS, BEB-204
CHINO CAMPUS CONFERENCE ROOM, CHCM-201
FONTANA CAMPUS OFFICE, FNLC 116
FONTANA CAMPUS CONFERENCE ROOM, FNAC-119
FONTANA IN-TECH CENTER, Classroom 3 or Electrical Lab 2
RANCHO SAN ANTONIO MEDICAL PLAZA, RSA-7**

Members Present:

Members Absent:

Guests:

1. Call to Order/Roll Call:

2. Public Comment (Reserved for guests to address any item on the agenda for a limit of two minutes):

3. Review and Approval of March 8, 2023 Expanded Summary Notes:

4. Curriculum Office Reports

4.1. Curriculum Chair:

1. Curriculum Committee Members' Tenure Congratulations:
2. [2023-2024 Elections Update](#) and Welcome of New Members:
3. Curriculum Committee Self-Evaluation:
4. [Physical Therapist Assistant Program Presentation](#):

4.2. Curriculum Specialist:

1. Academic Senate/Curriculum Committee Retreat (August 11, 2023):
2. Curriculum Submission Timeline Update:
3. [2023 ASCCC Annual Curriculum Institute](#):
4. [IDEA Dashboard Tool](#):

4.3. Catalog and Schedule Coordinator:

4.4. Articulation Officer (AO):

4.5. Chief Instructional Officer (CIO)/Designee of CIO:

4.6. Academic Senate President:

5. Consent Agenda:

- 5.1. The Automotive Electrical Systems certificate was approved by the CCCCCO, changing it from a Certificate of Career Preparation to a Certificate of Achievement.

6. Curriculum Proposals:

REAL ESTATE PROPERTY MANAGEMENT

[Real Estate Property Management Presentation](#)

New Courses:

RE-600	Leasing Basics I	Approval:
RE-601	Leasing Basics II	Approval:

RE-602	Intermediate Leasing and Property Management I	Approval:
RE-603	Intermediate Leasing and Property Management II	Approval:
RE-604	Advanced Leasing and Property Management I	Approval:
RE-605	Advanced Leasing and Property Management II	Approval:

New Programs:

Core Academy: Leasing Basics Level I	Certificate of Completion	Approval:
Core Academy: Intermediate Leasing and Property Management Level II	Certificate of Completion	Approval:
Core Academy: Advanced Leasing and Property Management (Level III)	Certificate of Completion	Approval:

PHLEBOTOMY

Phlebotomy Presentation

New Courses w/ DE:

PHLEB-600	Phlebotomy Technician Theory	Approval:	Distance Education Approval Fully Online/Hybrid:
PHELB-600L	Phlebotomy Technician Clinical	Approval:	Distance Education Approval Fully Online/Hybrid:
PHELB-605	Phlebotomy Technician Skills Lab	Approval:	Distance Education Approval Fully Online/Hybrid:

New Programs:

Phlebotomy Technician	Certificate of Completion	Approval:
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ACCOUNTING and FINANCIAL PLANNING

ACCTGFS-453	U.S. and California Income Tax Preparation	Approval:	Distance Education Approval Fully Online/Hybrid:
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This course has a substantial change in the description to remove the language, “certified by the California Tax Education Council that fulfills the 60-hour qualifying education requirement imposed by the State of California for becoming a Registered Tax Preparer”. This is no longer the case for this class. As a result, this course needs to reviewed outside of the package to ensure students are receiving the most accurate description for the fall sections scheduled.

COMMUNICATION STUDIESCommunication Studies Presentation**Course Modifications w/ DE:**

COMSTD-12	Mass Communication and Society	Approval:	Distance Education Approval Fully Online/Hybrid:
COMSTD-14	Oral Interpretation of Literature	Approval:	Distance Education Approval Fully Online/Hybrid:
COMSTD-2	Fundamentals of Effective Speaking	Approval:	Distance Education Approval Fully Online/Hybrid:
COMSTD-4	Fundamentals of Interpersonal Communication	Approval:	Distance Education Approval Fully Online/Hybrid:
COMSTD-6	Fundamentals of Small Group Communication	Approval:	Distance Education Approval Fully Online/Hybrid:
COMSTD-72	Logic and Argumentation	Approval:	Distance Education Approval Fully Online/Hybrid:
COMSTD-74	Intercultural Communication	Approval:	Distance Education Approval Fully Online/Hybrid:
COMSTD-76	Gender and Communication	Approval:	Distance Education Approval Fully Online/Hybrid:
COMSTD-78	Family Communication	Approval:	Distance Education Approval Fully Online/Hybrid:
COMSTD-8	Fundamentals of Speech Communication	Approval:	Distance Education Approval Fully Online/Hybrid:

Program Modifications:

Communication Studies	AA-T	Approval:
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HOSPITALTY MANAGEMENTHospitality Management Presentation**Course Modifications w/ DE:**

HOTFS-10	Introduction to Hospitality Management	Approval:	Distance Education Approval Fully Online/Hybrid:
HOTFS-14	Food and Beverage Management	Approval:	Distance Education Approval Fully Online/Hybrid:
HOTFS-21	Purchasing, Cost Controls, and Menu Planning	Approval:	Distance Education Approval Fully Online/Hybrid:
HOTFS-32	Hospitality Law	Approval:	Distance Education Approval Fully Online/Hybrid:
HOTFS-42	Hotel Operations	Approval:	Distance Education Approval Fully Online/Hybrid:

HOTFS-428	Human Resources Management in Hospitality	Approval:	Distance Education Approval Fully Online/Hybrid:
HOTFS-431	Hospitality Marketing Management	Approval:	Distance Education Approval Fully Online/Hybrid:
HOTFS-450	Principles of Public Events and Convention Management	Approval:	Distance Education Approval Fully Online/Hybrid:
HOTFS-451	Social Events and Private Event Management	Approval:	Distance Education Approval Fully Online/Hybrid:
HOTFS-452	Event Sales, Marketing and Financial Management	Approval:	Distance Education Approval Fully Online/Hybrid:
HOTFS-482	Industry Internship: Hospitality Management	Approval:	Distance Education Approval Fully Online/Hybrid:

Program Modifications:

Event Planning	Certificate of Achievement	Approval:
Hospitality Management	AS-T	Approval:
Hospitality Management: Food Service	A.S. Degree	Approval:
Hospitality Management: Food Service	Certificate of Achievement	Approval:
Hospitality Management: Hospitality Facilities Management	Certificate of Achievement	Approval:
Hospitality Management: Hotel Management	A.S. Degree	Approval:
Hospitality Management: Hotel Management	Certificate of Achievement	Approval:

GENERAL EDUCATION PATTERNS (SUMMER PROPOSALS)

Program Modifications:

California State University - General Education	Certificate of Achievement	Approval:
Chaffey College General Education Requirements for the Associate Degree	Local GE Pattern	Approval:
Intersegmental General Education Transfer Curriculum: UC or CSU	Certificate of Achievement	Approval:

***The following lists are proposed changes to the GE pattern and does not indicate GE approvals. Decisions made by GE reviewers are anticipated late April. These lists are anticipatory and not final. Final changes/approvals will be reported in the Fall.

Chaffey GE	CSUGE	IGETC	
MATH 45 A.2	ASTRON 27L - B3	COMSTD 4 - Area 1C	THEATRE 12 - Area 3A
ASTRON 27 + 27L - B	MATH 45 - B4	MATH 45 - Area 2A	SPAN 3SS - Areas 3B and 6A
MUSIC 23 - C1	MUSIC 23 - C1	ART 10 - Area 3A	ANTRHO 5 - Area 4
THEATRE 7 -C1	THEATRE 7 -C1	ART 12 -Area 3A	PSYCH 5 -Area 4
ANTRHO 5 - D	ANTRHO 5 - D	ART 13 - Area 3A	PSYCH 41 -Area 4
PSYCH 5 - D	PSYCH 5 - D and E	ART 15 - Area 3A	PSYCH 55 - Area 4
PSYCH 55 - D	PSYCH 41 - D	ART 20 - Area 3A	ASTRON 27L - Area 5C
	PSYCH 55 - D	COMSTD 14 - Area 3A	ETHN 1 - Area 7
	PH 20 - D and E	ID 11 - Area 3A	ETHN 2 - Area 7
		ID 12 - Area 3A	ETHN 3 - Area 7
		MUSIC 23 - Area 3A	ETHN 4 - Area 7
		THEATRE 7 -Area 3A	ETHN 5 - Area 7
		THEATRE 10 - Area 3A	ETHN 6 - Area 7

ENGLISH AS A SECOND LANGUAGE

English as a Second Language Presentation

*The ESL Noncredit Certificate was approved January 11, 2023 by the Committee as part of the standard update cycle and to include the new ESL courses approved that day as well.

Course Modifications w/ DE:

ESL-475	Fundamentals of College Reading and Writing for ESL Students	Approval:	Distance Education Approval Fully Online/Hybrid:
ESL-608	Pronunciation of American English	Approval:	Distance Education Approval Fully Online/Hybrid:
ESL-612	English as a Second Language I	Approval:	Distance Education Approval Fully Online/Hybrid:
ESL-622	English as a Second Language II	Approval:	Distance Education Approval Fully Online/Hybrid:
ESL-632	English as a Second Language III	Approval:	Distance Education Approval Fully Online/Hybrid:
ESL-642	English as a Second Language IV	Approval:	Distance Education Approval Fully Online/Hybrid:
ESL-650	English and Citizenship	Approval:	Distance Education Approval Fully Online/Hybrid:
ESL-652	English as a Second Language V	Approval:	Distance Education Approval Fully Online/Hybrid:

ARABIC AND FRENCH

Course Modifications w/ DE:

ARABIC-1	Elementary Modern Standard Arabic I	Approval:	Distance Education Approval Fully Online/Hybrid:
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ARABIC-2	Elementary Modern Standard Arabic II	Approval:	Distance Education Approval Fully Online/Hybrid:
ARABIC-3	Intermediate Modern Standard Arabic I	Approval:	Distance Education Approval Fully Online/Hybrid:
ARABIC-4	Intermediate Modern Standard Arabic II	Approval:	Distance Education Approval Fully Online/Hybrid:
FR-1	Elementary French I	Approval:	Distance Education Approval Fully Online/Hybrid:
FR-2	Elementary French II	Approval:	Distance Education Approval Fully Online/Hybrid:

7. Discussion/Action Items:

7.1. Summer Clean Up:

7.2. Curriculum Committee Wrap-Up (Summative Report):

8. Next Agenda Forecast: Annual Curriculum Committee Retreat: August 11, 2023

9. Floor Items: (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#). Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

10. Adjournment: