

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204
FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143
TELECONFERENCE: x6759**

AGENDA

August 22, 2018

1:30pm-3:00pm

1. **Call To Order/New Committee Members:**
2. **Public Comment:**
3. **Review and Approval of April 18, 2018 Expanded Summary Notes:**
4. **Discussion Items:**
 - 4.1. **New Catalog and Schedule Coordinator:**
 - 4.2. **Quorum Number:**
 - 4.3. **Credit Hour:**
 - 4.4. **Prerequisite Workgroup:**
5. **Guided Pathways:**
6. **Miscellaneous:**
7. **Consent Agenda:**
 - 7.1. **Summer Clean-Up**
 1. **ART-15:** Added missing grading scheme (letter grade).
 2. **AUTOTEC:** In consultation with the Coordinator and Dean, the Interim Catalog and Schedule Coordinator programmed the following in Colleague due to unforeseen enrollment blocks. The actions below were subsequently changed and reflected in Curricunet and resubmitted to the Curriculum Inventory.
 - 7.1.2.1. Added AUTOTEC-450 Only (reads: AUTOTEC-10 or 450)
 - AUTOTEC-427
 - AUTOTEC-430
 - AUTOTEC-431
 - AUTOTEC-435
 - 7.1.2.2. Added AUTOTEC-450 and AUTOTEC-455 (reads: AUTOTEC-10 or AUTOTEC-450 / AND / AUTOTEC-15 or AUTOTEC-455)
 - AUTOTEC-407
 - AUTOTEC-416
 - AUTOTEC-443
 3. **DANCE-450:** Type of course changed from laboratory to studio due to contractual reasons.
 4. **MATH-401:** MATH-550 was changed from a prerequisite to an advisory. The assessment level now reflects assessment into MATH-420 or MATH-450. Faculty consent was given.
 5. **PHOTO-677:** Top Code needed to change from 1011.00 (non-CTE) to 1012.00 (CTE) as this is a workforce preparation course. Co-requisite of PHOTO-412 was removed. Faculty consent was given.
 6. **English AA-T Narrative:** Language changed in Curricunet to match TMC Template as mandated by the Chancellor's Office. Faculty consent was given.

8. NEW BUSINESS:

New Courses: First Reading

CISPROG-600	iOS App Development with SWIFT <i>Curriculum Committee member's comment about changes to out of class assignments have been made.</i>	Approval:
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Course Modifications: First Reading

PSYCH-41	Biological Psychology	Approval:
PSYCH-80	Research Methods in Psychology	Approval:

Course Deactivation: Final Reading

GERO-406	Gerontology Career Practicum <i>This course was replaced by GERO-407 and was already removed from the impacted programs before packaging took place.</i>	Approval:
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PACKAGE: Dental

New Course: First Reading

DENTAL-405	Basic Dental Sciences	Approval:
DENTAL-415	Dental Chairside Skills I	Approval:
DENTAL-425	Dental Materials	Approval:
DENTAL-435	Infection Control in Dentistry	Approval:
DENTAL-445	Oral Radiology	Approval:
DENTAL-455	Dental Office Procedures	Approval:
DENTAL-460	Clinical Experience I	Approval:
DENTAL-465	Clinical Experience II	Approval:
DENTAL-475	Dental Specialty Skills	Approval:
DENTAL-480	Dental Chairside Skills II	Approval:
DENTAL-490	Advanced Clinical Procedures	Approval:
DENTAL-600	Dental Basic Skills I	Approval:
DENTAL-605	Dental Assisting Advanced Skills	Approval:

Course Deactivations: Final Reading

DENTAL-400	Dental Assisting Core Sciences	Approval:
DENTAL-410	Dental Assisting Preclinical Sciences	Approval:
DENTAL-420	Radiography for Dental Assistants	Approval:
DENTAL-430	Clinical Practice	Approval:

9. Adjournment:

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FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143**

TELECONFERENCE VIA CCC Confer: 1-888-886-3951, Passcode: 755479

[Click Here for Meeting Link](#)

SUMMARY NOTES

April 18, 2018

1:30pm-3:00pm

Members Present:

Angela Burk-Herrick, Mathematics & Science
Annette Henry, Kinesiology, Nutrition, & Athletics
Ardon Alger, Faculty Senate President
Charmaine Phipps, Language Arts
Elaine Martinez, Kinesiology, Nutrition, & Athletics
Helen Leung, Counseling
Jason Chevalier, Dean, Visual & Performing Arts
Jeffrey Laguna, Health Sciences
John Machado, Visual & Performing Arts
Kathy Lucero, Admissions and Records
Linda Marcotte, Social & Behavioral Sciences
Marie Boyd, Curriculum Chair
Marlene Soto, Health Sciences

Megan Keebler, Instructional Support
Meridith Randall, Associate Superintendent of Instruction and Institutional Effectiveness
Michael Escobosa, Health Sciences
Naomi McCool, Social and Behavioral Sciences
Rob Kopp, Mathematics & Science
Sean Stratton, Articulation Officer
Sharon Awad, Administrative Assistant II, Curriculum
Stephen Shelton, Vice Chair
Vanessa Thomas, Business and Applied Technology, High School Articulation
Wanda Baker, Business & Applied Technology

Members Absent:

Daniel Jacobo, Visual and Performing Arts
Lucy Serrano, Counseling
Mark Forde, Chino Representative
Patricia Bopko, Financial Aid
RuthAnn Garcia, Transfer Center

Shelley Marcus, Library Learning Resources
Stephen Calebotta, Language Arts (On Sabbatical Spring 2018)
Tracy Kocher, Business & Applied Technology

Guests:

Don Schroeder, Visual and Performing Arts

1. **Call To Order/New Committee Members:** The meeting was called to order at 1:39p.m.
2. **Public Comment:** No comment.
3. **Review and Approval of April 4, 2018 Expanded Summary Notes:** The summary notes were approved 15/0/0.
4. **Discussion Items:**

4.1. Elections:

1. **Elected/Returning Members:**

- 4.1.1.1. **Chino Representative:** Mark Forde (returning)
- 4.1.1.2. **Kinesiology, Nutrition, and Athletics:** Elaine Martinez (returning)
- 4.1.1.3. **Language Arts:** Charmaine Phipps (returning)
- 4.1.1.4. **Mathematics and Science:** Angela Burk-Herrick (returning)
- 4.1.1.5. **Social and Behavioral Sciences:** Naomi McCool (returning)
- 4.1.1.6. **Student Services:** Lucy Serrano (returning)
- 4.1.1.7. **Visual and Performing Arts:** Daniel Jacobo (returning)

2. **Members needed:**

- 4.1.2.1. **Business and Applied Technology:** Pending
- 4.1.2.2. **Health Sciences:** Pending

5. **Guided Pathways:** No comment.

6. **Miscellaneous:**

6.1. The Chair and the Curriculum Committee thanked Dr. Randall for providing the committee lunch for this last meeting.

6.2. **Articulation Report:** The Articulation Officer presented the list of newly-approved UC transferable courses for 2017-18: SOC 30, SOC 33, CJ 53, KINTM 48, KINTM 49, ASTRON 27, CISGAME 1, CISGAME 2, and PHIL 71. In the context of these approvals, the AO addressed the status of MATH 17, "Statway II," emphasizing that because Statway II did not pass curriculum review until November 2017, it could not be submitted with the other proposals for UC transfer, due to the fact that Chaffey's submission window is in August. The AO explained the importance of UC transferability for articulation, saying that for a course to be included on the IGETC GE pattern, it must first be approved for UC transfer.

The AO then went on to review the list of "New Course Articulations" for 2017-18. The list, which has been forwarded to the Transcript Evaluators for inclusion in their database of equivalent courses, represents course-to-course articulations only. The AO explained that a course may articulate in a variety of ways, including as major prep (also known as AAM) and as GE, and stated that attempts to assess the curricular value of a course based solely on its course-to-course articulations are misguided. In fact, a course may have no course-to-course equivalents, yet still have substantial curricular value if it articulates as major prep or as GE.

7. **Consent Agenda:** The consent agenda was approved 15/0/0.

7.1. PHARMT-482 (approved at the January 31, 2018 Curriculum Meeting) was changed to PHARMT-481L. This course was originally approved as a lecture/lab combination with zero units assigned to the lecture; as a result, PHARMT-481L was changed to lab only to accompany the lecture course of PHARMT-481 (approved at the January 31, 2018 Curriculum Meeting).

7.2. PHOTO-475 went from scheduled laboratory to open entry.

7.3. Textbook Changes Only:

CINEMA-25	Survey of World Cinemas
CINEMA-26	Survey of American Cinema
MUSIC-15	Introduction to Music Business

7.4. Credit by Exam Changes Only:

FIRETEC-10	Wildland Fire Control
FIRETEC-2	Fire Behavior and Combustion
FIRETEC-3	Fire Protection Systems
FIRETEC-5	Fire Prevention (Textbook change as well)
FIRETEC-6	Fire Apparatus and Equipment (Textbook change as well)
FIRETEC-9	Principles of Fire and Emergency Services Safety & Survival

8. **NEW BUSINESS:**

Course Modifications: First and Second Reading

ART-62A	Illustration I	Approval: 16/0/0
BRDCAST-3	Introduction to Electronic Media	Approval: 16/0/0

BRDCAST-55	Beginning Audio Production	Approval: 16/0/0
BRDCAST-60	Beginning Single Camera Production	Approval: 16/0/0
BRDCAST-62	Beginning TV Studio Production	Approval: 16/0/0
BRDCAST-67	Beginning Radio Production	Approval: 16/0/0
BRDCAST-70	Postproduction for Broadcasting & Cinema	Approval: 16/0/0
BRDCAST-74	High Definition Cinematography	Approval: 16/0/0
CINEMA-20	Screenwriting - Cinema	Approval: 16/0/0
CINEMA-22	Introduction to Media Writing	Approval: 16/0/0
CINEMA-30	Beginning Motion Picture Production	Approval: 16/0/0
CINEMA-80	Producing for Broadcast and Cinema	Approval: 16/0/0
CINEMA-96	Internships in Cinema, Television or Radio	Approval: 16/0/0
EMT-411	Emergency Medical Technician	Approval: 16/0/0
ENGL-495	College Reading and Writing <i>Charmaine Phipps reminded the committee that ESL-475 still exists although ENGL-475 is being deactivated.</i>	Approval: 16/0/0
FIRETEC-4	Building Construction for Fire Protection	Approval: 16/0/0
FIRETEC-7	Strategies and Tactics	Approval: 16/0/0
IET-417	Electrical Troubleshooting	Approval: 16/0/0
MUSIC-16	Introduction to Recording Arts	Approval: 16/0/0
MUSIC-18	Computer Assisted Recording and Editing	Approval: 16/0/0

Course Reactivation: First Reading

DRAFT-98ABC	Independent Study: Drafting	Approval: Tabled 17/0/0 <i>The Chair will work with the Faculty and the Dean to determine the function of this course..</i>
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Program Modifications: Final Reading

Patternmaking for Apparel	Certificate of Achievement	Approval: Tabled 17/0/0 <i>There is a new faculty member for this discipline. The committee feels that new faculty member should take a look at this modification before approval.</i>
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PACKAGE: COMPUTER INFORMATION SYSTEMS

New Course: First and Second Reading

CISNTWK-20	Introduction to Cybersecurity: Ethical Hacking	Approval: 17/0/0
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Program Modifications: Final Reading

Computer Information Systems	A.S.	Approval: 17/0/0
Computer Information Systems	Certificate of Achievement	Approval: 17/0/0
Network Specialist	Certificate of Achievement	Approval: 17/0/0

9. Adjournment: The meeting was adjourned at 2:31p.m.

Name	ATTENDANCE	SUMMARY NOTES	CONSENT AGENDA	ART-62A 1 ST /2 ND READING	BRDCAST-3 1 ST /2 ND READING	BRDCAST-55 1 ST /2 ND READING	BRDCAST-60 1 ST /2 ND READING	BRDCAST-62 1 ST /2 ND READING	BRDCAST-67 1 ST /2 ND READING	BRDCAST-70 1 ST /2 ND READING	BRDCAST-74 1 ST /2 ND READING	CINEMA-20 1 ST /2 ND READING	CINEMA-22 1 ST /2 ND READING	CINEMA-30 1 ST /2 ND READING	CINEMA-80 1 ST /2 ND READING	CINEMA-96 1 ST /2 ND READING	EMT-411 1 ST /2 ND READING
Angela Burk-Herrick	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Annette Henry	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Ardon Alger	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Daniel Jacobo																	
Elaine Martinez	X																
Helen Leung	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Jason Chevalier	X			X	X	X	X	X	X	X	X	X	X	X	X	X	X
Jeffrey Laguna	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
John Machado	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Linda Marcotte	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Lucy Serrano																	
Mark Forde																	
Marlene Soto	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Megan Keebler	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Michael Escobosa	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Naomi McCool	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Rob Kopp	X																
RuthAnn Garcia																	
Sean Stratton	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Shelley Marcus																	
Tracy Kocher																	
Vanessa Thomas	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Wanda Baker	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Total Counts	18	15	15	16	16	16	16	16	16	16	16	16	16	16	16	16	16

Guests: Don Schroeder

Non-Voting	
Kathy Lucero	X
Marie Boyd	X
Meridith Randall	X
Patricia Bopko	
Shireen Awad	X
Stephen Shelton	X

Name	ENGL-495 1 ST /2 ND READING	FIRETEC-4 1 ST /2 ND READING	FIRECT-7 1 ST /2 ND READING	IET-417 1 ST /2 ND READING	MUSIC-16 1 ST /2 ND READING	MUSIC-18 1 ST /2 ND READING	DRAFT-98ABC TABLED	PATTERNMAKING FOR APPAREL CA TABLED	CISNTWK-20 1 ST /2 ND READING	COMPUTER RINFORMATION SYSTEMS A.S.	COMPUTER RINFORMATION SYSTEMS CA	NETWORK SPECIALIST A.S.
Angela Burk-Herrick	X	X	X	X	X	X	X	X	X	X	X	X
Annette Henry	X	X	X	X	X	X	X	X	X	X	X	X
Ardon Alger	X	X	X	X	X	X	X	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X	X	X
Daniel Jacobo												
Elaine Martinez												
Helen Leung	X	X	X	X	X	X	X	X	X	X	X	X
Jason Chevalier	X	X	X	X	X	X	X	X	X	X	X	X
Jeffrey Laguna	X	X	X	X	X	X	X	X	X	X	X	X
John Machado	X	X	X	X	X	X	X	X	X	X	X	X
Linda Marcotte	X	X	X	X	X	X	X	X	X	X	X	X
Lucy Serrano												
Mark Forde												
Marlene Soto	X	X	X	X	X	X	X	X	X	X	X	X
Megan Keebler	X	X	X	X	X	X	X	X	X	X	X	X
Michael Escobosa	X	X	X	X	X	X	X	X	X	X	X	X
Naomi McCool	X	X	X	X	X	X	X	X	X	X	X	X
Rob Kopp							X	X	X	X	X	X
RuthAnn Garcia												
Sean Stratton	X	X	X	X	X	X	X	X	X	X	X	X
Shelley Marcus												
Tracy Kocher												
Vanessa Thomas	X	X	X	X	X	X	X	X	X	X	X	X
Wanda Baker	X	X	X	X	X	X	X	X	X	X	X	X
Total Counts	16	16	16	16	16	16	17	17	17	17	17	17

BP 4029 Hours and Units (New)

Reference:

Title 5 Sections 55002, 55002.5, 55256.5
Code of Federal Regulations: 34 CFR 668

Title 5 (§55002 and §55002.5) provides minimum hour to unit ratios and minimum unit increments at California Community Colleges. Specific hour to unit ratios and unit increments are defined locally. At Napa Valley College, 54 total student learning hours is equivalent to 1 unit of credit and the minimum unit increment is 0.5.

Title 5 (§55256,5) provides specific hour to unit ratios for Cooperative Work Experience. The ratios are 75 hours of paid work experience for 1 unit of credit and 60 hours of non-paid work experience for 1 unit of credit.

The Code of Federal Regulations defines clock hour programs (34 CFR 668). Clock hour programs are required to use the formula for calculating units of credit that is contained within the code.

See also Administrative Regulation AR 4029.

Adopted 11/09/17

Council of Presidents review start 8/21/17
Board of Trustees 1st read 09/14/17
Mutual Agreement reached 9/19/17
Board of Trustees 2nd read/approval 11/09/17