ACADEMIC SENATE MINUTES
SEPTEMBER 26, 2023

Name	Role	Term	Present
Nicole DeRose	President	2023-2025	P
Elizabeth "Liz" Encarnacion	Vice President	2023-2024	P
Robin Witt	Secretary/Treasurer	2023-2024	P
Angela Burk – Herrick	Curriculum Chair	2023-2025	P
Vacant	Business & Applied Technology	2023-2025	
Jay Scott	Business & Applied Technology	2022-2024	P
Robert Nazar	Chino Campus	2023-2025	P
Jinny Lee	Chino Campus	2022-2024	P
Anthony Guaracha	Fontana Campus	2023-2025	P
Vacant	Fontana Campus	2022-2024	
Omar Estrada	Health Sciences	2023-2025	P
Terzah DePonte	Health Sciences	2022-2024	P
Tara Johnson	HFIC	2023-2025	P
Vacant	HFIC	2023-2025	
Christina Holdiness	Instructional Support	2023-2025	P
Terezita Reyes Overduin	Instructional Support	2022-2024	P
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025	P
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024	P
Phatana Ith	Language Arts	2023-2025	P
Elizabeth "Liz" Encarnacion	Language Arts	2022-2024	P
Robin Witt	Mathematics & Science	2023-2025	P
Mark Gutierrez	Mathematics & Science	2022-2024	A
Patricia Gomez	Social & Behavioral Sciences	2023-2025	P
Vacant	Social & Behavioral Sciences	2022-2024	
Michelle Martinez	Student Services	2023-2025	P
Jackie Boboye	Student Services	2022-2024	A
Leta Ming	Visual & Performing Arts	2023-2025	P
Sheila Malone	Visual & Performing Arts	2022-2024	A
Tamari Jenkins	Senator-At-Large	2023-2026	P
Vacant	Senator-At-Large	2022-2025	
Sarah Chamberlain	Senator-At-Large	2021-2024	P
Tina Kuo	Adjunct Senator-At-Large	2023-2025	P
Shelly R. Jackson	Adjunct Senator-At-Large	2022-2024	P
Alternates			
Vacant	Business & Applied Technology	2023-2025	
Manar Hijaz	Chino Campus	2023-2025	P
Greg Creel	Fontana Campus	2023-2025	A
Lisa Doget	Health Sciences	2023-2025	P
Vacant	HFIC	2022-2024	
Shelley Marcus	Instructional Support	2023-2025	P
Robert Hadaway	Kinesiology, Nutrition, & Athletics	2023-2025	A
Leona Fisher	Language Arts	2022-2024	P
Diana Cosand	Mathematics & Science	2023-2025	A
Vacant	Social & Behavioral Sciences	2022-2024	
Fabiola Espitia	Student Services	2023-2025	A
Susanna Galvez	Student Services	2022-2024	A
Vacant	Visual & Performing Arts	2023-2025	
Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	A

Guests:
Bryant Dineros, Dental Assisting, HW
Lissa Napoli, Administrative Assistant, Academic Senate

1. P.E. (12:30 P.M.)

2. CALL TO ORDER (12:40 P.M.)

2.1 Land Acknowledgement

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)

3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)

4. ADOPTION OF AGENDA

- September 26, 2023
- **Motion for Approval** - Senator Jenkins moved to adopt the agenda for 9.26.23. Senator Holdiness seconded the motion. The motion was approved. 9.26.23, 22Y/0N/0A.

5. APPROVAL OF MINUTES

- September 12, 2023
- **Motion for Approval** - Senator Chamberlain moved to approve the 9.12.23.23 amended minutes. Senator Holdiness seconded the motion. The motion was approved. 9.26.23, 22Y/0N/1A.

6. CONSENT AGENDA

6.1 Curriculum is asking that the Academic Senate endorse the course modifications that are presented in the packet. See attachment titled "9-20-2023 Curriculum Endorsements"

6.2 Faculty representatives that have been requested to serve on these selection/hiring committees:

    6.2.1 Classified, Financial Aid Advisor, Financial Aid
        Phatana Ith, Communication Studies, ACD

6.3 Faculty representatives that have been requested to serve on these campus committees:

    6.3.1 President's Equity Council
        Louisa Villeneuve, Biology, STEM
        Jose Zamora, Ethnic Studies, PCS

- **Motion for Approval** - Senator Doget moved to approve the 9.26.23 Consent Agenda. Senator Boboye seconded the motion. The motion was approved. 9.26.23, 24Y/0N/0A

7. REPORT

7.1 President

- Accreditation Update
  - The Focused Site Visit went very well. The Peer Review Team had no recommendations for Chaffey.
  - The Peer Review team will write a report, provide it to Dr. Shannon to review for accuracy, then file with ACCJC.
  - ACCJC will review the report at their January 2024 meeting, then a formal letter and ACCJC's decision will be shared with Chaffey.
- President's Cabinet Meeting September 19, 2023
  - CJUHSD MOU Signing Event – happening Tuesday September 26 at the Governing Board meeting.
  - Fraudulent Registration Activity update (courtesy of Jim Fillpot)
    - 4,928 total enrollments suspected of being highly likely to be fraudulent
    - Enrollment records generated by 1,434 "bad actors"
    - At the initial point of detection represented, represented approximately 8.2% of all enrollments (statewide estimate: 20%)
    - 48-hour process provides real students with an opportunity to verify their active status
    - Fraudulent records removed initiated in three waves:
      - Traditional 14-week term removed on August 30 (1,731 records)
      - First week start (full-term, early 14-week, 1st Fast Track) removed on September 6th (1,599 records)
      - 2nd Fast Track removed on September 8th (1,598 records)
    - 2nd Fast Track wait list as of 9/18 – only 15 suspected fraudulent enrollments
  - BP 7125 passed at the President's Cabinet. AP 7125, BP 7270 & AP 7270 were not included on the September agenda.
- Reminders about upcoming events
  - Tailgate – Saturday September 30. Chaffey vs. Pasadena City College
  - ASCCC Area D Meeting Friday October 27, 2023 9 am – 2 pm via ZOOM. More information to come.
  - Black & Brown Minds & Mattering Conference November 1 at the Rancho campus.
  - Accreditation Celebration Thursday November 2. Details TBD
  - Annual Report to the Community, Thursday November 9. More info to come.
  - ASCCC Fall Plenary 2023 Thursday November 16-Saturday November 18 at the Westin South Coast Plaza, Costa Mesa, CA
- Thank you to Lissa and the Classified Senate (Immediate Past President, Trisha Albertson; President, Sarah Schmidt; Vice-President, Hope Ell; AAII, Alyssa Krause, and members Lisa Bruchet and Deborah Corrales for setting up, hosting, and cleaning up the New Hire Welcome event this past Wednesday, September 20, 2023. Also, thank you to Senator Overduin, Senator Boboye, Vice President Encarnacion, Curriculum Chair Burk-Herrick, and Neil Watkins for their assistance during the event.

- Senator attendance is requested on Tuesday, November 7, 12:30-2pm at the Meritorious Service Awards in AD-151.

7.2 Vice President - no report

7.3 Secretary/Treasurer - no report

7.4 Curriculum, Angela Burk-Herrick, will provide an update on the following programs:

[Art History Program Presentation](#)

- The Curriculum Committee discussed ways to communicate hidden costs for students. Senator Chamberlain asked about supplies. Vice President Encarnacion will answer the supply question in item 8.2.

7.5 Classified Senate Liaison, Sarah Schmidt - no report

8. **GUEST(S)/PRESENTATION(S)***15 minutes max*

8.1 Senator Martinez will present information on the Rising Scholars and Turning Point Programs. See attachment titled "Turning Point Rising Scholars Data"
- Turning Point is an inmate education program where inmates receive instruction and support. Rising Scholars is formerly incarcerated and system impacted. The grant requires full-time leadership in the program, however, Senator Martinez is currently only on a 50% reassignment for this leadership. Athalie Sapp is a part-time faculty member over Rising Scholars. The program recently moved from Instruction to Student Services, however, this is an Instructional Program. Solutions include hiring a Director, Faculty Coordinator at each site, and four Human Resources staff. Senator Martinez wants the help of the Academic Senate by being aware of the issues.
- Vice President Encarnacion motioned to extend the time of discussion for 10 minutes. Senator Jackson seconded the motion. The motion was approved. 9.26.23, 25Y/0N/0A.

8.2 Vice President Encarnacion will share an update on the ZTC Committee. See attachment titled "Committee Name: ZTC/OER Committee"
- Call out for members on the ZTC/OER Committee which will make formal recommendations and will represent the entire campus for ZTC/OER materials and course supplies. Also, the committee will work on hidden costs and budget issues. Meetings are held the second Thursday of the month, 9-10 am on Zoom. See attachment for more information.

8.3 Vice President Encarnacion - Self service ZTC selection update. See attached PowerPoint.

Due to time constraints, the items listed below will be on the next agenda meeting scheduled for 10/3/2023.

9. **UNFINISHED BUSINESS** *10 minutes max*

9.1 Action Item: Selection of two academic senate representatives to serve on the [AP 2510](#) (STSW recommendation). To ensure constituent representation the officers are asking if classified professional and student representation should be included.

9.2 Action Item: Sabbatical Leave Subcommittees (Update or Report)

- Readers are required to coordinate discussion amongst themselves and bring recommendations, concerns, etc. to the Academic Senate NO LATER than October 3. The final voting date is Tuesday, October 3, and the final draft of the reports is due to the Office of Instruction by Friday, October 6.

- **Michelle Dowd**, English, LA: Senators Doget, Fisher, and Ming
- **Melissa DeLorenzo**, Psychology, PCS: Senators Chamberlain, Holdiness and Jenkins

10. NEW BUSINESS *10 minutes max per item* - None.

10.1 Discussion Item/First Read: DEI workgroup to lead efforts on institutional definitions for equity terminology in partnership with other committees/entities on campus.

11. FLOOR ITEMS *10 minutes max* (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

12. ANNOUNCEMENTS

12.1 Chaffey College Academic Senate

12.2 Chaffey College Campus

12.3 Academic Senate for California Community Colleges (ASCCC) Information

12.3.1 2023 Fall Plenary Session, Thursday, November 16 through Saturday, November 18. Westin South Coast Plaza. The 2023 Fall Plenary will be a hybrid event with an in-person option ($550) and a virtual-only option ($385). Registration In-Person Deadline: November 3, 2023 at 10AM. Registration Virtual-Only Deadline: November 8, 2023 at 5:00 PM. Click on the link for more information.

12.3.2 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

13. ADJOURNMENT (1:50 P.M.)

The Next Academic Senate is Scheduled for Tuesday, October 3, 2023

_____

Lissa A. Napoli, Recording Secretary

_____

Robin Witt, Treasurer / Secretary

ART HISTORY PACKAGE

Course Modifications w/ DE:

ARTH-11	Survey of Asian Arts	Approval:	Distance Education Approval Fully Online/Hybrid:
ARTH-19	Contemporary Art: 1945-Present	Approval:	Distance Education Approval Fully Online/Hybrid:
ARTH-3	Survey of Western Art from Prehistory through the Middle Ages	Approval:	Distance Education Approval Fully Online/Hybrid:
ARTH-5	Survey of Western Art from Renaissance to Contemporary	Approval:	Distance Education Approval Fully Online/Hybrid:
ARTH-7	Arts of Africa, Oceania, and Indigenous North America	Approval:	Distance Education Approval Fully Online/Hybrid:
ARTH-9	Art of the Ancient Americas	Approval:	Distance Education Approval Fully Online/Hybrid:

Program Modifications:

Art History	AA-T	Approval:

Turning Point Rising Scholars Data

Chaffey▲College
Turning Point Program

Demographic Characteristics of Turning Point Program (CIW and CIM) Students 2016-17 thru 2022-23

Demographic Characteristic	CIW Students (N = 281)		CIM Students (N = 268)	
	N	**%**	**N**	**%**
Race/Ethnicity:				
African American/Black	69	24.6	65	24.3
Asian	11	3.9	5	1.9
Latinx	84	29.9	60	22.4
Native American	5	1.8	3	1.1
Pacific Islander	3	1.1	0	0.0
Two or More Races	1	0.4	0	0.0
White	72	25.6	78	29.1
Unknown/Decline to State	36	12.7	57	21.2
Age Range:				
19 or Younger	0	0.0	1	0.4
20 to 24 Years of Age	15	5.3	2	0.7
25 to 29 Years of Age	53	18.9	17	6.3
30 to 34 Years of Age	53	18.9	27	10.1
35 to 39 Years of Age	49	17.4	31	11.6
40 to 49 Years of Age	65	23.1	78	29.1
50 Years of Age or Older	45	16.0	112	41.8
Unknown/Decline to State	1	0.4	0	0.0
Mean Age	281	41.5	268	47.4
Median Age	281	36.0	268	46.5
Disability Status:				
Identified Disability	0	0.0	0	0.0
No Identified Disabilities	281	100.0	268	100.0
Economically Disadvantaged Status:				
Economically Disadvantaged	254	90.4	238	89.5
Not Economically Disadvantaged	27	9.6	30	10.5
Foster Youth Status:				
Foster Youth	12	4.3	8	3.0
Not Foster Youth	269	95.7	260	97.0
Education Plan Filed:				
Yes	183	65.1	169	63.1
No	98	34.9	99	36.9

Source: California Community College Chancellor's Office Management Information System (MIS) Referential Data Files.
Note: Demographic characteristics reported for first term enrolled in the Turning Point Program.

Chaffey ⌂ College
Turning Point Program

Number of Students Served Annually, 2016-17 thru 2022-23

Academic Year	CIW Students	CIM Students	Turning Point
2022-23	51	139	190
2021-22	64	75	139
2020-21	81	97	178
2019-20	65	96	161
2018-19	69	59	128
2017-18	132	38	170
2016-17	138	23	161
UNDUPLICATED TOTAL:	281	268	549

Source: California Community College Chancellor's Office Management Information System (MIS) Referential Data Files.

Number of Enrollments Generated Annually, 2016-17 thru 2022-23

Academic Year	CIW Students	CIM Students	Turning Point
2022-23	264	511	775
2021-22	301	392	693
2020-21	247	523	770
2019-20	539	457	996
2018-19	311	217	528
2017-18	678	77	755
2016-17	503	134	637
TOTAL:	2,843	2,311	5,154

Source: California Community College Chancellor's Office Management Information System (MIS) Referential Data Files.

FTES Generation Annually, 2016-17 thru 2022-23

Academic Year	CIW Students	CIM Students	Turning Point
2022-23	23.70	51.04	74.74
2021-22	32.25	33.67	65.92
2020-21	22.35	50.82	73.17
2019-20	49.84	47.10	96.94
2018-19	30.05	21.70	51.75
2017-18	67.84	8.78	76.62
2016-17	51.07	11.66	62.73
TOTAL:	277.10	224.77	501.87

Source: California Community College Chancellor's Office CCFS-320 Attendance Apportionment Files.

Chaffey △ College
Turning Point Program

Annual Course Success Rates, 2009-10 thru 2022-23

Academic Year	CIW Students	CIM Students
2022-23	71.4	86.4
2021-22	50.0	78.9
2020-21	88.6	89.2
2019-20	91.7	93.2
2018-19	96.8	95.4
2017-18	91.9	79.2
2016-17	95.0	97.0
TOTAL:	86.1	88.0

Source: California Community College Chancellor's Office Management Information System (MIS) Referential Data Files.
Grades earned on record include all A, B, C, D, F, FW, P, NP, I, and W grades earned by students.
Success Rate reflects the number of A, B, C, and P grades earned divided by the total number of grades earned on record

Annual Course Retention Rates, 2009-10 thru 2022-23

Academic Year	CIW Students	CIM Students
2022-23	93.1	93.1
2021-22	94.8	100.0
2020-21	100.0	97.8
2019-20	93.9	94.0
2018-19	98.7	99.1
2017-18	96.5	100.0
2016-17	99.4	100.0
TOTAL:	96.8	96.8

Source: California Community College Chancellor's Office Management Information System (MIS) Referential Data Files.
Grades earned on record include all A, B, C, D, F, FW, P, NP, I, and W grades earned by students.
Retention Rate reflects the number of A, B, C, D, F, FW, P, NP, and I grades earned divided by the total number of grades earned on record

Term Unit Load (Primary Terms Only)

	CIW		CIM	
Outcomes	Mean	Median	Mean	Median
Units Attempted	8.56	9.00	7.85	9.00
Units Earned	6.43	7.00	5.76	6.00
Number of Courses Enrolled In	2.88	3.00	2.68	3.00

Source: California Community College Chancellor's Office Management Information System (MIS) Referential Data Files.

Number of Turning Point Faculty

Teaching Arrangement	CIW	CIM
Full-Time Faculty	15	11
Adjunct Faculty	55	53
TOTAL	70	64

Source: California Community College Chancellor's Office Management Information System (MIS) Referential Data Files.

Chaffey▲College
Rising Scholars Program

Demographic Characteristics of Rising Scholars Program Students
Fall 2021 thru Spring 2023

Demographic Characteristic	Rising Scholar Students (N = 103)	
	N	%
Race/Ethnicity:		
African American/Black	26	25.2
Asian	1	1.0
Latinx	50	48.5
Native American	2	1.9
Pacific Islander	0	0.0
Two or More Races	5	4.9
White	11	10.7
Unknown/Decline to State	8	7.8
Gender:		
Female	74	71.8
Male	29	28.2
Age Range:		
19 or Younger	2	1.9
20 to 24 Years of Age	12	11.7
25 to 29 Years of Age	16	15.5
30 to 34 Years of Age	28	27.2
35 to 39 Years of Age	15	14.6
40 to 49 Years of Age	20	19.4
50 Years of Age or Older	10	9.7
Mean Age	103	35.2
Median Age	103	33.0
Disability Status:		
Identified Disability	4	3.1
No Identified Disabilities	99	96.1
Economically Disadvantaged Status:		
Economically Disadvantaged	96	93.2
Not Economically Disadvantaged	7	6.8
Foster Youth Status:		
Foster Youth	21	20.4
Not Foster Youth	82	79.6
First Generation Status:*		
First Generation Student	8	11.0
Not a First Generation Student	65	89.0
Education Plan Filed:		
Yes	77	74.8
No	26	25.2

Source: California Community College Chancellor's Office Management Information System (MIS) Referential Data Files.
Note: Demographic characteristics reported for first term enrolled in the Turning Point Program.
* As this is a relatively new MIS data element (first reported in Fall 2018), data does not exist for all students

Chaffey ⌂ College
Rising Scholars Program

Number of Students Served by Semester, Fall 2021 thru Spring 2023

Semester	Students Served
Spring 2023	41
Fall 2022	45
Summer 2022	36
Spring 2022	60
Fall 2021	51
UNDUPLICATED TOTAL:	103

Source: California Community College Chancellor's Office Management Information System (MIS) Referential Data Files.

Number of Enrollments, Success Rate, and Retention Rate by Semester
Fall 2021 thru Spring 2023

Semester	Enrollments	Success Rate	Retention Rate
Spring 2023	103	52.0	80.4
Fall 2022	99	47.4	80.4
Summer 2022	56	46.3	81.5
Spring 2022	199	58.4	83.7
Fall 2021	152	71.7	88.8
TOTAL:	623	57.8	83.7

Source: California Community College Chancellor's Office Management Information System (MIS) Referential Data Files.
Grades earned on record include all A, B, C, D, F, FW, P, NP, I, and W grades earned by students.
Success Rate reflects the number of A, B, C, and P grades earned divided by the total number of grades earned on record
Retention Rate reflects the number of A, B, C, D, F, FW, P, NP, and I grades earned divided by the total number of grades earned on record

FTES Generation by Semester, Fall 2021 thru Spring 2023

Semester	FTES Generated
Spring 2023	10.46
Fall 2022	10.02
Summer 2022	5.56
Spring 2022	19.54
Fall 2021	15.11
UNDUPLICATED TOTAL:	60.69

Source: California Community College Chancellor's Office CCFS-320 Attendance Apportionment Files.

Term Unit Load (Primary Terms Only)

Outcomes	Mean	Median
Units Attempted	8.40	7.00
Units Earned	5.21	4.50
Number of Courses Enrolled In	2.88	3.00

Source: California Community College Chancellor's Office Management Information System (MIS) Referential Data Files.

Committee Name: ZTC/OER Committee
Purpose: The ZTC/OER Committee advocates for the college-wide adoption of zero-cost textbooks for student retention, success, and achievement. The ZTC/OER Committee collaborates with various groups on campus who share the mission to create a more equitable environment for Chaffey students through zero and low-cost textbooks.

Scope: This committee is open to all faculty, staff, and administrators, as well as select students. The committee will:

- Work alongside the Textbook Transformation Project, ASCCC OERI Liaisons, and Academic Senate OER Liaisons to address ZTC as well as LCT course material usage, professional development training, implementation, and other ZTC/LCT topics from faculty, staff, and administration.
- Maintain up-to-date understanding of current statewide legislation and initiatives under ASCCC OERI in order to communicate information to the campus at large.
- Collaborate with campus groups, partners, departments, and other stakeholders to overcome obstacles in addressing faculty and student concerns surrounding ZTC and LCT course material usage.

Reports to: Academic Senate
Terms of Office: 2 years
Chairperson(s): Emilie Koenig and Elizabeth Encarnacion
Meeting dates/time/location: Second Thursday of the month, 9 am - 10 am, zoom
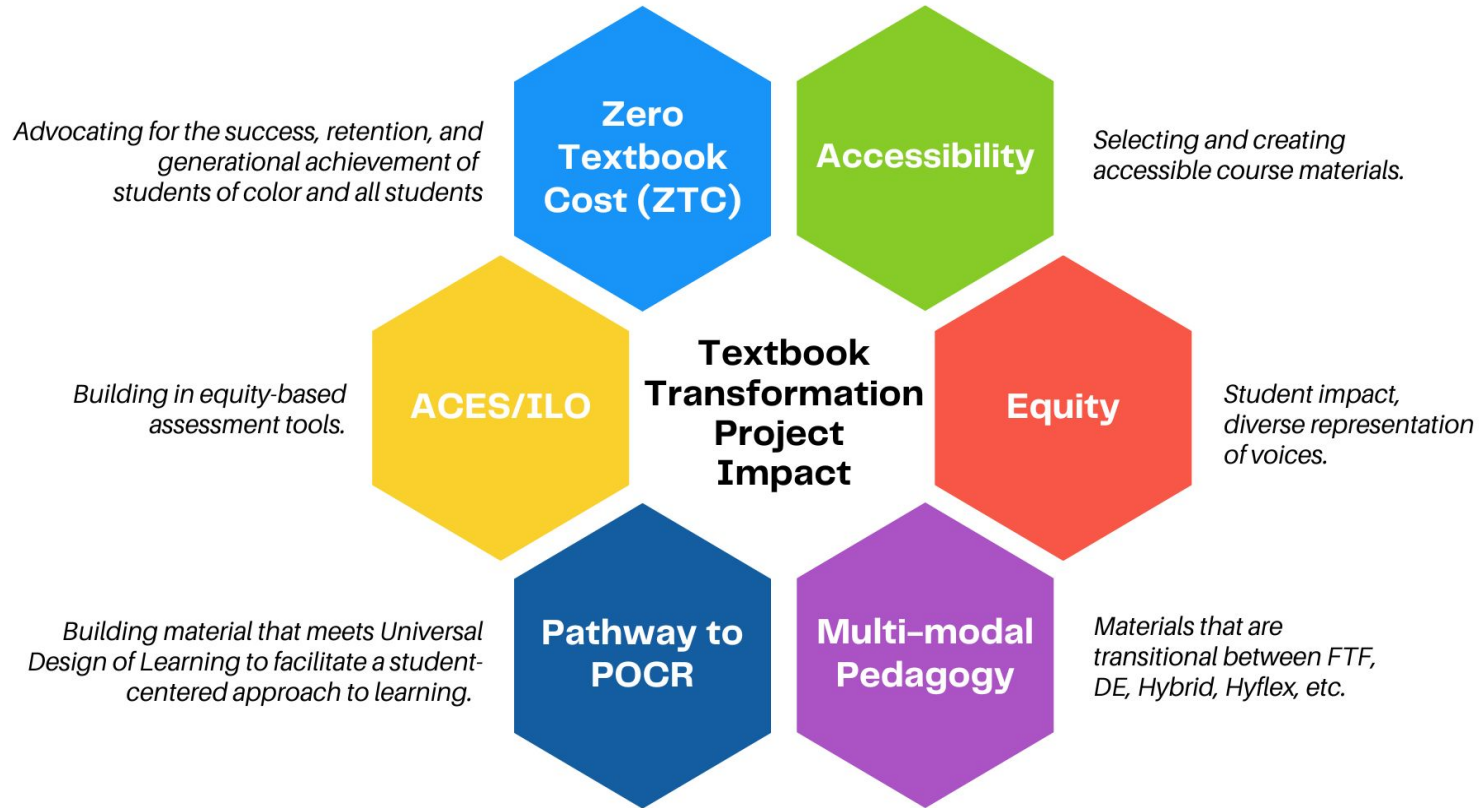Members: Still gathering

Textbook Transformation Project

Academic Senate Update, Fall 2023
Liz Encarnacion (they/she), and
Emilie Koenig (she/her)

Textbook Transformation Project Is Not Just ZTC

Advocating for the success, retention, and generational achievement of students of color and all students

Zero Textbook Cost (ZTC)

Accessibility

Selecting and creating accessible course materials.

Building in equity-based assessment tools.

ACES/ILO

Textbook Transformation Project Impact

Equity

Student impact, diverse representation of voices.

Building material that meets Universal Design of Learning to facilitate a student-centered approach to learning.

Pathway to POCR

Multi-modal Pedagogy

Materials that are transitional between FTF, DE, Hybrid, Hyflex, etc.

5 Year Goals & Deliverables

- **(ZTC) IGETC/CALGETC Transfer Pathway completed by 2025**
- **10 ZTC Degrees by 2026**
  - Beginning with Communication Studies (2023) and Administration of Justice (2024)
- **78 Canvas Course Hubs with support**
  - 78 Course & Degree Coaches
  - 78 Course Commitments
- **27 Department Commitments**
- **Moving the ZTC usage percentages campus-wide**

ALL GE OPTIONS	GE Options Completed during Accelerated Grant Phase (Grant Cylce 1)	Admin of Justice Degree using grant funding (Grant Cylce 2)- 11 courses	English Degree courses using grant funding (Grant Cylce 2) - 10 courses	Bus Admin Degree courses using grant funding (Grant Cylce 2)- 12 courses	ELEM TEACH ED Degree courses using grant funding (Grant Cylce 2)- 10 courses
		CJ-2	ENGL 7A	BUS-10	ED-10
Area 1 options:	Area 1 options:	CJ- 3	ENGL-1C	BUSL-28A	HIST-1
ENGL-1A*		CJ-4	ENGL-70A	ACCT-1A	MATH-4
ENGL-1B*; COMSTD-72*		CJ-51	ENGL-70B	ACCT-1B	ARTH-3
COMSTD-2*, COMSTD-6*, COMSTD-8*		Stats-10	ENGL-33	MATH-60	ARTH-5
Area 2 options:	Area 2 options:	Theater-4	ENGL-68	MATH-61	CDE-2
Math-25*; Math-45*; SCSCI-10; STATS-10; MATH-61; MATH-60	SCSCI-10; STATS-10; MATH-61; MATH-60	Photo-1	ENGL-81	SCSCI-10	HIST-17
Area 3 options:	Area 3 options:	Anthro-3	Music-22	Music-4	PS-1
THEATRE-1*; THEATRE-4; Music-4; Music-22; ARTH-3; ARTH-5; PHOTO-1	THEATRE-4; Music-4; Music-22; ARTH-3; ARTH-5; PHOTO-1	Hist-18	SOC-70	PHIL-72	PHSCI-10
Span 3; Span 4; Span 8; ENGL-1C; ENGL-70A; ENGL-70B; ENGL-33; ENGL-68; ENGL-81; PHIL-72	ENGL-1C; ENGL-70A; ENGL-70B; ENGL-33; ENGL-68; ENGL-81; PHIL-72	Psych-25	ETHNIC-3	ECON-1	GEOG-1
Area 4 options:	Area 4 options:	ETHNIC-1		ECON-2	
COMSTD-74*; PSYCH-1*; SOC-10*; ANTHRO-3; CDE-2; ECON-1; ECON-2; ECON-4; HIST-17; HIST-18; PSYCH-25; PS-1; SOC-70	ANTHRO-3; CDE-2; ECON-1; ECON-2; ECON-4; HIST-17; HIST-18; PSYCH-25; PS-1; SOC-70			ECON-4	
Area 5 options:	Area 5 options:				
ASTRON-26*; ESC-1*/ESC-1L*; PHSCI 10; GEOG-1	PHSCI 10; GEOG-1				
BIO-20; BIO-1*; BIO-10*; Anthro 1*/Anthro 1L*	BIO-20				
Area 6 options:	Area 6 options:				
ETHNIC-1; ETHNIC-3	ETHNIC-1; ETHNIC-3				

Cohort 1, 22-23

1. English 1A
2. Comm. Studies 2
3. Spanish 1
4. Math 25
5. Biology 20
6. Sociology 10
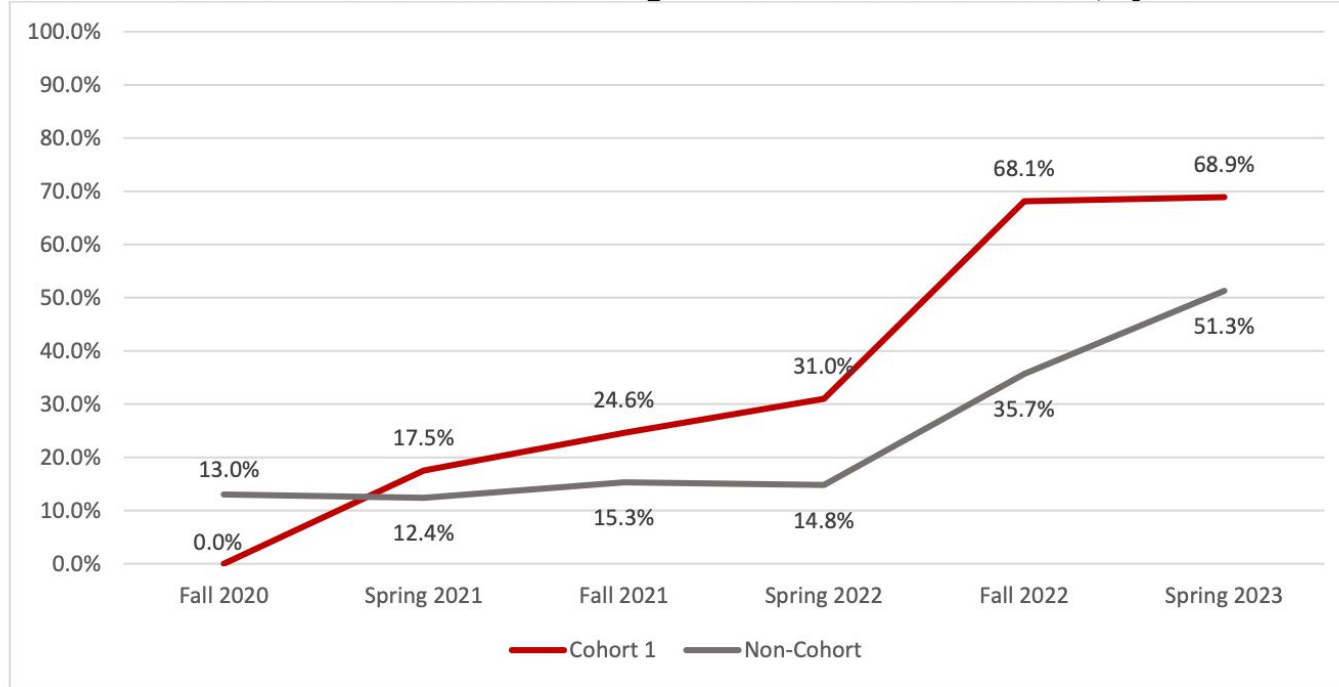7. Psychology 1

Cohort 2, 23-24

1. English 1B
2. Math 45
3. Theater 1
4. Earth Science 1 / 1L
5. Criminal Justice 1
6. Biology 1/10
7. Astronomy 25
8. Anthropology 1
9. Comm. Studies Degree
   a. 4
   b. 6
   c. 8
   d. 72
   e. 74

Cohort 3, 24-25

1. History 17, 18
2. Business 10
3. Anthropology 3
4. Statistics 10
5. SCSCI 10
6. Psychology 25
7. Music 22
8. Political Science 1
9. Accounting 1A
10. Sociology 70
11. English Degree
    a. 70A
12. Crim. Justice Degree
    a. 2
    b. 5

Cohort 1, 22-23

1. English 1A
2. Comm. Studies 2
3. Spanish 1
4. Math 25
5. Biology 20
6. Sociology 10
7. Psychology 1

Cohort 2, 23-24

1. English 1B
2. Math 45
3. Theater 1
4. Earth Science 1 / 1L
5. Criminal Justice 1
6. Biology 1/10
7. Astronomy 25
8. Anthropology 1
9. Comm. Studies Degree
   a. 4
   b. 6
   c. 8
   d. 72
   e. 74

Cohort 3, 24-25

1. History 17, 18
2. Business 10
3. Anthropology 3
4. Statistics 10
5. SCSCI 10
6. Psychology 25
7. Music 22
8. Political Science 1
9. Accounting 1A
10. Sociology 70
11. English Degree
    a. 70A
12. Crim. Justice Degree
    a. 2
    b. 5

The Data Shows Its Working!

Table 11. Total % of ZTC/LCT Sections among TTP Cohort 1 and Non-Cohort, by Term

Part three:

Implementation

Chaffey Catalog Course Search

Zero-Textbook Cost (ZTC): sections are denoted with the standard "ZTC" icon, which is a searchable function.

> **Catalog (Full) Definition:** "Course uses materials (textbooks, workbooks, articles, library resources, software/hardware, supplies, etc.) that are free to users. Total material costs for the course are $0."

> **ZTC Language for course type and section note:** "Total material costs are $0"

Low-Cost Textbook (LCT): searchable, with no icon.

> **Catalog (Full) Definition:** "Course uses materials where the combined total cost of all required materials (textbooks, workbooks, articles, library resources, software/hardware, supplies, etc.) is $50 or less.

> **Language for course type and section note:** "Total material costs are below $50"

Chaffey Catalog Course Search

Course Type dropdown menu

Faculty Assignment Survey

Roster   Attendance   Grading   Permissions   Waitlist   Census & Drop Roster   **Asgmt Survey**

You are being offered this assignment pending adequate enrollment. You have seven (7) business days to answer the below questions to have them counted. If you have any questions about this class assignment, please contact the scheduling dean and/or coordinator.

Note: You cannot make changes once the form is submitted. Please make sure you carefully review your responses before submitting.

Assignments	Type	Load
Lec; Online	Contract Load	10

Submission Status: Not Submitted

Submission Date:

Submission Time:

Please indicate if you accept or decline this class assignment.

Only decline the assignment if you are sure you do not want this assignment. If you have any concerns with the assignment, contact the scheduling dean and/or coordinator first before submitting this survey.

ACCEPTED – I accept this assignment

Please indicate the textbook information for this class.

Please note that scanning an entire copyrighted work or directing students to file-sharing sites violates AP 3750 and does not constitute academic "fair-use". Instead, faculty should consult with their ZTC coaches or review the extensive list of OERs provided by ASCCC.

ZTC – Total textbook costs for the course are $0.

You indicated this class will use the zero-textbook option. Which of the following best describes the type of ZTC?

Click here to can find more information about the different types of ZTC options.

ZTCB – Course uses ONLY free, Open Educational Resources (OER), or Creative Commons texts or materials (i.e. students are offered materials that are free for all public users)

Please provide the title and/or link to the OER (or other ZTC) textbook you are utilizing for this course section.

Including the title and web link here will allow for students to secure print copies of the OER textbook (if they choose to) via the Campus Store. It will also allow for your course materials to be available to students via the Library holdings.
Click "Add Materials" to add up to two entries.

https://sheffield.pressbooks.pub/introducingmathematicalbiology/   Remove

Add Materials

Do you need the Campus Store to order any course supplies for this course section?

Such as: art kits, lab kits, or any other miscellaneous non-textual supplies

YES - I want the Campus Store to contact me to be sure the necessary course supplies are ordered and available for my students.

Do you want to allow your students to participate in any Success Center activity related to this class?

State regulations require an instructor/counselor referral for students who wish to participate in any Success Center activity.

This was submitted already

Allow my students to participate in any Success Center activity

Submit Survey

ⓘ You are being offered this assignment pending adequate enrollment. You have seven (7) business days to answer the below questions to have them counted.
If you have any questions about this class assignment, please contact the scheduling dean and/or coordinator.

Note: You cannot make changes once the form is submitted. Please make sure you carefully review your responses before submitting.

Assignments	Type	Load
Lec; Online	Contract Load	10

Submission Status: Not Submitted

Submission Date:

Please indicate if you accept or decline this class assignment.

Only decline the assignment if you are sure you do not want this assignment. If you have any concerns with the assignment, contact the scheduling dean and/or coordinator first before submitting this survey.

ACCEPTED – I accept this assignment

Please indicate the textbook information for this class.

Please note that scanning an entire copyrighted work or directing students to file-sharing sites violates AP 3750 and does not constitute academic "fair-use". Instead, faculty should consult with their ZTC coaches or review the extensive list of OERs provided by ASCCC.

ZTC – Total textbook costs for the course are $0.	⌄

You indicated this class will use the zero-textbook option. Which of the following best describes the type of ZTC?

Click here to can find more information about the different types of ZTC options.

ZTCB – Course uses ONLY free, Open Educational Resources (OER), or Creative Commons texts or materials (i.e. students are offered materials that are free for all public users)

WHAT KIND OF ZTC RESOURCES ARE YOU USING?

A

ZTC-A
COURSE HAS NO ASSOCIATED INSTRUCTIONAL MATERIAL

Example: The course does not use a textbook.
Student Perspective: Student doesn't pay and will not have a required textbook.

B

ZTC-B
COURSE USES ONLY NO-COST OPEN EDUCATIONAL RESOURCES

Example: Digital course content that is widely available without a fee. OER Textbooks, or other online or "open source" material.
Student Perspective: Student can find and use their OER textbook/online textual resources without payment.

C

ZTC-C
HAS INSTRUCTIONAL MATERIAL COST, NONE OF WHICH ARE PASSED ON TO STUDENTS

Example: Lending libraries, classroom sets, department provided texts.
Student Perspective: Student doesn't pay (but the Institution or other entity does) and can access the text.

NOTE: TEXTUAL RESOURCES ARE SEPARATE FROM COURSE SUPPLIES!

Items that are classified as "supplies" for the course are not within the framework definition of ZTC.
Therefore, if a course needs to purchase a textbook alongside a "kit," only the textbook cost would need to be considered when designating ZTC, LCT, or TM.
Example: If the course uses OER material for the textbook alongside a "kit" that must be purchased, that course can be listed as ZTC-B on the course search.

SELECTING MATERIAL THAT IS ZTC CREATES HIGHER STUDENT RETENTION, INCREASES STUDENT PERFORMANCE, AND ELIMINATES BARRIERS TO LEARNING.

FOR HELP CHOOSING ZTC IN YOUR DISCIPLINE, REACH OUT TO THE ZTC FACILITATORS:
EMILIE KOENIG OR ELIZABETH ENCARNACION.

Textual Resources vs. Course Supplies

Course supplies, such as lab kits, art kits, yoga mats, etc. are not within the framework definition of ZTC.

Therefore, if a course needs to purchase a textbook alongside a "kit," only the textbook cost would need to be considered when designating ZTC, LCT, or TM.

Please provide the title and/or link to the OER (or other ZTC) textbook you are utilizing for this course section.

Including the title and web link here will allow for students to secure print copies of the OER
textbook (if they choose to) via the Campus Store. It will also allow for your course materials to be
available to students via the Library holdings.
Click "Add Materials" to add up to two entries.

| https://sheffield.pressbooks.pub/introducingmathematicalbiology/ | Remove |

Add Materials

Do you need the Campus Store to order any course supplies for this course section?

Such as: art kits, lab kits, or any other miscellaneous non-textual supplies

YES - I want the Campus Store to contact me to be sure the necessary course supplies are ordered and available for my students.

Do you want to allow your students to participate in any Success Center activity related to this class?

State regulations require an instructor/counselor referral for students who wish to participate in
any Success Center activity.

This was submitted already

Allow my students to participate in any Success Center activity

Submit Survey

Associate Degree for Transfer – ZTC Pathways in the California Community Colleges

Associate Degree for Transfer (AA-T or AS-T)	College(s)
Administration of Justice	Pasadena, Taft
Anthropology	Chabot, Cosumnes River, Glendale Community, Los Angeles Valley, Saddleback
Art History	*Rio Hondo, San Diego Mesa
Biology	Cosumnes
Business Administration	Lake Tahoe, Santa Ana College
Chemistry	

Myth Busting

- Having a ZTC Degree does not mean every course in department needs to be ZTC.

- ZTC Degree courses should be roughly 85-90% of course offerings - outliers can remain.

- Low-Cost Textbook pricing must include the **average cost** of the textbook from all sellers - including Campus Store, and suppliers such as Chegg, Amazon, etc. for new, used, and rental copies.

- Campus Store pricing on textbook materials does include overhead cost to support labor to house, rehouse, and distribute texts. **The Campus store does not profit from textbook distribution to students.**

- ZTC/OER Material can be requested to be bound and printed at the Campus Store, and still be listed as ZTC. Students can receive individualized quotes on costs by contacting the Campus Store.

Questions?

Comments?

Chaffey College Car Club
RANCHO CUCAMONGA, CA
FOUNDED 2008

Chaffey College

Come out and join us!
13TH ANNUAL
TRUNK OR TREAT

Sunday, October 29th

We're offering two time frames this year for two age groups:

4-5:30pm for children under 7 years old.

5:30-7:30pm for children over 7 years old.

Families with children in both ranges can choose either time slot as needed.

- FREE Trick-or-Treating
- Safe Controlled Environment
- Open to the Community
- Games, Activities, and Prizes

The event will be held in **PARKING LOT 4** at the north end of the campus.

For more information please contact:
Sonia Juarez 909/652-6589 sonia.juarez@chaffey.edu or
Jonathan Polidano at jonathan.polidano@chaffey.edu

Co-hosted by Student Life, Foundation, M & O, Campus Police, and Theatre Club.

		Present	Adoption of Agenda 9.26.23	Approval of 9.12.23 Minutes	Approval of Consent Agenda 9.26.23	Extend time of item 8.1
Alternate Senators Italicized						
Representation	**Name**					
President	Nicole DeRose	Y				
Vice President	Elizabeth "Liz" Encarnacion	Y	Y	Y	Y	Y
Secretary/Treasurer	Robin Witt	Y	Y	Y	Y	Y
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y	Y	Y
Business & Applied Technology	Vacant					
Business & Applied Technology	Jay Scott	Y				
Business & Applied Technology Alternate	*Vacant*					
Chino Campus	Robert Nazar	Y	Y	Y	Y	Y
Chino Campus	Jinny Lee	Y	Y	Y	Y	Y
Chino Campus Alternate	*Manar Hijaz*	Y	Y	Y	Y	Y
Fontana Campus	Anthony "Tony" Guaracha	Y	Y	Y	Y	Y
Fontana Campus	Vacant					
Fontana Campus Alternate	*Greg Creel*					
Health Sciences	Omar Estrada	Y				
Health Sciences	Terzah DePonte	Y	Y	Y	Y	Y
*Health Sciences Alternate	*Lisa Doget*	Y	Y	Y	Y	Y
HFIC	Tara Johnson	Y	Y	Y	Y	Y
HFIC	Vacant					
HFIC Alternate	Vacant					
Instructional Support	Christina Holdiness	Y	Y	Y	Y	Y
Instructional Support	Terezita Overduin	Y	Y	Y	Y	Y
Instructional Support Alternate	*Shelley Marcus*	Y	Y	A	Y	Y
Kinesiology, Nutrition, & Athletics	*Annette Henry*	Y	Y	Y	Y	Y
Kinesiology, Nutrition, & Athletics	Candice Hines-Tinsley	Y	Y	Y	Y	Y
Kinesiology, Nutrition, & Athletics Alternate	Robert Hadaway					
Language Arts	Phatana Ith	Y	Y	Y	Y	Y
Language Arts	Elizabeth Encarnacion					
*Language Arts Alternate	*Leona Fisher*	Y	Y	Y	Y	Y
Mathematics & Science	Robin Witt					
Mathematics & Science	Mark Gutierrez					
Mathematics & Science Alternate	*Diana Cosand*					
Social & Behavioral Sciences	Patricia Gomez	Y	Y	Y	Y	Y
Social & Behavioral Sciences	Vacant					
*Social & Behavioral Sciences Alternate	*Vacant*					
Student Services	Michelle Martinez	Y			Y	Y
Student Services	Jackie Boboye			Y	Y	Y
* Student Services Alternate	*Fabiola Espitia*					
* Student Services Alternate	*Susanna Galvez*					
Visual and Performing Arts	Leta Ming	Y				Y
Visual and Performing Arts	Sheila Malone					
*Visual and Performing Arts Alternate	*Vacant*					
Senator-At-Large	Tamari Jenkins	Y	Y	Y	Y	Y
Senator-At-Large	Vacant					
Senator-At-Large	Sarah Chamberlain	Y	Y	Y	Y	Y
Adjunct Senator-at-Large	Tina Kuo	Y	Y	Y	Y	Y
Adjunct Senator-at-Large	Shelly R. Jackson	Y	Y	Y	Y	Y
*Adjunct Alternate Senator	*Vacant*					
Classified Senate Liaison	Sarah Schmidt					
RED indicates reported absence	PURPLE indicates reported tardy/leave early					
Total Yes Votes		27	22	22	24	25
Total No Votes			0	0	0	0
Total Abstentions			0	1	0	0

- = Not available during meeting to vote

35 members total - up to 27 voting at any given time. The President is a non-voting member, but counts as quorum. Curriculum Chair now vo

President ONLY votes to break a tie.

A quorum shall consist of two-thirds of the voting members of the Academic Senate

18 members are needed for QUORUM

29 Present at this meeting = 27 members, 2 visitors

9.26.23 Academic Senate Meeting

		To approve Michelle Dowd's Sabbatical Report	To approve Melissa DiLorenzo's Sabbatical Report			
Alternate Senators Italicized						
Representation	**Name**					
President	Nicole DeRose	████				████
Vice President	Elizabeth "Liz" Encarnacion					
Secretary/Treasurer	Robin Witt					
Curriculum Chair	Angela Burk-Herrick					
Business & Applied Technology	Vacant					
Business & Applied Technology	Jay Scott					
Business & Applied Technology Alternate	*Vacant*	████				████
Chino Campus	Robert Nazar					
Chino Campus	Jinny Lee					
Chino Campus Alternate	*Manar Hijaz*					
Fontana Campus	Anthony "Tony" Guaracha					
Fontana Campus	Vacant	████				████
Fontana Campus Alternate	*Greg Creel*					
Health Sciences	Omar Estrada					
Health Sciences	Terzah DePonte					
*Health Sciences Alternate	*Lisa Doget*					
HFIC	Tara Johnson					
HFIC	Vacant	████				████
HFIC Alternate	Vacant	████				████
Instructional Support	Christina Holdiness					
Instructional Support	Terezita Overduin					
Instructional Support Alternate	*Shelley Marcus*					
Kinesiology, Nutrition, & Athletics	*Annette Henry*					
Kinesiology, Nutrition, & Athletics	Candice Hines-Tinsley					
Kinesiology, Nutrition, & Athletics Alternate	Robert Hadaway					
Language Arts	Phatana Ith					
Language Arts	Elizabeth Encarnacion	████				████
*Language Arts Alternate	*Leona Fisher*					
Mathematics & Science	Robin Witt	████				████
Mathematics & Science	Mark Gutierrez					
Mathematics & Science Alternate	*Diana Cosand*					
Social & Behavioral Sciences	Patricia Gomez					
Social & Behavioral Sciences	Vacant	████				████
*Social & Behavioral Sciences Alternate	*Vacant*	████				████
Student Services	Michelle Martinez					
Student Services	Jackie Boboye					
* Student Services Alternate	*Fabiola Espitia*					
* Student Services Alternate	*Susanna Galvez*					
Visual and Performing Arts	Leta Ming					
Visual and Performing Arts	Sheila Malone					
*Visual and Performing Arts Alternate	*Vacant*	████				████
Senator-At-Large	Tamari Jenkins					
Senator-At-Large	Vacant					
Senator-At-Large	Sarah Chamberlain					
Adjunct Senator-at-Large	Tina Kuo					
Adjunct Senator-at-Large	Shelly R. Jackson					
*Adjunct Alternate Senator	*Vacant*	████				████
Classified Senate Liaison	Sarah Schmidt	████				████
RED indicates reported absence	PURPLE indicates reported tardy/leave early					
Total Yes Votes		**0**	**0**	**0**	**0**	**0**
Total No Votes		**0**	**0**	**0**	**0**	**0**
Total Abstentions		**0**	**0**	**0**	**0**	**0**
- = Not available during meeting to vote						
35 members total - up to 27 voting at any given time. The President is a rtes per 8.25.20 meeting.						
President ONLY votes to break a tie.						
A quorum shall consist of two-thirds of the voting members of the Academic S(						
18 members are needed for QUORUM						
29 Present at this meeting = 27 members, 2 visitors						
9.26.23 Academic Senate Meeting						

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