

**ACADEMIC SENATE MINUTES
 SEPTEMBER 7, 2021**

Neil Watkins	President	2021-2023	P
Sarah Cotton	Vice President	2021-2022	P
Elizabeth “Liz” Encarnacion	Secretary/Treasurer	2021-2022	P
Angela Burk – Herrick	Curriculum Chair	2021-2023	P
Tracy Kocher	Business & Applied Technology	2020-2022	A
Bruce Osburn	Business & Applied Technology	2021-2023	P
Daniel Bentum	Chino/Fontana	2020-2022	P
Tara Johnson	Chino/Fontana	2021-2023	P
Lisa Doget	Health Sciences	2020-2022	P
Jayne Clark-Frize	Health Sciences	2021-2023	A
Christina Holdiness	Instructional Support	2020-2022	P
Mary Jane Ross	Instructional Support	2021-2023	A
Jeff Harlow	Kinesiology, Nutrition & Athletics	2020-2022	A
Elaine Martinez	Kinesiology, Nutrition & Athletics	2021-2023	P
Elizabeth “Liz” Encarnacion	Language Arts	2020-2022	P
Steve Shelton	Language Arts	2021-2023	P
Mark Gutierrez	Mathematics & Science	2020-2022	P
Elizabeth Cannis	Mathematics & Science	2021-2023	P
Dan Kern	Social & Behavioral Sciences	2020-2022	P
Pak Tang	Social & Behavioral Sciences	2021-2023	A
Jackie Boboye	Student Services	2020-2022	P
Michelle Martinez	Student Services	2021-2023	A
Erik Jacobson	Visual & Performing Arts	2021-2022	P
Patrick Aranda	Visual & Performing Arts	2021-2023	A
Robin Witt	Senator-At-Large	2019-2022	P
Tamari Jenkins	Senator-At-Large	2020-2023	A
Sarah Cotton	Senator-At-Large	2021-2024	P
Vacant	Adjunct Senator-At-Large	2020-2022	
John Glass	Adjunct Senator-At-Large	2021-2023	P
Alternates			
William O’Neil	Business & Applied Technology	2021-2023	P
Manar Hijaz	Chino/Fontana	2021-2023	P
Jordan Hung	Health Sciences	2021-2023	A
Shelley Marcus	Instructional Support	2021-2023	A
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2021-2023	P
Leona Fisher	Language Arts	2020-2022	P
Diana Cosand	Mathematics & Science	2021-2023	P
Sergio Gomez	Social & Behavioral Sciences	2020-2022	P
Myra Andrade	Student Services	2021-2023	A
Leta Ming	Visual & Performing Arts	2021-2023	A
Patty Peoples	Adjunct Alternate Senator	2021-2023	P
Hope Ell	Classified Senate Liaison	2021-2023	A

Guests:

Sharon Alton, English, LA

Nicole DeRose, (IPP) Faculty Senate, Accreditation Faculty Tri-Chair, Biology, M&S

Joan of Arc Godinez, Counseling, M&S

Deanna Hernandez, Former Student, Chaffey College

Laura Hope, Associate Superintendent, Instruction and Institutional Effectiveness

Eric Houck, Executive Director, Information Technology

Tina Kuo, Biology, M&S

Julie Law, Counseling, M&S

Lissa Napoli, Administrative Assistant, Academic Senate

Javier Osuna, Former Student, Chaffey College

Jackson Tropp, Communication Studies, LA

Alejandro Juarez-Ugalde, Former Student, Chaffey College

Craig Ursuy, Business Marketing, BAT

Vivian Vega, Student, Chaffey College

“Jose”, Former Student, Chaffey College

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Remote Attendee Identification****3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)**

- Alejandro Juarez-Ugalde, Jose Rodriguez, Deanna Hernandez, Javis Suna, and Vivian Vega expressed support towards the development of an Ethnic Studies department and implementation of ethnic studies at the College.
 - Deanna Hernandez stated that they are a former student at Chaffey and switched schools to Mt. SAC in order to complete ethnic studies courses.
 - Vivian Vega expressed as an HSI it is important to implement the development of an Ethnic Studies department and courses.

4. APPROVAL OF AGENDA

- September 7, 2021
- **Motion for Approval** - Senator Peoples moved to approve the 9.7.21 agenda. Senator Boboye seconded the motion. The motion was approved. 9.7.21, 20Y/0N/1A.

5. APPROVAL OF MINUTES

- August 31, 2021
- **Motion for Approval** - Senator Bobeye moved to approve the 8.31.21 minutes as amended. Curriculum Chair Burk-Herrick seconded the motion. The motion was approved. 9.7.21, 18Y/0N/3A.

6. CONSENT AGENDA

6.1 Faculty representatives that have been requested to serve:

1. Human Resources Generalist, Brent Bracamontes, Communication Studies, LA
2. Outcomes

6.2 Faculty representatives who can no longer serve as follows:

1. Resource Allocation Committee, Leona Fisher, English, LA
- **Motion for Approval** - Curriculum Chair Burk-Herrick moved to approve the 9.7.21 Consent Agenda. The consent agenda was seconded by Senator Shelton. The motion was approved. 9.7.21. 21Y/0N/0A.

7. REPORTS

7.1 President

- No Report

7.2 Vice President

7.2.1 Election Vacancies Update

- VPA Senator Eric Jacobson and Leta Ming as Alternate
- KNA Alternate Senator Candice Hines-Tinsley
- Email sent out for Adjunct Senator at Large today. More information will be presented as it arises. One nomination has been submitted.

7.2.2 Bookstore Update

- HEERF Funds were not approved for Bookstore Grants until 8 days before the semester start date. This added to the complications in communication that occurred. Equity Program Assistant has been assigned to help students with utilizing the Bookstore Grants.
 - Suggested Curbside service and mailed service delay times need to be made more clear to students on the Bookstore website.
 - Suggested to streamline online textbook code access for students for future semesters.
 - Senator Holdiness echoed student concerns and reiterated equitable access for students regarding the availability of funds to purchase online textbook access codes.

7.3 Secretary/Treasurer - No Report

7.4 Curriculum - No Report

7.5 Classified Senate Liaison, Hope Ell - No Report

8. GUEST(S)/PRESENTATION(S) - None.

9. UNFINISHED BUSINESS

9.1 Senate to Committee Communication

- The Constitution Page on the website has been updated.
- Top 15 Committees that fall under the purview of the 10+2
 - Looking for volunteers from the Senate to check in with the Committees to help make the connection between the Senate and the campus Committees directly related to the Senate purview.
 - The goal would be to present one report in the Fall and one report in the Spring semesters
 - See attachment for sign-up list.

10. NEW BUSINESS

10.1 Action Item: Ethnic Studies Workgroup Recommendations

- **Motion for Recommendation** - Senator Peoples motioned to support an Ethnic Studies Department and establish a workgroup to incorporate Ethnic Studies into the Chaffey GE pattern. Senator Bobeye seconded the motion. The motion was approved. 9.7.21, 21Y/0N/0A.

10.2 Discussion Item: Encouraging faculty to put their pronouns in Zoom, Canvas, and email signature

- Senator Encarnacion shared research findings that explained 50% of suicidal ideation decreased in people who are LGBTQIA+ when pronouns were used correctly.
- Guest Craig Ursuy shared hesitations towards the research on the subject as data is being recently gathered.
- Senator Peoples expressed that pronoun use should be a personal choice and not a mandate.
- Senator Shelton iterated that Senate has the ability to recommend best practices for the campus, which is what the hope of a potential workgroup would do.
- **Motion for Recommendation** - Senator Holdiness motioned to form a workgroup to explore this issue further. Senator Hijaz seconded the motion. 9.7.21, 8Y/3N/10A.

10.3 Discussion Item: Instructional rationale for paid office hours for all adjuncts

10.4 Discussion Item: Success Centers / return to campus - potential instructional impact from any quarantined employees

11. ANNOUNCEMENTS

11.1 Academic Senate for California Community Colleges (ASCCC) Information

- 11.1.1 [2021 Hybrid Fall Plenary Session](#), Thursday, November 4 through Saturday, November 6. The 2021 Fall Plenary will be a hybrid event with an in-person option and a virtual-only option. Registration In-Person, \$580. Deadline: Tuesday, October 12 by 5:00 PM. Registration Virtual-Only, \$325.00. Deadline: Thursday, October 28 by 5:00 PM. *Click on the link for more information.*

12. FLOOR ITEMS

13. ADJOURNMENT (1:55 P.M.)

The next Academic Senate meeting is scheduled for Tuesday, September 14, 2021.

Lissa A. Napoli, Recording Secretary

Elizabeth “Liz” Encarnacion, Secretary-Treasurer

Academic Senate – Committees & Communication – 2021-2022

The Academic Senate (one or two senators per committee) will communicate with these committees that have strong or direct connections to the activities and responsibilities of the Senate (10+2).

committee	senator(s)
Accreditation Oversight Committee (7)	
Calendar Committee (11)	
College Planning Council (7, 10)	
Curriculum Committee (1-5)	Angela Burk-Herrick
Distance Education Committee (1,5)	
Dual Enrollment Advisory Committee (1-5)	
Evaluation Procedures (6, 8, 11)	
Guided Pathways Steering Committee (5, 10) (formerly known as Enrollment & Success Management)	
Measure P (10, 11)	
Resource Allocation Committee (10)	
Outcomes & Assessment (4, 5, 9)	
President's Equity Council (10, 11, 12)	
Professional Development Committee (8, 11)	
Program & Services Review (4, 9, 10)	
Technology Committee (6, 11)	

Academic Senate activities & responsibilities (10+2):

<https://www.chaffey.edu/faculty-staff/faculty-senate/index.php>

List of committees:

<https://www.chaffey.edu/faculty-staff/committees/index.php>

The senator(s) should request

- (1) name(s) of chair, co-chairs, or tri-chairs
- (2) current roster
- (3) meeting times, location, Zoom link, etc.
- (4) mission statement
- (5) 2 or 3 recent highlights, accomplishments, projects in progress, etc.

Action Item: Academic Senate Endorsement for Establishing an Ethnic Studies Department at Chaffey

New CSU GE graduation requirement in ethnic studies: The law requires each CSU campus and California Community College to offer courses in ethnic studies by the fall of 2022 (AB 1460) and that students graduating in 2024-25 and beyond shall have met the ethnic studies requirement in order to earn their degree.

[AB-1460 Chapter 32](#) (full Bill text)

“This bill, commencing with the 2021–22 academic year, would require the California State University to provide for courses in ethnic studies at each of its campuses. The bill, commencing with students graduating in the 2024–25 academic year, would require the California State University to require, as an undergraduate graduation requirement, the completion of, at minimum, one 3-unit course in ethnic studies, as specified.”

Community College Course Development: So students intent on transferring to the CSU who begin at the California Community Colleges (CCC) in Fall 2022 are able to meet this new requirement. *Note:* need to meet Chaffey August curricular deadlines to have courses the Fall 2022 semester,

Update to CSUGE pattern: In addition to adding the requirement as part of the CSU graduation criteria, the CSU system will update their general education pattern to reflect the new requirement and put in “area F.” This lower-division, 3 semester (4 quarter) unit requirement fulfills Education Code Section 89032 and shall only be met by courses offered by the departments of African American, Asian American, Latina/o American or Native American Studies. Approved cross-listed courses and courses offered by departments with names related to the four listed departments, such as Pan-African Studies, American Indian Studies or Ethnic Studies, shall also meet this requirement. This requirement shall not be waived or substituted. Courses that are approved to meet this requirement shall meet the established core competencies. Campuses may add additional competencies to those listed.

Associate degree graduation requirement: Additionally in Summer 2021: [Revisions to Title 5, Section 55063. Minimum Requirements for the Associate Degree \(Ethnic Studies Requirement\)](#) - Unanimously voted.

“(d) Additional Requirements. The associate degree also requires demonstrated competence in reading, written expression, and mathematics, and satisfactory completion of a course in ethnic studies, as follows: (3) Satisfactory completion of

a transfer-level course (minimum of three semester units or four quarter units) in ethnic studies. This requirement may be satisfied by obtaining a satisfactory grade in a course in ethnic studies taught in or on behalf of other departments and disciplines.”

Timeline thus far since the implementation of AB 1460:

- Colleges began to put in courses for approval by CSU in December 2020.
- Very few courses were initially approved. Courses were denied for not meeting enough of the five core competencies laid out in the legislation.
- Webinars and Trainings were conducted to assist colleges with resubmitting courses.
- Colleges were able to resubmit for approval in April 2021

Note: During this process, Chaffey College took note of what was going on at other colleges and started our process.

Curriculum Committee/Academic Senate Joint Workgroup Process

1. Workgroup formed Spring 2021
2. Attended ASCCC workshops/presentations on Ethnic Studies courses
3. Attended C-ID workshops/presentations on Ethnic Studies curriculum
4. Additional Resources used:
 - a. CSU Ethnic Studies Core Competencies
 - b. Ethnic Studies CORs from other Community Colleges that were approved for articulation at CSUs
5. Course Development:
 - a. Draft CORs for 6 Ethnic Studies Courses
 - b. Courses Proposals submitted for Curriculum Committee Approval August 2021

Workgroup Recommendations:

1. Establish Ethnic Studies Department

- a. Enrollment will be high: All students completing CSU GE pattern will need to take one of these courses
- b. Increase our instructional faculty of color through hiring
 - i. Minimum Qualifications for faculty hired to teach in the Ethnic Studies Discipline ([Minimum Qualification Handbook 14th ed., 2019](#)):
 - Master’s in the ethnic studies field OR

- A master's in American Studies/Ethnicity, Latino Studies, La Raza Studies, Central American Studies, Latin American Studies, Cross Cultural Studies, Race and Ethnic Studies, Asian-American Studies, or African-American Studies OR
- the equivalent OR
- See Interdisciplinary Studies

Note: list maintained by ASCCC, the State Board of Governors, & CCCCCO

- ii. 10-pt plan Equitable Hiring Practices
 - c. Increase Sense of Belonging/Retention
<https://news.sfsu.edu/news-story/study-ethnic-studies-curriculum-tied-increased-graduation-retention-rates>
 - d. **Future Goal:** pursue an AA or AS-T degree
2. **Establish a Workgroup to incorporate Ethnic Studies into Chaffey GE pattern**
- a. [Revisions to Title 5, Section 55063. Minimum Requirements for the Associate Degree \(Ethnic Studies Requirement\) - \(3\) Satisfactory completion of a transfer-level course \(minimum of three semester units or four quarter units\) in ethnic studies.](#)

Supporting Materials:

CCC ES Faculty Council General Meeting on March 19, 2021

Bill text. Bill Text - AB-1460 California State University: graduation requirement: ethnic studies. (n.d.).

https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201920200AB1460.

Bravo, K. (2020, December 14). *Study: Ethnic studies curriculum tied to increased graduation, retention rates.* SF State News.

<https://news.sfsu.edu/news-story/study-ethnic-studies-curriculum-tied-increased-graduation-retention-rates>.

Brooke, D. (2016, January 12). *Stanford Study Suggests Academic Benefits to Ethnic Studies Courses.* Stanford News.

<https://news.stanford.edu/2016/01/12/ethnic-studies-benefits-011216/>

Ethnic Studies DIG Meeting on February 26, 2021

Minimum Qualifications for Faculty and Administrators in California Community Colleges. (n.d.).

https://www.cccco.edu/-/media/CCCCO-Website/About-Us/Divisions/Educational-Services-and-Support/Academic-Affairs/What-we-do/Curriculum-and-Instruction-Unit/Middle-College-High-School/CCCCO_2019_Report_Min_Qualifications.pdf?la=en&hash=B1C5E82A8288CF436366ADC4FCB6FDEC3B2A9BD6.

Proposed Revisions to Title 5, Section 55063. Minimum Requirements for the Associate Degree (Ethnic Studies Requirement). (n.d.).

<https://www.cccco.edu/-/media/CCCCO-Website/Office-of-General-Counsel/revisions-to-title-5-55063-a11y-1-F.pdf?la=en&hash=11AD1AE4BB269D51C8F3545B1ED1D07476B5FBE0>.

Senators		Present	Approval of Agenda 9.7.21	Approval of 8.31.21 Minutes	Approval of Consent Agenda 9.7.21	Ethnic Studies Workgroup Recommendation	Form workgroup explore pronouns		
<i>Alternate Senators Italicized</i>									
Representation	Name								
President	Neil Watkins	y							
Vice President/President Elect	Sarah Cotton	y	y	y	y	y	a		
Secretary/Treasurer	Elizabeth "Liz" Encarnacion	y	y	y	y	y	n		
Curriculum Chair	Angela Burk-Herrick	y	y	y	y	y	n		
Business & Applied Technology	Tracy Kocher								
Business & Applied Technology	Bruce Osburn	y	y	a	y	y	a		
<i>*Business & Applied Technology Alternate</i>	<i>William "Bill" O'Neil</i>	y	y	y	y	y	a		
Chino/Fontana	Daniel Bentum	y	y	y	y	y	a		
Chino/Fontana	Tara Johnson								
<i>*Chino/Fontana Alternate</i>	<i>Manar Hijaz</i>	y	y	y	y	y	y		
Health Sciences	Lisa Doget	y	y	a	y				
Health Sciences	Jayne Clark-Frize								
<i>*Health Sciences Alternate</i>	<i>Jordan Hung</i>								
Instructional Support	Christina Holdiness	y	y	y	y	y	y		
Instructional Support	Mary Jane Ross								
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>								
Kinesiology, Nutrition, & Athletics	Jeff Harlow								
Kinesiology, Nutrition, & Athletics	Elaine Martinez	y	y	y	y	y	a		
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Candice Hines-Tinsley</i>	y	a	a	y	y	a		
Language Arts	Elizabeth "Liz" Encarnacion								
Language Arts	Steve Shelton	y	y	y	y	y	y		
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>	y							
Mathematics & Science	Mark Gutierrez	y	y	y	y	y	a		
Mathematics & Science	Elizabeth Cannis	y	y	y	y	y	a		
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>	y							
Social & Behavioral Sciences	Dan Kern	y	y	y	y	y	y		
Social & Behavioral Sciences	Pak Tang								
<i>*Social & Behavioral Sciences Alternate</i>	<i>Sergio Gomez</i>	y	y	y	y	y	y		
Student Services	Jackie Boboye	y	y	y	y	y	y		
Student Services	Michelle Martinez	y	y	y	y	y	a		
<i>* Student Services Alternate</i>	<i>Myra Andrade</i>								
Visual and Performing Arts	Erik Jacobson	y	y	y	y	y	y		
Visual and Performing Arts	Patrick Aranda								
<i>*Visual and Performing Arts Alternate</i>	<i>Leta Ming</i>								
Senator-At-Large	Robin Witt	y	y	y	y	y	n		
Senator-At-Large	Tamari Jenkins								
Senator-At-Large	Sarah Cotton								
Adjunct Senator-at-Large	Vacant								
Adjunct Senator-at-Large	John Glass	y				y	y		
<i>*Adjunct Alternate Senator</i>	<i>Patty Peoples</i>	y	y	y	y	y	a		
Classified Senate Liaison	Hope Ell	y							
RED indicates reported absence	PURPLE indicates reported tardy								
Total Yes Votes		25	20	18	21	21	8	0	0
Total No Votes			0	0	0	0	3	0	0
Total Abstentions			1	3	0	0	10	0	0
- = Not available during meeting to vote									
35 members total - up to 25 voting at any given time. The President is a non-voting member. Curriculum Chair now votes per 8.25.20 meeting.									
President ONLY votes to break a tie.									
A quorum shall consist of two-thirds of the voting members of the Faculty Senate									
17 members are needed for QUORUM									
Present at this meeting = members, visitors									
9.7.21 Academic Senate Meeting									