

ACADEMIC SENATE MINUTES AUGUST 31, 2021

| | | | |
|-----------------------------|-------------------------------------|-----------|---|
| Neil Watkins | President | 2021-2023 | P |
| Sarah Cotton | Vice President | 2021-2022 | P |
| Elizabeth “Liz” Encarnacion | Secretary/Treasurer | 2021-2022 | P |
| Angela Burk – Herrick | Curriculum Chair | 2021-2023 | P |
| Tracy Kocher | Business & Applied Technology | 2020-2022 | A |
| Bruce Osburn | Business & Applied Technology | 2021-2023 | A |
| Daniel Bentum | Chino/Fontana | 2020-2022 | P |
| Tara Johnson | Chino/Fontana | 2021-2023 | P |
| Lisa Doget | Health Sciences | 2020-2022 | A |
| Jayne Clark-Frize | Health Sciences | 2021-2023 | A |
| Christina Holdiness | Instructional Support | 2020-2022 | P |
| Mary Jane Ross | Instructional Support | 2021-2023 | A |
| Jeff Harlow | Kinesiology, Nutrition & Athletics | 2020-2022 | A |
| Elaine Martinez | Kinesiology, Nutrition & Athletics | 2021-2023 | P |
| Elizabeth “Liz” Encarnacion | Language Arts | 2020-2022 | P |
| Steve Shelton | Language Arts | 2021-2023 | P |
| Mark Gutierrez | Mathematics & Science | 2020-2022 | P |
| Elizabeth Cannis | Mathematics & Science | 2021-2023 | P |
| Dan Kern | Social & Behavioral Sciences | 2020-2022 | P |
| Pak Tang | Social & Behavioral Sciences | 2021-2023 | P |
| Jackie Boboye | Student Services | 2020-2022 | P |
| Michelle Martinez | Student Services | 2021-2023 | A |
| Vacant | Visual & Performing Arts | 2021-2022 | |
| Patrick Aranda | Visual & Performing Arts | 2021-2023 | A |
| Robin Witt | Senator-At-Large | 2019-2022 | P |
| Tamari Jenkins | Senator-At-Large | 2020-2023 | P |
| Sarah Cotton | Senator-At-Large | 2021-2024 | P |
| Vacant | Adjunct Senator-At-Large | 2020-2022 | |
| John Glass | Adjunct Senator-At-Large | 2021-2023 | P |
| Alternates | | | |
| William O’Neil | Business & Applied Technology | 2021-2023 | P |
| Manar Hijaz | Chino/Fontana | 2021-2023 | P |
| Jordan Hung | Health Sciences | 2021-2023 | A |
| Shelley Marcus | Instructional Support | 2021-2023 | P |
| Vacant | Kinesiology, Nutrition, & Athletics | 2021-2023 | |
| Leona Fisher | Language Arts | 2020-2022 | P |
| Diana Cosand | Mathematics & Science | 2021-2023 | A |
| Sergio Gomez | Social & Behavioral Sciences | 2020-2022 | A |
| Myra Andrade | Student Services | 2021-2023 | A |
| Vacant | Visual & Performing Arts | 2021-2023 | |
| Patty Peoples | Adjunct Alternate Senator | 2021-2023 | P |
| Hope Ell | Classified Senate Liaison | 2021-2023 | P |

Guests:

Sharon Alton, English, LA

Nicole DeRose, (IPP) Faculty Senate, Accreditation Faculty Tri-Chair, Biology, M&S

Laura Hope, Associate Superintendent, Instruction and Institutional Effectiveness

Lissa Napoli, Administrative Assistant, Academic Senate

Alisha Rosas, Associate Superintendent, Student Services and Strategic Communications

Brandon Selbie MacDonald, Biology, M&S

Angela Ybarra, President, Multicultural Club

1. P.E. (12:30 P.M.)

2. CALL TO ORDER (12:35 P.M.)

2.1 Remote Attendee Identification

3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)

4. APPROVAL OF AGENDA

- August 31, 2021
- **Motion for Approval** - Senator Peoples moved to approve the 8.31.21 agenda. Senator Boboye seconded the motion. The motion was approved. 8.31.21, 17Y/0N/0A.

5. APPROVAL OF MINUTES

- August 24, 2021
- **Motion for Approval** - Senator Boboye moved to approve the 8.24.21 minutes as amended. Curriculum Chair Burk-Herrick seconded the motion. The motion was approved. 8.31.21, 18Y/0N/0A.

6. CONSENT AGENDA

6.1 Faculty representatives that have been requested to serve:

1. Outcomes and Assessment Committee (OAC), Julie Law, Counselor, C&M

- **Motion for Approval** - Curriculum Chair Burk-Herrick moved to approve the 8.31.21 Consent Agenda. The consent agenda was seconded by Senator Boboye. The motion was approved. 8.31.21. 18Y/0N/0A.

7. REPORTS

7.1 President

7.1.1 Governing Board meeting, August 26

- June 19, 2022 - Juneteenth will be a campus holiday. Cesar Chavez holiday will become a holiday in 2023.

7.1.2 Sabbatical Orientation / Q & A

- Sabbatical orientation - thank you to presenters. Documents and recording are on the Senate Canvas page (<https://canvas.chaffey.edu/courses/10338>) Deadline to apply for a sabbatical is Oct. 1, 2021

7.1.3 On-campus study-space update

Student study space - BE101 - Tuesday, Sept. 7 opening. A limited number of students and an appointment-based system to access wifi and work on materials.

- This is while we are majority online-learning. The library is only open for curbside pick up of rental materials.

7.1.4 Full-time faculty hiring update

- Psychology and Computing open positions will be flown again since the hiring was unsuccessful.

7.2 Vice President

7.2.1 Election vacancies update

- VPA and KNA elections are being prepared. Lists of adjunct faculty are being gathered for the Senator At Large position. The nomination period will be open for 10 days, elections will run for 10 days, and the Simply Voting system will be used to run these elections.
- Significant challenges with textbooks for the Fall 2021 semester.
 - Messaging about Bookstore Grant was not clear. Wait times for bookstore material are exceptionally long. Materials for classes were out of stock prior to the semester start date (wait times at 10 business days at Week 3 of the semester). Creating concerns where they want to utilize the grant but are behind in their courses because of stalled course material. E-texts and Homework package access codes are being delivered to students through an access card (physical) and students are having to wait up to 2-weeks for an electronic code, which is inefficient.
 - Senator Tang expressed similar issues with Fast Track courses.
 - Senator Cannis expressed similar issues with the access codes and the struggle with wanting to utilize the book grant and financial aid.
 - Alisha Rosas expressed that the Bookstore reservation process with the website is not easy to navigate and has issues that need to be resolved. Rosas expressed that students are grateful for the grants themselves and that much of the issue rests in short staffing at the Bookstore. Rosas apologized for the “growing pains” with the system and is taking the concerns seriously. At the Exec Team Meeting tomorrow, Rosas hopes to have more substantial solutions to this issue.
 - Curriculum Chair Burk-Herrick mentioned that in distance education being able to “triage” the issues with their own students is also an issue, where faculty do not have access to campus scanners, etc. Burk-Herrick expressed potentially having resources through the Library to help mitigate issues on a case-by-case basis to help faculty to scan material for students as an immediate short-term solution. Senator Marcus expressed concerns surrounding copyright issues. The Library has taken the stance to not participate in the scanning of for-profit published material.
 - Classified Senate Liaison Ell mentioned a student perspective concerning communication.

7.3 Secretary/Treasurer - Budget Report

7.4 Curriculum - No report.

7.5 Classified Senate Liaison, Hope Ell - No report.

7.6 Other

8. GUEST(S)/PRESENTATION(S) - None.

9. UNFINISHED BUSINESS

10. NEW BUSINESS

10.1 Discussion Item: Call for Senators to participate in a workgroup to revisit/update the Institutional Learning Outcomes through a DEI lens.

- The timeline to get this work completed is this year.

10.2 Discussion Item: Senator representation strategies and how senators interact with their constituents.

- Senator Gutierrez expressed how they, Senator Cannis, and Senator Cosand had sent out emails to their constituents to help put “faces to their names” to attend department meetings to share the role of the Senators and how they could best serve their constituents.

10.3 Discussion Item: Academic Senate and how it connects and communicates with committees.

- Strengthen communication between committees and Senate. Curriculum Chair Burk-Herrick mentioned an example with the Communication Committee with Faculty representatives, and there tends to be a lot of issues with communication across the campus. The same occurs with the Technology Committee, whereas there are times when technology issues arise and a Senate Workgroup gets formed instead of bringing the issues to the committee to help resolve. Some sense of streamlining the Senate's relationship with the committees is needed.
- President Watkins suggested connecting with CCFA Representatives to see what issues overlap.
- VP Cotton suggested creating outreach to committees on a semesterly basis via email to check in with committee chairs. In addition, creating a process to evaluate the role of the committee and its mission and how the Senate can support those goals.

11. ANNOUNCEMENTS

11.1 Academic Senate for California Community Colleges (ASCCC) Information

- 11.1.1 [2021 Hybrid Fall Plenary Session](#)**, Thursday, November 4 through Saturday, November 6.
The 2021 Fall Plenary will be a hybrid event with an in-person option and a virtual-only option. Registration In-Person, \$580. Deadline: Tuesday, October 12 by 5:00 PM. Registration Virtual-Only, \$325.00. Deadline: Thursday, October 28 by 5:00 PM. *Click on the link for more information.*

12. FLOOR ITEMS

13. ADJOURNMENT (1:55 P.M.)

The next Academic Senate meeting is scheduled for Tuesday, September 7, 2021.

Lissa A. Napoli, Recording Secretary

Elizabeth “Liz” Encarnacion, Secretary-Treasurer



Chaffey College

Academic Senate

Representing Chaffey College faculty in all academic & professional matters

Updates from the Academic Senate

At the August 24 meeting, the Academic Senate endorsed the recent COVID-19 vaccination requirement that was passed by the Governing Board on August 16.

Representatives from the Academic Senate and the CCFA Rep Council will co-host a sabbatical orientation / Q & A on August 27 for interested faculty. The deadline to apply for 2022-2023 is October 1, 2021.

Individual Professional Accomplishments / Creative Works



Jackie Boboye, Counseling

This summer, Jackie was elected to the California Community College Association Board of Directors (District F-2) for 2021-2023.

Ongoing Continuing Education / Professional Development

Jackie Boboye, Counseling

In March 2021, Jackie earned a second Master's degree - psychology with an emphasis in marriage & family therapy / professional clinical counseling.

OFFICERS

Neil Watkins, President
Sarah Cotton, Vice-President
Liz Encarnacion, Secretary / Treasurer
Angela Burk-Herrick, Curriculum Chair

SENATORS

Patrick Aranda
Daniel Bentum
Jackie Boboye
Elizabeth Cannis
Jayne Clark-Frize
Lisa Doget
Mark Gutierrez
Jeff Harlow
Manar Hijaz
Christina Holdiness
Tara Johnson
Dan Kern
Tracy Kocher
Elaine Martinez
Michelle Martinez
Bruce Osburn
Mary Jane Ross
Steve Shelton
Pak Tang

SENATORS-AT-LARGE

Tamari Jenkins
Robin Witt

ADJUNCT SENATORS-AT-LARGE

John Glass

ALTERNATE SENATORS

Myra Andrade
Diana Cosand
Leona Fisher
Sergio Gomez
Manar Hijaz
Jordan Hung
Shelley Marcus
Bill O'Neil
Patty Peoples

ADMINISTRATIVE ASSISTANT

Lissa A. Napoli

IMMEDIATE PAST PRESIDENT

Nicole DeRose

| Senators | | Present | Approval of Agenda 8.31.21 | Approval of 8.24.21 Minutes | Approval of Consent Agenda 8.31.21 |
|--|---------------------------------|-----------|-------------------------------|--------------------------------|--|
| <i>Alternate Senators Italicized</i> | | | | | |
| Representation | Name | | | | |
| President | Neil Watkins | y | | | |
| Vice President/President Elect | Sarah Cotton | y | y | y | y |
| Secretary/Treasurer | Elizabeth "Liz" Encarnacion | y | y | y | y |
| Curriculum Chair | Angela Burk-Herrick | y | y | y | y |
| Business & Applied Technology | Tracy Kocher | | | | |
| Business & Applied Technology | Bruce Osburn | | | | |
| <i>*Business & Applied Technology Alternate</i> | <i>William "Bill" O'Neil</i> | y | y | y | y |
| Chino/Fontana | Daniel Bentum | y | - | - | - |
| Chino/Fontana | Tara Johnson | y | y | y | y |
| <i>*Chino/Fontana Alternate</i> | <i>Manar Hijaz</i> | | | | |
| Health Sciences | Lisa Doget | | | | |
| Health Sciences | Jayne Clark-Frize | | | | |
| <i>*Health Sciences Alternate</i> | <i>Jordan Hung</i> | | | | |
| Instructional Support | Christina Holdiness | y | y | y | y |
| Instructional Support | Mary Jane Ross | | | | |
| <i>Instructional Support Alternate</i> | <i>Shelley Marcus</i> | y | y | y | y |
| Kinesiology, Nutrition, & Athletics | Jeff Harlow | | | | |
| Kinesiology, Nutrition, & Athletics | Elaine Martinez | y | y | y | y |
| <i>Kinesiology, Nutrition, & Athletics Alternate</i> | <i>Vacant</i> | | | | |
| Language Arts | Elizabeth "Liz" Encarnacion | | | | |
| Language Arts | Steve Shelton | y | y | y | y |
| <i>*Language Arts Alternate</i> | <i>Leona Fisher</i> | y | | | |
| Mathematics & Science | Mark Gutierrez | y | y | y | y |
| Mathematics & Science | Elizabeth Cannis | y | y | y | y |
| <i>Mathematics & Science Alternate</i> | <i>Diana Cosand</i> | | | | |
| Social & Behavioral Sciences | Dan Kern | y | y | y | y |
| Social & Behavioral Sciences | Pak Tang | y | y | y | y |
| <i>*Social & Behavioral Sciences Alternate</i> | <i>Sergio Gomez</i> | | | | |
| Student Services | Jackie Boboye | y | y | y | y |
| Student Services | Michelle Martinez | | | | |
| <i>* Student Services Alternate</i> | <i>Myra Andrade</i> | | | | |
| Visual and Performing Arts | Vacant | | | | |
| Visual and Performing Arts | Patrick Aranda | y | y | y | y |
| <i>*Visual and Performing Arts Alternate</i> | <i>Vacant</i> | | | | |
| Senator-At-Large | Robin Witt | y | y | y | y |
| Senator-At-Large | Tamari Jenkins | y | - | y | y |
| Senator-At-Large | Sarah Cotton | | | | |
| Adjunct Senator-at-Large | Vacant | | | | |
| Adjunct Senator-at-Large | John Glass | y | - | - | - |
| <i>*Adjunct Alternate Senator</i> | <i>Patty Peoples</i> | y | y | y | y |
| Classified Senate Liaison | Hope Ell | y | | | |
| RED indicates reported absence | PURPLE indicates reported tardy | | | | |
| Total Yes Votes | | 22 | 17 | 18 | 18 |
| Total No Votes | | | 0 | 0 | 0 |
| Total Abstentions | | | 0 | 0 | 0 |

- = Not available during meeting to vote

35 members total - up to 25 voting at any given time. The President is a non-voting member. Curriculum Chair now votes per 8 President ONLY votes to break a tie.

A quorum shall consist of two-thirds of the voting members of the Faculty Senate

17 members are needed for QUORUM

Present at this meeting = members, visitors

8.31.21 Academic Senate Meeting