

FACULTY SENATE MINUTES
SEPTEMBER 15, 2020

Nicole DeRose	President	2020-2021	P
Robin Witt	Vice President	2020-2021	P
Mark Gutierrez	Secretary/Treasurer	2020-2021	P
Angela Burk – Herrick	Curriculum Chair	2019-2021	P
Tracy Kocher	Business & Applied Technology	2020-2022	P
Karin Nelson	Business & Applied Technology	2020-2021	P
Daniel Bentum	Chino/Fontana	2020-2022	P
Manar Hijaz	Chino/Fontana	2019-2021	A
Lisa Doget	Health Sciences	2020-2022	P
Jayne Clark	Health Sciences	2019-2021	A
Christina Holdiness	Instructional Support	2020-2022	P
Mary Jane Ross	Instructional Support	2019-2021	A
Jeff Harlow	Kinesiology, Nutrition & Athletics	2020-2022	A
Vacant	Kinesiology, Nutrition & Athletics	2019-2021	
Elizabeth Encarnacion	Language Arts	2020-2022	P
Steve Shelton	Language Arts	2019-2021	P
Mark Gutierrez	Mathematics & Science	2020-2022	P
Nicole DeRose	Mathematics & Science	2019-2021	P
Dan Kern	Social & Behavioral Sciences	2020-2022	A
Angela Sadowski	Social & Behavioral Sciences	2019-2021	P
Jackie Boboye	Student Services	2020-2022	P
Jean Oh	Student Services	2019-2021	P
Vacant	Visual & Performing Arts	2020-2022	
Patrick Aranda	Visual & Performing Arts	2019-2021	A
Tamari Jenkins	Senator-At-Large	2020-2023	P
Robin Witt	Senator-At-Large	2019-2022	P
Garrett Kenehan	Senator-At-Large	2018-2021	P
Luke Gunderson	Adjunct Senator-At-Large	2020-2022	P
Gail Keith-Gibson	Adjunct Senator-At-Large	2019-2021	P

Alternates

David Karp	Business & Applied Technology	2020-2021	A
Robert “Ian“ Jones	Chino/Fontana	2019-2021	P
Shelley Eckvahl	Health Sciences	2019-2021	A
Shelley Marcus	Instructional Support	2019-2021	P
Vacant	Kinesiology, Nutrition, & Athletics	2019-2021	
Leona Fisher	Language Arts	2020-2022	A
Diana Cosand	Mathematics & Science	2019-2021	P
Sergio Gomez	Social & Behavioral Sciences	2020-2022	P
Donna Colondres	Student Services	2019-2021	A
Stan Hunter	Visual & Performing Arts	2019-2021	P
Stephen Villasenor	Adjunct Alternate Senator	2020-2021	A

Guests:

Jon Ausubel, English, CCFA
Tara Johnson, Fashion Merchandising,
Lissa Napoli, Administrative Assistant, Faculty Senate

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:38 P.M.)****2.1 Remote Attendee Identification****3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)**

- Jonathan Ausubel shared information regarding Prop 15, entitled Schools and Community First that will be on the November ballot. Jonathan shared a resolution that both the Community College Association and CCFA adopted. Ausubel made a request for the Senate to discuss Prop 15 in a future Senate meeting.

4. APPROVAL OF AGENDA**4.1 September 15, 2020**

- Motion for Approval - Senator Witt moved to approve the Agenda. Senator Kocher seconded the motion. The motion was approved. 9.15.20, 21/0.

5. APPROVAL OF MINUTES**5.1 September 1, 2020**

- **Motion for Approval** - Senator Sadowski moved to approve the 9.1.20 Minutes. Senator Witt seconded the motion. The motion was approved. 9.15.20, 20/0/1.

6. CONSENT AGENDA**6.1 Faculty representatives that have been requested to serve:**

1. Enrollment Success and Management, Jamie Buchanan, Psychology, SBS

6.2 Faculty representatives who can no longer serve as follows:

1. Accreditation Oversight Committee, Carol Hutte, Librarian

- **Motion for Approval** - Senator Witt moved to approve the amended Consent Agenda. Senator Burk-Herrick seconded the motion. The motion was approved. 9.15.20, 21/0.

7. GUEST(S)/PRESENTATION(S) - None.

8. REPORTS

8.1 President

8.1.1 Portal Vendor Selection Update and General Announcements

- Senators Holdiness and Boboye volunteered to serve on the Evaluation Forms Committee.
- Senate identified Senators Encarnacion, Holdiness, Sadowski, and Witt along with Acting President DeRose as volunteers for Survey Development and Implementation.

8.2 Vice President

8.2.1 Online Elections software

- SimplyVoting
- Vice President Witt will send out a flyer on Wednesday, September 16, 2020 advertising the electronic election timeline for the president elect.

8.3 Secretary/Treasurer - No report.

8.4 Curriculum - No report.

9. UNFINISHED BUSINESS - None.

10. NEW BUSINESS

10.1 Sabbatical Leave Subcommittee Assignments: (Review timeline)

- **Sabbatical reports were submitted to Faculty Senate by Friday, September 11, 2020.**
 - **Kevin Cameron:** Senators Jenkins, Sadowski, Gomez
 - **Carol Dickerson:** Senators Kocher, Nelson, Holdiness
 - **Mary Jane Ross:** Senators Boboye, Sadowski, Gunderson
 - **Cindy Walker:** Senators Witt, Doget, Kenehan
- Readers are required to immediately contact the writer, coordinate discussion amongst yourselves, and bring recommendations, concerns, etc. to Faculty Senate NO LATER than October 1. Final voting date is Tuesday, October 6, and the final draft of the reports are due to the Office of Instruction by Friday, October 9.

10.2 Discussion Item: Agenda Planning - Visit from Dr. Shannon to discuss Measure P, College Goals, Budget, Organizational Chart

- Changes to Measure P in light of Covid
- Budget report and how it impacts faculty hiring and class offerings
- The rationale behind the changes to organizational chart, specifically in regards to deans
- Long-term Fontana leadership and how Measure P affects the Fontana campus specifically
- Advertisement of asynchronous/synchronous classes on the class schedule
- Possible plan or timeline for when we can utilize the campus to provide access to internet and technology services for students

- Long-term planning regarding ratio of face-to-face to online classes, 60/40 model?

10.3 Discussion Item: ASCCC Fall Plenary Attendees

- Participants : President DeRose, Vice President Witt, Curriculum Chair Burk-Herrick, Senator Holdiness

10.4 Discussion Item: Faculty Senate name change to Academic Senate

- Senate will discuss this item during our next scheduled meeting on Tuesday, September 22, 2020.

10.5 Discussion Item: Faculty Senate Future with a Student Focus

- The responsibility of Faculty Senate is to ensure that the academic experience is at its best. It would be great if Senate can mirror the approach of ASCCC and own the academic experience of our students. Senate will consider writing a commitment statement that communicates to our students what our focus is as a body.

10.6 Meritorious Service Award Nominations

- Senate will discuss this item during our next scheduled meeting on Tuesday, September 22, 2020.

11. ANNOUNCEMENTS

11.1 Academic Senate for California Community Colleges (ASCCC) Information

- 11.1.1 2020 Fall Plenary Session - Virtual Event, November 5-7, 2020 (Dates subject to change).**
Addressing Anti-blackness & IDEAs (Inclusion, Diversity, Equity, and Anti-Racism) in Academic and Professional Matters. Deadline to register/application: Monday, October 5, 2020 @ 5:00pm.
Early registration \$275, late registration \$350 (after 10/5 @5pm)

<https://www.asccc.org/events/2020-11-05-160000-2020-11-08-000000/2020-fall-plenary-session-virtual-event>

11.2 Other

11.2.1 Senate Election Announcement

11.2.2 Faculty Senate September Newsletter

- 11.2.3 Call for Representation:** Are you interested in committee work? Faculty Senate is seeking representatives to serve on campus committees. We are calling upon you to volunteer or identify a faculty member who would be willing to participate on committees. Most committees meet monthly, however, others may meet weekly, or bi-weekly for an hour to an hour and a half. Please be on the lookout for emails from the Faculty Senate regarding participation in committees like Outcomes and Assessment and other great opportunities.

11.2.4 Microaggressions and Creating an Inclusive College Campus for Faculty and Staff, Friday, September 18, 1:00 - 3:00pm. *See provided flyer.

12. FLOOR ITEMS

13. ADJOURNMENT (1:59 P.M.)

The next Faculty Senate meeting is scheduled for Tuesday, September 22, 2020.

Lissa A. Napoli, Recording Secretary

Mark Gutierrez, Secretary - Treasurer

President Report for 9.15.2020

Portal Vendor Update

On Wednesday September 2 and Thursday September 10, I attended two meetings with members from IT to discuss Portal Guard. The following are points I took away from the meetings.

- Portal Guard provides the product as well as direct product support.
- The College will have full control over the U.I. (user interface).
- Portal Guard is responsive for multiple devices such as computers, tablets, and phones.
- Other California Community Colleges also use LDAP (multiple) servers as well load balancers to offset the large number of authentications that may come in all at once.
- Contra Costa college (they use Portal Guard) has approximately 55,000 students. Using two LDAP services with a load balancer, and a second license, Contra Costa has not experienced any problems with SSO authentication.
 - Since August 17, 2020 Chaffey College has added a second LDAP server and has implemented the use of a load balancer. MyChaffey Portal Issues Update #8.
- Coast Community College has about 65,000 students and has not experienced SSO authentication problems.
- Almost all of the California schools using Portal Guard also use Canvas and they use SSO to log in to Canvas. Canvas easily supports many portal platforms.

Announcements/Updates

- *Survey development and implementation* – coming soon. The college will administer the same student that was administered shortly after the transition to remote learning this fall. Additionally, the college will work with CCFA and Faculty Senate on the development of a faculty survey regarding the transition to remote learning. No additional information at this time.
- *Multiculturalism in the Curriculum* - Faculty Senate was asked by the Executive Team on June 30, 2020 to assist with the implementation of multiculturalism in the curriculum. The Curriculum Committee has already begun work to implement multiculturalism in the curriculum.
- *Sabbatical Handbook* - There is an error regarding sabbatical report submissions. The handbook currently states that returnees should submit their sabbatical report to their dean and Faculty Senate. Thanks to Naomi McCool, this has been identified as an error, which does not align with the contract. Sabbatical returnees only need to submit their report to Faculty Senate no later than the Friday of the fourth week of instruction. Naomi also recommended adding details regarding sabbatical references in other areas of the contract into the Sabbatical Handbook. I will work with Lissa Napoli to make the changes as soon as possible.

Officer's/Leadership Meeting September 8, 2020

During the officer's meeting, the following items were discussed:

- Requests for presentations and agenda items will be reviewed by the Leadership team. Meeting agenda planning will be a responsibility of the leadership team.
- Newsletter and how to use this as a means to improve the connection and education regarding Faculty Senate purview, responsibilities, outreach and general involvement.
- Changing the culture of Faculty Senate with an Academic emphasis, geared toward goals that will identify student needs, as well as ways to improve student success and equity.

The Sabbatical Report (Sabbatical Leaves: Procedures and Documentation, pg. 13)

*“Upon return from a sabbatical leave, in accord with the District’s contract with CCFA (14.10.6), the individual shall submit a detailed written report of the activities during the sabbatical leave (hardcopy and electronic copy). **The report should detail how the objectives proposed in the sabbatical request have been accomplished by the activities that were undertaken.**”*

Sabbatical Leave Sub-Committee Review Timeline:

Friday September 11, 2020 (4th week of instruction)	Sabbatical Report Submission due to Faculty Senate Office
Tuesday September 15, 2020	Sabbatical Leave Sub-Committees assigned during Faculty Senate meeting
Wednesday September 16, 2020	Sabbatical Leave Sub-Committee - Email Sabbatical Returnees as an introduction
Wednesday September 16 - October 5	Sabbatical Leave Sub-Committee - Review sabbatical report and remain in contact with the sabbatical returnee during this time - Clarification and recommendations made in writing - See pg. 4 and 5 of this letter and refer to the <i>Sabbatical Leaves: Procedures and Documentation</i> for further details
Tuesday October 6, 2020	- Sabbatical Leave Sub-Committee reports to Faculty Senate - Faculty Senate Votes
Friday October 9, 2020 (8th week of instruction)	After approval by the Faculty Senate, the original report and signature is forwarded to the Associate Superintendent of Instruction and Institutional Effectiveness



COMING SOON: FACULTY SENATE ELECTION FOR THE 2021-2023 PRESIDENT-ELECT

The Faculty Senate is a governance organization that represents Chaffey College Faculty in all academic and professional matters. President-Elect is a three-academic year commitment of which the latter two years includes 70% reassigned time. Any full-time member of the Faculty Electorate is eligible to be nominated. The President-Elect will serve as Faculty Senate Vice President until assuming the role of President as of July 1, 2021. For more information, see the [Faculty Senate Website](#).



ELECTRONIC ELECTION TIMELINE

- **Nominations Sept 28 to Oct 12**
- **Candidate statements due Oct 26**
- **Electronic Election: Nov 9 - 13**



FACULTY SENATE NEWSLETTER

September 2020

INTRODUCING OUR OFFICERS



Acting President:

Nicole DeRose, Senate member since 2010



Vice President:

Robin Witt, Senate member since 2015



Secretary/Treasurer:

Mark Gutierrez, Senate member since 2018



Curriculum Chair:

Angela Burk-Herrick, Curriculum Committee member since 2010, Senate member since 2019

FACULTY SENATE NEEDS YOUR HELP!

Please consider making a monthly contribution to our accounts by emailing the completed [forms](#) to Lissa.Napoli@chaffey.edu. Our two accounts are:

- **Faculty Senate Membership Dues** which supports activities such as Faculty Lecturer of the Year, New Hire & Tenure Receptions, Service Recognition Awards, Congratulatory and Sympathy Cards, and the Meritorious Service Awards
- **Faculty Senate Student Scholarship Account** which provides funds for the Faculty Senate Student Scholarships

Contributions are tax deductible!

WHAT HAVE WE BEEN UP TO?

The agenda is always packed with things to discuss and decisions to be made, but some topics that recently stood out are:

- Portal crash and change in vendor
- Toolkit replaces Senate's student resource document
- Coming soon: electronic election for 2021-2023 President-Elect

You can find out more in the minutes (see below)

WHO IS MY SENATOR?

Tracy Kocher, Business & Applied Technology 2020-2022

Karin Nelson, Business & Applied Technology 2020-2021

Daniel Bentum, Chino/Fontana 2020-2022

Manar Hijaz, Chino/Fontana 2019-2021

Lisa Doget, Health Sciences 2020-2022

Jayne Clark, Health Sciences 2019-2021

Christina Holdiness, Instructional Support 2020-2022

Mary Jane Ross, Instructional Support 2019-2021

Jeff Harlow, Kinesiology, Nutrition & Athletics 2020-2022

Vacant, Kinesiology, Nutrition & Athletics 2019-2021

Elizabeth Encarnacion, Language Arts 2020-2022

Steve Shelton, Language Arts 2019-2021

Nicole DeRose, Mathematics & Science 2019-2021

Mark Gutierrez, Mathematics & Science 2020-2022

Dan Kern, Social & Behavioral Sciences 2020-2022

Angela Sadowski, Social & Behavioral Sciences 2019-2021

Jackie Boboye, Student Services 2020-2022

Jean Oh, Student Services 2019-2021

Vacant, Visual & Performing Arts 2020-2022

Patrick Aranda, Visual & Performing Arts 2019-2021

Garrett Kenehan, Senator-At-Large 2018-2021

Robin Witt, Senator-At-Large 2019-2022

Tamari Jenkins, Senator-At-Large 2020-2023

Luke Gunderson, Adjunct Senator-At-Large 2020-2022

Gail Keith-Gibson, Adjunct Senator-At-Large 2019-2021

WANT TO LEARN ABOUT STATE-LEVEL ACADEMIC SENATE FOR CA COMMUNITY COLLEGES?

At [ASCCC.org](https://www.asccc.org) you can learn about upcoming events, faculty resources in response to the pandemic, publications, and much more!

Alternates

David Karp, Business & Applied Technology 2020-2021

Robert "Ian" Jones, Chino/Fontana 2019-2021

Shelley Eckvahl, Health Sciences 2019-2021

Shelley Marcus, Instructional Support 2019-2021

Vacant, Kinesiology, Nutrition, & Athletics 2019-2021

Leona Fisher, Language Arts 2020-2022

Diana Cosand, Mathematics & Science 2019-2021

Sergio Gomez, Social & Behavioral Sciences 2020-2022

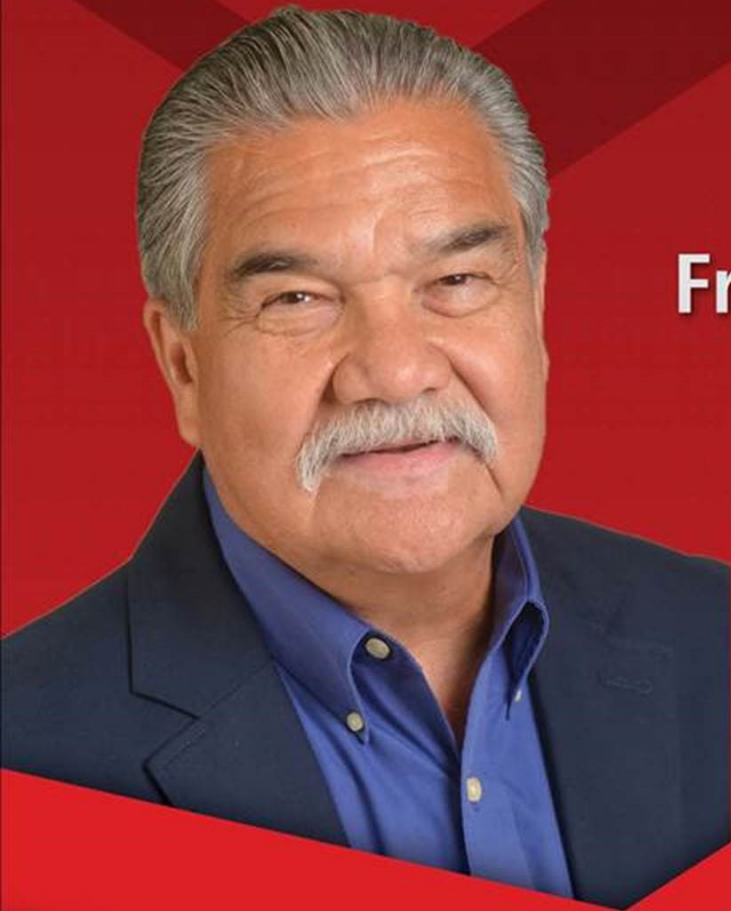
Donna Colondres, Student Services 2019-2021

Stan Hunter, Visual & Performing Arts 2019-2021

Stephen Villasenor, Adjunct Alternate Senator 2020-2021

MINUTES

Read the minutes of past meetings



Presented by



Chaffey College

Center for Culture and Social Justice

Friday, September 18

1:00pm to 3:00pm



Featuring
Dr. Daniel Solórzano

Microaggressions and Creating an Inclusive College Campus for Faculty and Staff

Professor Solórzano will use a Critical Race Theory framework and the tools of racial microaggressions to examine everyday racism inside and outside of educational institutions. He will focus on racial microaffirmations as one response to racial microaggressions. He will engage faculty/staff in a dialogue about how to improve the learning environment to maximize engagement, learning and discovery for our increasingly diverse community!

**HELP PARTICIPANTS GAIN A BETTER UNDERSTANDING OF RACIAL MICROAGGRESSIONS AND RACIAL MICROAFFIRMATIONS.
DISCUSS TOOLS AND STRATEGIES FOR DEVELOPING AN ON-GOING INCLUSIVE SCHOOL**

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/96699701982>

Senators		Present	Approval of Agenda 9.15.20	Approval of 9.1.20 Minutes	Approval of Consent Agenda 9.15.20						
<i>Alternate Senators Italicized</i>											
Representation	Name										
President	Nicole DeRose	Y									
Vice President	Robin Witt	Y	Y	Y	Y						
Secretary/Treasurer	Mark Gutierrez	Y	Y	Y	Y						
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y	Y						
Business & Applied Technology	Tracy Kocher	Y	Y	Y	Y						
Business & Applied Technology	Karin Nelson	Y	Y	Y	Y						
<i>*Business & Applied Technology Alternate</i>	<i>David Karp</i>										
Chino/Fontana	Daniel Bentum	Y	Y	Y	Y						
Chino/Fontana	Manar Hijaz										
<i>*Chino/Fontana Alternate</i>	<i>Robert "Ian" Jones</i>	Y	Y	Y	Y						
Health Sciences	Lisa Doget	Y	-	-	-						
Health Sciences	Jayne Clark										
<i>*Health Sciences Alternate</i>	<i>Shelley Eckvahl</i>										
Instructional Support	Christina Holdiness	Y	Y	Y	Y						
Instructional Support	Mary Jane Ross										
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	Y	Y	Y	Y						
Kinesiology, Nutrition, & Athletics	Jeff Harlow										
Kinesiology, Nutrition, & Athletics	Vacant										
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Vacant</i>										
Language Arts	Elizabeth Encarnacion	Y	Y	Y	Y						
Language Arts	Steve Shelton	Y	Y	Y	Y						
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>										
Mathematics & Science	Mark Gutierrez										
Mathematics & Science	Nicole DeRose										
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>	Y	Y	Y	Y						
Social & Behavioral Sciences	Dan Kern										
Social & Behavioral Sciences	Angela Sadowski	Y	Y	Y	Y						
<i>*Social & Behavioral Sciences Alternate</i>	<i>Sergio Gomez</i>	Y	Y	Y	Y						
Student Services	Jackie Boboye	Y	Y	Y	Y						
Student Services	Jean Oh	Y	Y	A	Y						
<i>*Student Services Alternate</i>	<i>Donna Colondres</i>										
Visual and Performing Arts	Vacant										
Visual and Performing Arts	Patrick Aranda										
<i>*Visual and Performing Arts Alternate</i>	<i>Stan Hunter</i>	Y	Y	Y	Y						
Senator-At-Large	Tamari Jenkins	Y	Y	Y	Y						
Senator-At-Large	Robin Witt										
Senator-At-Large	Garrett Kenehan	Y	Y	Y	Y						
Adjunct Senator-at-Large	Luke Gunderson	Y	Y	Y	Y						
Adjunct Senator-at-Large	Gail Keith-Gibson	Y	Y	Y	Y						
<i>*Adjunct Alternate Senator</i>	<i>Stephen Villasenor</i>										
RED indicates reported absence											
Total Yes Votes		23	21	20	21	0	0	0	0	0	0
Total No Votes			0	0	0	0	0	0	0	0	0
Total Abstentions			0	1	0	0	0	0	0	0	0
- = Not available during meeting to vote											
34 members total - up to 25 voting at any given time. The President is a non-voting member. Curriculum Chair now votes per 8.25.20 meeting.											
President ONLY votes to break a tie.											
A quorum shall consist of two-thirds of the voting members of the Faculty Senate											
17 members are needed for QUORUM											
27 Present at this meeting = 23 members, 4 visitors											
9.15.20 Faculty Senate Meeting											