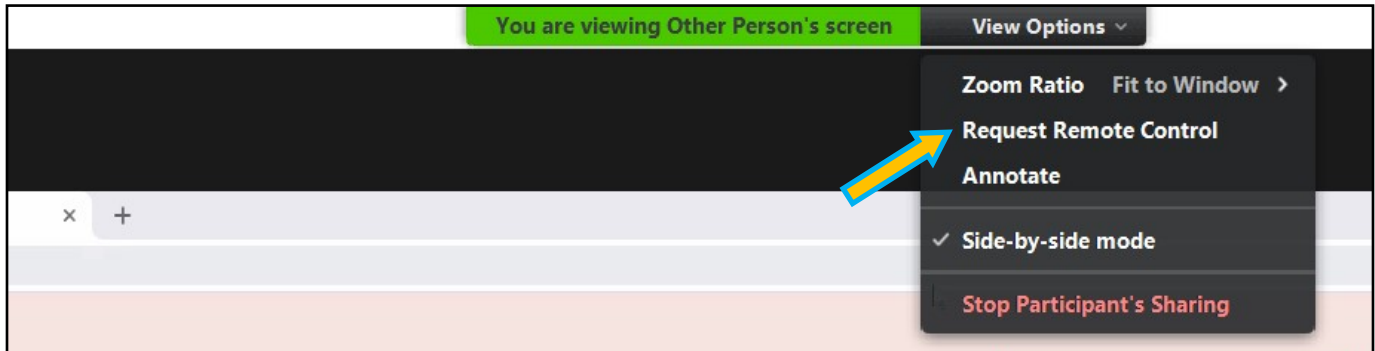**Zoom Instructions: Requesting Control of Other Person's Shared Screen**
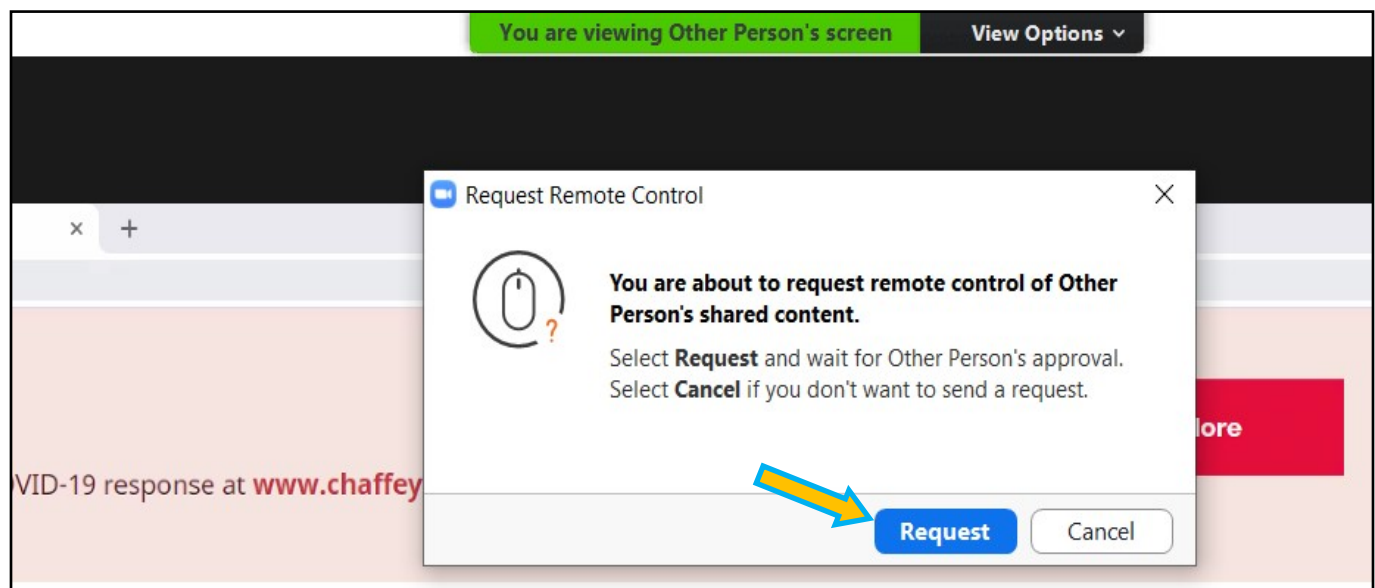
You are in a Zoom meeting with another person, and the *Other Person* is sharing the screen. To assist the person, you can request control of the *Other Person's* screen.
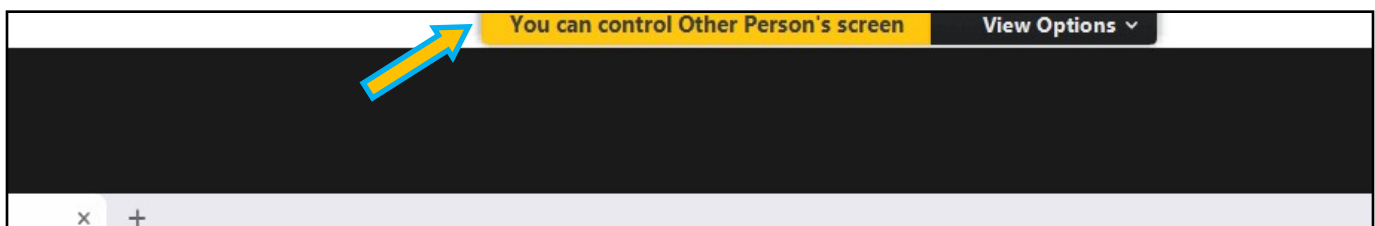

Click on the View Options button and select Request Remote Control from the drop-down menu.

In the dialog box, click on the Request button to ask the *Other Person* to share the screen.
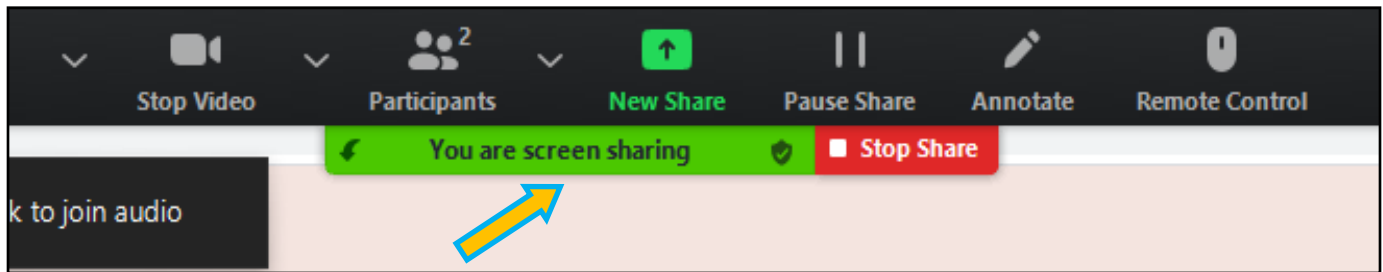

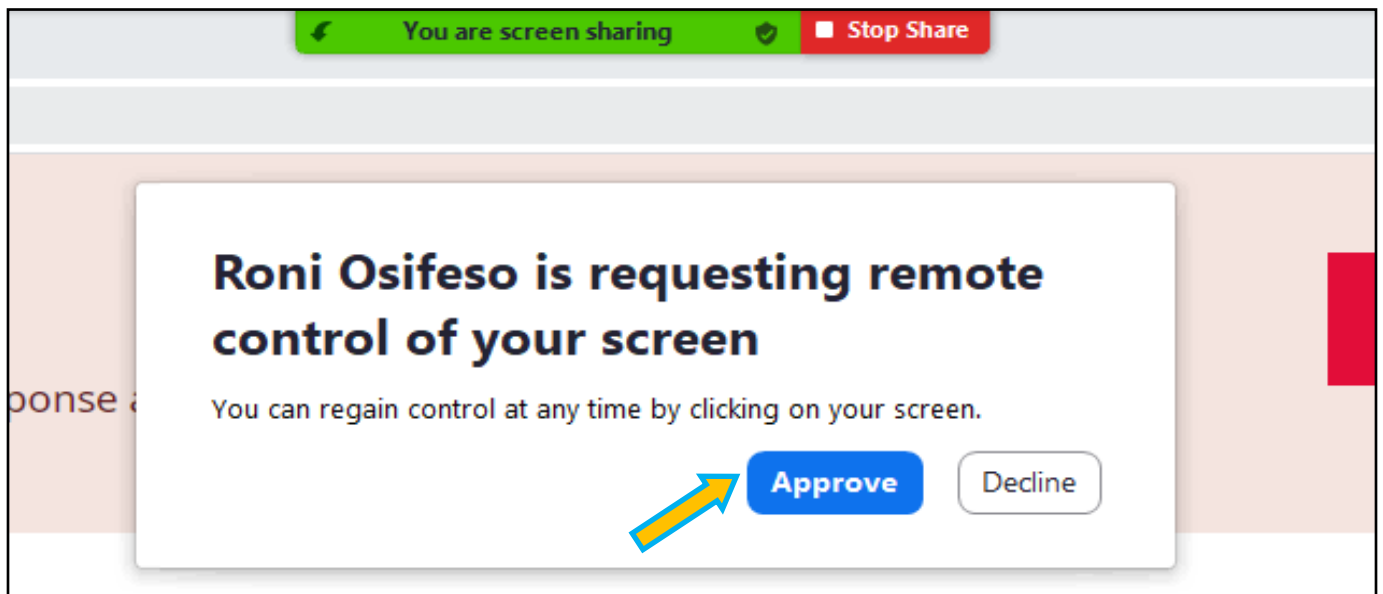Once the *Other Person* gives you permission to control screen, you will see the message.

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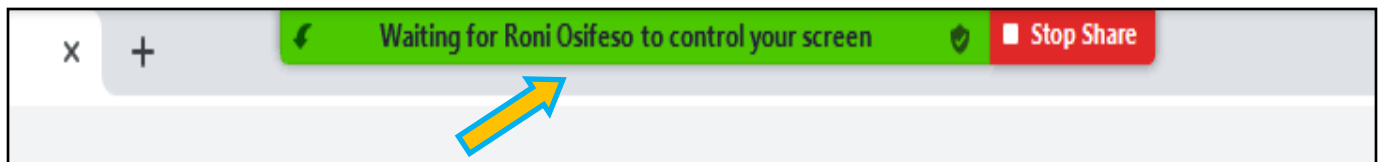**Zoom Instructions: Someone is Requesting Control of Your Shared Screen**

You are in a Zoom meeting with another person, and the person is requesting to control your screen. You can give control of your shared screen.
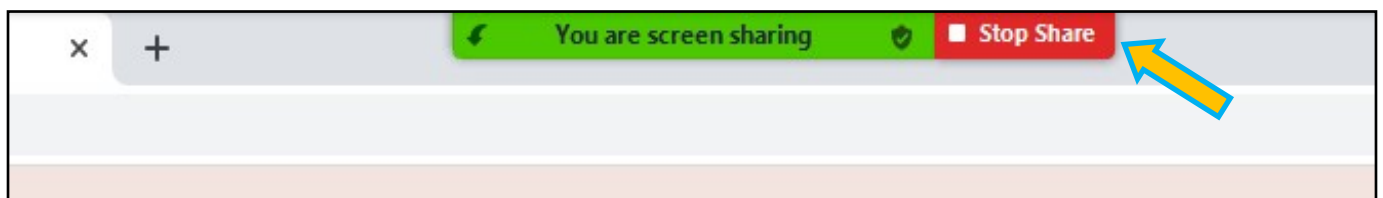

The person will request remote control. Then you will see the dialog box below requesting control. Click on the Approve button to give the other person control of your shared screen.

You will see this message below until the person takes control of your screen.

Click on the Stop Share button to stop someone from having control of your shared screen.

Tip: Do not use your mouse to click on your shared screen while someone else is controlling it, unless you want to end the sharing feature.

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